



# County of El Dorado

## MEETING AGENDA

### Board of Supervisors

Board of Supervisors  
Department  
330 Fair Lane, Building A  
Placerville, California  
530-621-5390  
FAX 530-622-3645  
[www.edcgov.us/bos](http://www.edcgov.us/bos)

*Sue Novasel, Chair, District V*  
*Brian K. Veerkamp, First Vice Chair, District III*  
*John Hidahl, Second Vice Chair, District I*  
*Shiva Frentzen, District II*  
*Lori Parlin, District IV*

*James S. Mitrising, Clerk of the Board of Supervisors*  
*Don Ashton, Chief Administrative Officer*  
*Michael J. Ciccozzi, County Counsel*

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Tuesday, January 15, 2019

9:00 AM

330 Fair Lane, Placerville, CA

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### ADDENDUM

Items 35 and 36 are hereby added to the Consent Calendar.

#### Vision Statement

**Safe, healthy and vibrant communities, respecting our natural resources  
and historical heritage**

**This institution is an equal opportunity provider and employer.**

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<http://eldorado.legistar.com/Calendar.aspx>

To listen to open session portions of the meeting in real time, dial (530) 621-7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated. Please be advised that callers will experience silence anytime the Board is not actively meeting, such as during Closed Session or break periods.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us).

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

### **PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017 the Board adopted the following protocol relative to public comment periods:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be modified.

A total of 20 minutes will be allocated for public comment during Open Forum and for each agenda item to be discussed. Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions.

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may ask the Clerk to turn off the speaker's microphone.

Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

**9:00 A.M. - CALL TO ORDER****INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

**OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. The total amount of time reserved for Open Forum is 20 Minutes.

**CONSENT CALENDAR**

1. [19-0064](#) Clerk of the Board recommending the Board approve the Minutes from the regular meeting of the Board on January 8, 2019.

**GENERAL GOVERNMENT - CONSENT ITEMS**

2. [16-0305](#) Chief Administrative Office recommending the Board find that a state of emergency continues to exist in El Dorado County as a result of unprecedented tree mortality due to drought conditions and related bark beetle infestations. (Cont. 1/8/18, Item 9)
3. [19-0018](#) Chief Administrative Office, Facilities Division and the Sheriff's Office, recommending the Board approve the following:
  - 1) Award Bid 19-425-027 for the purchase of Office Furniture for the new Public Safety Facility to the low qualified bidder, Miles Treaster Associates of Sacramento, CA;
  - 2) Authorize the Purchasing Agent to issue a purchase contract in the amount of \$775,264 to MTA of Sacramento, CA for a one-time purchase following Board approval; and
  - 3) Authorize the Purchasing Agent to increase the purchase contract on an as-needed basis during the awarded period as long as funding is available within the requesting department's budget.

**FUNDING:** Public Safety Facility - USDA Loan (General Fund).

4. [18-1409](#) Chief Administrative Office, Procurement and Contracts Division, recommending the Board approve the following:
  - 1) Find that it is more economical and feasible to perform these services with an independent contractor pursuant to section 3.13.030 of the County Ordinance, as the nature of the work involves temporary or occasional services; and
  - 2) Authorize the Purchasing Agent, or designee, to execute Amendment IV to Agreement for Services 316-S1611 (FENIX 598) with Mother Lode Van & Storage, LLC to increase the compensation of said Agreement by \$100,000 for a revised total not-to-exceed amount of \$600,000, amend the rate schedule, and extend the contract for an additional year through January 31, 2020.

**FUNDING:** General Fund (USDA loan).

5. [18-1899](#) Chief Administrative Office, Procurement and Contracts Division, recommending the Board of Supervisors:
- 1) Find and declare that the donation of a surplus vehicle, 1996 Ford Van (License 041851), will be used in a manner that is beneficial to the public good; and
  - 2) Authorize the Purchasing Agent to execute the attached agreement for the donation of the surplus vehicle to Hangtown Haven, Inc. of Placerville, CA., an organization exempt from taxation pursuant to Section 501(c)(3) of the Internal Revenue Code.

**FUNDING:** N/A

6. [18-1932](#) Chief Administrative Office, Facilities Division and the Sheriff's Office recommending the Board approve the following:
- 1) Award Bid 19-425-028 for the purchase of Dispatch Center Consoles to the low qualified bidder, Watson Consoles, of Poulsbo, WA;
  - 2) Authorize the Purchasing Agent to issue a purchase contract in the amount of \$160,028 to Watson Consoles for a one-time purchase following Board approval; and
  - 3) Authorize the Purchasing Agent to increase the purchase contract on an as-needed basis during the awarded period as long as funding is available within the requesting department's budget.

