



CALIFORNIA
STATE LIBRARY
FOUNDED 1850

August 29, 2007

Jeanne Amos, Director
El Dorado County Library
345 Fair Lane
Placerville, CA 95667-5699

Dear Ms. Amos:

I am pleased to inform you that your application has been approved and that your California Library Literacy Services program will receive a baseline amount for the 2007/08 fiscal year to support the following approved CLLS program component(s):

- Adult Literacy Service - \$10,000

This is the **first part** of your total allocation for the 2007/08 fiscal year, and you may claim this amount immediately by signing and mailing the attached claim form to the State Library's budget office.

As you know, our CLLS funding formula consists of three parts which reflect our CLLS mission and values:

- A *baseline* amount for each of your approved CLLS program components that reflects the importance of each library having enough funds to provide a minimum level of local literacy staffing and services.
- A *per capita* amount per adult learner served in the previous year, that reflects the fact that Adult Literacy Services are the heart of our service, and are the basis for all other literacy services.
- A *match* on local funds raised and expended for adult literacy services—reflecting a commitment to a continuing State/Local partnership, and to providing an incentive for increased local support for adult literacy.

The remainder of your 2007/08 award will be determined by applying the other two parts of the formula – match and per capita. They will be determined once final reports on the 2006/07 fiscal year are submitted to the State Library by the August 15, 2007 deadline.

PLEASE NOTE: Libraries not submitting the final reports by September 15 at the latest, will be eligible to receive baseline amounts ONLY, and no match or per capita dollars. The reason for this is that we must make the final calculations based on the total match and per capita for all programs statewide. We will not hold up funding for all programs because one or two programs report late.

El Dorado County Library

We will initiate the payment process upon receipt of your signed Claim Form (attached). You should receive a check for the above amount within six weeks of submitting your claim form. All of these funds must be expended or encumbered by June 30, 2008.

You will be asked to report electronically twice this fiscal year—once in January, and again after the close of the fiscal year. My staff will provide more details on this process.

The following specific issues or observations are being made about your mid-year report and/or your application:

- We were pleased to see a significant increase in local funds committed to support the literacy program.

Should you have additional questions regarding the funding and/or reporting process, please contact:

Jacquie Brinkley at (916) 651-0376 or jbrinkley@library.ca.gov
Carla Lehn at (916) 653-7743 or clehn@library.ca.gov
Cindy Tackett at (916) 653-7172 or ctackett@library.ca.gov

Best wishes in implementing your important library literacy services.

Yours truly,



Susan Hildreth,
State Librarian of California

cc: Literacy Coordinator

Enclosures: Claim Form

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