



# County of El Dorado

## MEETING AGENDA

### Board of Supervisors

Board of Supervisors  
Department  
330 Fair Lane, Building A  
Placerville, California  
530-621-5390  
FAX 530-622-3645  
[www.edcgov.us/bos](http://www.edcgov.us/bos)

*Wendy Thomas, Chair, District III*  
*John Hidahl, First Vice Chair, District I*  
*George Turnboo, Second Vice Chair, District II*  
*Lori Parlin, District IV*  
*Brooke Laine, District V*

*Kim Dawson, Clerk of the Board of Supervisors*  
*Tiffany Schmid, Chief Administrative Officer*  
*David Livingston, County Counsel*

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Tuesday, September 17, 2024

9:00 AM

<https://edcgov-us.zoom.us/j/83899212862>

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330 Fair Lane, Building A Placerville, CA  
OR Live Streamed - [Click here to view](#)

#### ADDENDUM

Staff recommending item 13 be Continued to October 8, 2024.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person. Except for a noticed teleconference meeting, the Board reserves the right to conduct the meeting without remote access if there is a malfunction.

**PUBLIC PARTICIPATION INSTRUCTIONS:** The Board of Supervisors meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom and YouTube.

Members of the public may address the Board in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 838 9921 2862. Please note you will be able to join the live-stream 15 minutes prior to the posted meeting start time. To observe the live stream of the Board of Supervisors meeting go to <https://us06web.zoom.us/j/83899212862>.

To observe the Board of Supervisors meetings via YouTube, click <https://www.youtube.com/channel/UCUMjDk3NUItZJrpw2CL7Zkg>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes. By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Board of Supervisors meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the Monday before the meeting to ensure the Board of Supervisors has adequate time to review. Please submit your comment to the Clerk of the Board at [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us). Your comment will be placed into the record and forwarded to the Board of Supervisors.

**Vision Statement**

**Exceptional quality of life with a strong sense of community, rural character, managed growth, and opportunity for all.**

**This institution is an equal opportunity provider and employer.**

Live Web Streaming and archiving of most Board of Supervisors meeting videos, all meeting agendas, supplemental materials and meeting minutes are available on the internet at: <http://eldorado.legistar.com/Calendar.aspx>

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us), preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

**PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on August 24, 2021, incorporated herein:

The Board wants all members of the public to feel welcome to speak, especially regarding controversial items. Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. If the three minutes are exceeded the speaker's microphone will be muted. Applause or other outbursts are not allowed in the Board Chambers.

During noticed public hearings only, individuals authorized by organizations to speak to organizational positions may request additional time, up to five minutes.

Public comment on certain agenda items designated and approved by the Board may be treated differently within specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending on the nature of the issue. The Board Chair may limit public comment during Open Forum.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Board Chair may take the following actions:

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Board Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Board Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Board Chair may order the removal of the person from the Board meeting.

**9:00 A.M. - CALL TO ORDER**

**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG**

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

**CONSENT CALENDAR**

1. [24-1610](#) Clerk of the Board recommending the Board Approve the Minutes from the regular meeting on September 10, 2024.

**GENERAL GOVERNMENT - CONSENT ITEMS**

2. [24-1444](#) Auditor-Controller recommending the Board:
  - 1) Make findings in accordance with Section 3.13.030 (B) of the County Ordinance that specialty skills and qualifications not expressly identified in County classifications are involved in the performance of the work; and
  - 2) Approve and authorize chair to sign this agreement with Calfee & Konwinski for three years covering the period of October 18, 2024 through October 17, 2027 for a not to exceed amount of \$90,000.00. This agreement will allow the consultant to continue to provide legal services related to the preparation of legal proceedings regarding the collections of delinquent special taxes for special assessment districts.

**FUNDING:** N/A

3. [24-0976](#) Chief Administrative Office, with concurrence of the Audit Committee, recommending the Board:
- 1) Make findings in accordance with Section 3.13.030 (F) that contracting out is necessary to protect against a conflict of interest or to ensure independent and unbiased findings where there is a need for an outside perspective;
  - 2) Award Request for Proposal 24-0058 to the successful proposer, Lance, Soll & Lunghard, LLP of Brea, CA for the provisions of independent professional audit services related to the examination of annual financial statements countywide;
  - 3) Approve and authorize the Purchasing Agent to sign Agreement for Services 8966 with Lance, Soll & Lunghard, LLP for audit services related to the examination of annual financial statements countywide, with an amount not to exceed \$440,300, for a term of three (3) years, commencing upon the execution of the agreement, with the option to extend by one (1) additional two (2) year period;
  - 4) Authorize the Purchasing Agent to execute any necessary amendments to said agreement, excluding term extensions and increases to the not-to-exceed amount, contingent upon approval by County Counsel and Risk Management;
  - 5) Make findings that a competitive bidding process for financial audit services related to the County's ambulance service providers would produce no economic benefit to the County, and therefore is exempt from competitive bidding in accordance with Section 3.4.3 of Procurement Policy C-17; and
  - 6) Authorize the Purchasing Agent to negotiate a contract with Lance, Soll & Lunghard, LLP for audit services related to the County's ambulance service providers,

**FUNDING:** General Fund.

4. [24-1544](#) Parks, a division of the Chief Administrative Office, recommending the Board:
- 1) Approve Amendment II to Agreement 8190, modifying the Payment section and incorporating Exhibit C-1, which clarifies the effective date that Crystal Basin Construction, LLC took over the assignment of completing the Ellis Creek Maintenance Building project from MWCH Construction, LLC;
  - 2) Authorize the Purchasing Agent to execute any necessary amendments relating to Agreement 8190, excluding increases to the not-to-exceed amount, contingent upon approval by County Counsel and Risk Management; and
  - 3) Authorize the Purchasing Agent to execute any necessary documents relating to the assignment of the work to Crystal Basin Construction, LLC, including the performance and payment bond rider, contingent upon approval by County Counsel and Risk Management.

**FUNDING:** State Parks Off-Highway Motor Vehicle (OHV) Division Grant (51%), Sacramento Municipal Utility District Agreement Funds (18%), OHV Registration Fee (Green Sticker) funding (31%).

5. [24-1541](#) Elections Department recommending the Board adopt and authorize the Chair to sign Resolution **149-2024** consolidating local jurisdiction elections with the upcoming November 5, 2024 Presidential General Election.

**FUNDING:** Districts will be billed for their cost to conduct the election.



**HEALTH AND COMMUNITY - CONSENT ITEMS**

6. [24-1053](#) Health and Human Services Agency (HHSA), as the Administrative Entity for the El Dorado Opportunity Knocks Continuum of Care (CoC), is recommending the Board:
- 1) Make findings pursuant to El Dorado County Ordinance Chapter 3.13, Contracting Out, that the provision of Continuum of Care (CoC) Technical Assistance services provided by Consultant are in the public's best interest and that there are specialty skills, qualifications, and equipment not expressly identified in County classifications involved in the performance of the work;
  - 2) Approve and authorize the Chair to execute the competitively bid Agreement for Services 8811 with Homebase, in the amount of \$899,992 for the initial three-year term from October 1, 2024, through September 30, 2027, with the option to extend the term of the Agreement for two additional one-year terms through September 30, 2029, for a maximum five-year term and maximum obligation of \$1,499,990;
  - 3) Authorize the Purchasing Agent to execute amendments relating to Agreement 8811, contingent upon approval by County Counsel and Risk Management, which do not increase the maximum dollar amount or term of the Agreement; and
  - 4) Authorize the HHSA Director, or the Chief Assistant Director, to execute programmatic, administrative, and fiscal documents relating to Agreement 8811.

**FUNDING:** Federal: U.S. Department of Housing and Urban Development Continuum of Care Planning Grants and State: Homeless Housing, Assistance and Prevention Program and Permanent Local Housing Allocation Program Funding.

7. [24-0893](#) Health and Human Services Agency (HHS) recommending the Board:
- 1) Make findings pursuant to El Dorado County Ordinance Chapter 3.13, Contracting Out, that specialty skills and qualifications not expressly identified in County classifications are involved in the performance of the Agreement for Services 8778 with Upper Room Dining Hall, Inc. for the provision of meal services;
  - 2) Approve and authorize the Chair to sign competitively bid Agreement for Services 8778 with Upper Room Dining Hall, Inc. (Upper Room) in the amount of \$1,240,980 for the initial term from October 9, 2024, through October 31, 2027, with the option to extend the term of the Agreement for two additional one-year terms through a term not to exceed October 31, 2029, for a maximum five-year and 23-day term, and total maximum obligation of \$2,073,180;
  - 3) Authorize the Purchasing Agent to execute amendments relating to Agreement 8778, contingent upon approval by County Counsel and Risk Management, which do not increase the maximum dollar amount or term of the Agreement; and
  - 4) Authorize the HHS Director, or the Chief Assistant Director, to execute programmatic, administrative, and fiscal documents relating to Agreement 8778.

