

### County of El Dorado Property Transfer Request

**Surplus**  **Inter-Department Transfer**

Transfer from index code: 408210 Transfer to index code:

Department: Health and Human Services Agency Department:

Approved (Dept Head) Date Approved (Dept Head) Date  
*Janal Wilson 9-24-2012*

Specific location (address): 480 Locust Road, Diamond Springs, CA 95619

Where in facility? Parking lot

First contact person: Marty Hackett Phone: (530) 642-0622

Second contact person: Jannell Clanton Phone: (530) 642-0622

*OK Betty*

Cty Tag #	Description	Serial/VIN #	Condition
JPA #154	2003 Ford 450 4X4 Ambulance	1FDXF47PX3ED67403	POOR

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	
Posted to Intranet	<i>10/9/12</i>
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

**Remarks:** The JPA will be remounting the patient compartment on a new chassis and selling the old chassis to the vendor performing the remount.

Auditor records updated by: \_\_\_\_\_ Date: \_\_\_\_\_

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor  
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Pink-From Dept., Gold-Purchasing



## El Dorado County Emergency Services Authority

### Board of Directors Meeting

Wednesday, August 15, 2012, 9:00 a.m.

El Dorado County OES Conference Room, 330 Fair Lane, Placerville, CA 95667

### MINUTES

1. **Call to Order/Roll Call/Introductions - 0955** Schwab  
*Chief Lacher/El Dorado County Fire; Chief Gill/Pioneer Fire; Chief Schwab/ Georgetown Fire; Chief Roberts/El Dorado Hills Fire; Chief Davis/Mosquito Fire; Chief Combs/Diamond Springs and Director Hackett/JPA. Guests: Director Hartley/EDH, Director Barbara Wynn/EDH Fire Board and Forte Rep, Supervisor Elect Ron Mikalako, Chiefs Hardy, Sanders, Huffman, Erik Peterson (retired Chief,) Rich Todd/EMSA, Jose Henriquez/LAFCO, and Tom Zarback /EDH Union Rep.*
2. **Approval of Agenda** Schwab  
*Motion to approve Agenda by Chief Gill with Systems Report given by Schwab; seconded by Davis and motion carries unanimously.*
3. **Public Comments** Schwab  
*Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.*  
*none*
4. **Consent Calendar** Schwab
  - 4.1 Approval of JPA Board Minutes of July 18, 2012
  - 4.2 Receive/File Systems Management Committee Minutes of July 25, 2012
  - 4.3 Receive/File Finance Committee Meeting Minutes of August 1, 2012
  - 4.4 Approval of July 2012 Bills
  - 4.5 Receive Medical Response Statistics from July 2012 and Monthly Mutual Aid*Motion to approve Consent Calendar by Gill; seconded by Roberts and motion carries unanimously.*
5. **Correspondence** Hackett  
*5.1 LAFCO The JPA is in receipt of a letter regarding request of annexation of Shingle Springs Rancheria to provide water service by EID. There is no impact to ad valorem and no action needed.*
6. **Reports**
  - 6.1 Report from JPA Systems Management Committee Meeting of July 25, 2012 Hardy  
*Schwab reported on All State SAREX coming up Sept 7 – 9th. Educational Expense Policy will be agendized for September as the TOs did not have a quorum. Interfacility transfers are moving forward with Dr. Brazzel regarding Card 33.*
  - 6.2 Executive Director Report Hackett  
*Director reported on EPCR meeting yesterday and continued missing EPCR tags - patterns and preventions being identified to narrow the number of missing tags that continue to occur. Medics must properly submit and close and reconcile daily. MAC meeting hasn't been as well attended as last year. Barbara Winn is the new IPCR Account Rep.*
7. **Fiscal Items**
  - 7.1 Audit Update Hackett  
*Data was collected and reported to county on payroll audit of each provider in preparation to demonstrate to CPA, Lori Walker that sound practices are in place. We will continue auditing payroll for the next 3 pay cycles until county is satisfied with the JPA reporting.*
  - 7.2 Review Revenue Expenditure of FY 11/12  
*Director Hackett thanked Chief Keating for developing the Revenue and Expenditure spreadsheet that will list each Class 3000 and 4000 to capture immediate real time figures and will be reported monthly. 2.25% of collected dollars is paid to County Administrative Fees, basic transport is \$1,100 for ALS to show-up on scene, and \$460 is the Medicare reimbursement rate. It's against the law to refuse treatment/transport; however patient may refuse treatment/transport.*

