



Application Cover Sheet

RFA PROCESS

SEXUAL ASSAULT LAW ENFORCEMENT SPECIALIZED UNITS (ST) PROGRAM

Submitted by:

EL DORADO COUNTY DISTRICT ATTORNEY
778 Pacific Street
Placerville, California 95667
(530) 621-4720

Cal OES #		FIPS #		VS#		Subaward #	
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CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES GRANT SUBAWARD FACE SHEET

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

1. Subrecipient: County of El Dorado **1a. UEI#:** DW8SM9A6YWR3

2. Implementing Agency: District Attorney's Office **2a. UEI#:** DW8SM9A6YWR3

3. Implementing Agency Address: 778 Pacific Street Placerville 95667-6481
(Street) (City) (Zip+4)

4. Location of Project: Placerville El Dorado 95667-6481
(City) (County) (Zip+4)

5. Disaster/Program Title: ST - Sexual Assault Law Enforcement Specialized Units Program **6. Performance/Budget Period:** 10/1/2022 **to** 9/30/2023
(Start Date) (End Date)

7. Indirect Cost Rate: 10% de minimis **Federally Approved ICR (if applicable):** _____ %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2022	STOP		\$204,500		\$68,167		\$68,167	\$272,667
9.	Select	Select							
10.	Select	Select							
11.	Select	Select							
12.	Select	Select							
Total	Project	Cost		\$204,500	\$204,500	\$68,167		\$68,167	\$272,667

13. Certification - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, the Assurances/Certifications, and any attached Special Conditions. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. CA Public Records Act - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. Official Authorized to Sign for Subrecipient:

Name: Vern R. Pierson Title: District Attorney

Payment Mailing Address: 778 Pacific Street City: Placerville Zip Code+4: 95667-6481

Signature: _____ Date: _____

16. Federal Employer ID Number: 946000511

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

(Cal OES Fiscal Officer) (Date) (Cal OES Director or Designee) (Date)



Grant Subaward Contact Information

Grant Subaward #: ST22 05 0090

Subrecipient: County of El Dorado

1. **Grant Subaward Director:**

Name: Vern R. Pierson

Title: District Attorney

Telephone #: 530-621-6474

Email Address: vern.pierson@edcda.us

Address/City/ Zip Code (9-digit): 778 Pacific Street, Placerville, CA 95667-6481

2. **Financial Officer:**

Name: Kerri Williams-Horn

Title: Agency Chief Fiscal Officer

Telephone #: 530-621-5603

Email Address: kerri.williams-horn@edcgov.us

Address/City/ Zip Code (9-digit): 330 Fair Lane, Placerville, CA 95667-6481

3. **Programmatic Point of Contact:**

Name: Patricia Harrington

Title: Program Manager

Telephone #: 530-642-4765

Email Address: patricia.harrington@edcda.us

Address/City/ Zip Code (9-digit): 778 Pacific Street, Placerville, CA 95667-6481

4. **Financial Point of Contact:**

Name: Justene Cline

Title: Administrative Analyst

Telephone #: 530-621-5640

Email Address: justene.cline@edcgov.us

Address/City/ Zip Code (9-digit): 330 Fair Lane, Placerville, CA 95667-6481

5. **Executive Director** of a Non-Governmental Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Vern R. Pierson

Title: District Attorney

Telephone #: 530-621-6474

Email Address: vern.pierson@edcda.us

Address/City/ Zip Code (9-digit): 778 Pacific Street, Placerville, CA 95667-6481

6. **Official Designee**, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Vern R. Pierson

Title: District Attorney

Telephone #: 530-621-6474

Email Address: vern.pierson@edcda.us

Address/City/ Zip Code (9-digit): 778 Pacific Street, Placerville, CA 95667-6481

7. **Chair** of the **Governing Body** of the Subrecipient:

Name: Lori Parlin

Title: Chair, District Four Supervisor

Telephone #: 530-621-6513

Email Address: bosfour@edcgov.us

Address/City/ Zip Code (9-digit): 330 Fair Lane, Placerville, CA 95667-6481



Grant Subaward Signature Authorization

Grant Subaward #: ST22 05 0090


Subrecipient: County of El Dorado

Implementing Agency: District Attorney's Office

The **Grant Subaward Director** and **Financial Officer** are **REQUIRED** to sign this form.

Grant Subaward Director:


Printed Name: Vern R. Pierson

Signature: 
Vernon Pierson (Aug 10, 2022 11:00 PDT)

Date: _____


Financial Officer:

Printed Name: Kerri Williams-Horn


Signature: 
Kerri Williams-Horn (Aug 5, 2022 15:41 PDT)

Date: _____


The following persons are authorized to sign for the **Grant Subaward Director**:

Signature: 
Joe Alexander (Aug 10, 2022 10:51 PDT)

Printed Name: Joe Alexander

Signature: 
James Clinchard (Aug 9, 2022 09:38 PDT)

Printed Name: James Clinchard

Signature: 
Lisette Suder (Aug 9, 2022 18:27 CDT)

Printed Name: Lisette Suder

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

The following persons are authorized to sign for the **Financial Officer**:

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____



Grant Subaward Certification of Assurance of Compliance

Subrecipient: County of El Dorado

	Cal OES Program Name	Grant Subaward #:	Grant Subaward Performance Period
1	Sexual Assault Law Enforcement Specialized Units (ST) Program	ST22 05 0090	10/01/2022-09/30/2023
2			
3			
4			
5			
6			

I, Vern R. Pierson (Official Designee; same person as Section 15 of the Grant Subaward Face Sheet) hereby certify that the above Subrecipient is responsible for reviewing the Subrecipient Handbook (SRH) and adhering to all of the Grant Subaward requirements as directed by Cal OES including, but not limited to, the following areas:

I. Proof of Authority – SRH 1.055

The Subrecipient certifies they have written authority by the governing board (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a specific Grant Subaward (indicated by the Cal OES Program name and initial Grant Subaward performance period) and applicable Grant Subaward Amendments with Cal OES. The authorization includes naming of an Official Designee (e.g., Executive Director, District Attorney, Police Chief) for the agency/organization who is granted permission to sign Grant Subaward documents on behalf of the Subrecipient. Written proof of authority includes one of the following: signed Board Resolution or approved Board Meeting minutes.

II. Civil Rights Compliance – SRH Section 2.020

The Subrecipient acknowledges awareness of, and the responsibility to comply with all state and federal civil rights laws. The Subrecipient certifies it will not discriminate in the delivery of services or benefits based on any protected class and will comply with all requirements of this section of the SRH.