**FUNDING:** Public Safety Facility USDA Loan - General Fund.

7. [19-0085](#) Supervisor Parlin recommending the Board:
- 1) Reappoint Elizabeth Ketelle as the District 4 Representative to the Library Commission for a 4-year term ending January 1, 2023; and
  - 2) Appoint Lisbeth Powell as the District 4 Representative to the Commission on Aging for a 4-year term ending January 1, 2023.

**HEALTH AND HUMAN SERVICES - CONSENT ITEMS**

8. [19-0002](#) Health and Human Services Agency recommending the Board Approve the Final Passage (Second Reading) of Ordinance **5098**, repealing and replacing El Dorado County Ordinance 4188, Article VIII - "Veterans Affairs Commission" Sections 2.20.510 - 2.20.570, to reflect current practices of the Veterans Affairs Commission which was established in 1991. (Cont. 1/8/2019, Item 24)

**FUNDING:** N/A

9. [18-1847](#) Library Department recommending the Board:
- 1) Approve and Authorize the Chair to sign Agreement 3593 for library software license and maintenance services with Sirsi Corporation for a term of five years, ending January 2024, at a total cost of \$341,619.21; and
  - 2) Terminate Agreement 178-S1411/350 upon approval of Agreement 3593.

**FUNDING:** General Fund and Library Taxes.

**LAND USE AND DEVELOPMENT - CONSENT ITEMS**

10. [18-1924](#) Air Quality Management District (AQMD) recommending the Board, acting as the Board of Directors of the El Dorado County AQMD, approve and ratify the attached budget amendment reflecting final Fiscal Year 2017-18 fund balance number and related entries to balance AQMD's Carl Moyer Special Revenue fund, for inclusion in the Fiscal Year 2018-19 Adopted Budget, and made pursuant to the Fiscal Year 2018-19 Adopted Budget Resolution (209-2018). (4/5 vote required)

**FUNDING:** Carl Moyer Memorial Air Quality Standards Attainment Program (Carl Moyer) funds.

11. [18-1908](#) Department of Transportation recommending the Board consider the following:
- 1) Approve and authorize the Chair to sign the Notice of Acceptance with Steelhead Constructors, Inc., for the Pony Express Trail Slipout Project, Contract PW 18-31214, CIP 78718/36102018, Contract 2726; and
  - 2) Approve and authorize the Clerk of the Board to release the Payment and Performance Bonds to the Surety upon notification from the Department of Transportation, after the one-year guarantee period.

**FUNDING:** Schedule A - Local and State discretionary funding initially (100%), with Department of Transportation staff working with the Federal Emergency Management Agency and the California Office of Emergency Services to obtain reimbursement. Schedule B - Road Fund / Discretionary funding. (Local, State, and Federal)

12. [18-1927](#) Department of Transportation recommending the Board consider the following:
- 1) Accept the constructed improvements for the Green Valley Convenience Center Project as complete;
  - 2) Reduce Performance Bond 41338627 from \$249,885.88 to \$24,988.59, which is ten percent of the total cost of the road improvements. This amount guarantees against any defective work, labor done, or defective materials furnished, which is to be released after one year if no claims are made;
  - 3) Hold Laborer and Materialmens Bond 41338627 in the amount of \$249,885.88 for six (6) months to guarantee payments to persons furnishing labor, materials, or equipment; and
  - 4) Authorize the Clerk of the Board to release the aforementioned bonds after the required time periods upon written request from the Department of Transportation.

**FUNDING:** Developer Funded.



**13. [18-1928](#)**

Department of Transportation recommending the Board:

- 1) Accept the constructed improvements for the Shingle Springs Village Project as complete;
- 2) Reduce the total cash deposits (in lieu of Performance and Laborer and Materialmens Bonds) from \$2,984,473.12 to \$298,447.31, which is ten percent of the total cost of the improvements. This amount guarantees against any defective work, labor done, or defective materials furnished, which is to be released after one year if no claims are made;
- 3) Authorize the Community Development Services, Administration and Finance Division to release \$2,686,025.81 in cash security at this time; and
- 4) Authorize the Community Development Services, Administration and Finance Division to release the remaining cash deposit after the required time period upon written request from the Department of Transportation.

