

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code: 241110	Transfer to index code:
Department: Sheriff	Department:
Approved (Dept Head) <i>John D.A.A.</i> Date <i>4/23/20</i>	Approved (Dept Head) Date

Specific location (address): 300 Fair Lane

Where in facility? Gym

First contact person: Patrick Trevino

Phone: x5609

Second contact person:

Phone:

Cty Tag #	Description	Serial/VIN #	Condition
107507	Treadmill - Life Fitness		Fair
	Optifit pullup bar		Fair
G105	20-70lb dumbbell set with rack		Fair
G104	Curling bench w/ curling bar		Fair
	10 - 45lb weight plates with storage rack		Fair
	Large rubber floor mats 15+		Fair

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:
Auditor records updated by: _____ Date: _____