III. Equal Employment Opportunity – SRH Section 2.025

The Subrecipient certifies it will promote Equal Employment Opportunity by prohibiting discrimination or harassment in employment because of any status protected by state or federal law and will comply with all requirements of this section of the SRH.



IV. Drug-Free Workplace Act of 1990 – SRH Section 2.030

The Subrecipient certifies it will comply with the Drug-Free Workplace Act of 1990 and all other requirements of this section of the SRH.

V. California Environmental Quality Act (CEQA) – SRH Section 2.035

The Subrecipient certifies that, if the activities of the Grant Subaward meet the definition of a “project” pursuant to the CEQA, Section 20165, it will comply with all requirements of CEQA and this section of the SRH.

VI. Lobbying – SRH Sections 2.040 and 4.105

The Subrecipient certifies it will not use Grant Subaward funds, property, or funded positions for any lobbying activities and will comply with all requirements of this section of the SRH.

All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES upon request. Failure to comply with these requirements may result in suspension of payments under the Grant Subaward(s), termination of the Grant Subaward(s), and/or ineligibility for future Grant Subawards if Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) the Subrecipient violated the certification by failing to carry out the requirements as noted above.

CERTIFICATION	
I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby affirm that I am duly authorized legally to bind the Subrecipient to the above-described certification. I am fully aware that this certification, executed on the date, is made under penalty of perjury under the laws of the State of California.	
Official Designee's Signature:	_____
Official Designee's Typed Name:	Vern R. Pierson _____
Official Designee's Title:	District Attorney _____
Date Executed:	_____
AUTHORIZED BY:	
I grant authority for the Subrecipient/Official Designee to enter into the specific Grant Subaward(s) (indicated by the Cal OES Program name and initial Grant Subaward performance period identified above) and applicable Grant Subaward Amendments with Cal OES.	
<input type="checkbox"/> City Financial Officer	<input type="checkbox"/> County Financial Officer
<input type="checkbox"/> City Manager	<input type="checkbox"/> County Manager
<input checked="" type="checkbox"/> Governing Board Chair	
Signature:	_____
Typed Name:	Lori Parlin _____
Title:	Chair, District Four Supervisor _____
Date Executed:	_____



**Federal Fund Grant Subaward Assurances
STOP Violence Against Women Formula Grant Program**

Subrecipient: County of El Dorado

	Cal OES Program Name	Grant Subaward #	Grant Subaward Performance Period
1.	Sexual Assault Law Enforcement Units (ST) Program	ST22 05 0090	10/01/2022-09/30/2023
2.			
3.			
4.			
5.			
6.			

Subrecipients agree to adhere to the following and ensure these assurances are passed down to Second-Tier Subrecipients.

1. Required Audits and Financial Statements (SRH Section 14.005)

Subrecipients expending \$750,000 or more in federal funds annually must comply with the single audit requirement established by the Federal Office of Management and Budget (OMB) Uniform Guidance 2 CFR Part 200, Subpart F and arrange for a single audit by an independent Certified Public Accountant (CPA) firm annually. Audits conducted under this section will be performed using the guidelines established by the American Institute of Certified Public Accountants (AICPA) for such audits.

- Subrecipient expends \$750,000 or more in federal funds annually.
- Subrecipient does not expend \$750,000 or more in federal funds annually.

2. Requirements of the Award; Remedies for Non-compliance or for Materially False Statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the Subrecipient that relate to conduct during the period of performance also is a material requirement of this award.

By signing and accepting this award on behalf of the Subrecipient, the authorized Subrecipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized Subrecipient official, all assurances or certifications submitted by or on behalf of the Subrecipient that relate to conduct during the period of performance.

Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in the Office on Violence Against Women (OVW) taking appropriate action with respect to the recipient and the award. Among other things, OVW may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OVW, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

3. Applicability of Part 200 Uniform Requirements and DOJ Grants Financial Guide

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") and the current edition of the DOJ Grants Financial Guide as posted on the OVW website, including any updated version that may be posted during the period of performance apply to this Grant Subaward.

The Subrecipient also agrees that all financial records pertinent to this award, including the general accounting ledger and all supporting documents, are subject to Cal OES's review throughout the life of the award, during the close-out process, and for three years after submission of the final Federal Financial Report (SF-425) or as long as the records are retained, whichever is longer, pursuant to 2 C.F.R. 200.334, 200.337.

For more information and resources on the Part 200 Uniform Requirements as they relate, see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

4. Requirements Related to System for Award Management and Unique Entity Identifier

Subrecipients (and any Second-Tier Subrecipients) must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements

regarding registration with SAM, as well as maintaining the currency of information in SAM.

Subrecipients also must comply with applicable restrictions for Second-Tier Subawards, including restrictions on Grant Subawards to entities that do not acquire and provide (to Subrecipients) the unique entity identifier required for SAM registration.

The details of the Subrecipients' obligations related to SAM and to unique entity identifiers are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Requirements related to System for Award Management (SAM) and unique entity identifiers), and are incorporated by reference here.

5. Requirement to Report Actual or Imminent Breach of Personally Identifiable Information

Subrecipients (and any Second-Tier Subrecipients) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if they:

- Create, collect, use, process, store, maintain, disseminate, disclose, or dispose of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OVW grant-funded program or activity, or
- Use or operate a "Federal information system" (OMB Circular A-130).

Subrecipients (and any Second-Tier Subrecipients) must have breach procedures that must include a requirement to report actual or imminent breach of PII to Cal OES no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

6. Requirements Pertaining to Prohibited Conduct Related to Trafficking in Persons (including reporting requirements and OVW Authority to Terminate Grant Subaward)

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of Subrecipients (and any Second-Tier Subrecipients), or individuals defined (for purposes of this condition) as "employees" of Subrecipients (and any Second-Tier Subrecipients).

The details of the Subrecipients' obligations related to prohibited conduct related to trafficking in persons are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Prohibited conduct by Subrecipients related to trafficking in persons (including reporting

requirements and OVW authority to terminate award)), and are incorporated by reference here.

7. Determination of Suitability to Interact with Participating Minors

This condition applies to the Grant Subaward (if it is indicated) when some or all of the activities to be carried out under the Grant Subaward (whether by Subrecipients, or Second-Tier Subrecipients) is to benefit a set of individuals under 18 years of age.

Subrecipients (and any Second-Tier Subrecipients) must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

8. Compliance with Applicable Rules Regarding Approval, Planning, and Reporting of Conferences, Meetings, Trainings, and Other Events

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this Grant Subaward appears on the OVW website at <https://www.justice.gov/ovw/conference-planning>.