**FUNDING:** Developer Funded.

**14. [18-1948](#)**

Department of Transportation recommending the Board consider the following:

- 1) Accept the subdivision improvements for the La Caille Estates - Phase 1 Project, TM 05-1395R as complete;
- 2) Reduce Performance Bond 1142878 from \$779,797.37 to \$77,979.74, which is ten percent of the total cost of the road improvements. This amount guarantees against any defective work, labor done, or defective materials furnished, which is to be released after one year if no claims are made;
- 3) Hold Laborer and Materialmens Bond 1142878 in the amount of \$389,898.69 for six (6) months to guarantee payments to persons furnishing labor, materials, or equipment; and
- 4) Authorize the Clerk of the Board to release the respective bonds after the required time periods upon written request from the Department of Transportation.

**FUNDING:** Developer Funded.

15. [18-1962](#)

Department of Transportation recommending the Board:

- 1) Approve and authorize the Chair to sign a Budget Transfer in the amount of \$334,324, adjusting the Fleet budget for Fiscal Year 2018/19 to accommodate six (6) carryover vehicles from Fiscal Year 17/18 and five (5) replacement additions;
- 2) Authorize the Purchasing Agent to utilize the State of California competitively bid Contract 1-18-23-23D, 1-18-23-23B, 1-18-23-10B, 1-18-23-20B, 1-18-23-20D for the acquisition of nine (9) Chevrolet Traverses, six (6) Chevrolet Equinox, two (2) Dodge Caravans, four (4) Dodge Chargers, two (2) Chevrolet Tahoe's, five (5) Chevrolet Silverado's, and three (3) Ford F-250 pickup trucks for the Department of Transportation - Fleet Services Unit;
- 3) Authorize the Purchasing Agent to sign a purchase order to the awarded State vendor, Elk Grove Auto/Winner Chevrolet of Elk Grove, CA. in the amount of \$945,970 plus applicable delivery, fees and taxes (estimated at \$49,403.37) for a one time purchase following Board approval: and
- 4) Make findings that this purchase is exempt from competitive bidding in accordance with Purchasing Ordinance 3.12.16, Section D.

**FUNDING:** Fleet Internal Service Fund.

16. [19-0013](#)

Department of Transportation recommending the Board approve and authorize the Clerk of the Board to reduce Performance Bond 706103S pertaining to West Valley Village Unit 3C, TM 10-1500, from \$905,173.31 to \$329,110.75, representing 100% of the total remaining improvements. This amount guarantees against any defective work, labor done, or defective materials furnished.

**FUNDING:** Developer Funded.

17. [19-0014](#)

Department of Transportation recommending the Board approve and authorize the Clerk of the Board to reduce Performance Bond 706105S pertaining to West Valley Village Unit 5C, TM 10-1501, from \$1,544,497.13 to \$643,498.34, representing 100% of the total remaining improvements. This amount guarantees against any defective work, labor done, or defective materials furnished.

**FUNDING:** Developer Funded.

18. [18-1958](#) Department of Transportation recommending the Board:
- 1) Adopt and authorize the Chair to sign Resolution **005-2019**, amending the Authorized Personnel Allocation Resolution 132-2018 for the Department of Transportation to delete 1.0 vacant full-time equivalent Executive Assistant position from Transportation's position allocation; and
  - 2) Change the bargaining unit of 1.0 full-time equivalent Administrative Technician Position from GE (Local 1) to CO (Confidential).

**FUNDING:** NA

19. [19-0003](#) Planning and Building Department recommending the Board approve and authorize the Chair to sign the attached budget transfer form adjusting the budget for Fiscal Year 2018-19 in the amount of \$285,000 to accommodate projected expenditures for the peer review of Fiscal Impact Analyses and Public Facility Financing Plans associated with non-County Applicant-initiated projects submitted to the Planning and Building Department and allow the corresponding Project Applicant time and materials funding to be transferred to the Planning and Building Department index. (4/5 vote required)

**FUNDING:** Project Applicant Time and Materials Funding.

20. [19-0034](#) Planning and Building Department recommending the Board approve and authorize the Chair to sign a letter to the California Board of Forestry and Fire Protection appointing Tiffany Schmid, Director of the Planning and Building Department, as El Dorado County's authorized primary designee and Anne Novotny, Deputy Director of Planning, as El Dorado County's authorized secondary designee to review Timberland Conversion Permits (or equivalent) and Less Than 3 Acre Conversion Exemptions.

