

# CONTRACT ROUTING SHEET

**PROCESSING DEPARTMENT:**

Department: Transportation  
 Dept. Contact: Tim Prudhel  
 Phone: x5974

Department Head

Signature: *T. Prudhel 05-21-09*  
 Tim C. Prudhel  
 Contract Services Officer

**CONTRACTOR:**

Name: American Reprographics Company, LLC dba Brownie's Digital Imaging  
 Address: 1322 V Street Sacramento, CA 95818  
 Phone: 916-782-8000

**CONTRACTING DEPARTMENT:** Transportation

Service Requested: Printing and Reprographic Services

Contract Term: 06/30/09 to 06/30/11 Amendment Amount: \$0.00

Compliance with Human Resources Requirements? Yes: X No:       

Compliance verified by: Contract Notification Sent 05/07/09; HR Response Received 05/11/09: OK per Mike Stella.

**COUNTY COUNSEL:** (must approve all contracts and MOUs)

Approved:  Disapproved:        Date: 6/1/09 By: *J. [Signature]*  
 Approved:        Disapproved:        Date:        By:       

**Please forward to Risk Management upon approval.**

Index Code: <u>306500</u>	User Code: <u>25000A</u>
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**RISK MANAGEMENT:** (All contracts and MOUs except boilerplate grant funding agreements)

Approved:  Disapproved:        Date: 6/2/09 By: *[Signature]*  
 Approved:        Disapproved:        Date:        By:       

**OTHER APPROVAL** (Specify department(s) participating or directly affected by this contract)

Department(s):         
 Approved:        Disapproved:        Date:        By:         
 Approved:        Disapproved:        Date:        By:       

RECEIVED  
 HUMAN RESOURCES DEPT  
 09 JUN -2 AM 10:20