9. OVW Training Guiding Principles

Subrecipients (and any Second-Tier Subrecipients) agree that they will adhere to the OVW Training Guiding Principle for Grantee and Subgrantees (available at <https://www.justice.gov/ovw/resources-and-faqs-grantees#Discretionary>) for all training or training materials developed or delivered with these funds.

10. Potential Imposition of Additional Requirements

Subrecipients (and any Second-Tier Subrecipients) agree to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this Grant Subaward, if Subrecipients are designated as "high-risk" for purposes of the DOJ high-risk grantee list.

11. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 42

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

12. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 38

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 38.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to Subrecipient organizations (and any Second-Tier Subrecipient organizations) that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to Subrecipients (and any Second-Tier Subrecipients) that are faith-based or religious organizations.

13. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 54

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 54, that relate to nondiscrimination on the basis of sex in certain "educational programs."

14. Restrictions on "lobbying" and Policy Development

In general, as a matter of federal law, federal funds awarded by OVW may not be used by Subrecipients (and any Second-Tier Subrecipients), either directly or indirectly, to support the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government, in order to avoid violation of 18 U.S.C. 1913. Subrecipients (or any Second-Tier Subrecipients) may, however, use federal funds to collaborate with and provide information to federal, state, local, tribal and territorial public officials and agencies to develop and implement policies and develop and promote state, local, or tribal legislation or model codes designed to reduce or eliminate domestic violence, dating violence, sexual assault, and stalking (as those terms are defined in 34 U.S.C. 12291 (a)) when such collaboration and provision of information is consistent with the activities otherwise authorized under this grant program.

Another federal law generally prohibits federal funds awarded by OVW from being used by Subrecipients (and any Second-Tier Subrecipients), to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a Subrecipient (or any Second-Tier Subrecipient) would or might fall within the scope of these prohibitions, the Subrecipient is to contact Cal OES for guidance, and may not proceed without the express prior written approval of Cal OES.

15. Compliance with General Appropriations-law Restrictions on the use of Federal Funds

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, for each fiscal year, are set out at <https://www.justice.gov/ovw/award-conditions> (Award Condition: General appropriations-law restrictions on use of federal award funds), and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by Subrecipients (and any Second-Tier Subrecipients) would or might fall within the scope of an appropriations or law restriction, Subrecipients are to contact Cal OES for guidance, and may not proceed without the express prior written approval of Cal OES.

16. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

Subrecipients (and any Second-Tier Subrecipients) must promptly refer to Cal OES any credible evidence that a principal, employee, agent, Subrecipient, contractor, subcontractor, or other person has, in connection with funds under this Grant Subaward-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this Grant Subaward should must also be reported to Cal OES. Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

17. Restrictions and Certifications Regarding Non-disclosure Agreements and Related Matters

No Subrecipients (and any Second-Tier Subrecipients) under this Grant Subaward, or entity that receives a procurement contract or subcontract with any funds under this Grant Subaward, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this Grant Subaward, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

a. In accepting this Grant Subaward, Subrecipients (and any Second-Tier Subrecipients):

- 1) Represent that they neither require, nor have required, internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- 2) Certify that, if they learn, or are notified, that they have, or have been, requiring their employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.

b. If Subrecipients are authorized under this award to make Second-Tier Subawards, procurement contracts, or both:

1) Subrecipients represent that:

- a) No other entity (whether through a Second-Tier Subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) that they pass funds to either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- b) Appropriate inquiry has been made, or otherwise Subrecipients have an adequate factual basis, to support this representation; and

- 2) If learned or notified that any Second-Tier Subrecipient, contractor, or subcontractor entity that receives funds under this Grant Subaward is, or has been, requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds to or by that entity, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.

18. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

Subrecipients (and any Second-Tier Subrecipients) must comply with, and are subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

Subrecipients (and any Second-Tier Subrecipients) also must inform their employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

19. Encouragement of Policies to Ban Text Messaging while Driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the DOJ encourages Subrecipients (and any Second-Tier Subrecipients) to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this Grant Subaward, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

20. Compliance with Statutory and Regulatory Requirements

Subrecipients (and any Second-Tier Subrecipients) agree to comply with all relevant statutory and regulatory requirements, which may include, among other relevant authorities, the Violence Against Women Act of 1994, P.L. 103-322, the Violence Against Women Act of 2000, P.L. 106-386, the Violence Against Women and Department of Justice Reauthorization Act of 2005, P.L. 109-162, the Violence Against Women Reauthorization Act of 2013, P.L. 113-4, the Omnibus Crime Control and Safe Streets Act of 1968, 34 U.S.C. 10101 et seq., and OVW's implementing regulations at 28 C.F.R. Part 90.

21. VAWA 2013 Nondiscrimination Condition

Subrecipients (and any Second-Tier Subrecipients) acknowledge that 34 U.S.C. 12291 (b)(13) prohibits Subrecipients of OVW awards from excluding, denying benefits to, or discriminating against any person on the basis of actual or perceived race, color, religion, national origin, sex, gender identity, sexual orientation, or disability in any program or activity funded in whole or in part by OVW. Subrecipients may provide sex-segregated or sex-specific programming if doing so is necessary to the essential operations of the program, so long as the Subrecipient provides comparable services to those who cannot be provided with the sex-segregated or sex-specific programming. The Subrecipient (and any Second-Tier Subrecipient) agrees that it will comply with this provision.

22. Misuse of Award Funds

Subrecipients (and any Second-Tier Subrecipients) understand and agree that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.

23. Confidentiality and Information Sharing

Subrecipients (and any Second-Tier Subrecipients) agrees to comply with the provisions of 34 U.S.C. 12291 (b)(2), nondisclosure of confidential or private information, which includes creating and maintaining documentation of compliance, such as policies and procedures for release of victim information. Subrecipients (and any Second-Tier Subrecipients) also agree to comply with the regulations implementing this provision at 28 CFR 90.4(b) and "Frequently Asked Questions (FAQs) on the VAWA Confidentiality Provision (34 U.S.C. 12291 (b)(2))" on the OVW website at <https://www.justice.gov/ovw/resources-and-faqs-grantees>.

