

# AGREEMENT CONTRACT ROUTING SHEET

**Date Prepared:** 09/17/2021

**Need Date:** 09/22/2021

**PROCESSING DEPARTMENT:**

**CONTRACTOR:**

Department: CAO- Procurement and Contracts  
Dept. Contact: Tyler Prince  
Phone: X6438  
Department Head Signature: Jon Manning  
Digitally signed by Jon Manning  
Date: 2021.09.03 13:47:06  
-07'00'  
Jon Manning, CPPB  
Administrative Analyst Supervisor

Name: Kimberly G. Hunt, Attorney at Law  
Address: 1815 Arrowhead Drive  
South Lake Tahoe, CA 96150  
Phone: 530-314-7554  
Org Code: 2030000  
Project #  
(if applicable): \_\_\_\_\_  
Funding Source: General Fund

**CONTRACTING DEPARTMENT:** Alternate Public Defender

Service Requested: Review and Approve

Description: Agreement for Indigent Defense Services - Please Assign to Roger Runkle

Contract Term: 1 Year, With One Year Option      Contract Value: \$ 126,000.00

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:       Disapproved:       Date: 09/17/2021      By: Roger A. Runkle  
Digitally signed by Roger A. Runkle  
Date: 2021.09.17 15:55:57 -07'00'  
Approved:       Disapproved:       Date: \_\_\_\_\_      By: \_\_\_\_\_

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**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

**PLEASE EMAIL FOR PICK-UP** [cao-contracts-newrequests@edcgov.us](mailto:cao-contracts-newrequests@edcgov.us) **Thank you!**