**FUNDING:** 100% State and Federal Homeless Grants.

8. [24-1263](#) Health and Human Services Agency (HHS) recommending the Board:
- 1) Approve the attached revised Psychiatric Health Facility (PHF) Template Revenue Generating Agreement (Attachment A) that allows other counties to contract with the County of El Dorado for the provision of acute inpatient mental health services for clients they refer to the County PHF;
  - 2) Adopt and authorize the Chair to sign Resolution **150-2024** which authorizes the HHS Director, Chief Assistant Director, or Behavioral Health Director to execute future PHF agreements utilizing said template on behalf of the County with other counties for an initial term of three years with the option to extend the term for one additional year, for a total term not to exceed four years, superseding and replacing Resolution 015-2022; and
  - 3) Authorize the HHS Director, Chief Assistant Director, or Behavioral Health Director to execute further documents relating to said agreements, including amendments which do not increase Net County Cost or the maximum term, contingent upon approval by County Counsel and Risk Management, as applicable.

**FUNDING:** 100% Fees-for-service revenue provided to County from other local government agencies.

**LAND USE AND DEVELOPMENT - CONSENT ITEMS**

9. [24-1302](#) Environmental Management Department recommending the Board consider the following:
- 1) Make findings in accordance with Chapter 3.13, Section 3.13.030 subsection (B) of County Ordinance Code, find that specialty skills and qualifications not expressly identified in County classifications are involved in the performance of the work; and
  - 2) Approve and authorize the Purchasing Agent to sign competitively bid Agreement 8823 with Tetra Tech BAS, Inc., doing business as Bryan A. Stirrat & Associates, for the provision of as-needed solid waste, landfill, and wastewater treatment plant general engineering and construction quality assurance services, with a not-to-exceed amount of \$450,000 and a term of three years effective upon execution.

**FUNDING:** County Service Area 10 Solid Waste funds.

10. [24-1543](#) Planning and Building Department, Planning Division, submitting for approval of a Final Map (TM-F24-0001) for La Caille Estates Subdivision, Phase 2, (TM05-1395-R), creating a total of six (6) residential lots, on property identified as Assessor's Parcel Number 070-510-002 (Attachment E, Exhibit A) located on the west side of Meder Court, approximately 730 feet south of the intersection with Meder Road, in the Shingle Springs area (Attachment E, Exhibit B), and recommending the Board:
- 1) Approve the Final Map (TM-F24-0001) for La Caille Estates Subdivision, Phase 2 (Attachment E, Exhibit C); and
  - 2) Approve and authorize the Chair to sign the Agreement to Make Subdivision Improvements (Attachment B). (District 4)

**Funding:** Developer-Funded.

11. [24-1491](#) Planning and Building Department, Planning Division, recommending the Board approve the Final Passage (Second Reading) of Ordinance **5208** amending Title 130, Section 130.69.160 - Temporary Recreational Vehicles, to extend the time for the use of generators with an issued Temporary Recreational Vehicle permit with a new expiration date of December 31, 2026. (Cont. 9/10/2024, Item 26).

**FUNDING:** N/A

**LAW AND JUSTICE - CONSENT ITEMS****12. [24-0675](#)**

Probation Department recommending the Board:

- 1) Make findings in accordance with County Ordinance 3.13.030 that it is appropriate to contract with O'Connell Research, Inc., under Agreement 8855 because (B) specialty skills and qualifications not expressly identified in County classifications are involved in the performance of the work;
- 2) Approve and authorize the Chair to sign Agreement for Services 8855 with O'Connell Research, Inc., to provide consultant services for the Scope of Work for the Behavioral Health Justice Intervention Services (BHJIS) Grant for the retroactive term of June 1, 2024, through December 31, 2025 with an amount not to exceed \$62,900; and
- 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 8855, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

**FUNDING:** BHJIS Program Grant (100%).

**13. [24-1474](#)**

Sheriff's Office recommending the Board:

- 1) Approve and authorize the Chair to sign Amendment I to Agreement 7125 with Stommel, Inc., doing business as Lehr Auto Electric to add Exhibits C and D relating to MSRP pricing for parts, with no change to the term or amount; and
- 2) Authorize the Purchasing Agent to sign future amendments to Agreement 7125 that do not alter compensation or the term, contingent upon approval by County Counsel and Risk Management.

