



County of El Dorado

MEETING AGENDA

Board of Supervisors

Board of Supervisors
Department
330 Fair Lane, Building A
Placerville, California
530-621-5390
FAX 530-622-3645
www.edcgov.us/bos

Michael Ranalli, Chair, District IV
Sue Novasel, Vice Chair, District V
Brian K. Veerkamp, Second Vice Chair, District III
John Hidahl, District I
Shiva Frentzen, District II

James S. Mitrising, Clerk of the Board of Supervisors
Don Ashton, Chief Administrative Officer
Michael J. Ciccozzi, County Counsel

Tuesday, March 13, 2018

9:00 AM

330 Fair Lane, Placerville, CA

Vision Statement

**Safe, healthy and vibrant communities, respecting our natural resources
and historical heritage**

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<http://eldorado.legistar.com/Calendar.aspx>

To listen to open session portions of the meeting in real time, dial (530) 621-7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated. Please be advised that callers will experience silence anytime the Board is not actively meeting, such as during Closed Session or break periods.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, edc.cob@edcgov.us.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017 the Board adopted the following protocol relative to public comment periods:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be extended.

A total of 20 minutes will be allocated for public comment during Open Forum and for each agenda item to be discussed. Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions.

- Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may ask the Clerk to turn off the speaker's microphone.
- Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.
- Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

9:00 A.M. - CALL TO ORDER**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

OPEN FORUM

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. The total amount of time reserved for Open Forum is 20 Minutes.

CONSENT CALENDAR

1. [18-0393](#) Clerk of the Board recommending the Board approve the Minutes from the regular meeting of the Board of Supervisors on March 6, 2018.

GENERAL GOVERNMENT - CONSENT ITEMS

2. [18-0357](#) Joint Board of Supervisors/Grand Jury Audit Committee recommending the Board of Supervisors approve and authorize the Chair to sign a one (1) year extension to existing contract for independent audit services with Maze & Associates, in the amount of \$62,959.
3. [18-0364](#) Committee Application Review Team recommending the Board appoint Stephen Horan to the Fish and Game Committee as the At-Large member based on two (2) applications received and pursuant to Board Policy I-5, Boards, Committees and Commissions - Application Evaluation Policy for Members At-Large.
4. [18-0303](#) Human Resources Department recommending the Board:
 - 1) Approve and adopt the newly revised Labor Relations Manager class specification (attached);
 - 2) Increase the salary of the Labor Relations Manager to the market median as specified in the attached Resolution (hourly rate range \$49.04 - \$59.60); and
 - 3) Approve and authorize the Chair to sign Resolution **028-2018** to amend the Authorized Personnel Allocation Resolution for the Human Resources Department to establish the salary and to delete 1.0 FTE Principal Human Resources Analyst and add 1.0 FTE Labor Relations Manager.

FUNDING: General Fund.

5. [18-0241](#) Treasurer-Tax Collector recommending the Board approve **Final Passage** (Second Reading) of Ordinance **5080** amending Title 5 - County Business License Ordinance of the El Dorado County Ordinance Code, Chapter 5.04 - General Provisions. (Cont. 3/6/18, Item 27))

FUNDING: N/A

6. [18-0400](#) Supervisor Novasel recommending the Board approve and authorize the Chair to sign Resolution **029-2018** recognizing highway restrictions on June 3, 2018, for the 27th Annual America's Most Beautiful Bike Ride.
7. [18-0401](#) Supervisor Novasel recommending the Board approve and authorize the Chair to sign Resolution **030-2018** acknowledging highway restrictions at Lake Tahoe for the 16th Annual Tour de Tahoe - Bike Big Blue cycling event to be held on Sunday, September 9, 2018.

8. [16-0305](#) Supervisor Ranalli recommending the Board find that a state of emergency continues to exist in El Dorado County as a result of unprecedented tree mortality due to drought conditions and related bark beetle infestations. (Cont. 3/6/18, Item 14)

9. [18-0403](#) Supervisor Ranalli recommending the Board approve the appointment of Tamara Thomas to the Kelsey Cemetery District Board of Trustees to complete the term of Trustee Thomas Gautschi that expires on January 1, 2019.

HEALTH AND HUMAN SERVICES - CONSENT ITEMS

10. [17-1272](#) Health and Human Services Agency recommending the Board:
- 1) Approve and authorize the Chair to sign Agreement for Services 593 (312-S1811) with California Psychiatric Transitions, Inc. for the provision of long term residential treatment for mentally ill adults, for the term April 1, 2018 through March 31, 2021, with a maximum contractual obligation of \$1,500,000; and
 - 2) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 593 (312-S1811), including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

FUNDING: Federal and State Funding.

