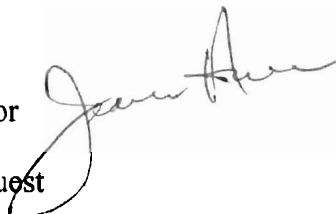




# MEMORANDUM - El Dorado County Library

Date: November 28, 2006  
To: Board of Supervisors  
From: Jeanne Amos, Library Director  
Subject: Library Budget Transfer Request



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## **Recommendation:**

Library recommending that the Board approve Budget Transfer Request to increase allocation for library books by \$27,000.00, and accept donations from the Friends of the Library.

## **Reason for Recommendation:**

The Library has received donations in the amount of \$27,000.00 from the Friends of the Library for the purchase of books.

## **Fiscal Impact:**

The Library's budget will increase by \$27,000.00. There will be no change in net county cost.

## **Action to be Taken Upon Approval:**

1. Chair to sign Budget Transfer Request.
2. Library Director to purchase and process library materials.

| AUDITOR / CONTROLLER'S USE |  |
|----------------------------|--|
| TRANSFER #                 |  |
| DATE                       |  |
| CODE BY                    |  |

EL DORADO COUNTY APPROPRIATION TRANSFER ( 29130 GOV. CODE )

# BUDGET TRANSFER REQUEST #1

| TO BE COMPLETED BY THE DEPARTMENT |           |
|-----------------------------------|-----------|
| DOCUMENT TOTAL                    | 54,000.00 |
| NUMBER OF LINES                   | 6         |
| TRANSACTION CODE TOTAL*           | 45        |

Library  
DEPARTMENT OR AGENCY NAME

11-28-06  
DATE

*[Signature]* 5746  
DEPARTMENT AUTHORIZATION SIGNATURE AND PHONE NUMBER

COMPLETE THE INFORMATION BELOW WITH JUSTIFICATION NARRATIVE OR ATTACH A MEMO.  
REMOVE THE GOLD COPY AND SUBMIT COMPLETE REQUEST TO THE AUDITOR / CONTROLLER'S OFFICE.  
A BUDGET TRANSFER MUST BE AT LEAST TWO LINES, NOT EXCEED TWENTY-SIX LINES AND USE AN "ODD AND EVEN" NUMBERED TRANSACTION CODE\*  
\* 002 = INCREASE ESTIMATED REVENUE      \* 011 = INCREASE IN APPROPRIATION / BOS APPROVED  
\* 003 = DECREASE ESTIMATED REVENUE      \* 012 = DECREASE IN APPROPRIATION / BOS APPROVED

| S<br>F<br>X | TRANS<br>CODE NO.* | INDEX CODE<br>NUMBER | SUB OBJECT<br>NUMBER | USER CODE<br>NUMBER | AMOUNT    | DESCRIPTION<br><br>(50 CHARACTERS MAX.)    |
|-------------|--------------------|----------------------|----------------------|---------------------|-----------|--|
| 1           | 002                | 602100               | 1954                 |                     | 5,000.00  | FY06/07 Bud Rev MN FOL donation for books  |
| 2           | 013                | 602100               | 4516                 |                     | 5,000.00  | FY06/07 Bud Rev MN FOL donation for books  |
| 3           | 002                | 602100               | 1954                 |                     | 2,000.00  | FY06/07 Bud Rev MN FOL donation for Purdy  |
| 4           | 013                | 602100               | 4516                 |                     | 2,000.00  | FY06/07 Bud Rev MN FOL donation for Purdy  |
| 5           | 002                | 602500               | 1954                 |                     | 20,000.00 | FY06/07 Bud Rev EDH FOL donation for books |
| 6           | 013                | 602500               | 4516                 |                     | 20,000.00 | FY06/07 Bud Rev EDH FOL donation for books |
| 7           |                    |                      |                      |                     |           |  |
| 8           |                    |                      |                      |                     |           |  |
| 9           |                    |                      |                      |                     |           |  |
| 10          |                    |                      |                      |                     |           |  |
| 11          |                    |                      |                      |                     |           |  |
| 12          |                    |                      |                      |                     |           |  |
| 13          |                    |                      |                      |                     |           |  |

REVIEWED FOR FORMAT BY

JOE HARN, C.P.A. AUDITOR / CONTROLLER \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

CHIEF ADMINISTRATIVE OFFICE - ANALYST \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE: CHAIRMAN, BOARD OF SUPERVISORS \_\_\_\_\_ DATE \_\_\_\_\_

CHIEF ADMINISTRATIVE OFFICE \_\_\_\_\_ DATE \_\_\_\_\_

ATTEST: CLERK, BOARD OF SUPERVISORS \_\_\_\_\_