



County of El Dorado

MEETING AGENDA

Board of Supervisors

Board of Supervisors
Department
330 Fair Lane, Building A
Placerville, California
530-621-5390
FAX 530-622-3645
www.edcgov.us/bos

Michael Ranalli, Chair, District IV
Sue Novasel, Vice Chair, District V
Brian K. Veerkamp, Second Vice Chair, District III
John Hidahl, District I
Shiva Frentzen, District II

James S. Mitrisin, Clerk of the Board of Supervisors
Don Ashton, Chief Administrative Officer
Michael J. Ciccozzi, County Counsel

Tuesday, March 6, 2018

9:00 AM

330 Fair Lane, Placerville, CA

ADDENDUM

Item 35 is hereby added to the Consent Calendar.

Item 36 is hereby added to 11:00 A.M. - TIME ALLOCATION.

Vision Statement

**Safe, healthy and vibrant communities, respecting our natural resources
and historical heritage**

Live Web Streaming and archiving of most Board of Supervisors meeting videos, all meeting agendas, supplemental materials and meeting minutes are available on the internet at:
<http://eldorado.legistar.com/Calendar.aspx>

To listen to open session portions of the meeting in real time, dial (530) 621-7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated. Please be advised that callers will experience silence anytime the Board is not actively meeting, such as during Closed Session or break periods.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, edc.cob@edcgov.us.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017 the Board adopted the following protocol relative to public comment periods:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be extended.

A total of 20 minutes will be allocated for public comment during Open Forum and for each agenda item to be discussed. Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions.

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may ask the Clerk to turn off the speaker's microphone.

Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

9:00 A.M. - CALL TO ORDER**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

OPEN FORUM

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. The total amount of time reserved for Open Forum is 20 Minutes.

CONSENT CALENDAR

1. [18-0299](#) Clerk of the Board recommending the Board approve the Minutes from the regular meeting of the Board of Supervisors on February 13, 2018.

GENERAL GOVERNMENT - CONSENT ITEMS

2. [18-0259](#) The Auditor-Controller recommends the Board adopt and authorize the Chair to sign Resolution **025-2018** authorizing the transfer of \$26,656.59 in expired unclaimed property tax refunds to the county general fund in accordance with Revenue and Taxation Code (RTC) §5102.
3. [18-0235](#) Clerk of the Board, based upon the recommendation of the El Dorado County Child Abuse Prevention Council, recommending the Board make the following reappointments to the El Dorado County Child Abuse Prevention Council:
Reappoint Sheryce Allendorf, Community Based Organization Member, Term Expiration 1/1/2020; and
Reappoint Carolyn Barla, Community Based Organization Member, Term Expiration 1/1/2020.
4. [18-0249](#) Clerk of the Board, Chief Administrative Office, and Library Department recommending the Board adopt revisions to Board Policy F-8 County Display Cases & Exhibits in support of Strategic Plan Good Governance Goal - Objective 2.2.
5. [18-0251](#) Human Resources Department recommending the Board approve and authorize the Chair to sign Resolution **022-2018** to retroactively change the bargaining unit of:
1) One (1.0) Senior Office Assistant position in the Chief Administrative Office, Economic Development Division from GE (Local 1) to CO (Confidential); and
2) One (1.0) Executive Secretary-Law Justice position in the Public Defender's Office from GE to CO.
6. [18-0300](#) Human Resources Department recommending the Board approve and authorize the Chair to sign Resolution **023-2018** to:
1) Amend the Salary Schedule effective the first pay period following approval for the classifications Administrative Analyst I, Administrative Analyst II, and Sr. Administrative Analyst; and
2) Change the bargaining unit of the three classifications from MA (El Dorado County Managers' Association) to Local 1-PL (El Dorado County Employees' Association).

FUNDING: N/A

7. [18-0301](#) Human Resources Department recommending the Board approve the insertion of a minimum qualification substitution pattern to the existing Deputy Probation Officer I/II - Institutions classification specification.
- FUNDING:** N/A
8. [18-0302](#) Human Resources Department recommending the Board approve and adopt the newly revised Park Operations Assistant classification specification.
- FUNDING:** N/A
9. [18-0250](#) Human Resources Department recommending the Board adopt the Telework Policy.
- FUNDING:** N/A
10. [18-0246](#) Recorder-Clerk recommending the Board consider the following:
1) Authorize the Recorder-Clerk to negotiate a three (3) year Agreement for Services with SouthTech Systems for the provision of a replacement Document Recording and Clerk Management System for a one time not to exceed amount of \$256,962 plus applicable taxes, one-time SQL server licenses not to exceed \$20,000 plus applicable taxes, and annual maintenance and support not to exceed \$46,260 per year; and
2) Authorize the Purchasing Agent or their designee to execute said Agreement, contingent upon Counsel and Risk Management review.
- FUNDING:** Recorder-Clerk Special Revenue Funds.
11. [18-0238](#) Supervisor Novasel recommending the Board take the following action regarding the District 5 representative on the Community and Economic Development Advisory Committee:
1) Accept with thanks the resignation of David Orr; and
2) Appoint Leon Abravanel Term Expiration 1/1/2019.
12. [18-0293](#) Supervisor Ranalli recommending the Board authorize the Chair to sign a Certificate of Commendation to recognize and congratulate Danny Sewell for attaining the rank of Eagle Scout.
13. [18-0328](#) Supervisor Ranalli recommending the Board approve the appointment of Tim Page to serve as the District IV alternate member on the Veterans Affairs Commission. Term to expire on January 1, 2019.
14. [16-0305](#) Supervisor Ranalli recommending the Board find that a state of emergency continues to exist in El Dorado County as a result of unprecedented tree mortality due to drought conditions and related bark beetle infestations.
(Cont. 2/13/18, Item 9)

HEALTH AND HUMAN SERVICES - CONSENT ITEMS

15. [18-0331](#) Health and Human Services Agency recommending the Board adopt and authorize the Chair to sign Resolution **024-2018**, thereby adding one Administrative Technician allocation with a Confidential designation, and deleting one vacant Executive Assistant allocation.
- FUNDING:** Various Health and Human Services Agency funding streams; Federal, State, and General Fund.
16. [18-0120](#) Health and Human Services Agency, recommending the Board:
- 1) Approve and authorize the Chair to sign Agreement for Services #632 with Only Kindness, Inc., for the provision of outreach and engagement services for veterans and their families, for a term commencing upon execution through June 30, 2020, with a maximum contractual obligation of \$450,000; and
 - 2) Authorize the Purchasing Agent, or their designee to execute further documents relating to Agreement for Services #632, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.
- FUNDING:** Mental Health Services Act.
17. [18-0227](#) Health and Human Services Agency, recommending the Board approve and authorize the Chair to sign Memorandum of Understanding 248-M1810 with Area 4 Agency on Aging Joint Powers Authority, and San Joaquin County Department of Aging and Community Services, to serve as fiscal intermediary for the provision of education and counseling on the Health Insurance Counseling and Advocacy Program for Medicare Beneficiaries, for the term upon execution through June 30, 2023.
- FUNDING:** California Department of Aging.
18. [18-0228](#) Health and Human Services Agency, recommending the Board receive and file a report from Dr. Williams, Public Health Officer, regarding the cessation of County Public Health Laboratory services approved by the Board at the hearing held on March 21, 2017.
- FUNDING:** N/A

LAND USE AND DEVELOPMENT - CONSENT ITEMS

19. [18-0127](#) Community Development Services, Department of Transportation and Human Resources, recommending the Board adopt and authorize the Chair to sign Resolution **026-2018**, amending the Authorized Personnel Allocation Resolution 109-2017, thereby deleting one vacant Sr. Engineering Technician allocation, one vacant Engineering Technician allocation, and one vacant Assistant in Civil Engineering (Limited Term) allocation and adding two Department Analyst I/II allocations and one Associate Civil Engineer allocation to the personnel allocations for the Department of Transportation, effective March 6, 2018.
- FUNDING:** Various Department of Transportation funding streams. (Non-General Fund)
20. [18-0150](#) Community Development Services, Department of Transportation, recommending the Board consider the following:
- 1) Approve and authorize the Chair to sign the Notice of Acceptance with Martin Brothers Construction, for the 2017 Tahoe Basin Pavement Rehabilitation Project, Contract PW 17-31187, CIP 49307, P&C 214-C1811; and
 - 2) Approve and authorize the Clerk of the Board to release the Payment and Performance Bonds to the Surety upon notification from the Department of Transportation, after the one-year guarantee period.
- FUNDING:** Local and State discretionary funding. (100%)
21. [18-0051](#) Community Development Services, Department of Transportation, recommending the Board approve and authorize the Director of Transportation to sign a Modification to the United States Forest Service Domestic Grant 13-DG-11051900-029 which will increase the current grant funding in the amount of \$275,000 from \$2,268,538 to \$2,543,538 for use on the Country Club Heights Erosion Control Project (CIP 95191).
- FUNDING:** United States Forest Service Grant Funds. (100% - Federal)
22. [18-0017](#) Community Development Services, Department of Transportation, recommending the Board consider the following pertaining to the 2018 Elks Club Drive Emergency Road Repair Project, Contract PW 17-31191, CIP 78725:
- 1) Approve and adopt the Plans and Contract Documents and authorize the Chair to sign the Plans; and
 - 2) Authorize advertisement for construction bids.
- FUNDING:** FHWA (88.53% - Federal) and Local Discretionary Funds. (11.47% - Local)

23. [18-0204](#) Community Development Services, Department of Transportation, recommending the Board adopt and authorize the Chair to sign Resolution **021-2018** authorizing the Department of Transportation Director, or designee, the delegated authority to approve temporary road closures for utility and Capital Improvement Program projects.

FUNDING: N/A

24. [18-0168](#) Chief Administrative Office and Community Development Services, Planning and Building Department recommending the Board adopt and authorize the Chair to sign Personnel Allocation Resolution **020-2018**, thereby amending the current authorized personnel allocation to delete a vacant 1.0 full time equivalent (FTE) Office Assistant I/II allocation in Community Development Services, Administration and Finance and add a 1.0 FTE Development Technician I/II allocation to the Community Development Services, Planning and Building Department.

FUNDING: Building Permit Fees.

25. [18-0287](#) Community Development Services, Planning and Building Department, submitting for approval of Final Map (TM06-1428-F-2) for Carson Creek Unit 2A, Phase 2, creating a total of 141 lots consisting of 139 residential lots and 2 lettered lots on property identified by Assessor's Parcel Number 117-680-05, located on the south side of Carson Crossing Drive on the west side of Palmdale Drive, in the El Dorado Hills area, and recommending the Board consider the following:
- 1) Approve the Final Map (TM06-1428-F-2) for Carson Creek Unit 2A, Phase 2 Subdivision; and
 - 2) Approve and authorize the Chair to sign the Agreement to Make Subdivision Improvements. (Supervisory District 2)

FUNDING: Developer funded subdivision improvements.

26. [18-0298](#) Community Development Services, Department of Transportation, recommending the Board consider the following pertaining to the Newtown Road Storm Damage Repair Project, Contract PW 17-31185, CIP 78706:
- 1) Approve and adopt the Plans and Contract Documents and authorize the Chair to sign the Plans; and
 - 2) Authorize advertisement for construction bids.

FUNDING: Federal Highway Administration anticipated reimbursement (88.53%), California Disaster Assistance Act anticipated reimbursement (8.60%), Road Fund (2.87%)

END CONSENT CALENDAR

DEPARTMENT MATTERS

27. [18-0241](#) Treasurer-Tax Collector recommending the Board consider the following:
- 1) Approve the Introduction (First Reading) of Ordinance **5080** amending Title 5 - County Business License Ordinance of the El Dorado County Ordinance Code, Chapter 5.04 - General Provisions.
 - 2) Waive full reading of the Ordinance, read by title only and continue this matter to March 13, 2018, for Final Passage (Second Reading). (Est. Time: 10 Min)

FUNDING: N/A

28. [18-0105](#) Chief Administrative Office recommending the Board receive informational presentations from the listed Departments as part of the preparation for the Fiscal Year 2018-19 Budget development process:
- 1) District Attorney;
 - 2) Agricultural Commissioner;
 - 3) Public Defender;
 - 4) Child Support Services; and
 - 5) Chief Administrative Office - Administration & Wrap-up. (Est. Time: 2 Hr.)
29. [18-0292](#) Chief Administrative Office recommending the Board receive and file the attached Fiscal Year 2017-18 Mid-Year Budget Report, and approve the updated Board Policy B-1, Budget Control and Responsibility. (Est. Time: 30 Min.)

