



ORDINANCE NO. 5027

**ORDINANCE AMENDING THE EL DORADO COUNTY ORDINANCE CODE Title 3 -
REVENUE AND FINANCE** (previous Resolution 036-2000, Ordinances 4651 and 5012)

**THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO DOES ORDAIN AS
FOLLOWS:**

Section 1. El Dorado County Ordinance Code Title 3-REVENUE AND FINANCE, Chapter 3.29 - ESTABLISHMENT OF A SCHEDULE OF FEES FOR THE TREASURER-TAX COLLECTOR'S OFFICE, sections 3.29.030-Authority, and 3.29.040-Fee schedule, are hereby amended to add authority and establish new fees as follows:

Sec. 3.29.030.- Authority.

The authority for the fees established herein is found in the California Government Code, §§ 6157, 27013, 27361.3, 54985, 54986, 66018, and 66451.2, and California Revenue and Taxation Code, §§ 162, 2503.2(g), 2509.1, 2511.1(f), 2706, 2821, 2922, 3704.7, 3719, 4112, 4151, 4217, 4672, 4673, 4837.5, and 5832.

(Code 1997 §3.29.030; Resolution No. 036-2000-2/01/2000; Ord. No. 4651-6/8/2004; Ord. No. 5012-9/23/2014;
Ord. No. xxxx-)

Sec. 3.29.040.- Fee Schedule.

The Treasurer-Tax Collector will hereafter collect the following fees for the services or product rendered.

	Description	Reference	Fee
1.	Nonpayment of credit card draft fee	R&T 2511.1(f), per GC 54985	\$25.00
2.	Application for separate valuation fee – Fee, per parcel, to separate current-year secured property tax bill or secured abstract	R&T 2821, 4151, per GC 54985	\$65.00
3.	Replacement tax bill fee – Fee, per bill for creating a replacement tax bill for same owner and address as the original tax bill	R&T 162, per GC 54985	\$2.00
4.	Research fee – Fee per parcel, per tax year, to determine who paid the taxes	GC 66018	\$30.00
5.	Personal contact fee – Fee added to the amount to redeem when an attempt is made to personally contact an assessee with power-to-sell property	R&T 3704.7	\$100.00
6.	Excess proceeds fee – Fee per party of interest to notify parties of interest of excess proceeds from sale of tax-defaulted property	R&T 4674	\$10.00
7.	Subsequent (second, etc.) tax clearance or certificate (TCC) or conditional tax clearance certificate (CTCC) on mobile home fee – Fee to prepare a subsequent (second, etc.) tax clearance certificate or conditional	R&T 5832	\$15.00

	tax clearance certificate (the first request for TCC or CTCC is issued without charge)		
8.	Reminder notice fee – Fee added to unpaid current-year unsecured bill after August month-end close to mail reminder notice	R&T 2922	\$15.00
9.	Certificate of lien, document preparation fee – Fee added to amount of redeem unsecured abstracts to prepare a certificate of lien	R&T 2922	\$12.50
10.	Release of lien, document preparation fee – Fee added to amount to redeem unsecured abstracts to prepare a release of lien	R&T 2922	\$15.00
11.	Duplicate release of lien, document preparation– Fee to prepare, on request, a duplicate release of lien	R&T 2922	\$15.00
12.	Collection letter fee – Fee added to amount to redeem unsecured abstract when formal collection letter is prepared	R&T 2922	\$15.00
13.	Personal contact fee – Fee added to amount to redeem unsecured abstract when personal contact (telephone or face-to-face) is made	R&T 2922	\$50.00
14.	Bankruptcy claim fee – Fee added to amount to redeem unsecured abstract for filing a proof of claim with U.S. Bankruptcy Court	R&T 2922	\$54.00
15.	Special handling fee – Fee collected from taxpayer prior to establishing a special payment plan to redeem unsecured abstract	R&T 2922	\$50.00
16.	Bulk transfer quotation of taxes due fee – Fee collected from title company to prepare, on request, a quotation of unsecured taxes due	R&T 2922	\$36.00
17.	Installment payment plan initiation fee – Fee collected from taxpayer to start an installment payment plan	R&T 4217, per GC 54985	\$50.00
18.	Installment payment plan annual maintenance fee – Fee added to each installment of an installment payment plan	R&T 4217, per GC 54985	\$25.00
19.	Four-year payment plan initiation fee – Fee collected from taxpayer to start a four-year payment plan	R&T 4837.5	\$50.00
20.	Four-year payment plan annual maintenance fee – Fee added to each installment of a four-year payment plan	R&T 4837.5	\$25.00
21.	Quotation of taxes due and/or estimate of taxes lien fee – Fee collected from requestor prior to preparing quotes and estimates on subdivision maps, parcel maps, certificates of merge, and boundary line adjustments	GC 66451.2	\$50.00 plus \$5.00 per parcel
22.	Tax Collector certification of no taxes due fee – Fee collected from requestor prior to signing certification of no taxes due on subdivision maps, parcel maps, certificates of merge, and boundary line adjustments	GC 66451.2	\$15.00
23.	Tax bill request fee – Fee, per parcel, for all requests for tax bills from banks, mortgage companies, and tax service agencies that are not submitted by electronic file in the format required by the County	GC 66018	\$2.00
24.	Processing fee – Fee, per parcel, to process payments received from taxpayer agents not accompanied by a scannable document for each parcel or by an electronic file in the format required by the County	GC 66018	\$5.00
25.	Property tax outstanding list – Fee for report of outstanding taxes by a range of Assessor's parcel	GC 66018	\$30.00

