


CONTRACT ROUTING SHEET

Date Prepared: 5/1/2024

Need Date: 5/15/2024

PROCESSING DEPARTMENT:

Department: DOT
Dept. Contact: Jen Rimoldi
Phone: X7592
Department Head Signature: 
Jen Rimoldi

CONTRACTOR:

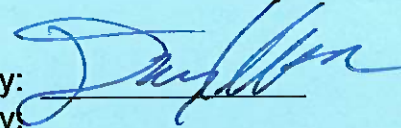
Name: TBD
Address: _____
Phone: _____
Org Code: 36101000 – 36105076

CONTRACTING DEPARTMENT: DOT – Headington Engineering

Service Requested: Review and Approve Contract Documents for El Dorado Hills Boulevard and Saratoga Way Turn Lanes Project - Contract No. 7447

Contract Term: 50 Working Days Contract Value: TBD

COUNTY COUNSEL: (must approve all contracts and MOU's)

Approved: Disapproved: _____ Date: 5-3-2024 By: 
Approved: _____ Disapproved: _____ Date: _____ By: _____

COUNSEL -- PLEASE FORWARD TO RISK MANAGEMENT -- THANKS!

EDC COUNTY COUNSEL
2024 MAY 1 PM 1:19

HR APPROVAL: - N/A – PUBLIC WORKS CONTRACT

Compliance with Human Resources requirements? Yes: _____ No: _____
Compliance verified by: _____

RISK MANAGEMENT APPROVAL: (all contracts & MOU's except boilerplate grant funding contracts)

Approved: Disapproved: _____ Date: 5/14/24 By: Lawleen K. Cheema
Approved: _____ Disapproved: _____ Date: _____ By: _____

Please Forward to Risk Management for Review and Approval of Insurance Requirements in Special Provisions Section 7-1.06 "Insurance" (SP-17)

A couple additions have been discussed with and emailed to Jen Rimoldi.

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____