

OPERATIONAL AGREEMENT

(See Recipient Handbook Section 4000)

This Operational Agreement stands as evidence that the El Dorado County District Attorney (EDCDA) and The Center for Violence-Free Relationships (CVFR) intend to work together toward the mutual goal of providing the maximum available assistance for victims of adolescent (age 11 or older) and adult sexual assault crimes in El Dorado County. Both agencies believe that the implementation of the Sexual Assault Law Enforcement Specialized Unit (ST) Program application, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if selected for funding, by coordinating/providing the following services for the period October 1, 2019 - September 30, 2020.

The El Dorado District Attorney (EDCDA) will closely coordinate with The Center for Violence Free Relationships (CVFR) to improve the investigation and coordination of adolescent and adult sexual assault cases through compassionate investigative interviewing, immediate victim advocacy, training for patrol officers/first responders and the development/updating of effective protocols and practices that continue after the performance period has ended.

Specifically,

The El Dorado County District Attorney (EDCDA) agrees to the following:

1. To enforce the laws regarding domestic violence and adult sexual assault in order to protect the victim(s) and to prevent future criminal acts through vigorous early intervention;
2. To provide a designated District Attorney Investigator to work directly with the Sexual Assault Counselor on adolescent and adult sexual assault cases;
3. To notify CVFR through the Sexual Assault Counselor, or as necessary through the 24-hour crisis line, whenever an adolescent (age 11 or older) or adult sexual assault case is initiated;
4. To provide effective communication between Project team members;
5. To ensure increased collaboration between Project staff, law enforcement, county agencies, civilian agencies, and the CVFR;
6. To engage in collaborative five-part trainings with CVFR; and
7. To assist with the development and/or revision of protocols for responding to adolescent and adult victims of sexual assault.

The Center for Violence Free Relationships agrees to the following:

1. To provide one full-time Sexual Assault Counselor who meets Evidence Code requirements to work specifically with the Sexual Assault Law Enforcement Specialized Unit (ST) Program;

2. To have a Sexual Assault Counselor/Victim Advocate available 24-hours a day to respond to a victim's need for advocacy and assistance;
3. To provide early contact and referral of resources to victims by the Sexual Assault Counselor (within 8 hours);
4. To provide 24-hour crisis line services, crisis intervention, individual and group counseling, legal assistance, compensation claims assistance, emergency food, clothing, shelter, advocacy and court accompaniment to domestic violence victims and their children and to adult sexual assault victims who request assistance from CVFR;
5. To ensure increased collaboration between Project staff, law enforcement, county agencies, civilian agencies and the CVFR;
6. To collect program statistics and aid in the preparation of the bi-annual Cal OES Progress Reports and the Office on Violence Against Women (OVW) Annual Progress Report required for the ST Program;
7. To engage in five-part training with EDCDA, as appropriate; and
8. To share information regarding adolescent and sexual assault victims with the EDCDA, if appropriate and if prior written authorization has been obtained from the victim.

The primary contacts for the Operational Agreement are as follows:

County of El Dorado
District Attorney
778 Pacific Street
Placerville, California 95667
Attn: Vern R. Pierson, District Attorney

The Center for Violence-Free Relationships
344 Placerville Drive, Suite 11
Placerville, CA 95667
Attn: Matt Huckabay, Director, or Successor

If selected for funding, the El Dorado County District Attorney and The Center for Violence Free Relationships may enter into a contractual agreement identifying the total amount of grant funds to be transferred, the process for transferring the grant funds, detailing what the grant funds may be used for and providing specific information concerning all non-fiscal resources shared between the agencies. The annual not-to-exceed amount of the agreement for this grant award period is estimated to be \$62,445. No matching funds will be used for this transfer of funds.

We, the undersigned, as authorized representatives of the El Dorado County District Attorney and The Center for Violence-Free Relationships do hereby approve this document.

Vernon R. Pierson
District Attorney, El Dorado County

Date

Matt Huckabay
Executive Director, The Center for Violence Free Relationships

Date