	numbers (APN)		
26.	Business license list fee – Fee for preparing a list of businesses meeting specified criteria such as by date issued, business type, or zip code	GC 66018	\$15.00 plus \$1.00 per page over 15
27.	Returned check fee – Treasury fee to depositors to recover direct cost by bank and handling by staff	GC 6157	\$25.00
28.	Deposit permit fee – Fee, per deposit permit processed by Treasury; includes deposits made directly to bank. Fee to be shared with Auditor-Controller	GC 27013	\$6.75
29.	Stop payment fee – Fee to recover actual bank cost, Auditor-Controller to recover cost through their charge to users	GC 27013	\$10.00
30.	Recording Fee – paid to Recorder	R&T 4112(a)(3), GC 27361.3, 54985	\$16.00
31.	Tax Sale Preparation – parcels redeemed within 90 days of sale and unsold parcels remaining unsold	R&T 4112 (a)(3), GC 54985	\$150.00
32.	Notice/Publication Reimbursement – Redeemed parcels	R&T 4112(b), GC 54985	Actual Cost
33.	Cost of Conducting Sale – sold parcels	R&T 4672.1, GC 54985	\$150.00
34.	Publication Notice Fee – sold Parcels	R&T 4672.2, GC 54985	Actual Cost
35.	Advertising Cost of Sale	R&T 4673, 3719, GC 54985	\$150.00
36.	Nonacceptance of an electronic funds transfer fee	R&T 2503.2(g) GC 54985	\$ 25.00

(Code 1997 §3.29.030; Resolution No. 036-2000-2/01/2000; Ord. No. 4651-6/8/2004; Ord. No. 5012-9/23/2014; Ord. No. xxxx-)

Section 2. This ordinance shall become effective thirty (30) days following adoption hereof.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the 10 day of November, 2015, by the following vote of said Board:

Ayes: Ranalli, Novasel, Mikulaco, Frentzen, Veerkamp
 Noes: None
 Absent: None

ATTEST
 JAMES S. MITRISIN
 Clerk of the Board of Supervisors

By: [Signature]
 Deputy Clerk

[Signature]
 Chairman, Board of Supervisors
 Brian K. Veerkamp
 APPROVED AS TO FORM
 ROBYN TRUITT DRIVON, County Counsel

By: [Signature]
 Judith M. Kerr
 Principal Assistant County Counsel

I CERTIFY THAT :

The foregoing instrument is a correct copy of the original on file in this office.

Date 11/12/15

Attest : Jim Mitrisin, Clerk of the Board of Supervisors of the County of El Dorado, State of California

By: [Signature]
 Deputy Clerk