11:00 A.M. - TIME ALLOCATION**30. [18-0294](#)**

Supervisor Ranalli recommending Board:

- 1) Recognize California Highway Patrol Officer Ian Hoey for his dedication and extraordinary effort to establish partnerships, on behalf of the Placerville California Highway Patrol Office, with the numerous local government, education and non-profit organizations throughout the County of El Dorado in the establishment, support and participation in programs and events that serve to improve and protect the lives of all residents throughout the County of El Dorado; and
- 2) Authorize Chair to sign Proclamation to commend Officer Ian Hoey for his commitment to protect and serve the residents of the County of El Dorado. (Est. Time: 10 Min.)

31. [18-0283](#)

Supervisor Frentzen recommending the Board approve and authorize the Chair to sign a Proclamation recognizing Grizzly Flats Fire Safe Council as the recipient of the 2018 Wildfire Mitigation Award. This prestigious award is supported by the National Association of State Foresters, the International Association of Fire Chiefs, the National Fire Protection Association and the USDA Forest Service to recognize the efforts of organizations and individuals who have implemented successful and sustainable wildfire mitigation projects in their communities. (Est. Time: 10 Min.)

2:00 P.M. - TIME ALLOCATION

32. [18-0148](#) HEARING - To consider an appeal submitted by Lake Tahoe Accommodations to determine whether findings of the Vacation Home Rental Administrative Hearing Officer are supported by substantial evidence. Vacation Home Rental addresses related to this hearing are 1240 Pine Valley Road and 1845 Susquehana Drive in the unincorporated area of South Lake Tahoe. (Est. Time: 30 Min.)

Public comment on this matter is restricted to the specific appeal as agendized.

2:30 P.M. - TIME ALLOCATION

33. [18-0337](#) HEARING - To consider an appeal submitted by Richard Young to determine whether findings of the Vacation Home Rental Administrative Hearing Officer are supported by substantial evidence. Vacation Home Rental address related to this hearing is 2541 Copper Way in the unincorporated area of South Lake Tahoe. (Est. Time: 30 Min.)

Public comment on this matter is restricted to the specific appeal as agendized.

ITEMS TO/FROM SUPERVISORS**CAO UPDATE****ADJOURNMENT**

CLOSED SESSION

34. [18-0290](#) **Pursuant to Government Code Section 54957- Public Employee Performance Evaluation.** Title: Director of Planning & Building. (Est. Time: 20 Min.)

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience.

Digital Recordings of regular, Tuesday Board of Supervisors meeting are BROADCAST ON CABLE TV as follows:

West Slope - Comcast - Channel 15, Wednesday at 1:00 P.M. (day after Tuesday meeting) and Tuesday at 7:00 A.M. (One week after previous Tuesday Meeting)

ADDENDUM**LAND USE AND DEVELOPMENT - CONSENT ITEMS**

35. [18-0384](#) Community Development Services, Department of Transportation, recommending the Board consider the following:
- 1) Accept the State of California Department of Forestry and Fire Protection Local Assistance for Tree Mortality Grant award in the amount of \$306,175 and approve Grant Agreement 8GA17109;
 - 2) Authorize the El Dorado County Sheriff, or other identified personnel, to sign the Grant Agreement as instructed by the State of California due to Resolution 199-2015; and
 - 3) Authorize the Department of Transportation Director to execute any future amendments or modifications that do not increase the awarded Grant amount.

11:00 A.M. - TIME ALLOCATION

36. [18-0375](#) Public Defender recommending the Board adopt and authorize the Chair to sign a Proclamation recognizing Mark Ralphs for over 20 Years of Service to the County of El Dorado. (Est. Time: 5 Min.)