



# County of El Dorado

330 Fair Ln, Building A  
Conference Room A  
Placerville, CA 95667

## MEETING AGENDA - Final Community Action Council

### *Public Official Sector*

*George Turnboo, BOS Dist. II*

*Mark Treat, Dist. II (Alternate)*

*Wendy Thomas, BOS Dist. III*

*Karen Feathers, Dist. III (Alternate)*

*Kara Taylor, City of Placerville*

*Cristi Creegan, City of S. Lake Tahoe*

*Chelcee Thomas, City of S. Lake Tahoe (Alternate)*

*Lori Parlin, BOS Dist. IV*

*Shelley Wiley, BOS Dist. IV (Alternate)*

*Vacant, City of Placerville (Alternate)*

### *Low-Income Sector*

*Susie Davies, M.O.R.E.*

*Kelly Krohn, Individual*

*Rebecca Drahmann, El Dorado*

*Community Health Center*

*Kimberly Peterson, Tahoe Coalition for the Homeless*

*Vacancy (1)*

### *Community Sector*

*Stephanie Lopez-Vasser, Salvation Army*

*Gerald Lillpop, Chair, Friends of Seniors*

*Aaron Lungren, The Church of Jesus*

*Christ of Latter-Day Saints*

*Kathryn Marrone, Liberty Energy*

*Vacancy (1), Individual*

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Wednesday, September 27, 2023

10:00 AM

<https://edcgov-us.zoom.us/j/87383960765>

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**2850 Fairlane Court, Building C, TAC Room  
Placerville, CA 95667**

**3368 Lake Tahoe Blvd., Suite 102  
South Lake Tahoe, CA 96150**

**PUBLIC PARTICIPATION INSTRUCTIONS:** The Council meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom. By participating in this meeting, you acknowledge that you are being recorded.

Members of the public may address the Council in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 873 8396 0765. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Council meeting go to <https://edcgov-us.zoom.us/j/87383960765>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Council is to attend in person. Except for a noticed teleconference meeting, the Council reserves the right to conduct the meeting without remote access if there is a malfunction.

If you choose not to observe the Council meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the day before the meeting to ensure the Council has adequate time to review. Please submit your comment to the Clerk of the Board at [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us). Your comment will be placed into the record and forwarded to Council members.

**PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Commission Chair.

Individuals will have three minutes to address the Commission. Except with the consent of the Commission, individuals shall be allowed to speak to an item only once.

Individual Commission members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Commission.

If a person providing input to the Commission creates a disruption by refusing to follow Commission guidelines, the Commission Chair may take the following actions:

Step 1. Request the person adhere to Commission guidelines. If the person refuses, the Commission Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Commission Chair may order a recess of the Commission meeting.

Step 3. If the disruption continues, the Commission Chair may order the removal of the person from the Commission meeting.

**CALL TO ORDER AND ROLL CALL****ADOPTION OF THE AGENDA AND APPROVAL OF THE CONSENT CALENDAR**

The Council may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Council member may request an item be removed from the Consent Calendar for discussion and separate Council action. At the appropriate time as called by the Council Chair, members of the public may make a comment on matters on the Consent Calendar prior to Council action.

**CONSENT CALENDAR**[23-1575](#)

CAC Minutes 7.26.23

**END OF CONSENT CALENDAR****UPDATE BY MEMBERS:**

Announcements, Information Sharing, Proposed Activities

**GUEST SPEAKER**

Jammie Hall, Food Bank of El Dorado County

**INFORMATION ITEMS**

7/25/23: Health and Human Services Agency recommending that the Board, acting as the Governing Board of the El Dorado County Area Agency on Aging: 1) Approve the Fiscal Year 2023-2024 Area Plan Update to the 2020-2024 El Dorado County Area Plan for Senior Services; and 2) Approve and authorize the Chair to sign the Transmittal Letter for submission of said Area Plan Update to the California Department of Aging. This matter was Approved on the Consent Calendar.

8/15/23: Health and Human Services Agency (HHS) recommending the Board, acting as the Governing Board of the El Dorado County Public Housing Authority (PHA) receive and file a revision of the HHS PHA Updated 2022 Administrative Plan, approving the changes made to Chapter 4, "Applications, Waiting List and Tenant Selection." A motion was made by Supervisor Parlin, seconded by Supervisor Thomas to receive and file a revision of the HHS PHA Updated 2022 Administrative Plan, approving the changes made to Chapter 4, "Applications, Waiting List and Tenant Selection."

8/29/23: Health and Human Services Agency (HHS) recommending the Board: 1) Make findings that the provision of software licensing and support needed by the Public Housing Authority provided by Contractor are in the public's best interest and that there are specialty skills, qualifications, and equipment not expressly identified in County classifications involved in the performance of the work in accordance with El Dorado County Ordinance Code, Chapter 3.13.030(B); 2) Approve and authorize the Chair to sign the first amendment to Agreement for Services 4868 with Happy Software LLC, an MRI Software LLC company, increasing compensation by \$10,000 for a new total compensation amount of \$143,086, with no change to the term; and 3) Authorize the Purchasing Agent to execute amendments relating to Agreement 4868, contingent upon approval by County Counsel and Risk Management, which do not increase the maximum dollar amount or term of the Agreement.

8/29/23: Health and Human Services Agency (HHS) recommending the Board: 1) Make findings that the provision of non-medical in-home support services provided by Contractor are in the public's best interest and that due to the limited timeframes, temporary or occasional nature, or schedule for the project or scope of work, the ongoing aggregate of work to be performed is not sufficient to warrant the addition of permanent staff in accordance with El Dorado County Ordinance Code, Chapter 3.13.030(B); 2) Approve and authorize the Chair to sign Amendment II to Agreement for Services 5133 with DNT In Home Care, Inc. doing business as Senior Helpers, increasing compensation by \$9,000 for a new not-to-exceed amount of \$99,000, with no change to the term of the Agreement; 3) Authorize the Purchasing Agent to execute amendments relating to Agreement 5133, contingent upon approval by County Counsel and Risk Management, which do not increase the maximum dollar amount or term of the Agreement; and 4) Authorize the HHS Director, or Chief Assistant Director, to execute programmatic, administrative, and fiscal documents relating to Agreement 5133.

## **AGENCY REPORT**

### **COMMUNITY SERVICES BLOCK GRANT (CSBG) FISCAL**

[23-1598](#)

**PUBLIC OUTREACH COMMITTEE**

**CAC MEMBERSHIP APPOINTMENT**

Review application to fill CAC vacancies.

**ANNUAL REVIEW OF CAC DOCUMENTS**

[23-1599](#)

**OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Council on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Council Chair may limit public comment during Open Forum.

**ADJOURNMENT**

**Next CAC Meeting Wednesday, October 25, 2023**