



County of El Dorado

330 Fair Lane, Building A
Placerville, CA 95667

Minutes - Draft Parks and Recreation Commission

Commission Members:

Wayne Lowery - Chair, District I
Donna Mullens-Becker - Vice Chair, District II
Jon Hospitalier - District III
Torin Dunnavant - District IV
Vacant - District V

Staff

Jennifer Franich, Deputy Chief Administrative Officer
Zach Perras, Parks Manager
Jessica Araiza, Administrative Technician

Thursday, August 21, 2025

3:00 PM

<https://edcgov-us.zoom.us/j/86435210609>

330 Fair Lane, Building A
Conference Room A
Placerville, CA 95667

PUBLIC PARTICIPATION INSTRUCTIONS: The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 864 3521 0609. To observe the live stream of the Parks and Recreation meeting go to <https://edcgov-us.zoom.us/j/86435210609>. If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes. By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Parks and Recreation Commission meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on the Wednesday prior to the meeting. Please submit your comment to the Parks Division at jessica.araiza@edcgov.us. Your comment will be placed into the record and forwarded to the Parks and Recreation Commission.

Public comment will be received on each agenda item listed under Discussion Items as called by the Chair. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes and individuals speaking for a group are allocated 5 minutes. (Adopted 8/10/93 by the Board of Supervisors) Except with the consent of the Commission, individuals shall be allowed to speak to an item only once. Upon completion of public comment the matter shall be returned to the Commission for deliberation. Members of the public shall not be entitled to participate in that deliberation, or be present at the podium during such deliberation, except at the invitation of the Commission for a point of clarification or question by the Commission. The Commission reserves the right to waive said rules by a majority vote.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Commission is to attend in person. Except for a noticed teleconference meeting, the Commission reserves the right to conduct the meeting without remote access if there is a malfunction.

An audio recording of this meeting will be published to the website.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Parks and Trails Division of the Chief Administrative Office if you require accommodations at (530) 621-5360.

Materials related to an item on this Agenda submitted to the Parks and Recreation Commission after distribution of the agenda packet are available for inspection during normal business hours at the Parks Division Office located in Building A, 330 Fair Lane, Placerville. Such documents are also available on the Parks and Recreation's Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

The Parks and Recreation Commission is concerned that written information submitted to the Commission the date of the meeting may not receive the attention it deserves. The Parks staff cannot guarantee that any FAX, e-mail, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Commission from taking other action.

CALLED TO ORDER AND ROLL CALL AT 2:59 PM

Present: 3 - Lowery, Mullens and Dunnivant

Absent: 1 - Hospitalier

PLEDGE OF ALLEGIANCE

Commissioner Lowery led Pledge of Allegiance.

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

No public comment.

A motion was made by Commissioner Dunnivant, seconded by Commissioner Mullens-Becker to Adopt the Agenda and Approve the Consent Calendar.

CONSENT CALENDAR

1. [25-1456](#) Parks, a division of the Chief Administrative Office, recommends the Commission approve the minutes from the Parks and Recreation Commission meeting on July 17, 2025.

No public comment.

This item was approved on the Consent Calendar.

2. [25-1457](#) Parks, a division of the Chief Administrative Office, recommends the Commission receive and file an update on Parks projects.

No public comment.

This item was approved on the Consent Calendar.

END OF CONSENT CALENDAR**OPEN FORUM**

Matters not on the agenda may be addressed by the general public during Open Forum. Public comments during Open Forum are limited to three minutes per person and the total amount of time reserved for Open Forum may be limited.

Public Comment: G. McCormick

AGENDA ITEMS

3. [25-1458](#) Department of Transportation, Engineering Division, recommends the Commission receive a presentation on parks projects.

Public Comment: E. Crimm; G. McCormick; D. Rose; J. Barton; S. Larson

No action taken.

4. [25-1459](#) Parks, a division of the Chief Administrative Office, recommends the Commission provide an update on the 2025 Annual Report.

Public Comment: G. McCormick; D. Rose

No action taken.

5. [25-1468](#) Parks, a division of the Chief Administrative Office, recommends the Commission receive a summary from the Parks and Trails Division Cost Recovery presentation to the Board of Supervisors on July 22, 2025.

Public Comment: G. McCormick

No action taken.

COMMISSION MEMBER COMMENTS AND FUTURE AGENDA ITEMS

Commissioner Mullens-Becker: Attended CLAC on RMP item.

Commissioner Dunnavant: Attended CLAC on RMP item. Met with Zach after last month's meeting.

Commissioner Lowery: SPTC JPA next meeting is Nov 3. 30-acre site in EDH.

STAFF COMMENTS AND ANNOUNCEMENTS

Zachary Perras, Parks Manager: JPA meeting Nov 3. Working on Rubicon Trail Habitant Management Plan updates. Active fire in South County, and potential impacts to Pioneer Park.

Shannon McDonald, Administrative Analyst II: Land and Water Conservation grant application for Forebay Park.

ADJOURNED AT 5:07 PM