**FUNDING:** General Fund.

**Staff recommending this item be Continued to October 8, 2024.**

**END CONSENT CALENDAR**

**DEPARTMENT MATTERS (Items in this category may be called at any time)**

14. [24-1322](#) Human Resources Department recommending the Board appoint Linda Webster to the position of Registrar of Voters, effective January 18, 2025, at Step 2 of the salary range (approximate annual salary of \$134,867.16).

**FUNDING:** General Fund.

**9:00 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)**

15. [24-1556](#) Chief Administrative Office recommending the Board:
- 1) Receive a presentation and provide direction on recommended changes to the County of El Dorado Budget for Fiscal Year (FY) 2024-25;
  - 2) Direct staff to reduce the FY 2024-25 contribution to the Capital Projects Designation to fund the Resource Conservation Districts funding increase (\$264,737), as included in the recommended changes;
  - 3) Adopt and authorize the Chair to sign Resolution **151-2024**, to outline the process the Board will use to make an annual contribution to the El Dorado Hills County Water District, in the amount equivalent to the Educational Revenue Augmentation Fund (ERAF) obligation on the County's base property tax transfer resulting from the dissolution of the Latrobe Fire Protection District;
  - 4) Direct staff to return on September 24, 2024, with a Budget Resolution, Budget Amendment, and corresponding Personnel Allocation Changes Resolution based on discussion and direction received during this item; and
  - 5) Direct staff to return to the Board on November 5, 2024 to discuss the structural sustainability of the budget.

**FUNDING:** Various; Countywide Budget Consideration.

**10:30 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)**

16. [24-1417](#) Clerk of the Board, on behalf of the Cameron Park Design Review Committee, recommending the Board receive and file an annual report from the Cameron Park Design Review Committee.

**FUNDING:** N/A

**BOARD MEMBER UPDATES:** This is an opportunity for Board Members to provide short informational updates on matters of countywide concern and brief reports on meetings attended at the expense of the County, in accordance with Government Code § 53232.3. No action will be taken. (May be called at any time during the meeting)

**CAO UPDATE (May be called at any time during the meeting)**

**1:00 P.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)****OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Board Chair may limit public comment during Open Forum.

**1:30 P.M. Joint Meeting with the El Dorado County Planning Commission**

17. [24-1552](#) Planning and Building Department, Planning Division, Long Range Planning Unit, hosting a joint informational workshop for the Board of Supervisors and Planning Commission to solicit input, provide direction, and encourage public participation for developing:
- 1) Draft West Slope Interim Objective Design Standards for multifamily and mixed-use projects that qualify for state streamlining and ministerial review (Attachment B); and
  - 2) Interim Design Standards and Guidelines for multifamily, mixed-use, and commercial projects in the County's Community Regions and Rural Centers (Attachment C).

**FUNDING:** Discretionary Transient Occupancy Tax (DTOT) 100%.

**ADJOURNMENT****CLOSED SESSION**

18. [24-1621](#) **Pursuant to Government Code Section 54956.8 - Conference with Real Property Negotiator:**  
**Property:** No physical address, APN: 325-240-011  
**County Negotiators:** Tiffany Schmid, Chief Administrative Officer or designee  
**Negotiating Parties:** State of California or designee  
**Under Negotiation:** Price and terms of payment for sale.
19. [24-1639](#) **Pursuant to Government Code Section 54957- Public Employee Discipline/Dismissal/Release.**

**ADDENDUM**

**LAW AND JUSTICE - CONSENT ITEMS**

**Staff recommending item 13 be Continued to October 8, 2024.**

13. [24-1474](#)

Sheriff's Office recommending the Board:

- 1) Approve and authorize the Chair to sign Amendment I to Agreement 7125 with Stommel, Inc., doing business as Lehr Auto Electric to add Exhibits C and D relating to MSRP pricing for parts, with no change to the term or amount; and
- 2) Authorize the Purchasing Agent to sign future amendments to Agreement 7125 that do not alter compensation or the term, contingent upon approval by County Counsel and Risk Management.

**FUNDING:** General Fund.

**Staff recommending this item be Continued to October 8, 2024.**