



# County of El Dorado

2850 Fairlane Court,  
Building C  
Placerville, California  
530-621-5595

## Minutes - Final Affordable Housing Task Force

*Members:*

*Vance Jarrard*

*Meea Kang*

*Sean MacDiarmid*

*Bill Roby*

*Chris Westlake*

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Wednesday, December 18, 2024

9:00 AM

<https://us06web.zoom.us/j/86585129953>

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**2850 Fairlane Court, Building C Hearing Room, Placerville CA**

PUBLIC PARTICIPATION INSTRUCTIONS: The meeting room will be open to the public. The meeting will be live-streamed via Zoom. By participating in this meeting, you acknowledge that you are being recorded.

Members of the public may address the Task Force in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 865 8512 9953. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the meeting go to <https://us06web.zoom.us/j/86585129953>.

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Task Force is to attend in person. Except for a noticed teleconference meeting, the Task Force reserves the right to conduct the meeting without remote access if there is a malfunction.

If you choose not to observe the meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the day before the meeting to ensure the Task Force has adequate time to review. Please submit your comment to staff at [AHTF@edcgov.us](mailto:AHTF@edcgov.us). Your comment will be placed into the record and forwarded to Task Force members.

**PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Task Force Chair.

Individuals will have three minutes to address the Task Force. Except with the consent of the Task Force, individuals shall be allowed to speak to an item only once.

Individual Task Force members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Task Force.

If a person providing input to the Task Force creates a disruption by refusing to follow Task Force guidelines, the Task Force Chair may take the following actions:

Step 1. Request the person adhere to Task Force guidelines. If the person refuses, the Task Force Chair may turn off the speaker’s microphone.

Step 2. If the disruption continues, the Task Force Chair may order a recess of the meeting.

Step 3. If the disruption continues, the Task Force Chair may order the removal of the person from the meeting.

**CALL TO ORDER AND ROLL CALL**

**The meeting was called to order at approximately 9:08 A.M.**

**Present:** 3 - Jarrard, MacDiarmid and Westlake

**Absent:** 2 - Kang and Roby

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

**CONSENT CALENDAR**

- 1. [25-0017](#) Staff recommending the Task Force approve the Affordable Housing Task Force Meeting Minutes from November 20, 2024.

*Public Comment: None*

**A motion was made by Member Jarrard, seconded by Member MacDiarmid, to Adopt the Agenda and Approve the Consent Calendar.**

**Yes:** 3 - Jarrard, MacDiarmid and Westlake

**Absent:** 2 - Kang and Roby

**END OF CONSENT CALENDAR**

**OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Task Force on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Task Force Chair may limit public comment during Open Forum.

*Public Comment: None*

**UPDATED ROLL CALL**

**Member Kang arrived at approximately 9:13 A.M.**

**Present:** 4 - Jarrard, Kang, MacDiarmid and Westlake

**Absent:** 1 - Roby

**AGENDA ITEMS**

- 2. [25-0018](#) Staff recommending the Task Force review the Affordable Housing Ordinance Matrix, summarizing inclusionary housing ordinances for 11 different jurisdictions, in order to assist staff in the development of a draft ordinance/recommendations for the Task Force to consider.

*Public Comment: None*

**This item will be continued at the January 15, 2025 regular meeting.**

**UPDATED ROLL CALL**

**Member MacDiarmid left at approximately 10:30 A.M.**

**Present:** 3 - Jarrard, Kang and Westlake

**Absent:** 2 - MacDiarmid and Roby

**RETURN TO OPEN FORUM**

*Public Comment: C. Armstrong*

**NEXT MEETING: JANUARY 15 AT 10 A.M.**

**ADJOURNED AT 10:56 A.M.**