



# County of El Dorado

330 Fair Lane, Building A  
Placerville, CA 95667

## Minutes - Draft Parks and Recreation Commission

*Commission Members:*

*Julia McIver - Chair, District IV*

*Tom Cumpston - Vice Chair, District III*

*Wayne Lowery - District I*

*Kathy Bryson-Johnson- District II*

*Vacant - District V*

*Staff*

*Vickie Sanders, Parks Manager*

*Brian Michaelson, Administration Technician*

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Thursday, October 20, 2022

3:00 PM

Board of Supervisors Meeting Room  
330 Fair Lane  
Placerville, CA 95667

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### ADDENDUM

Items 2 and 3 are hereby moved to Discussion Items.

**PUBLIC PARTICIPATION INSTRUCTIONS:** To comply with physical distancing requirements and the stay at home order from the Governor, the Board Chambers will be closed to members of the public and all public participation will be handled remotely.

The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 841 5974 5702. To observe the live stream of the Parks and Recreation meeting go to <https://zoom.us/j/84159745702>. If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

By participating in this meeting, you acknowledge that you are being recorded. If you choose not to observe the Parks and Recreation Commission meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on the Wednesday prior to the meeting. Please submit your comment to the Parks Division at [Vickie.sanders@edcgov.us](mailto:Vickie.sanders@edcgov.us). Your comment will be placed into the record and forwarded to the Parks and Recreation Commission.

Public comment will be received on each agenda item listed under Discussion Items as called by the Chair. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes and individuals speaking for a group are allocated 5 minutes. (Adopted 8/10/93 by the Board of Supervisors) Except with the consent of the Commission, individuals shall be allowed to speak to an item only once. Upon completion of public comment the matter shall be returned to the Commission for deliberation. Members of the public shall not be entitled to participate in that deliberation, or be present at the podium during such deliberation, except at the invitation of the Commission for a point of clarification or question by the Commission. The Commission reserves the right to waive said rules by a majority vote.

An audio recording of this meeting will be published to the website. Please note that due to technology limitations, the link will be labeled as "Video" although only audio will play. The meeting is not video recorded.

To listen to open session portions of the meeting in real time, dial (530) 621-7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated. Please be advised that callers will experience silence anytime the commission is not actively meeting.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Parks and Trails Division of the Chief Administrative Office if you require accommodations at (530) 621-5360.

Materials related to an item on this Agenda submitted to the Parks and Recreation Commission after distribution of the agenda packet are available for inspection during normal business hours at the Parks Division Office located in Building A, 330 Fair Lane, Placerville. Such documents are also available on the Parks and Recreation's Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

The Parks and Recreation Commission is concerned that written information submitted to the Commission the date of the meeting may not receive the attention it deserves. The Parks staff cannot guarantee that any FAX, e-mail, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Commission from taking other action.

**CALL TO ORDER AND ROLL CALL**

**Present:** 4 - Mclver, Lowery, Bryson-Johnson and Cumpston

**PLEDGE OF ALLEGIANCE**

**Commissioner Mclver led the Pledge of Allegiance to the Flag.**

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

**A motion was made by Commissioner Cumpston, seconded by Commissioner Lowery to Adopt the Agenda and Approve the Consent Calendar with no changes.**

**Yes:** 4 - Mclver, Lowery, Bryson-Johnson and Cumpston

**OPEN FORUM**

Matters not on the agenda may be addressed by the general public during Open Forum. Public comments during Open Forum are limited to three minutes per person and the total amount of time reserved for Open Forum may be limited.

**CONSENT CALENDAR**

- 1. **22-1779** Approval of the Minutes from the regular meeting on September 15, 2022.

**This matter was Approved on the Consent Calendar.**

**Yes:** 4 - Mclver, Lowery, Bryson-Johnson and Cumpston

- 2. **22-1899** Chief Administrative Office recommending the Commission discuss and develop the Capital Improvement Budget for fiscal year 23/24.

**The Commission discussed and developed the Capital Improvement Budget for fiscal year 23/24.**

- 3. **22-1900** Chief Administrative Office recommending the Commission receive a presentation from the Grizzly Flats Resident Robin Kelly.

**The Commission received a presentation from Grizzly Flats Resident Robin Kelly.**

**DISCUSSION ITEMS**

**4. 22-1926**

CAO's Office, Parks Division recommending the Commission:

- 1) Receive an update on the Parks and Trails Master Plan Update process; and
- 2) Review and approve the Revised Timeline for the Parks and Trails Master Plan update.

**A motion was made by Commissioner Mclver, seconded by Commissioner Cumpston to establish an Ad Hoc Committee composed of Commissioner Cumpston and Commissioner Lowery to work with staff with regards to the Introduction, Vision, Mission, Objectives and Table of Contents for the Parks and Trails Master Plan update and return to the Commission on November 17, 2022.**

**Yes:** 4 - Mclver, Lowery, Bryson-Johnson and Cumpston

**A motion was made by Commissioner Cumpston, seconded by Commissioner Lowery to:**

- 1) Receive an update on the Parks and Trails Master Plan Update process; and
- 2) Review and approve the Revised Timeline for the Parks and Trails Master Plan update.

**Yes:** 4 - Mclver, Lowery, Bryson-Johnson and Cumpston

**COMMISSION MEMBER ANNOUNCEMENTS AND COMMENTS**

**Commissioner Lowery reported on the following:  
Policies to address the Master Plan.  
Master Plan documents for reference.  
El Dorado Hills Master Plan.  
Bike park update.**

**Commissioner Bryson-Johnson reported on the following:  
Pioneer Park visit.**

**Commissioner Cumpston reported on the following:  
Bike park visit.  
Vegetation management.  
Forebay Park.**

**Commissioner Mclver reported on the following:  
Vegetation management.  
Next meetings - November 17, 2022 and December 15, 2022.**

**STAFF COMMENTS AND ANNOUNCEMENTS**

**Vickie Sanders, Parks and Recreation Manager, reported on the following:  
Introduced new staff and updated the Commission on the additional recruitment of staff.  
Park Fees items coming to the Board of Supervisors.  
Forebay Park update.  
Park Rules and Policies discussion needed.  
Future field trip to Grizzly Flats.  
Bike Park update.**

**ADJOURNED AT 4:46 P.M.**

**ADDENDUM**

**DISCUSSION ITEMS**

**Items 2 and 3 are hereby moved to Discussion Items.**

- 2. 22-1899** Chief Administrative Office recommending the Commission discuss and develop the Capital Improvement Budget for fiscal year 23/24.  
**The Commission discussed and developed the Capital Improvement Budget for fiscal year 23/24.**
  
- 3. 22-1900** Chief Administrative Office recommending the Commission receive a presentation from the Grizzly Flats Resident Robin Kelly.  
**The Commission received a presentation from Grizzly Flats Resident Robin Kelly.**