

EL DORADO COUNTY PUBLIC HOUSING AUTHORITY
AGENDA ITEM TRANSMITTAL

BOS COPY

Meeting of
 April 17, 2007

AGENDA TITLE: El Dorado County Public Housing Authority Public Hearing: 2007/08 Annual Agency Plan and Amendment to EDCPHA Administrative Plan

DEPARTMENT: Human Services (CS)	DEPT SIGNOFF: <i>John Litwinovich</i>	CAO USE ONLY: 3/28 <i>D Laura Schwartz</i>
CONTACT: John Litwinovich		
DATE: 3/26/2007	PHONE: 6163	

DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:

Human Services, Community Services Division, recommends the Board, in its capacity as Board of Commissioners of the El Dorado County Public Housing Authority, conduct a Public Hearing and adopt a Public Housing Authority Resolution to:

- 1) Approve the El Dorado County Public Housing Authority (PHA) Year 2007/08 Annual Agency Plan for submission to the Department of Housing and Urban Development;
- 2) Authorize the Chairman's signature on PHA Certifications of Compliance with the PHA Plans and Related Regulations;
- 3) Recognize the contribution of the PHA Agency Participant Advisory Board in assisting with the update of the Agency Plan;
- 4) Approve an amendment to the PHA Administrative Plan for the Section 8 Housing Choice Voucher Program; and
- 5) Authorize the Director of Human Services, as the Director of the Housing Authority, to make future amendments to the Administrative Plan as may be required to comply with HUD regulatory changes.

CAO RECOMMENDATIONS: *Recommend approval. Laura A. Giles 4/4/07*

Financial impact? () Yes (X) No Funding Source: () Gen Fund (X) Other

BUDGET SUMMARY:

Total Est. Cost	\$0.00
Funding	
Budgeted	\$0.00
New Funding	_____
Savings*	_____
Other	_____
Total Funding	\$0.00
Change in Net County Cost	\$0.00

Other:

CAO Office Use Only:

- 4/5's Vote Required () Yes (X) No
 Change in Policy () Yes (X) No
 New Personnel () Yes (X) No

CONCURRENCES:

- Risk Management _____
 County Counsel _____
 Other _____

***Explain**

BOARD ACTIONS:

Vote: Unanimous _____ Or _____
Ayes: _____
Noes: _____
Abstentions: _____
Absent: _____

I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors

Date: _____

Attest: Cindy Keck, Board of Supervisors Clerk

By: _____



EL DORADO COUNTY
DEPARTMENT OF HUMAN SERVICES
John Litwinovich
Director

March 26, 2007

El Dorado County Board of Supervisors
330 Fair Lane
Placerville, California 95667

Members of the Board:

Title: El Dorado County Public Housing Authority Public Hearing: 2007/08 Annual Agency Plan and Amendment to EDCPHA Administrative Plan

Recommendations:

Human Services, Community Services Division, recommends the Board, in its capacity as Board of Commissioners of the El Dorado County Public Housing Authority, conduct a Public Hearing and adopt a Public Housing Authority Resolution to:

1. Approve the El Dorado County Public Housing Authority (PHA) Year 2007/08 Annual Agency Plan for submission to the Department of Housing and Urban Development;
2. Authorize the Chairman's signature on PHA Certifications of Compliance with the PHA Plans and Related Regulations;
3. Recognize the contribution of the PHA Agency Participant Advisory Board in assisting with the update of the Agency Plan;
4. Approve an amendment to the PHA Administrative Plan for the Section 8 Housing Choice Voucher Program; and
5. Authorize the Director of Human Services, as the Director of the Housing Authority, to make future amendments to the Administrative Plan as may be required to comply with HUD regulatory changes.

Reasons for Recommendations:

El Dorado County Public Housing Authority 2007/08 Annual Agency Plan:

The Department of Housing and Urban Development (HUD) requires submission of an updated annual plan. The purpose of the Plan is to provide HUD, and the residents of the jurisdiction over which the PHA presides, with knowledge of the PHA's goals and objectives over the next year. A copy of the complete 2007/08 Annual Agency Plan is on file with the Board Clerk.

El Dorado County Public Housing Authority Administrative Plan Amendment:

The Board adopted a local Administrative Plan establishing policies for the Housing Authority on September 12, 1995. Current changes to the Administrative Plan reflect minor HUD regulatory changes. A copy of the amended chapters of the Administrative Plan is on file with the Board Clerk.

Submission of the above Plans brings the EDCPHA up to date in all aspects of administering the Program.