7.3 Review/Approve FY 12/13 Revenue Generating and Cost Reduction Plan

Director Hackett discussed revenue and costs. Since 1996 parcel tax is typically \$25 per parcel and has remained around 1.5 mil. Commercial parcels are determined by Risk factor and usage codes. Districts are attempting to use of extra-help pools of employees to reduce costs. It was mentioned that the JPA could create its own MOU as vacancies occur it would eventually generate monies instead of dealing with multiple MOUs at each district. If a medic unit is taken out of the system the Board of Supervisors should be notified. \$600,000 dollars in savings is projected with a reduction in service. Extra help pools and Class 40 cuts have been put into place, but it doesn't produce the kind of savings that need to be implemented now - cannot continue to spend in the red.

- Visit Assessor's Office for parcel fees and potential revenue
- Service Reduction by cutting Medic 26 needs to be clearly identified.
- Initiate a meeting with Board of Supervisors to discuss reduction in service with Hackett, Roberts and Lacher.

**8. Old Business**

Hackett

8.1 Marshall Grand Opening coverage on September 15, 2012 10:00 am – 2:00 pm

El Dorado County will dedicate an Ambulance and Engine for the Event.

8.2 Remount Update

First remount expected to be completed in September.

**9. New Business**

9.1 Review/Approve Forte Contract

Hackett

Forte Contract covers 12 iPad Licenses; however Forte will donate 10 iPad Licenses to continue services as-is to maintain relationship with El Dorado County.

The contract should be revised to add language clarification to read upon cancellation of contract a pro-rated service rate will be adjusted – see page 4 of 17 under cancellation.

Motion to approve IPCR/Forte Contract upon additional verbiage to clarify a proration of service upon cancellation by Roberts; seconded by Lacher and motion carries unanimously.

9.2 Review/Approve surplus of 2003 Ford Ambulance VIN# 1FDXF47PX3ED67403 – Patient Compartment to be used for New Remount (Request Form)

This will be the third surplus for the remount project. Motion to surplus by Gill; seconded by Roberts and motion carries unanimously.

9.3 Review/Approve 457(b) Deferred Retirement Compensation Plan (no additional cost to the JPA)

This Compensation Plan will come out of the employee salary only. Motion to approve EDC JPA staff to explore 457(b) by Gill; seconded by Roberts and motion carries unanimously.

9.4 Review/Approve determination of litigation in lawsuit against Ford Motor Company

Medic 26 has had multiple issues and Folsom Lake Ford has exhausted their efforts – Lemon Law Claim was submitted but Ford Motor Co. denied. Director seeking motion to consult with an Attorney. Roberts motion to pursue attorney not to exceed \$3000; seconded by Lacher and motion carries unanimously.

9.5 ALS Engine Response Fee (Keating)

Keating is not present and Item will be itemized for next month.

**10. Director Items**

Schwab

Cameron Park:

Diamond Springs/El Dorado:

El Dorado County:

El Dorado Hills:

Garden Valley:

Georgetown: Medic 61 is at 69,000 miles and causing uneven tire wear.

Latrobe:

Mosquito: Chief Davis interested in Combi Tubes if anyone has them available

Pioneer:

Rescue:

**11. Adjournment – 1140 hours**

Schwab

Motioned to adjourn by Lacher; seconded by Roberts and motion carries unanimously.

## PUBLIC HEALTH DEPARTMENT SURPLUS REQUEST

***Complete information below and forward form to:  
Public Health Executive Assistant at the Public Health Main Office***

From: Marty Hackett Extension: 642-0622 Date: 08-09-12

Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
*Division/Section Manager Signature*

JPA Tag#	Provide Number if Gold Tag	Item Description (Include part number and serial number if available)	Condition (good/fair/poor)	Present Location	Remount Vendor buy-back
154	N/A	2003 Ford F450 4x4 ambulance,  VIN# 1FDXF47PX3ED67403	Poor	Continuous mechanical and electrical failures to the point of being unreliable for emergency response operations. Note: We will save the patient compartment to be remounted on a new chassis.	The vendor doing our remounts will give us \$500 for the chassis trade -in.

*\* To receive donations, a Community Based Organization (CBO) must be engaged in public purposes and must plan to use the surplus property for a public purpose.*

Other Information or Special Instructions:

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