11. [18-0214](#) Health and Human Services Agency recommending the Board approve and authorize the addition of Barton Healthcare System to the California Tahoe Emergency Services Authority (Cal Tahoe) Board of Directors as a voting member (1 vote), in accordance with California State Assembly Bill 545, which adds Section 6523.10 to the California Government Code.

FUNDING: N/A

12. [18-0305](#) Health and Human Services Agency, Public Health Division, recommending the Board:
- 1) Approve and authorize the Chair to sign a Budget Transfer Request increasing the Public Health Promotions and Education program revenue and appropriations by \$169,036 of State funding due to the receipt of the California Department of Public Health's Local Oral Health Program Grant; and
 - 2) Adopt and authorize the Chair to sign Personnel Allocation Resolution **027-2018**, thereby amending the current authorized personnel allocation to increase the current Health Education Coordinator allocation by 1.0 full time equivalent.

FUNDING: State Funds.

LAND USE AND DEVELOPMENT - CONSENT ITEMS

13. [18-0224](#) Community Development Services, Administration and Finance Division, recommending the Board approve and authorize the Chair to sign the First Amendment to Agreement for Services 539-O1311 with EPIC Aviation, LLC, to extend the five-year term by four months, from March 19 to July 19, 2018, with no change in rates or increase in the not-to-exceed amount, and to include necessary contract administration and article updates, for continuing airport fuel and related support services at the Placerville and Georgetown Airports.

FUNDING: Airport Enterprise Fund - Fee Revenue for Placerville and Georgetown Airports.

14. [18-0392](#) Community Development Services, Department of Transportation recommending the Board consider the following pertaining to the South Tahoe Greenway Shared Use Trail Phase 1B and 2 Project:
- 1) Approve and authorize the Chair to sign the Memorandum of Understanding between the County and the California Tahoe Conservancy, which will define roles and responsibilities, subject to review and approval from County Counsel;
 - 2) Approve and authorize the Chair to sign the Grant Agreement CTA 17 032L between the County and the California Tahoe Conservancy, which will provide funding to the County, subject to review and approval from County Counsel; and
 - 3) Approve the addition of the South Tahoe Greenway Shared Use Trail Phase 1B and 2 Project to the 2017 Capital Improvement Program.

Funding: Active Transportation Program (35% - Federal), Congestion Mitigation and Air Quality (7% - Federal), California Tahoe Conservancy (58% - State).

15. [18-0200](#) Community Development Services, Department of Transportation, recommending the Board consider the following pertaining to the Silver Fork Road at South Fork American River - Bridge Rehabilitation, FENIX Contract 2741, PW 16-31152, CIP 77124, P&C 298-C1799:
- 1) Reject the bid submitted by the lowest bidder, Syblon Reid Contractors, as being non-responsive for failure to meet the Disadvantaged Business Enterprise goal and failure to demonstrate a Good Faith Effort to meet the goal;
 - 2) Award the Construction Contract to the second low bidder, Granite Construction Company, who submitted the lowest responsive, responsible bid of \$1,803,642.00;
 - 3) Approve and authorize the Chair to sign the Construction Contract, subject to review and approval by County Counsel and Risk Management;
 - 4) Approve the increase in cost to the project from the previously approved Engineer's estimated amount to the bid amount;
 - 5) Approve issuance of Notice to Proceed and begin project construction concurrently with the process for Advance Construction conversion to Highway Bridge Program funds; and
 - 6) Authorize the Director of Transportation to sign an Escrow Agreement, if requested by the Contractor and in accordance with Public Contract Code Section 22300, for the purpose of holding Contract retention funds.

FUNDING: Highway Bridge Program (100%). (Federal Funds)

16. [18-0270](#) Community Development Services, Department of Transportation, recommending the Board consider the following pertaining to the El Dorado Trail - Los Trampas to Halcon Project, Contract PW 17-31207, CIP 97012:
- 1) Approve and adopt the Plans and Contract Documents and authorize the Chair to sign the Plans; and
 - 2) Authorize advertisement for construction bids.

FUNDING: Accumulative Capital Outlay-Parks (16%), Congestion Mitigation and Air Quality Program (33%), Pollock Pines/Camino Park Zone of Benefit (3%), Regional Surface Transportation Program Exchange Funds-Rural-EDCTC (6%), State Parks Recreational Trails Program (37%), and Transportation Development Act (5%). (Local, State, and Federal Funds)

17. [17-1366](#) Community Development Services, Environmental Management Department, recommending the Board authorize the Chair to execute Agreement for Services 2098 with Global Labs, Inc., doing business as California Laboratory Services, for the provision of as-needed collection and analysis of groundwater, surface water, storm water, wastewater, soil, hazardous materials, and hazardous waste sample testing services for the Union Mine Disposal Site and other various County locations, with a not-to-exceed amount of \$300,000, and with a term of three (3) years.

