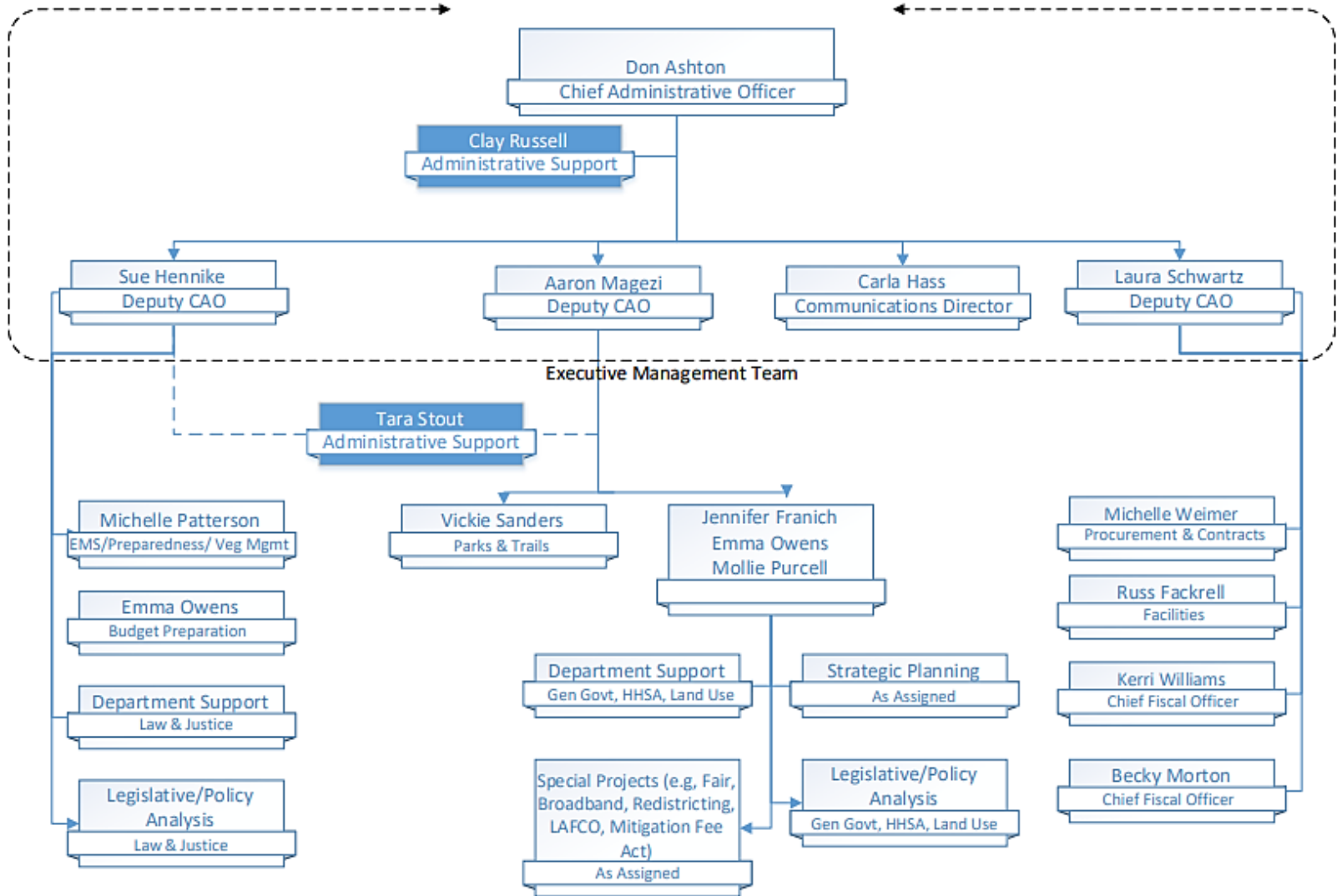


Chief Administrative Office

February 2021



CAO Administration & Budget

- ▶ Revenues: \$ 66,781
- ▶ Appropriations: \$1,976,724
- ▶ Net County Cost: \$1,909,943
- ▶ Total Staff: 9 FTEs

Chief Administrative Office -
Emergency Medical Services & Emergency
Preparedness & Response

Deputy Chief Administrative
Officer
Sue Hennike
.20 FTE

Manager, EMS &
Preparedness
Michelle Patterson

EMS Agency Medical
Director
.40 FTE

Program Manager

Medical Billing
Technician

EMS / EP&R Supervisor

Administrative Technician

Emergency Preparedness
& Response

Vegetation
Management

Quality Improvement
Coordinator
.75 FTE

Community Health
Advocate

Administrative
Analyst

Emergency Preparedness
Coordinator

Defensible Space
Inspector I / II

Defensible Space
Inspector I / II
Extra Help .5 FTE

10.85 Total FTE

Department 12

- ▶ Emergency Medical Services Agency
 - Ambulance Billing
- ▶ Emergency Preparedness & Response Programs
 - County Continuity of Operations (COOP)
- ▶ Vegetation Management

Emergency Medical Services Agency

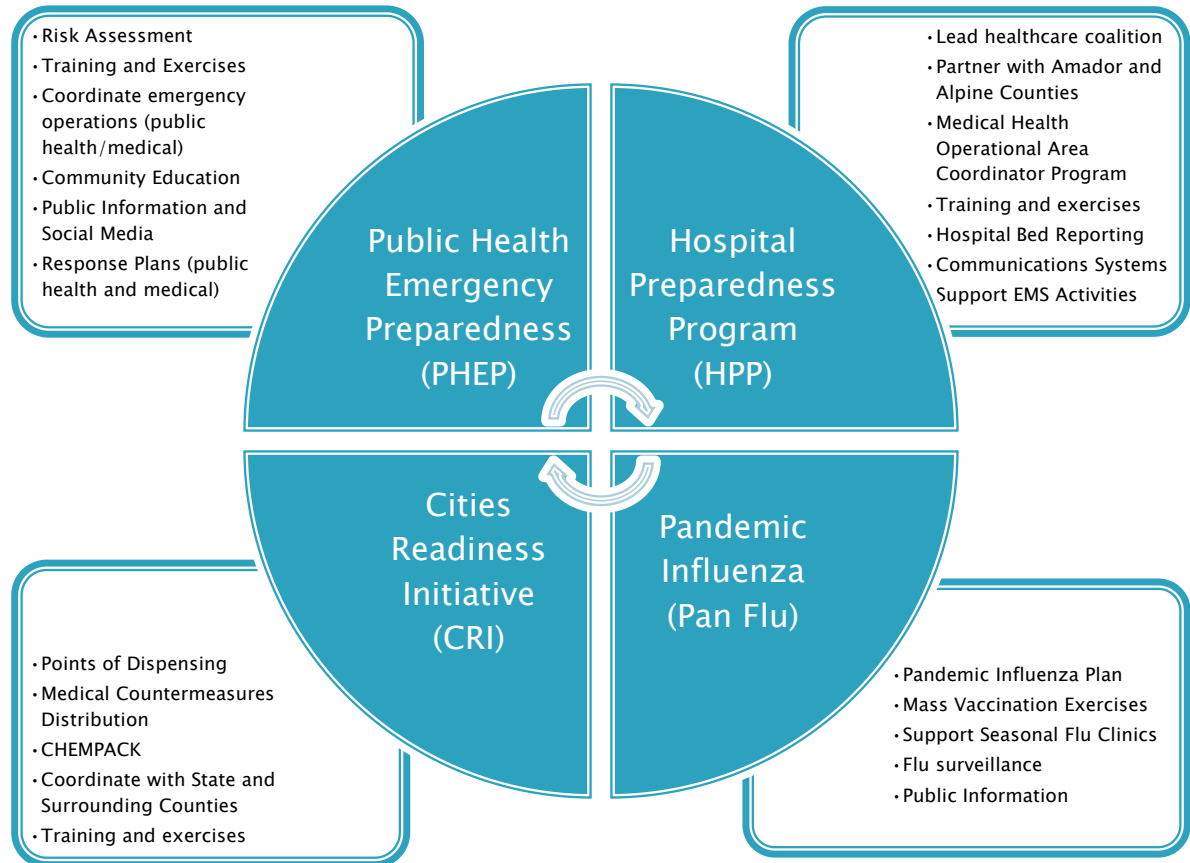
Some of the key functions of the EMS Agency are:

- ▶ Planning, implementing, evaluating, and continually improving local EMS systems
- ▶ Carrying out regulations relative to EMS systems
- ▶ Certifying, accrediting, and authorizing EMS field personnel
- ▶ Authorizing and approving local EMS training programs
- ▶ Developing/approving medical treatment protocols and policies for local EMS service providers (EMTs, paramedics, dispatchers)
- ▶ In collaboration with public health, develop local medical and health disaster plans and coordinating medical and health response to disasters
 - Serves as the Medical Health Operational Area Coordinator
- ▶ Collecting, analyzing, and reporting on EMS data for local and State use
- ▶ Providing oversight for EMS quality improvement and quality assurance activities
- ▶ Mediating conflicts between various EMS stakeholders
- ▶ Resolving consumer complaints

Unique to the El Dorado County EMS Agency is the responsibility for ambulance billing, which we do in collaboration with the CAO Central Fiscal Unit and a contracted medical billing vendor

Emergency Preparedness & Response

- ▶ Funded by federal and state grants to focus on the public health and medical aspects of emergency preparedness, response and recovery
- ▶ Partners include: Office of Emergency Services, Public Health, EMS, Fire, healthcare partners
- ▶ Facilitate County-wide Continuity of Operations (COOP) functions



COVID Response

- ▶ Response to COVID-19 diverted much of our resources away from day to day activities to focus on:
 - Early Phases:
 - Acquiring and distributing personal protective equipment for first responders and healthcare partners
 - Assisting with healthcare surge planning
 - Standing up COVID testing sites
 - Towards the late summer/fall:
 - Continuing to support medical/health resource requests for PPE and testing supplies
 - Late fall/winter to present:
 - Facilitating staffing requests to address surge events happening within our healthcare facilities
 - Planning for the receipt, distribution and administration of vaccines

Vegetation Management Program

- ▶ Implement County Ordinance 5101, Chapter 8.09 – Vegetation Management and Defensible Space
 - Activities include:
 - Defensible space inspections in County Emphasis Areas and complaint driven inspections
 - Public education
 - Collaboration with local fire agencies, CALFIRE, fire safe councils, other county departments and others
 - Enforcement activities when defensible space criteria are not met by property owners (can include forced abatement)

The Numbers

Program	Appropriations	Revenues	Net County Cost	Staffing
Administration	\$ 197,836	\$ 180,954	\$ 16,882	1.20
Vegetation Management	\$ 392,998	\$ -	\$ 392,998	2.60
Emergency Preparedness & Response	\$ 613,878	\$ 613,878	\$ -	2.90
Emergency Medical Services	\$ 681,492	\$ 681,492	\$ -	3.15
Ambulance Billing	\$ 337,844	\$ 337,844	\$ -	1.00
EMS-County Service Area 7 West Slope*	\$ 21,831,417	\$ 21,831,417	\$ -	
EMS-County Service Area 3 Tahoe Basin*	\$ 5,054,215	\$ 5,054,215	\$ -	
Total	\$ 29,109,680	\$ 28,699,800	\$ 409,880	10.85

*The CSA amounts include total fund balance and contingency, and do not reflect the actual cost of operations. The cost of operations for each CSA are:

CSA 7 Operations	\$ 13,713,836
CSA 3 Operations	\$ 3,948,944