

# - URGENT REVIEW -

## CONTRACT ROUTING SHEET

Contract #: 481-50611

Date Prepared: 03/01/2007

Need Date: 03/01/2007

**PROCESSING DEPARTMENT:**

Department: CAO  
 Dept. Contact: Jim Wiltshire  
 Phone #: 5569  
 Department  
 Head Signature: *James J. Wiltshire*

**CONTRACTOR:**

Name: Potomac Partners  
 Address: 210 D Street SE  
Washington D.C. 20003  
 Phone: 202-253-2800

EL DORADO COUNTY COUNSEL  
 JAMES J. WILTSHIRE  
 300 THAR - 1 AM

**CONTRACTING DEPARTMENT:** CAO

Service Requested: Contract Amendment

Contract Term: 1/1/07-01/1/08 Contract/Amendment Value: \$120,000.00

Compliance with Human Resources requirements? Yes:

No:

Compliance verified by: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 3-1-07 By: *Ed King*  
 Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

ASSIGNMENT

DATE: 03/01/2007  
 ATTORNEY: EW  
 DEPT./INDEX NO.: 02/1000  
 BY: *[Signature]*

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)  
 Approved:  Disapproved:  Date: 3/1/07 By: *[Signature]*  
 Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

Contingent on receipt of updated insurance.

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:  
 Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
 Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_