24. Activities that Compromise Victim Safety and Recovery or Undermine Offender Accountability

Subrecipients (and any Second-Tier Subrecipients) agree that Grant Subaward funds will not support activities that compromise victim safety and recovery or undermine offender accountability, such as: procedures or policies that exclude victims from receiving safe shelter, advocacy services, counseling, and other assistance based on their actual or perceived sex, age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, work in the sex industry, or the age and/or sex of their children; procedures or policies that compromise the confidentiality of information and privacy of persons receiving OVW-funded services; procedures or policies that impose requirements on victims in order to receive services (e.g., seek an order of protection, receive counseling, participate in couples' counseling or mediation, report to law enforcement, seek civil or criminal remedies, etc.); procedures or

policies that fail to ensure service providers conduct safety planning with victims; project design and budgets that fail to account for the access needs of participants with disabilities and participants who have limited English proficiency or are Deaf or hard of hearing; or any other activities outlined in the solicitation or companion guide under which the application was submitted.

25. Policy for Response to Workplace-related Incidents of Sexual Misconduct, Domestic Violence, and Dating Violence

Subrecipients (and any Second-Tier Subrecipients) must have a policy, or issue a policy within 270 days of the award date, to address workplace-related incidents of sexual misconduct, domestic violence, and dating violence involving an employee, volunteer, consultant, or contractor. The details of this requirement are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Policy for response to workplace-related sexual misconduct, domestic violence, and dating violence), and are incorporated by reference here.

26. Performance Progress Reports and Final Report Submission

Subrecipients agree to submit an annual report that includes: a) an assessment of whether stated goals and objectives were achieved; b) information on the effectiveness of activities carried out with grant funds, including the number of persons served and the number of persons seeking services who could not be served; and c) such other information as OVW may prescribe. Subrecipients must use the designated forms and/or systems made available by OVW for performance reporting, which identify the information that Subrecipients must collect and report as a condition of receiving funding under this award

27. Publications Disclaimer for STOP Formula Subrecipients

Subrecipients (and any Second-Tier Subrecipients) agree that all materials and publications (written, web-based, audio-visual, or any other format) resulting from subaward activities shall contain the following statement: "This project was supported by Subgrant No. ST22 05 0090 awarded by the state administering office for the Office on Violence Against Women, U.S. Department of Justice's STOP Formula Grant Program. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the state or the U.S. Department of Justice."

28. Copyrighted Works

Pursuant to 2 C.F.R. 200.315(b), Subrecipients (and any Second-Tier Subrecipients) may copyright any work that is subject to copyright and was developed, or for which ownership was acquired, under this award. OVW reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work, in whole or in part (including in the creation of derivative works), for federal

purposes, and to authorize others to do so.

OVW also reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use, in whole or in part (including in the creation of derivative works), any work developed by a Subrecipient (and any Second-Tier Subrecipient), of this award, for federal purposes, and to authorize others to do so.

In addition, Subrecipients (and any Second-Tier Subrecipients or contractors) must obtain advance written approval from Cal OES, and must comply with all conditions specified by Cal OES in connection with that approval, before: 1) using award funds to purchase ownership of, or a license to use, a copyrighted work; or 2) incorporating any copyrighted work, or portion thereof, into a new work developed under this award.

It is the responsibility of Subrecipients (and any Second-Tier Subrecipients, contractors, or subcontractors as applicable) to ensure that this condition is included in any subaward, contract, or subcontract under this award.

29. Ongoing Compliance with Statutory Certifications

Subrecipients (and any Second-Tier Subrecipients) agree that compliance with the statutory certification requirements is an ongoing responsibility during the award period and that, at a minimum, a hold may be placed on the Subrecipient's funds for noncompliance with any of the requirements of 34 U.S.C. 10449 (regarding rape exam payments), 34 U.S.C. 10449(e) (regarding judicial notification), 34 U.S.C. 10450 (regarding certain fees and costs), and 34 U.S.C. 10451 (regarding polygraphing of sexual assault victims). Non-compliance with any of the foregoing may also result in termination or suspension of the grant or other remedial measures, in accordance with applicable laws and regulations.

30. Requirements for Subrecipients Providing Legal Assistance

Subrecipients (and any Second-Tier Subrecipients) agree that the legal assistance eligibility requirements, as set forth below, are a continuing obligation on the part of Subrecipients (and any Second-Tier Subrecipients).

a. The legal assistance eligibility requirements are:

- 1) any person providing legal assistance through a program funded under this grant program
 - a) has demonstrated expertise in providing legal assistance to victims of domestic violence, dating violence, sexual assault, or stalking in the targeted population; or

- b) is partnered with an entity or person that has demonstrated expertise described in subparagraph (a); and
 - c) has completed or will complete training in connection with domestic violence, dating violence, stalking, or sexual assault and related legal issues, including training on evidence-based risk factors for domestic and dating violence homicide;
- 2) any training program conducted in satisfaction of the requirement of paragraph (1) has been or will be developed with input from and in collaboration with a state, local, territorial, or tribal domestic violence, dating violence, sexual assault, or stalking victim service provider or coalition, as well as appropriate state, local, territorial, and tribal law enforcement officials;
 - 3) any person or organization providing legal assistance through this grant program has informed and will continue to inform state, local, territorial, or tribal domestic violence, dating violence, stalking, or sexual assault programs and coalitions, as well as appropriate state and local law enforcement officials of their work; and
 - 4) Subrecipients' (and any Second-Tier Subrecipients') organizational policies do not require mediation or counseling involving offenders and victims physically together, in cases where sexual assault, dating violence, domestic violence, or child sexual abuse is an issue. Subrecipients also agrees to ensure that any Second-Tier Subrecipient will comply with this condition.

CERTIFICATION

I certify the Subrecipient identified above will comply with the requirements of the Subrecipient Handbook and the federal fund Grant Subaward assurances outlined above.

Official Designee's Signature: _____

Official Designee's Typed Name: Vern R. Pierson

Official Designee's Title: District Attorney

Date Executed: _____



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: El Dorado County District Attorney's Office	Grant Subaward #: ST22 05 0090		
A. Personnel Costs - Line-item description and calculation	2022 STOP	2022 STOP Match	Total Amount Allocated
District Attorney Investigator - 1.00 FTE (Partial Cash Match) Salary - \$12,025.17 x 12 Mo x 1.00 FTE = \$144,302 (only charging \$138,034)	\$137,097	\$937	\$138,034
Benefits Retirement/PERS (40.24% of charged salary amount) - \$55,545 (only charging \$25,207) Medicare (1.45% of charged salary amount) - \$2,001 Health Insurance (16.86% of charged salary amount) - \$23,273 Workers Compensation (2.5% of charged salary amount) - \$3,451 (only charging \$3,276) Disability (0.25% of charged salary amount) - \$345 (only charging \$122) Unemployment Insurance (0.30% of charged salary amount) - \$414 <i>Duties include, but are not limited to, reviews of arrest and investigation reports, conducts follow-up interviews, assists with development/revision of protocols, facilitates/provides trainings, responds to evidence requests, and serves as point of contact for the Sexual Assault Counselor.</i> <i>Benefits include: health, dental, vision, retirement, medicare, unemployment, and disability. SDI and applicable taxes.</i>		\$25,207 \$2,001 \$23,273 \$3,276 \$122 \$414	\$25,207 \$2,001 \$23,273 \$3,276 \$122 \$414
This source of match will be derived from services provided by a District Attorney Investigator and are directly related to accomplishing the objectives and goals of the program.			
Program Manager - 0.10 FTE (Cash Match) Salary - \$8,777.60 x 12 Mo x 0.10 FTE = \$10,533 (only charging \$9,734)		\$9,734	\$9,734
Benefits Retirement/PERS (33.49% of charged salary amount) - \$3,260 (only charging \$900) Medicare (1.45% of charged salary amount) - \$141 Health Insurance (25.78% of charged salary amount) - \$2,509 (only charging \$1,542) Workers Comp Ins, Unemployment, & Disability (not charging) <i>The Program Manager is budgeted at (0.10 FTE) from the Sexual Assault Grant with additional time paid by Domestic Violence ARP (0.05 FTE), Child Abuse (0.15 FTE), Victim Witness (0.65 FTE) and Child Advocacy Program (0.05 FTE). The Program Manager's time is spent providing direct services to victims, overseeing victim advocates and participating staff, preparing grant reports, supervising staff, and attending required meetings at the Placerville and South Lake Tahoe offices.</i> <i>Benefits include: medicare, health, dental, vision, and retirement. SDI and applicable taxes.</i>		\$900 \$141 \$1,542	\$900 \$141 \$1,542
Personnel Costs Fund Source Totals	\$137,097	\$67,547	\$204,644
PERSONNEL COSTS CATEGORY TOTAL			\$204,644



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: El Dorado County District Attorney's Office	Grant Subaward #: ST22 05 0090		
B. Operating Costs - Line-item description and calculation	2022 STOP	2022 STOP Match	Total Amount Allocated
<p>1.00 FTE Sexual Assault Counselor (Participating Staff) Participating staff contracted through The Center for Violence-Free Relationships Billing rate \$5,188/month x 12 months = \$62,256 (Only \$25,000 of contract amount used in MTDC calculation)</p>	\$62,256		\$62,256
<p>Training/Travel-Related Expenses: 1 Counselor & 1 Staff Member to Attend Sexual Assault Training or Related Event</p> <ul style="list-style-type: none"> Registration: \$350/person x 2 x = \$700 Hotel, Taxes, Fees: \$150/night x 4 nights x 2 = \$1,200 Meals: Est \$46/day x 5 days x 2 = \$460 Airfare (Roundtrip) \$500 x 2 = \$1,000 Mileage: \$0.625/mi (Current Federal Rate)*100 miles x 2 = \$125 (only charging \$117) Parking: \$20/day x 5 days x 2 = \$200 	\$700 \$1,200 \$460 \$1,000 \$117 \$200		\$700 \$1,200 \$460 \$1,000 \$117 \$200
<p>Training Materials & Printing Costs</p> <ul style="list-style-type: none"> Materials for Patrol Officer/First Responder Trainings Brochures AB1312 Standardized Victim Notification cards 	\$400 \$350		\$400 \$350
<p>Cell Phone Costs (1 for Investigator, 1 for Counselor) - Partial Cash Match Dedicated line for Investigator @ \$60/month x 12 months = \$720 (only charging \$620) Cell Phone/Data Stipend for Sexual Assault Counselor @\$60/mo x 12 mo = \$720 To provide cell and data service to enable the swift facilitation of the on-line application</p>	\$720	\$620	\$620 \$720
<p>Facility Lease (Cash Match) 125 Square Feet per FTE x \$1.80 per Square Feet Monthly Rent = 125sf x 1.1 FTE X \$1.80/sf = \$247.50/month Annual Rent = \$247.50 x 12 = \$2,970 (Not Charging)</p>			
<p>de Minimis indirect rate* *MTDC \$210,667 x 10% = \$21,067 (Not Charging) Calculation Worksheet Attached Includes administrative and overhead costs associated with the SVU division, ST Program, of the El Dorado County District Attorney's Office.</p>			
Operating Costs Fund Source Totals	\$67,403	\$620	\$68,023
OPERATING COSTS CATEGORY TOTAL			\$68,023



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: El Dorado County District Attorney's Office		Grant Subaward #: ST22 05 0090	
C. Equipment Costs - Line-item description and calculation	2022 STOP	2022 STOP Match	Total Amount Allocated
None.			
Equipment Costs Fund Source Totals			
EQUIPMENT COSTS CATEGORY TOTAL			

Grant Subaward Totals - Totals must match the Grant Subaward Face Sheet	2022 STOP	2022 STOP Match	Total Project Cost
Fund Source Totals	\$204,500	\$68,167	\$272,667

DETERMINING INDIRECT COST AMOUNT WHEN BUILDING A BUDGET

TERMS

Total Project Costs:	Amount allocated to the project by Cal OES plus any required match. This includes direct, direct-shared, and indirect costs and all matching contributions (in-kind and/or cash).
Modified Total Costs:	Modified Total Cost: Amount of direct costs minus exclusions (e.g., rent, contracts beyond \$25,000, etc.).
Modified Total Direct Costs:	Amount of direct cost minus indirect and exclusions.
Direct Costs:	Costs identified with a particular cost objective (award, program or project).
Indirect Costs:	Costs for a common or joint purpose benefitting more than one cost objective, not readily assignable to the cost objectives, without effort disproportionate to the results achieved.