Fiscal Impact: Total Cost (or Savings):

None.

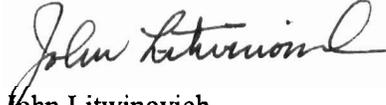
Net County Cost:

There is no change in Net County Cost.

Action to be Taken Following Approval:

Board Clerk to provide Human Services, Community Services Division, with four (4) Certified Resolutions and four (4) copies of the PHA Certifications of Compliance with the PHA Plan and Related Regulations signed by the Chairman.

Sincerely,

A handwritten signature in black ink, appearing to read "John Litwinovich". The signature is written in a cursive style with a large initial "J".

John Litwinovich
Director of Human Services



RESOLUTION NO.
OF THE BOARD OF COMMISSIONERS OF THE
EL DORADO COUNTY PUBLIC HOUSING AUTHORITY

A RESOLUTION APPROVING SUBMISSION OF THE EL DORADO COUNTY PUBLIC HOUSING AUTHORITY (PHA) 2007-08 ANNUAL AGENCY PLAN UPDATE FOR SUBMISSION TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, RECOGNIZING THE CONTRIBUTION OF THE PHA AGENCY PARTICIPANT ADVISORY BOARD IN ASSISTING WITH THE ANNUAL UPDATE OF THE AGENCY PLAN, APPROVING AN AMENDMENT TO THE PHA ADMINISTRATIVE PLAN FOR THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM AND AUTHORIZING THE DIRECTOR OF HUMAN SERVICES, AS THE EXECUTIVE DIRECTOR OF THE HOUSING AUTHORITY, TO MAKE FUTURE AMENDMENTS TO THE ADMINISTRATIVE PLAN AS MAY BE REQUIRED TO COMPLY WITH HUD REGULATORY CHANGES

WHEREAS, The United States Department of Housing and Urban Development (HUD) requires submission by the El Dorado County Public Housing Authority of an Annual Update to the Agency Plan, and

WHEREAS, Assistance of the PHA Agency Participant Advisory Board with development of the Agency Plans is appreciated, and

WHEREAS, Pursuant to changes in Section 8 Housing Choice Voucher Program regulations, the PHA Administrative Plan must be amended when changes are to be implemented,

WHEREAS, Future amendments to the PHA Administrative Plan may be executed by the Executive Director of the PHA,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the El Dorado County Public Housing Authority as follows:

1. The El Dorado County Public Housing Authority (PHA) 2007/08 Annual Agency Plan Update is approved for submission to the Department of Housing and Urban Development;
2. The Chairman is authorized to sign the PHA Certifications of Compliance with the PHA Plan and Related Regulations;
3. The PHA recognizes the contribution of the PHA Agency Participant Advisory Board in assisting with the update of the Agency Plan;
4. The PHA approves an amendment to the PHA Administrative Plan for the Housing Choice Voucher Assistance Program; and
5. The Director of Human Services, as the Director of the Housing Authority, is authorized to make future amendments to the Administrative Plan as may be required to comply with HUD regulatory changes.

PASSED AND ADOPTED by the Board of Commissioners of the County of El Dorado Public Housing Authority at a meeting of said Authority, held the 17th day of April 2007, by the following vote of said Authority:

Attest:
Cindy Keck
Clerk of the Board of Supervisors

Ayes:

Noes:

Absent:

By: _____
Deputy Clerk

_____ Chairman, Board of Commissioners

I CERTIFY THAT:
THE FOREGOING INSTRUMENT IS A CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE.

DATE: _____

Attest: CINDY KECK, Clerk of the Board of Supervisors of the County of El Dorado, State of California.

By: _____

Standard PHA Plan PHA Certifications of Compliance

PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the *Standard Annual, Standard 5-Year/Annual, and Streamlined 5-Year/Annual PHA Plans*

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the X standard Annual, standard 5-Year/Annual or streamlined 5-Year/Annual PHA Plan for the PHA fiscal year beginning 07/01/2007, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
4. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
5. The PHA will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
6. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
7. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's MTCS in an accurate, complete and timely manner (as specified in PIH Notice 99-2);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
8. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
9. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
10. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
11. The PHA has submitted with the Plan a certification with regard to a drug free workplace required by 24 CFR Part 24, Subpart F.
12. The PHA has submitted with the Plan a certification with regard to compliance with restrictions on lobbying required by 24 CFR Part 87, together with disclosure forms if required by this Part, and with restrictions on payments to influence Federal Transactions, in accordance with the Byrd Amendment and implementing regulations at 49 CFR Part 24.

