

CONTRACT ROUTING SHEET

Date Prepared: March 12, 2013

Need Date: March 25, 2013

PROCESSING DEPARTMENT:

Department: Procurement & Contracts
Dept. Contact: Linda Silacci-Smith
Phone #: x5417
Department
Head Signature: [Signature]

CONTRACTOR:

Name: Town Center East, L.P.
Address: 4364 Town Center Blvd. #212
El Dorado Hills, CA 95762
Phone: (916) 933-6699

CONTRACTING DEPARTMENT: CAO - Facilities

Service Requested: Lease Agreement Amendment for Sheriff's Substation in EDH
Contract Term: 1 Year Contract Value: \$9,500.00 (utilities)
Compliance with Human Resources requirements? Yes: No:
Compliance verified by:

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: ✓ Date: 3/18/2013 By: J. Smith
Approved: ✓ Disapproved: Date: 3/21/2013 By: J. Smith

*Please see mark-ups on insurance section.
Revised amendment:
Not amending insurance. St# 3/20/13*

EL DORADO COUNTY COUNSEL
2013 MAR 13 AM 9:43
12 MAR 25 AM 4:32
EL DORADO COUNTY COUNSEL

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved: Date: 3/21/2013 By: [Signature]
Approved: Disapproved: Date: By:

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments:
Approved: Disapproved: Date: By:
Approved: Disapproved: Date: By: