

Counsel please include this information in your billing description	Org Code: 3540400	Legistar #: 18-0911	Contract #: 3104
	Project #: 35400010	Project String: 35400010-35OPSMNT	

CONTRACT ROUTING SHEET

Date Prepared: June 13, 2018

Need Date: June 27, 2018

PROCESSING DEPARTMENT:

Department: Community Development Services
 Division: Admin & Finance
 Dept. Contact: Sandy Ewert
 Phone #: X 5182
 Authorized Signature: Michelle Werno

CONTRACTOR:

Name: EPIC Aviation, LLC
 Address: 3871 Fairview Industrial Dr. SE, #100
Salem, OR 97302
 Phone: 310-401-0768

CONTRACTING DEPARTMENT: Community Development Services, Admin & Finance, Airport Operations

Service Requested: Aviation fuel and related services

Contract Term: 5 Years Contract Value: \$2,500,000

Compliance with Human Resources requirements? Yes: No:

Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____