

CONTRACT ROUTING SHEET

Date Prepared: 2/28/12

Need Date: 3/14/12

PROCESSING DEPARTMENT:

Department: CAO
 Dept. Contact: Russ Fackrell
 Phone #: 621-7659

CONTRACTOR:

Name: Briw Office Investors
 Address: PO Box 2211
Placerville, CA 95667
 Attn: Jim Carter
 Phone: (530) 621-0950

Department
 Head Signature: 

CONTRACTING DEPARTMENT: Department of Child Support Services

Service Requested: Lease amendment for office: 3057 Briw Rd, Ste B; exercise 2, 1 year options
 Contract Term: _____ Contract Value: \$0.00
 Compliance with Human Resources requirements? Yes: N/A No: _____
 Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: ✓ Disapproved: _____ Date: 3/9/12 By: D. Livingston
 Approved: _____ Disapproved: _____ Date: _____ By: _____

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved: _____ Date: 3/12/12 By: Kyle
 Approved: _____ Disapproved: _____ Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____

2012 MAR - 5
 10:17 AM
 COUNTY COUNSEL
 COUNTY DEPT.
 9 PM 3:00