

# CONTRACT ROUTING SHEET

Date Prepared: November 25, 2014

Need Date: December 9, 2014

**PROCESSING DEPARTMENT:**

Department: Procurement & Contracts  
Dept. Contact: Linda Silacci-Smith  
Phone #: x5417  
Department  
Head Signature: [Signature]

**CONTRACTOR:**

Name: Wilkinson Revocable Trust  
Address: P.O. Box 992  
Placerville, CA 95667  
Phone: \_\_\_\_\_

**CONTRACTING DEPARTMENT:** CAO - Facilities

Service Requested: 3047 Briw Road Lease - Building and Parking  
Contract Term: 10 Years Contract Value: \$1,021,195.20  
Compliance with Human Resources requirements? Yes: \_\_\_\_\_ No: \_\_\_\_\_  
Compliance verified by: N/A Lease

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: [Signature] Disapproved: \_\_\_\_\_ Date: 12/4/2014 By: J. Sunkel  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Subject to the changes and comments as noted.  
12/16/14 - changes incorporated - jfb

2014 NOV 25 PM 4:52  
EL DORADO COUNTY COUNSEL

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved: ✓ Date: 12/4/14 By: [Signature]  
Approved: ✓ Disapproved: \_\_\_\_\_ Date: 1/5/15 By: [Signature]

need.  
1. Verification "All RUF" policy at 90% of CC.  
2. WC or WC waiver

DEC - 4 PM 3:2  
EL DORADO COUNTY COUNSEL

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_