

EL DORADO COUNTY
Chief Administrative Office
INTEROFFICE MEMORANDUM

DATE: February 26, 2008
TO: Board of Supervisors
FROM: Laura Gill *Laura A. Gill*
SUBJECT: **Outline for "Permit Process Ad Hoc" Committee**
Follow up to to Item # 23 BOS 05-13-08

2008 MAY 16 PM 2:00
RECEIVED
BOARD OF SUPERVISORS
EL DORADO COUNTY

Background

At its regular meeting on May 13th, 2008, the Board of Supervisors created an Ad Hoc Committee to look at the permit review process and have it provide recommendations to the Board on how to create efficiencies. The CAO's office was asked to return to the Board on this date with suggestions for the scope of the Ad Hoc Committee, so that the Committee understands its role and the expectations of the Board.

Scope of the Committee

Name of Ad Hoc Committee:	Permit Process Ad Hoc
First Meeting:	Wednesday, May 21 st , 2008 at 3pm – 5 pm at the CAO's Conference Room
Future meeting schedule:	To be established by the Committee
Agenda Preparation:	To be established by the Committee
Staffing:	CAO's office and with other staff to attend as requested by the Committee on an as-needed basis
Agendas and Minutes:	CAO's office will prepare and distribute to the Board and Committee members
Selection of Chair and Vice-Chair	To be selected at first meeting

Task: To provide recommended actions to the Board to improve the permit review process, with its first status report to occur no later than June 17th, 2008 and no later than every 60 days thereafter

Final Report No later than May 31st, 2009

Public Participation: The public is invited to attend the meetings

Membership:

1. Larry Ito (Chair Dupray appointee)
2. Mike McDougal (Chair Dupray appointee)
3. Art Marinaccio (Supervisor Sweeney appointee)
4. Cyndi Shaffer (Supervisor Sweeney appointee)
5. Kim Beal (Supervisor Baumann appointee)
6. Art Cort (Supervisor Baumann appointee)
7. Sue Taylor (Supervisor Briggs appointee)
8. TBD by Builders Exchange (Supervisor Briggs appointee)
9. Brian Shinnault (Supervisor Santiago appointee)
10. *To be named by Supervisor Santiago*

Staff recommends that the public be allowed to attend the Committee meetings