

AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 03/24/2022

Need Date: 04/14/2022

PROCESSING DEPARTMENT:

Department: Planning and Building Department
Dept. Contact: C.J. Freeland
Phone: ext. 5159 or (530) 391-6449 cell
Department Head Signature: Karen L. Garner
Digitally signed by Karen L. Garner
Date: 2022.03.24 08:29:23 -07'00'

CONTRACTOR:

Name: N/A
Address: _____
Phone: _____
Org Code: 3735353
Project # _____
(if applicable): _____
Funding Source: General Fund and HOME grant funds

CONTRACTING DEPARTMENT: Planning and Building Department / HCED Program

Service Requested: Review Amended HOME Homebuyer Loan Program Guidelines for Board Adoption

Description: Required amendments to First Time Homebuyer Loan Program Guidelines for HOME and CDBG

Contract Term: _____ Contract Value: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: Date: 04/20/2022 By: Kathleen Markham
Approved: Disapproved: Date: _____ By: _____
Digitally signed by Kathleen Markham
Date: 2022.04.20 14:52:28 -07'00'

HR APPROVAL: WILL BE REVIEWED THROUGH WORKFLOW

RISK MANAGEMENT: WILL BE REVIEWED THROUGH WORKFLOW

PLEASE EMAIL SIGNED DOCUMENT TO: cynthia.freeland@edcgov.us

Thank you!