

REVIEW AND APPROVAL REQUESTED FOR:

☐ Contract ☐ Amendment ☒ Resolution ☐ Ordinance ☐ Policy ☐ Other

**County Counsel
REVIEW ROUTING SHEET**

Date Prepared: 7/8/25Need Date: 7/11/25**PROCESSING DEPARTMENT**

Department: Human Resources
Dept Contact: Allison Chapman
Phone: 530-621-5572
Dept. Signature: Joseph Carruesco Digitally signed by Joseph Carruesco
Date: 2025.07.08 14:43:22 -07'00'
Title: _____

Org Code: 0800000
Funding Source: _____
PL String: _____
Legistar #: 25-1255

CONTRACT INFORMATION

CONTRACT #: _____ CONTRACT AMENDMENT #: _____

Contracting Department: _____

Contractor/Vendor Name: _____

Contract Term: _____ Contract Value: _____

*Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.***ORDINANCE/RESOLUTION/POLICY INFORMATION**

TITLE / SUBJECT: DOT Reorg and salary changes
NUMBER (If Assigned): TBD

DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL

Add 1.0 FTE Program Manager allocation, Delete 1.0 FTE Sr. Civil Engineer allocation,
and salary update to the Assistant Director of Transportation classification.

COUNTY COUNSEL

Approved ☒ Disapproved ☐ Date: 7/8/25
Approved ☐ Disapproved ☐ Date: _____

By: Stephen L. Mansell Digitally signed by Stephen L. Mansell
Date: 2025.07.08 15:54:45 -07'00'
By: _____

COMMENTS**CONTRACT AMENDMENT ONLY****HR APPROVAL**Compliance with Human Resources requirements? Yes: ☐ No: ☐

Compliance verified by: _____

RISK APPROVAL

Approved ☐ Disapproved ☐ Date: _____ By: _____
Approved ☐ Disapproved ☐ Date: _____ By: _____

COMMENTS