

Date Received

CHIEF ADMINISTRATIVE OFFICE Procurement and Contracts Division

NON-COMPETITIVE PURCHASE REQUEST JUSTIFICATION

Required for all (non-emergency) sole source acquisitions in excess of \$5,000.00 and sole source service requests in excess of \$100,000.00.

This justification document consists of three (3) pages. All information must be provided and all questions must be answered. **Department Head approval is required.**

Requesting Department Information

Department: 51-Social Services	Org Code: 5130
Contact Name: Alexxa Lotze	Subobject: <input type="text"/>
Telephone: 530-642-4860	Fax: 530-626-7427
	User Code: <input type="text"/>

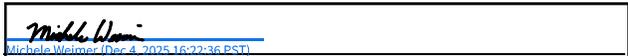
Required Supplier / Vendor Information

Vendor / Supplier Name: The Center for Violence-Free Relationships	Vendor / Supplier Address: 344 Placerville Drive, Suite 11, Placerville, CA 95667
Contact Name: Matt Huckabay	Chief Executive Officer (CEO)/Executive Director
Estimated Purchase Price/Contract Amount: \$200,000	Vendor / Supplier Email Address: matth@thecenternow.org
Telephone: Matt: 530-626-1450 Ext. 207	Fax: <input type="text"/>

Provide a brief description of the request, including all goods and/or services the vendor/supplier will provide and supporting exemption reference from Board Policy C-17 - Procurement Policy:

Child Welfare Services (CWS) is requesting to renew agreement #6973 with The Center for Violence-Free Relationships ("The Center"). Pursuant to California Welfare and Institutions Code (W&IC) Sections 16501-16508, the El Dorado County HHSA CWS division is required to provide services to promote family reunification for children and families. Such services are designed to promote the well-being of children by ensuring safety, achieving permanency, and strengthening families to successfully care for their children. HHSA maintains agreements with vendors for the provision of therapeutic counseling, domestic violence services, and other related services to ensure that CWS clients can be referred by their case worker on an "as needed" basis to receive necessary, and often court-mandated services from the most appropriate and conveniently located provider. The choice of provider is based upon the specific needs of each individual HHSA client. The procurement is for services where the continuity of the provider will provide efficiency and critical knowledge that other providers cannot provide.

Department Head: 
Olivia Byron-Cooper (Dec 3, 2025 17:11:44 PST)
 Signature

Purchasing Agent: 
Michele Welton (Dec 4, 2025 16:22:36 PST)
 Signature

Board of Supervisors:	P&C Assignment:
Date: <input type="text"/>	Assigned To: <input type="text"/>
Item: <input type="text"/>	Date: <input type="text"/>

A. The good/service requested is restricted to one supplier for the reason stated below:

1. Why is the acquisition restricted to this goods/services supplier? (Explain why the acquisition cannot be competitively sourced. Explain how the supplier is the only source for the acquisition.)

HHSA CWS currently utilizes The Center to provide services under agreement #6973 to clients who do not qualify for therapeutic counseling services through their private insurance which includes: case management, legal services, attendance at juvenile court appearances, Child and Family Team (CFT) or Multidisciplinary Team (MDT) meetings, individual and family therapy, Batterers' Intervention treatment, juvenile court documentation, and initial and progress reports, and a Child Abuse Prevention, Intervention, & Treatment (CAPIT) Program Outcome Data Report. The Center works collaboratively with CWS staff to assist clients with addressing their trauma and other issues via therapy and other services with the goal of family reunification and/or safely maintaining children in the home. The Center is also one of the few providers that accepts Medi-Cal.

2. Provide the background of events leading to this acquisition.

Pursuant to W&IC 16501-16508, the HHSA CWS is required to provide services to promote family reunification for children and families. CWS services clients in need of therapeutic counseling services on an "as requested" basis. Such services are designed to promote the well-being of children by ensuring safety, achieving permanency, and strengthening families to successfully care for their children. HHSA CWS has contracted with The Center for these services since 2013. This proposed Agreement for services with The Center is the renewal of current Agreement #6973 approved by the BOS on 03/14/2023 (File ID: 22-1832) which was subsequently amended on 08/13/2024, and covers the term from 04/01/2023 to 03/31/2026, and has a maximum obligation amount of \$200,000.

