

# RESOLUTION ROUTING SHEET

Date Prepared: 10/12/2023

Need Date: 10/27/2023

**PROCESSING DEPARTMENT:**

Department: Human Resources

Contact Name: Monique Heredia

Phone: x5518

Email Address: monique.heredia@edcgov.us

Department Head Signature: Joseph Carruesco Digitally signed by Joseph Carruesco  
Date: 2023.10.19 12:16:13 -07'00'

Requesting Department: HHSA Org Code: 5440400

Service Requested: Resolution Review

Description:  
Add one (0.8) Full Time Equivalent (FTE) Limited Term Health Educator in the Health and Human Services Agency. Limited Term anticipated expiration date in June of 2028.

**COUNTY COUNSEL:**

Approved:

Disapproved:

Date: 10/24/2023

County Counsel Signature: Stephen Mansell Digitally signed by Stephen Mansell  
Date: 2023.10.24 10:30:12 -07'00'

County Counsel Comments:

HR APPROVAL: N/A (Resolution)

RISK MANAGEMENT: N/A (Resolution)

**PLEASE EMAIL CHANGES/APPROVAL TO DEPARTMENT CONTACT**