METHOD

1. Determine **Exclusions or Distorting Costs**

In-kind match (donations, not volunteers)	\$ -
Rent/lease office space	\$ -
Rent/lease other space	\$ -
Rent/lease equipment	\$ -
Equipment (purchased)	\$ -
Contracts/Subawards after the first \$25,000	\$ 37,256
Capital improvements	\$ -
Patient Care	\$ -
Tuition, Scholarships, Fellowships	\$ -
Participant support costs (training/conference registration fees, travel including per diem and stipends)	\$ 3,677
Other (not covered above)	\$ -
Total Exclusions/Distorting Costs	\$ 40,933

2. Determine **Modified Total Costs**

Total Project Costs	\$ 272,667
Minus (-) Total Exclusions/Distorting Costs	\$ 40,933
Modified Total Costs	\$ 231,734

3. Determine **Modified Total Direct Costs** (Removes indirect from Modified Total Costs)

Modified Total Costs	\$ 231,734
ICR (%) (i.e., 10% = 0.10, 17.5% = 0.175)	0.10
ICR + 1	1.10
Modified Total Direct Costs (MTDC)	\$ 210,667

4. Determine **Indirect Cost Amount**

Modified Total Costs	\$ 231,734
Subtract (-) MTDC	\$ 210,667
Indirect Cost Amount	\$ 21,067

5. Allocate Amounts and Check Math

Total Exclusions	\$ 40,933
Plus (+) MTDC	\$ 210,667
Plus (+) Indirect Cost Amount	\$ 21,067
Total Project Costs	\$ 272,667



Grant Subaward Budget Narrative

Grant Subaward #: ST22 05 0090

Subrecipient: County of El Dorado

The El Dorado County District Attorney's Office 2022/2023 Sexual Assault Law Enforcement Specialized Unit (ST) Program budget details the Agency's plan to effectively support and enhance its Specialized Victims Unit (SVU) in order to provide a coordinated response to adolescent and adult victims of sexual assault through investigative interviewing, immediate victim advocacy, training for patrol officers/first responders, and developing new or updating existing protocols and practices.

The Governor's Office of Emergency Services (Cal OES) has allocated \$204,500 in 2022 STOP funds with a \$68,167 STOP local match for this program, for a total program budget of \$272,667.

Personal Services – Salaries/Employee Benefits:

Employee salaries and benefits represent 75% of the District Attorney's Office overall 2022/2023 Sexual Assault Program budget. The program encompasses the assignment of 1.00 FTE Project District Attorney Investigator and 0.10 FTE Program Manager. 29% of the total salary and benefits of the Project Investigator and 100% of the salary and benefits of the Program Manager will be used as a General Fund cash match.

The project-funded staff duties provided by the Project Investigator (PI) will include, but not be limited to, reviewing arrest and investigation reports,



Grant Subaward Budget Narrative

Grant Subaward #: ST22 05 0090

Subrecipient: County of El Dorado

conducting follow-up interviews, assisting with the development and revision of new and existing protocols, providing training for patrol officers and first responders, responding to evidence requests, and serving as point of contact for the Sexual Assault Counselor (SAC). 100% of the time and services provided by the Project Investigator are in direct support of the ST Program's objectives and activities.

The project-funded staff duties provided by the Program Manager will include, but not be limited to, providing direct services to victims, overseeing victim advocates and participating staff, preparing grant reports, assisting with the development and revision of new and existing protocols, and attending program-related meetings.

All positions maintain functional, detailed time sheets that are submitted on a bi-weekly basis. There are no mid-year salary range adjustments required.

Budgeted salaries have been calculated over a twelve-month period.

Operating Expenses:

The budgeted operating expenses include a participating staff agreement for the SAC, anticipated travel costs for staff training, dedicated cell phone lines for the PI and SAC, and anticipated costs for materials to provide trainings to patrol officers/first responders. Facility lease cost and indirect cost for



Grant Subaward Budget Narrative

Grant Subaward #: ST22 05 0090

Subrecipient: County of El Dorado

administrative expenses associated with the ST Program are included but not being charged at this time due to limited funding. The Investigator cell phone costs will be funded by the General Fund as a cash match.

Although not being charged at this time, the indirect costs of the SVU include, but are not limited to, associated facility security system, office equipment and supplies, postage, liability insurance, data processing, utilities, and administrative support from the Central Fiscal Division, which includes grant financial and administrative management. The Agency is focused on minimizing administrative costs in support of direct services and has reduced the de Minimus indirect rate accordingly.

There are no subcontracts or unusual expenses included in the operating expenses budget page.

Equipment:

There are no funds budgeted for equipment.



Grant Subaward Programmatic Narrative

Grant Subaward #: ST22 05 0090

Subrecipient: El Dorado County

b. Plan

1) Investigation and coordination deliverables to be achieved during the grant subaward performance period.

Through continued funding from the Sexual Assault Law Enforcement Specialized Units (ST) Program, the El Dorado County District Attorney's Office (EDCDAO) will be able to dedicate one experienced full-time District Attorney Investigator (PI) to the investigation and coordination of adolescent and adult sexual assault cases. Thanks to our current ST Program funding, this model has proven to meet best practices for victims. The PI will be responsible for reviewing initial arrest reports related to sexual assault, collaborating with deputy district attorneys, coordinating interviews, and determining what agency will conduct any necessary follow-up investigation. Since the PI is Spanish-speaking bilingual, the PI will be the point of contact for our ever-growing Spanish-speaking victims and their families. This will dramatically improve the delivery of direct services and will minimize the trauma and extra layer of confusion when using family members or agencies for interpretation. The PI will ensure investigations are moving forward through coordinating and leading monthly collaborative meetings with partner Law Enforcement (LE) agencies in the county, deputy district attorneys, the ST Program Sexual Assault Counselor (SAC), a Sexual Assault Response Team (SART)



Grant Subaward Programmatic Narrative

Grant Subaward #: ST22 05 0090

Subrecipient: El Dorado County

nurse, representative for Department of Justice, and Child Protective Services.

The PI will also have regular collaboration with the SAC to ensure all victims and their families are receiving timely information and resources.

The PI has 16 years' experience as a peace officer, with six years of experience investigating sexual assaults. The PI possesses an Advanced POST (Peace Officer Standards & Training) certificate and has over 260 hours of training in the areas of sexual assault, multidisciplinary interviewing, interview and interrogation, child abuse, criminal investigation, and has been trained as a forensic interviewer through California Forensic Interview Technique (CFIT). The PI has experience in reviewing arrest and preliminary investigation reports, conducting follow-up interviews, responding to adolescent and adult sexual assault case follow-up requests for evidence from district attorneys. The PI meets language competency requirements and is bilingual in Spanish and English. This combination of CFIT training and the ability to speak Spanish will enable the PI to build rapport and gain trust in the Spanish-speaking community, thus better serving victims in the hispanic/latino population in our community. The PI has experience with teaching LE personnel and other first responders, as well as teaching various business and community groups.

2) The plan to utilize the Sexual Assault Counselor to provide direct victim services.



