

## CONTRACT ROUTING SHEET

Date Prepared: December 2, 2014Need Date: \*\*\* ASAP \*\*\***PROCESSING DEPARTMENT:**
 Department: Procurement & Contracts  
 Dept. Contact: Linda Silacci-Smith  
 Phone #: x5417  
 Department  
 Head Signature: [Signature]
**CONTRACTOR:**
 Name: Only Kindness, Inc.  
 Address: 676 Canal Street  
Placerville, CA 95667  
 Phone: (530) 876-6243
**CONTRACTING DEPARTMENT:** CAO - Facilities
 Service Requested: Use of 6940 Perks Court as residential transitional home  
 Contract Term: 1 Year Contract Value: \$1.00  
 Compliance with Human Resources requirements? Yes: \_\_\_\_\_ No: \_\_\_\_\_  
 Compliance verified by: N/A - Lease
**COUNTY COUNSEL:** (Must approve all contracts and MOU's)
 Approved: ✓ Disapproved: \_\_\_\_\_ Date: 12/2/2014 By: [Signature]  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

 EL DORADO COUNTY COUNSEL  
 2014 DEC -2 PM 12:10
With changes as noted.~~PLEASE FORWARD TO RISK MANAGEMENT. THANKS!~~ Please call x5577 for pick-up.**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_
**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).
 Departments: \_\_\_\_\_  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_