




AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER (29125 GOV. CODE)		BUDGET TRANSFER REQUEST		DOCUMENT TOTAL	\$217,156.00
TRANSFER #		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL				NUMBER OF LINES	4
JOURNAL #						NET TOTAL	\$0.00
DATE							
INPUT BY							
TO BE COMPLETED BY DEPARTMENT		Budget Transfer Type:		Transfer 1: BoS Approval			
DEPT NAME	PROBATION	Legistar Number & Date:		#21-0971 6/29/2021			
DEPT CONTACT & EXT.		DILL X 6082		 DEPARTMENT AUTHORIZATION SIGNATURE AND DATE		6/4/2021	PAGE 1 OF 1

DIRECTIONS:

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1	25000	2510150	7000	25PBAD-25HEAP-25GENSUPRV-25INTNDCH		INC	\$ 54,289	INC EXP OP TSFR HNSA RTN FUNDS
2	25400	2510150	4300	25PBAD-25GENERAL-25GENSUPRV-25INTNDCH		DEC	\$ 54,289	DEC EXP PROF SERV
3		5210100	2020	BUDGET-SUMMARY		INC	\$ 54,289	INC REV OP TSFR PROB RTN FUNDS
4	52523	5210100	5000	BUDGET-SUMMARY		INC	\$ 54,289	INC EXP SUPPORT AND CARE
5								
6								
7								
8								
9								
10								
11								
12								

JOE HARN, C.P.A. AUDITOR / CONTROLLER  DATE 6/18/21		APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO			
CHIEF ADMINISTRATIVE OFFICE - ANALYST  DATE 6/18/21				SIGNATURE: CHAIR, BOARD OF SUPERVISORS	DATE
CHIEF ADMINISTRATIVE OFFICER DATE				ATTEST: CLERK, BOARD OF SUPERVISORS	DATE

MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*	PROBATION	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	D. Dill	Document total*	\$ 217,156
Contact phone*	6082		

BUDGET TRANSFER HEADER

Prepared date*	06/04/21	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)
Fiscal year	20/21	
Short Description* <small>(10 characters)</small>	HEAP	

Legistrar Item Number*	#21-0971 6/29/2021
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* REQUIRED FIELDS

Project Strings Required*

By signing this memo I hereby certify that:
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature*



BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

For Fiscal Year 19/20, HHSA and Probation agreed to bring down \$75,000 in Revenue for the Homeless Emergency Aid Program (HEAP). The Probation Department only expended \$20,711.51 in 19/20, and intended to return the excess revenue of \$54,288.49 to HHSA. When reviewing expenditures for the FY 20/21 journal, it was discovered that the FY 19/20 journal returning funds to HHSA was not posted. In order to correct the issue of returning the excess revenue to HHSA, we are increasing Probation's appropriations in Org 2510150 and object 7000, with a corresponding entry in Org 5210110 and object 2020 for HHSA.

FOR AUDITOR'S OFFICE USE ONLY

Audit date: _____
 Audited by: _____

Budget Transfer number: _____
 Interfaced by: _____
 Processed on: _____