FUNDING: Non-General Fund/County Service Area 10 Funds.

END CONSENT CALENDAR

DEPARTMENT MATTERS (Items in this category may be called at any time)**18. [18-0338](#)**

Chief Administrative Office, Facilities Division, recommending the Board consider the following:

- 1) Approve and authorize the Chair to sign the Purchase and Sale Agreement and Joint Escrow Instructions 201-O1811/2640 with the owners of Assessor's Parcel 027-362-08-100 (commonly known as 3368 Sandy Way, South Lake Tahoe) for \$1,250,000 as related to the Health and Human Services Agency's El Dorado Center Project and direct staff to continue its due diligence concerning the potential renovation/reconstruction of the El Dorado Center and necessary tenant improvements of 3368 Sandy Way;
- 2) Authorize an escrow deposit of \$25,000;
- 3) Authorize the Facilities Manager to sign any subsequent escrow and related documents; and
- 4) Authorize the Chair to sign the attached budget transfer decreasing Public Health contingency and increasing operating transfers out and increasing operating transfers in and appropriations for fixed assets/buildings in the Accumulative Capital Outlay fund in the amount of \$1,500,000 for the purchase of 3368 Sandy Way and associated due diligence and staff costs (4/5 vote required). (Est. Time: 10 Min.)

FUNDING: Public Health Fund Balance.

19. [18-0341](#)

Health and Human Services Agency (HHS), recommending the Board:

- 1) Receive an update regarding the result of HHS staff action on the 2-1-1 information and referral service, and review of possible funding sources, in accordance with direction from Board on October 10, 2017 (File ID: 17-1010, Agenda Item 33);
- 2) Award Request for Proposals 18-915-028, to the successful proposer, Interface Children and Family Services, to provide 2-1-1 Information and Referral services for residents in El Dorado County;
- 3) Authorize HHS to negotiate a three (3) year Agreement for Services with Interface Children and Family Services, with a total not-to-exceed amount of \$150,000 for the term of the agreement;
- 4) Authorize the Purchasing Agent to execute an Agreement for Services with Interface Children and Family Services, contingent upon approval by County Counsel and Risk Management;
- 5) Authorize HHS to negotiate a three (3) year Agreement for Services with iCarol, contingent on successful negotiations and contract execution with Interface Children and Family Services, for the provision of database services associated with the 2-1-1 system provided by Interface Children and Family Services, with a total not to exceed amount of \$50,000, for the term of the agreement;
- 6) Authorize the Purchasing Agent to execute an Agreement for Services with iCarol, contingent upon approval by County Counsel and Risk Management; and
- 7) Authorize the Purchasing Agent, or designee, to execute any amendments relating to both Agreements developed in association with RFP 18-915-028, which do not increase the maximum dollar amounts or terms of the Agreements, and contingent upon approval by County Counsel and Risk Management. (Est. Time: 10 Min.)

FUNDING: Federal and State Funding 85%, General Fund 15%.

20. [18-0391](#)

Supervisor Novasel and Supervisor Frentzen recommending the Board;

- 1) Approve the Introduction (First Reading) of Ordinance **5081** amending Title 2, Article XIV to add section 2.20.1100 (et. seq.) to establish a seven (7) member Human Rights Commission for El Dorado County;
- 2) Waive full reading of the ordinance, read by title only and continue this matter to March 20, 2018 for Final Passage (Second Reading);
- 3) Appoint two (2) Board members to serve on the commission pursuant to section 2.20.1102 (Membership) of the ordinance; and
- 4) Direct the Clerk of the Board to post a Notice of Vacancy to obtain applications to fill the remaining five (5) positions on the commission (one resident member from each Supervisorial District). (Est Time: 20 Min.)

FUNDING: There are no funding or staff resources allocated.

21. [18-0402](#) Vacation Home Rental Ad Hoc Committee recommending conceptual approval to amend the County Ordinance Code, Chapter 5.56 - Vacation Home Rentals in the Lake Tahoe Basin to revise sections regarding responsibility for permitting, inspection, compliance, and enforcement functions. (Est. Time: 30 Min.)

FUNDING: N/A

10:00 A.M. - TIME ALLOCATION

22. [18-0307](#) Supervisor Frentzen recommending the Board receive a presentation from the Planning Committee for the South County Health & Safety Fair to be held at Pioneer Elementary School in Somerset on Saturday, April 28, 2018. (Est. Time: 30 Min.)

