



## EL DORADO COUNTY PLANNING & BUILDING DEPARTMENT

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Date: July 10, 2024  
To: Tiffany Schmid, Chief Administrative Officer  
From: Karen L. Garner, Planning and Building Department, Director  
**Subject: Fee Waiver Request – Aukum Fairplay Fire Safe Council**

Janet Barentson of the Aukum Fairplay Fire Safe Council has requested a fee waiver in the amount of \$1,591.41 for the Fees related to placing two public information signs along E16 in South El Dorado County on Assessor's Parcel Numbers (APN) 046-610-019 and 093-180-014..

Pursuant to Board of Supervisors Policy B-2, section II, B(3), the Department is recommending that the request for the fee waiver associated with this project be granted for all but a portion of the estimated fees as the project is proposed by a non-profit organization that will provide a substantial public benefit.

The permit fees for both signs in the amount of \$1,591.41 include \$985 for Planning fees, \$288 for Building, and \$172 for Environmental Management fees. The only fees not recommended to be waived are the technology fee for \$47.79 and General Plan Implementation fee for \$96.62 as these fees are typically not waived as they are nominal on a project level, and the accumulated collection from all projects is essential to broader County operations. Additionally, Policy B-2 fee waivers do not apply to the State mandated fees (Green fees), which are estimated to total \$2.00. As such, the Planning and Building Director, along with the County Environmental Management Department are in concurrence in recommending the Chief Administrative Office consider this request to the Board of Supervisors for consideration to waive all allowable fees for a total fee waiver of \$1,445.00.

For the current 2024-25 Fiscal Year, there has been a total of \$3,467.00 in fees waived through Policy B-2. Of that \$288 is from Building fees, \$1,970 from Planning, \$95 from Stormwater, \$258 from Environmental Management, and \$856 from Department of Transportation.

Per Policy B-2, Section III (B), *The Chief Administrative Officer shall have the discretion and authority to waive all or a portion of the fees for projects that meet these criteria up to \$1,000. Fee waivers over \$1,000 shall require the approval of the Board of Supervisors.* As such, the Department, with concurrence of the Chief Administrative Office, is recommending the Board consider waiving the \$1,445.00 in fees, as the project is proposed by a non-profit organization that will provide a substantial public benefit, pursuant to Section II, B(3) of the Policy.

Attachments: Fee Waiver Request  
Fee Estimate Worksheet  
Fiscal Year Fee Waiver Tracking

c: Rob Peters, Deputy Director of Planning  
Don Knight, Acting Deputy Director of Building/Building Official  
Jeffrey Warren, Environmental Management Department Director