

Agreement # \_\_\_\_\_

Legistar # \_\_\_\_\_

# AGREEMENT CONTRACT ROUTING SHEET

**Date Prepared:** 08/12/2022

**Need Date:** 08/15/2022

**PROCESSING DEPARTMENT:**

**CONTRACTOR:**

Department: CAO-Procurement and Contracts

Name: \_\_\_\_\_

Dept. Contact: Michele Weimer

Address: \_\_\_\_\_

Phone: (530) 621-5670

Phone: \_\_\_\_\_

Department Head Signature: Michele Weimer Digitally signed by Michele Weimer  
Date: 2022.08.12 10:01:27 -07'00'

Org Code: 0630350

Procurement & Contracts Manager

Project # \_\_\_\_\_

(if applicable): \_\_\_\_\_

Funding Source: \_\_\_\_\_

**CONTRACTING DEPARTMENT:** CAO-Procurement & Contracts

Service Requested: Final Review of amendment to Procurement Ordinance 3.12 and Procurement Policy C-17

Description: Final review based on previous discussion and review

Contract Term: \_\_\_\_\_ Contract Value: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 08/15/2022 By: Ted Wood Digitally signed by Ted Wood  
Date: 2022.08.15 12:15:23 -07'00'

Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved as to form, with edits - TDW

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**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

**PLEASE EMAIL SIGNED DOCUMENT TO:** michele.weimer@edcgov.us

**Thank you!**