23. [18-0269](#) Community Development Services, Department of Transportation and Department of Planning and Building recommending the Board authorize changes outlined in Items 1 through 5 listed below to the proposed 2018 Capital Improvement Program (CIP), with return to the Board in June 2018 for adoption of the 2018 CIP; and further, recommending the Board add three West Slope projects and one Tahoe project to the 2017 CIP, as explained in Item 6 below.

West Slope Road and Bridge Program:

1) Approve additions and changes to West Slope Road/Bridge CIP projects for inclusion in the 2018 CIP, as described in Attachments A and B.

Tahoe Environmental Improvement Program (EIP):

2) Approve additions and changes to the Five-Year Tahoe EIP as described in Attachments A and B.

Transportation Facility Improvement Program:

3) Include Headington Wash Rack Facility Project in the 2018 CIP, as described attachment A.

Airport Capital Improvement Program:

4) Continue to fund Fiscal Year 2018/19 Airport CIP projects with Federal Aviation Administration grants and local matching funds, as shown in Attachments A and B.

Capital Overlay and Rehabilitation Program:

5) Approve additions and changes to the Capital Overlay and Rehabilitation Program (CORP) as described in Attachments A and B. Continue to use external funds as they become available for CORP projects listed in Attachment C.

Projects for Addition to 2017 CIP:

6) Authorize four projects for addition to the 2017 CIP, as described in Attachments A and B. (Est. Time: 30 Min.)

FUNDING: Funding for projects in the 2018 CIP comes from various Federal, State, Local and Accumulative Capital Outlay funding sources, and will be included in the proposed Fiscal Year 2018/19 Budget.

11:00 A.M. - TIME ALLOCATION

24. [18-0308](#) Supervisor Frentzen recommending the Board approve and authorize the Chair to sign a Certificate of Recognition to acknowledge and thank Mark Harris for his service and dedication over the past 10 years to the Cameron Park Design Review Committee. (Est. Time: 10 Min.)
25. [18-0399](#) Sheriff's Office recommending the Board receive a presentation and update relative to the implementation of the Public Safety goal of the County Strategic Plan. (Est. Time: 30 Min.)

1:30 P.M. - TIME ALLOCATION

26. [18-0340](#) Community Development Services, Environmental Management Department, recommending the Board:
- 1) Receive a presentation detailing vector control program services on the East and West Slopes of the County; and
 - 2) Provide direction regarding the West Slope program service level. (Est. Time: 30 Min.)

FUNDING: County Service Area 3 Parcel Fees, Local Taxes, and General Fund.

2:00 P.M. - TIME ALLOCATION

27. [18-0342](#) Chief Administrative Office recommending the Board:
- 1) Authorize the transfer of the Veteran Affairs Department from the Recorder-Clerk/Elections/Veterans Department to establish the Veterans Affairs Department as a stand-alone program within the Health and Human Services Agency; and
 - 2) Direct staff to return to the Board as part of the Fiscal Year 2018-19 budget process with recommended changes for this transfer to become effective July 1, 2018. (Est. Time: 45 Min.)

FUNDING: General Fund.

3:00 P.M. - TIME ALLOCATION

28. [18-0372](#) Chief Administrative Office recommending the Board:
- 1) Receive and file a presentation on Transient Occupancy Tax (TOT) funding sources, expenditures, and alternatives to increase the Board's discretionary General Fund revenue by increasing TOT funding; and
 - 2) Provide direction to Staff regarding which of the presented alternatives they would like Staff to further explore. (Est. Time: 1 Hr.)

FUNDING: Transient Occupancy Tax.

ITEMS TO/FROM SUPERVISORS**CAO UPDATE****ADJOURNMENT**

CLOSED SESSION

- 29. [18-0345](#) **Conference with Legal Counsel - Significant Exposure to Litigation pursuant to Government Code Section 54956.9(d)(2).** Title: Number of potential cases: (1). (Est. Time:10 Min.)
- 30. [17-1319](#) **Pursuant to Government Code Section 54957- Public Employee Performance Evaluation.** Title: Public Defender. (Est. Time: 20 Min.)
- 31. [18-0410](#) **Pursuant to Government Code Section 54957- Public Employee Performance Evaluation.** Title: Chief Administrative Officer. (Est. Time: 15 Min.)

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience.

Digital Recordings of regular, Tuesday Board of Supervisors meeting are BROADCAST ON CABLE TV as follows:

West Slope - Comcast - Channel 15, Wednesday at 1:00 P.M. (day after Tuesday meeting) and Tuesday at 7:00 A.M. (One week after previous Tuesday Meeting)