

**Rush Review Request**

Agreement # 4955 - Amendment # 1 Registrar # 23-0616

**CONTRACT AMENDMENT ROUTING SHEET**

Date Prepared: 06/06/2023

Need Date: 06/08/2023

**PROCESSING DEPARTMENT:**

Department: CAO-Procurement and Contracts  
Dept. Contact: Annika Andersson  
Phone: X 5911  
Department Head Signature: Jon Manning  
Digitally signed by Jon Manning  
Date: 2023.05.18 09:41:02 -0700  
Jon Manning, CPPB  
Administrative Analyst Supervisor

**CONTRACTOR:**

Name: MDK, LLC dba Western Environmental Testing Laboratories  
Address: 475 East Greg Street, Suite 119  
Sparks, Nevada 89431  
Phone: 775-355-0202  
Org Code: 3725250  
Project String (if applicable): \_\_\_\_\_

**CONTRACTING DEPARTMENT:** Planning and Building

Service Requested: Review and Approve

Description: Agreement for Laboratory Testing and Analysis Services

Contract Term: 07-07-20-07/06/2026 Contract Value: \$45,000.00

**COUNTY COUNSEL:** (must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 06/07/2023 By: Jefferson Billingsley  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Digitally signed by Jefferson Billingsley  
Date: 2023.06.07 07:23:07 -0700

\* as edited 6/7/23

Edits Completed-6/7/23-AA

**COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:**

Compliance with Human Resources requirements? Yes:  No:   
Compliance verified by: Sera Salmalyan  
Digitally signed by Sera Salmalyan  
Date: 2023.06.07 16:25:47 -0700

**RISK MANAGEMENT APPROVAL:** (all contracts & MOU's except boilerplate grant funding contracts)

Approved:  Disapproved:  Date: 06/07/2023 By: Michael Andersen  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Digitally signed by Michael Andersen  
Date: 2023.06.07 10:05:29 -0700

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

PLEASE EMAIL SIGNED DOCUMENT TO: annika.andersson@edcgov.us

THANK YOU!