02/24/2017 = The Center for Violence-Free Relationships #764 (401-S1710) Original
- 01/23/2018 (File ID: 17-1270) = The Center for Violence-Free Relationships #764 (401-S1710) Amendment I
- 06/20/2019 = The Center for Violence-Free Relationships #764 (401-S1710) Amendment II

02/25/2020 (File ID: 20-0034) = The Center for Violence-Free Relationships #4584 Original (**Renewal of 764 above**)

03/14/2023 (File ID: 22-1832) = The Center for Violence-Free Relationships #6973 Original (**Renewal of 4584 above**)
- 08/13/2024 = The Center for Violence-Free Relationships #6973 Amendment I

3. Describe the uniqueness of the acquisition. (Why was the goods/services supplier chosen?)

HHSA CWS currently utilizes The Center to provide services under agreement #6973 to clients who do not qualify for therapeutic counseling services through their private insurance which includes: case management, legal services, attendance at juvenile court appearances, Child and Family Team (CFT) or Multidisciplinary Team (MDT) meetings, individual and family therapy, Batterers' Intervention treatment, juvenile court documentation, and initial and progress reports, and a Child Abuse Prevention, Intervention, & Treatment (CAPIT) Program Outcome Data Report. The Center works collaboratively with CWS staff to assist clients with addressing their trauma and other issues via therapy and other services with the goal of family reunification and/or safely maintaining children in the home. The Center is also one of the few providers that accepts Medi-Cal. Continuing services with The Center is the best option to ensure consistent and continual therapeutic counseling/therapy and related services for clients. The procurement is for services where the continuity of the provider will provide efficiency and critical knowledge that other providers cannot provide.

4. What are the consequences of not purchasing the goods/services or contracting with the proposed supplier?

Disapproval of the the renewal for Agreement for Services #6973 with The Center will result in disruption of therapeutic counseling/therapy and related services currently being provided to HHSA CWS clients and will significantly diminish CWS's ability to refer future clients (including Medi-Cal eligible clients) for therapeutic counseling/therapy and related services. HHSA would fail to meet the therapeutic counseling/therapy service needs of CWS clients that have been using The Center for these services as the clients would either have to go elsewhere or stop receiving the services which would be detrimental to their treatment plan.

5. What market research was conducted to substantiate no competition, including the evaluation of other items or service providers? (Provide a narrative of your efforts to identify other similar or appropriate goods/services, including a summary of how the department concluded that such alternatives are either inappropriate or unavailable. The name and addresses of suppliers contacted and the reasons for not considering them must be included OR an explanation of why the survey or effort to identify other goods/services was not performed.)

An effort to identify other goods/services was not performed as HHSA CWS has clients in Placerville for the provision of therapeutic counseling/therapy and related services. Transitioning these client to another service provider could be detrimental to their therapeutic counseling/therapy and related services. Continuing services with The Center is the best option to ensure consistent and continual therapeutic counseling/therapy and related services for these clients. Additionally, HHSA CWS has determined, in accordance with County Ordinance Section 3.13.030, paragraph (B), that this contract may be awarded to The Center for therapeutic counseling/therapy, domestic violence, and related services because The Center possesses specialty skills and qualifications that are not expressly identified in County classifications that are involved in the performance of the work.

B. Price Analysis:

1. How was the price offered determined to be fair and reasonable? (Explain what basis was used for comparison and include cost analysis as applicable.)

Per <https://www.elisamartineztherapy.com/therapist-thoughts-on-anxiety-depression-trauma-stress/how-much-does-therapy-cost-in-california>, a 2022 survey of over 250 California mental health professional found that 62% of therapists charge between \$150-\$250 per session.

When comparing The Center's proposed rates for therapeutic counseling/therapy and related services to those same/similar services in our contract #8062 with Susan Stoeffler and our contract #9109 with Alice Rodriguez, it appears that The Center's prices are in-line with other providers in our area.

For example, please see the below rate comparisons for the therapeutic counseling/therapy and related services offered by the following contractors located on the West Slope:

- The Center (#6973) = \$150 per 50 minutes (proposed rates for renewal of agreement #6973 which will likely be effective 04/01/2026)
- Susan Stoeffler (#8062) = \$150 per 60 minutes (1st Amendment executed on 10/21/2025)
- Alice Rodriguez (#9109) = \$150 per 60 minutes (original agreement executed on 11/05/2024)

Given all of the information/comparisons above, the prices offered by Susan Stoeffler appear to be fair and reasonable.

2. Describe any cost savings or avoidance realized (one-time or ongoing) by acquiring the goods/services from this supplier.

N/A.