



County of El Dorado

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Minutes - Draft Pollock Pines Design Review Committee

Lauralee Green, Member, Chair
Charles Ferris, Member, Vice Chair
Hope Falcy, Member
Janiene Colley, Member
Joshua Sweeney, Member

Wednesday, August 6, 2025

6:00 PM

<https://edcgov-us.zoom.us/j/85094985174>

Pollock Pines Community Center
2675 Sanders Drive
Pollock Pines, CA 95726
OR Live Streamed - Click link to view

PUBLIC PARTICIPATION INSTRUCTIONS: The Committee meeting room will be open to the public. The meeting will be live-streamed via Zoom. By participating in this meeting, you acknowledge that you are being recorded.

Members of the public may address the Committee in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 850 9498 5174. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Committee meeting go to <https://edcgov-us.zoom.us/j/85094985174>.

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Committee is to attend in person. Except for a noticed teleconference meeting, the Committee reserves the right to conduct the meeting without remote access if there is a malfunction.

If you choose not to observe the Committee meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the Wednesday before the meeting to ensure the Committee has adequate time to review. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to Committee members.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Committee Chair.

Individuals will have three minutes to address the Committee. Except with the consent of the Committee, individuals shall be allowed to speak to an item only once.

Individual Committee members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Committee.

If a person providing input to the Committee creates a disruption by refusing to follow Committee guidelines, the Committee Chair may take the following actions:

Step 1. Request the person adhere to Committee guidelines. If the person refuses, the Committee Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Committee Chair may order a recess of the Committee meeting.

Step 3. If the disruption continues, the Committee Chair may order the removal of the person from the Committee meeting.

CALLED TO ORDER AT 6:00 P.M.

ROLL CALL

Present: 4 - Member Falcy, Member Colley, Member Green and Member Sweeney

Absent: 1 - Member Ferris

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

A motion was made by Member Green, seconded by Member Falcy to Adopt the Agenda and Approve the Consent Calendar.

Yes: 4 - Member Falcy, Member Colley, Green and Member Sweeney

Absent: 1 - Ferris

CONSENT CALENDAR

1. [23-1490](#) Approval of the Minutes from the regular meeting on July 27, 2023.

Attachments: [7-27-23 Draft Minutes](#)

[7-27-23 Final Minutes](#)

This matter was Approved on the Consent Calendar.

Yes: 4 - Member Falcy, Member Colley, Green and Member Sweeney

Absent: 1 - Ferris

END OF CONSENT CALENDAR

AGENDA ITEMS

2. [24-0041](#) Election of the Chair, Vice Chair and Secretary of the Pollock Pines Design Review Committee for 2025.

A motion was made by Member Colley, seconded by Member Green to appoint Member Falcy as Secretary for 2025.

Yes: 4 - Member Falcy, Member Colley, Green and Member Sweeney

Absent: 1 - Ferris

A motion was made by Member Colley, seconded by Member Falcy to appoint Member Sweeney as Vice Chair for 2025.

Yes: 4 - Member Falcy, Member Colley, Green and Member Sweeney

Absent: 1 - Ferris

A motion was made by Member Falcy, seconded by Member Colley to appoint Member Green as Chair for 2025.

3. [25-1249](#) Pollock Pines Design Review Committee to review and make recommendations regarding the following project: DR25-0003 - Pony Express Station (Steve Sutton- Sutton & Associates, Inc. / Singh Satnam): A Design Review request consisting of tenant improvements to an existing commercial structure for a convenience store and drive-thru coffee shop, the addition of a new 4 pump fueling facility with canopy and signage, 6 new electric vehicle charges and the relocation of the Pony Express freestanding sign. The property, identified by Assessor's Parcel Number 009-180-018, consists of 0.7 acres, and is located on the south side of Pony Express Trail at the intersection with Sly Park Road, in the Pollock Pines area and in Supervisorial District #5.

Attachments: [A - DR25-0003 Initial Consultation Letter](#)

[B - DR25-0003 Pony Express Station](#)

[C - Pony Express Station Arch Drawings reduced](#)

[D - Pony Express Station Sign Package reduced](#)

[Committee Comments DR25-0003 Pony Express Station](#)

The committee reviewed and made recommendations regarding the following project: DR25-0003 - Pony Express Station.

ADJOURNED AT 6:19 P.M.