

Date: March 10, 2009

To: Nonprofit organizations 501(c)(3), schools, churches and service organizations serving the western slope of El Dorado County

From: The Women's Fund El Dorado, a component fund of the El Dorado Community Foundation

Subject: Funding Opportunity Available

### **Funding Opportunity**

We are pleased to inform you of a funding opportunity available from the Women's Fund El Dorado. The Women's Fund was established in 2007 and in just one year the fund has grown to over 200 contributing members.

The Women's Fund El Dorado will have available in the 2009 grant period a total of \$30,000.00 available for granting.

We are seeking proposals from not for profit organizations (listed above), for programs to benefit the community in support of the Women's Fund 2009 focus on *basic needs of food, shelter, clothing and health care*.

### **Process**

**All responses must be received by 5:00 p.m. on April 10, 2009.**

#### **Request for Proposal Guidelines**

Number and subtitle your answers to the following.

Use no more than 3 pages using a font size 12 (black) for questions 1-6.

Budget attachments are encouraged and not limited to the number of pages.

#### **1) Organization**

Name and address of organization, contact person and title, phone number and email address.

#### **2) Project Description**

#### **3) Need for Project**

Identify the population and the geographic area to be served.  
Identify the specific needs and/or problems to be addressed by the proposal.  
Quantify these needs/problems to the extent possible.

**4) Methods/Activities/Timeline**

Explain how this proposal is designed to address the needs/problems identified.  
Explain the methods/activities you will use for the project.  
Include a timeline for the entire project assuming a June 1, 2009 award date.

**5) Measurable Objectives**

Identify the measurable objectives for your proposed project including the number of people to be served.

**6) Organization Experience/Mission**

Describe the experience your organization has had in providing services to the proposed area(s) of focus.  
Describe how the proposed project relates to your organization's mission and goals.

**7) Budget**

Please complete the attached one page project budget.  
In addition please include a projected budget for the years of 2009 and 2010 and a copy of your most current audited financial report.

**Responses to the Request for Proposals should be submitted in a Microsoft Word document by email to:**

Women's Fund El Dorado at [womensfund@eldoradocf.org](mailto:womensfund@eldoradocf.org)

**Responses must be received by 5:00 pm April 10, 2009.**

For assistance or further information please contact:

Bill Roby, Acting Director  
El Dorado Community Foundation  
530-622-5621  
[womensfund@eldoradocf.org](mailto:womensfund@eldoradocf.org)