

REVIEW AND APPROVAL REQUESTED FOR:

Contract Amendment Resolution Ordinance Policy Other

**County Counsel
REVIEW ROUTING SHEET**

Date Prepared: 1/24/25

Need Date: 2/10/25

PROCESSING DEPARTMENT

Department: Human Resources

Org Code: 0800000

Dept Contact: Michael Reddin

Funding Source: _____

Phone: 5531

PL String: _____

Department _____

Legistar #: TBD

Head Signature: Joseph Carruesco Digitally signed by Joseph Carruesco
Date: 2025.01.24 15:14:44 -08'00'

CONTRACT INFORMATION

CONTRACT #: _____

CONTRACT AMENDMENT #: _____

Contracting Department: _____

Contractor/Vendor Name: _____

Contract Term: _____ Contract Value: _____

Note - HR & RISK review will take place during Fenix Contract workflow - except for contract amendments.

ORDINANCE/RESOLUTION/POLICY INFORMATION

TITLE / SUBJECT: Information Technology Position Add/Delete

NUMBER (If Assigned): _____

ADDITIONAL DETAILS AND NOTES FOR COUNTY COUNSEL

Deleting a vacant Business Systems Analyst I/II in IT and adding an IT Supervisor

COUNTY COUNSEL

Approved

Disapproved

Date: 1/30/25

By: Stephen Mansell

Digitally signed by Stephen Mansell
Date: 2025.01.30 11:05:44 -08'00'

Approved

Disapproved

Date: _____

By: _____

COMMENTS