Grant Subaward Programmatic Narrative

Grant Subaward #: ST22 05 0090

Subrecipient: El Dorado County

Because of current ST Program funding, an Operational Agreement (OA) with The Center for Violence-Free Relationships (The Center) allows for a full-time SAC to be embedded and housed at the EDCDAO, enabling maximum collaboration with the ST Program. The same SAC will continue providing all required and optional services, including in-person and teleservices for SART exams, contacting victims of sexual assault within 24-hours of notification, conducting a needs' assessment, completing a safety plan if needed, advising and assisting with CalVCB applications, referring directly to our mental health provider to avoid delays in services, providing crisis intervention, personal advocacy, accompaniment to emergency medical care, court calendaring updates, preparation for court tours, court appearances and LE interviews. The SAC will continue to focus on encouraging detectives to include her when they meet with SA Victims to conduct initial interviews or preform pretext phone calls.

The SAC also meets all standards and requirements as defined by Evidence Cod sec. 1035-1036.2 for a sexual assault counselor. The SAC has more than 31 years of experience working with other social services providers including government and non-governmental agencies throughout El Dorado County. The SAC has 12 years experience with a Domestic Violence (DV)/Sexual Assault (SA) agency providing counseling, SART call outs, crisis intervention, emotional support,



Grant Subaward Programmatic Narrative

Grant Subaward #: ST22 05 0090

Subrecipient: El Dorado County

case management, crisis line, community resources and referrals, and safety planning for victims of sexual assault. In addition, the SAC has experience in facilitating the Certification Training at The Center, coordination of the program training of employees and volunteers at the crisis agency, supervising volunteers, scheduling and facilitating in-service training and other information supplied for required sexual assault training to maintain certification. The SAC maintains California State Certification continual education hours for Sexual Assault Counselor through CalOES since 2010. As of now, the SAC has completed a total of 161.5 training hours, including the 40-hour Entry Level Advocate Certification Course and the 2021 virtual SART conference. SAC plans to attend the National Organization for Victim Assistance (NOVA) 2022 virtual conference. The SAC has experience providing training to DV/SA personnel and LE. The SAC has conducted fifteen comprehensive training sessions for 88 LE personnel, including immediate response, contact, full investigation, victims receiving referrals, communication, crisis intervention and safety planning. Post training evaluations included praise for the SAC on the quality of information provided.

3) The plan for providing sexual assault-specific training to patrol officers/first responders and other relevant department personnel.



Grant Subaward Programmatic Narrative

Grant Subaward #: ST22 05 0090

Subrecipient: El Dorado County

The PI and SAC will continue to collaborate and implement quarterly patrol briefing trainings to teach a victim-centered approach to sexual assault response and investigations. Topics will include trauma-informed practices to proper interviewing of adult and adolescent sexual assault victims, rights of sexual assault victims, the importance of advocacy, and resources available to sexual assault victims. The PI has been obtaining information and is in the process of modifying the SART protocols. The PI and SAC will also collaborate with deputy district attorneys vertically prosecuting sexual assault cases involving adolescents and adults. They will continue to collaborate and prepare materials to conduct advanced sexual assault trainings for detectives in EDC focusing more on an overall approach to complete investigations and gathering information necessary for successful prosecution of those committing these horrendous crimes. The PI and SAC will collaborate with our local service providers and various school administrations about formulating accurate and consistent trainings and outreach programs for adolescents about sexual assault awareness, consent and coercion. The PI and SAC will also collaborate with our local service providers on developing protocols and training to respond to in person and/or teleservices requests for information sharing, advocacy and other victim services as we continue to navigate this global pandemic.



Grant Subaward Programmatic Narrative

Grant Subaward #: ST22 05 0090

Subrecipient: El Dorado County

4) The plan for evaluating the training provided to patrol officers/first responders and other relevant department personnel.

Evaluating the training provided for patrol and detectives will be conducted in two formats: through a written evaluation completed by the participants after the training and through the PI's review of sexual assault reports referred to the EDCDAO. The SAC and PI will also create an evaluation for the proposed sexual assault curriculum for schools. That evaluation will include whether the educational objectives were met, as well as feedback for areas of improvement. The PI will review all sexual assault POST legal updates.

5) The plan for developing and/or enhancing protocols to incorporate best practices for responding to adolescent and adult victims of sexual assault.

Furthermore, as a result of ongoing ST Program funding, the PI has received valuable feedback on EDC's current SART protocol from local law enforcement partners and medical professionals. The PI will continue to have collaborative meetings to best modify the protocols to incorporate best practices and modify in accordance with past successes and failures to maintain sustainability of the processes. This will best enhance the collaborative goal of providing long term practices for the care and services for adolescent and adult sexual assault victims and their families. The SAC will further provide a safe space for our social services



Grant Subaward Programmatic Narrative

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Subrecipient: El Dorado County

partners to share successes and challenges with collaboration and implementation of new protocols for information sharing and COVID practices.

The PI has proposed the concept of creating a Major Crimes task force within our county. This concept, although in its infancy, will allow the El Dorado County District Attorney's Office and local law enforcement agencies to partner on crimes that are complex and require a higher level of coordination. Through policies, procedures, and protocols, all our agencies will be able to partner together with the mutual goal of having a successful investigation and prosecution.

The SAC will focus on fostering the best collaboration with The Center, including providing training for release of information forms, notification of SART exams, and overall training of newer employees.

6) Provide a sustainability plan beyond the grant subaward performance period.

EDCDAO has already created a Special Victims Unit (SVU), showing a commitment to a victim-centered approach to vertical prosecutions involving vulnerable victims, including adolescent and adult sexual assault victims. Within the SVU, deputy district attorneys, the PI, SAC, other district attorney investigators, and victim advocates meet weekly to discuss upcoming ST Program cases and give updates on victim services. Additionally, the PI and SAC meet monthly with



Grant Subaward Programmatic Narrative

Grant Subaward #: ST22 05 0090

Subrecipient: El Dorado County

other LE partners, SART medical professionals, and other community partners for case reviews and department updates, providing a structure for sustainable protocols and practices. It is anticipated the PI will remain in this assignment for at least two years, assuring consistency and proper implementation of procedures and protocols.

The EDCDAO has extensive experience in working with local advocacy centers and community partners using OAs and/or second tier subawards that have helped us provide additional integrated services for victims for years. Specifically, The Center provides adolescent and adult sexual assault victims with advocacy and wrap-around services. EDCDAO has OAs with other agencies including the El Dorado Sheriff's Office (EDSO), Placerville Police Department (PPD), South Lake Tahoe Police Department (SLTPD), and Live Violence Free (LVF), a victim service provider serving our SLT community.

