

# CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: \_\_\_\_\_

Need Date: \_\_\_\_\_

**PROCESSING DEPARTMENT:**

Department: CAO - Procurement & Contracts  
Dept. Contact: Kristen Germond  
Phone: x5974  
Department Head Signature: S. R. Ewert  
Digitally signed by S. R. Ewert  
Date: 2020.04.07 15:31:55 -07'00'  
Sandy Ewert  
Administrative Analyst Supervisor

**CONTRACTOR:**

Name: Robert Christenson dba Christenson Consulting  
Address: 1221 Macaulay Circle  
Carmichael, California 95608  
Phone: \_\_\_\_\_  
Org Code: 06ACO20  
Project String  
(if applicable): \_\_\_\_\_

**CONTRACTING DEPARTMENT:** CAO - Facilities

Service Requested: Review and Approve  
Description: On-call construction and real estate development services  
Contract Term: One (1) additional Year - Total Five (5) Years Contract Value: \$466,937

**COUNTY COUNSEL:** (must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 04/09/2020 By: Sharon Carey-Stronck  
Digitally signed by Sharon Carey-Stronck  
Date: 2020.04.09 16:39:27 -07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved as to form. -SCS

**COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:**

Compliance with Human Resources requirements? Yes:  No:   
Compliance verified by: Lauren Montalvo  
Digitally signed by Lauren Montalvo  
Date: 2020.04.23 11:02:11 -07'00'

**RISK MANAGEMENT APPROVAL:** (all contracts & MOU's except boilerplate grant funding contracts)

Approved:  Disapproved:  Date: 04/14/2020 By: SCHROEDER.ROBE  
Digitally signed by SCHROEDER.ROBE  
RT.R.1188050227  
Date: 2020.04.14 14:07:38 -07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_