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

Subrecipient: County of El Dorado	UEI # DW8SM9A6YWR3	FIPS #:
Grant Disaster/Program Title: Sexual Assault Law Enforcement Units (ST) Program		
Performance Period: 10/01/22	to 09/30/23	Subaward Amount Requested: \$ 204,500
Type of Non-Federal Entity (Check Applicable Box)	<input type="checkbox"/> State Govt <input checked="" type="checkbox"/> Local Govt <input type="checkbox"/> JPA <input type="checkbox"/> Non-Profit <input type="checkbox"/> Tribe	

Per Title 2 CFR § 200.332, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, *grant manager* is the individual who has primary responsibility for day-to-day administration of the grant, *bookkeeper/accounting staff* means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and *organization* refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	>5 years
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	>5 years
3. How many grants does your organization currently receive?	>10 grant
4. What is the approximate total dollar amount of all grants your organization receives?	\$ 2,700,000
5. Are individual staff members assigned to work on multiple grants?	Yes
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
7. How often does your organization have a financial audit?	Annually
8. Has your organization received any audit findings in the last three years?	Yes
9. Do you have a written plan to charge costs to grants?	Yes
10. Do you have written procurement policies?	Yes
11. Do you get multiple quotes or bids when buying items or services?	Sometimes
12. How many years do you maintain receipts, deposits, cancelled checks, invoices?	>5 years
13. Do you have procedures to monitor grant funds passed through to other entities?	N/A

Certification: *This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.*

Signature: (Authorized Agent)	Date:
Print Name and Title: Vern R. Pierson, District Attorney	Phone Number: 530-621-6474
<i>Cal OES Staff Only: SUBAWARD #</i>	



Grant Subaward Service Area Information

Grant Subaward #: ST22 05 0090

Subrecipient: County of El Dorado

1. County or Counties Served:
El Dorado County

County where principal office is located: El Dorado County

2. U.S. Congressional District(s) Served:
4th District
Represented by Congressman Tom McClintock

U.S. Congressional District where principal office is located: 4th District

3. State Assembly District(s) Served:
State Assembly Districts are split between the 6th State Assembly District and the 5th State Assembly District
5th State Assembly District represented by Frank Bigelow
6th State Assembly District represented by Kevin Kiley

State Assembly District where principal office is located: 5th and 6th State Assembly Districts

4. State Senate District(s) Served:
1st State Senate District
Represented by Brian Dahle

State Senate District where principal office is located: 1st State Senate District

5. Population of Service Area: 191,185 (2020 Census)



Operational Agreement Summary

Grant Subaward #: ST22 05 0090

Subrecipient: El Dorado County District Attorney's Office

Participating Agency/Organization/Individual	Date Signed	Time Frame of OA
1. The Center for Violence-Free Relationships (CVFR)	09/29/2021	10/01/21 to 09/30/22
2. The Center for Violence-Free Relationships (CVFR)	*pending	10/01/22 to 09/30/23
3. Placerville Police Department West Slope SART	06/17/2019	05/01/19 to 12/31/22
4. Sutter Valley Med Foundation East/West Slope SART	10/29/2019	05/01/19 to 12/31/22
5. South Lake Tahoe Police East Slope SART	06/18/2019	05/01/19 to 12/31/22
6. Live Violence Free East/West Slope SART	06/18/2019	05/01/19 to 12/31/22
7. El Dorado County Sheriff's Dept. East/West Slope SART	06/06/2019	05/01/19 to 12/31/22
8. El Dorado County HHS East/West Slope SART	05/20/2019	05/01/19 to 12/31/22
9. Washoe County District Attorney's Office	08/08/2019	05/01/19 to 12/31/22
10. _____		_____ to _____
11. _____		_____ to _____
12. _____		_____ to _____
13. _____		_____ to _____
14. _____		_____ to _____
15. _____		_____ to _____
16. _____		_____ to _____
17. _____		_____ to _____
18. _____		_____ to _____
19. _____		_____ to _____
20. _____		_____ to _____

El Dorado County DA's Office
Organizational Chart: FY 22/23
Updated 08/10/2022

District Attorney
 Vern Pierson

Admin Technician
 Savannah Brodrick

Chief Asst. DA
 Joseph Alexander

Chief Investigator
 Jeff Dreher

Asst. DA
 James Clinchard

Asst. DA
 Lisette Suder

Asst. Chief Investigator
 Richard Pesce

CORE DDAs
Lead DDAs
 Nora Hall
 Jay Linden
Deputy DAs
 Jeff Erskine
 April Flores
 Yvan Flores
 Mahjoubeh Foolad
 Doug Fransham
 Tatiana Gamache
 Kelly Rosenbery
 Vacant
 Vacant
SLT DDAs
 Casey Mandrell

Special Prosecution Unit (SPU)
 Jodie Jensen
 Miles Perry
 Mike Pizzuti
Special Victims Unit (SVU)
Lead DDA
 Vacant
Deputy DAs
 Kassie Cardullo
 Caitlin Franzen
 Brittany Griffith
 Ryan Whyte

Victim/Witness Unit
VW Program Manager
 Patti Harrington
Sr. Program Specialists
 Vanessa Bragg
 Vacant
Program Specialists
 Julie Ehrlich
 Renee Morehouse
 Amy Nigro
 Karon Wilson-Lee
 Vacant
CVFR VW Staff**
 Janet Boehm
 Billie Feuerhelm
 **Contracted with the Center for Violence Free Relationships

Sup. Investigator
 Bryan Kuhlmann

Sup. Investigator
 Joseph Ramsey

Support Staff
Sr. Paralegal
 Diana Fedrow
 Victoria McMahon
Paralegal
 Amanda Casillas
 Michelle Yopp
 Vacant
Sr. Office Assistant
 Dena Allen
 Rebecca Erdosy
 Ali Humphreys
 Heidi Mayerhofer
 Donna Segna
 Vacant

DA Investigators
CORE
 Ken Barber
 Ricky Brown
 Kelly Kent
 Gary Malmquist
 James Peterson
 John Robertson
GRANT
 Ryan Andelin
 James Applegate
 Rhia Grotke
 Rich Horn
 Ryan Lorey
 Andrea Luckenbach
 Omir Torres
Extra Help
 John Gaines
 Ted Horlbeck
 Chris Lindholm
 Greg Murphy
Crime Analyst
 Sandra Rivas

Investigative Asst.
 Renee Jones
 Ashlee Smith
 Bonita Strain
 Riley Wilson
Dept. System Analyst
 Scott Burciaga
IT Dept. Specialist
 Matthew Taylor

Central Fiscal – CAO
Chief Fiscal Officer
 Kerri Williams
Admin Service Officer
 Hillary Crawford
Admin Analyst
 Audra Anderson
 Justene Cline
Fiscal Tech
 LaDel Murphy