**FUNDING:** N/A

21. [18-1824](#) Surveyor's Office recommending the Board:
- 1) Approve and authorize the Chair to acknowledge and accept an Irrevocable Offer of Dedication for a Pedestrian Easement; and
  - 2) Authorize the Chair to sign the Consent To Offer Of Dedication And Acceptance Of Offer and to record the Irrevocable Offer of Dedication with the Consent attached. Authorization for recording said Offer is pursuant to Government Code Section 7050.

**FUNDING:** N/A

**LAW AND JUSTICE - CONSENT ITEMS**

22. [18-1883](#) Sheriff's Office recommending the Board adopt and authorize the Chair to sign Resolution **004-2019**, amending the Authorized Personnel Allocation Resolution 132-2018, thereby deleting the current vacant 1.0 full time equivalent (FTE) Community Services Officer allocation and adding 1.0 FTE Sheriff's Technician I/II, effective January 15, 2019 to better meet the demands of the Sheriff's Office.

**FUNDING:** General Fund.

**END CONSENT CALENDAR**

**DEPARTMENT MATTERS (Items in this category may be called at any time)**

23. [19-0065](#) Chief Administrative Officer recommending the Board appoint one additional Supervisor to the ad hoc advisory committee for the City of Placerville's two-by-two. (Est. Time: 5 Min.)
- FUNDING:** N/A
24. [19-0082](#) Clerk of the Board recommending the Board appoint one Board member as the El Dorado County representative to the State of California Tree Mortality Task Force. (Est. Time: 5 Min.)
- FUNDING:** N/A
25. [18-1898](#) Health and Human Services Agency (HHS) recommending the Board:
- 1) Provide conceptual approval for HHS to take planning steps to cede to the State the Low Income Weatherization Program and Emergency Heating and Cooling Services from the Low Income Home Energy Assistance Program; and
  - 2) Provide direction to HHS regarding recommended next steps. (Est. Time: 10 Min.)
- FUNDING:** Annual funding contract through California Department of Community Services and Development .
26. [19-0050](#) Department of Transportation and Chief Administrative Office, Parks Division, recommending the Board provide direction on the following property requests by the Department of Transportation for County owned property located at/near Bass Lake and Bass Lake Road in El Dorado Hills identified as Assessors Parcel Number 115-400-02 approximately 41 acre parcel:
- 1) Department of Transportation requests a 100 ft. strip of land to connect Bass Lake Road to Silver Spring Parkway; and
  - 2) Department of Transportation requests 1 acre for a maintenance yard for the western part of the County. (Est. Time: 10 Min.)
- FUNDING:** N/A
27. [19-0066](#) Chief Administrative Office recommending the Board receive informational presentations from the listed Departments as part of the preparation for the Fiscal Year 2019-20 Budget development process:
- 1) Chief Administrative Office - Central Services; and
  - 2) Information Technologies. (Est. Time: 20 Min.)

**10:00 A.M. - TIME ALLOCATION**

28. [19-0084](#) Supervisor Veerkamp recommending the Board authorize the signature of all five board members on a Certificate of Recognition for Chief Michael Hardy to congratulate him on his retirement from El Dorado County Fire Protection District after 37 years in the firefighter profession and thanks for his service to the residents of El Dorado County since 1991. (Est. Time: 5 Min.)
29. [18-1848](#) HEARING - To consider a request by the Capital SouthEast Connector Joint Powers Authority appealing the Planning Commission's September 27, 2018 approval of Conditional Use Permit CUP18-0005/Quantum Care Place to allow for the construction and operation of an approximately 60,400 square foot senior assisted living facility and an approximately 4,000 square foot medical office building on property identified by Assessor's Parcel Number 117-490-01, consisting of 4.11 acres, in the Carson Creek Specific Plan Area of El Dorado Hills area. (Supervisory District 1) (Cont. 12/4/18, Item 32) (Est. Time: 5 Min.)

**Appellant has withdrawn the appeal.**

**1:00 P.M. - TIME ALLOCATION**

- 30. [19-0073](#) Supervisor Novasel recommending the Board receive a presentation from Tom Tinsley, Unit Forester for Amador-El Dorado Unit of CAL FIRE on Fire Prevention Activities in El Dorado County. (Est. Time: 45 Min.)
  
- 31. [19-0038](#) Ad hoc Code Enforcement Advisory Committee recommending the Board receive and file an update on the committee's work to date and future plans in regards to vegetation management. (Est. Time: 45 Min.)

**ITEMS TO/FROM SUPERVISORS**

**CAO UPDATE**

**ADJOURNMENT**

**CLOSED SESSION**

32. [18-1953](#) **Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator:** County Negotiator: Director of Human Resources and/or designee. Employee organization: Operating Engineers Local 3 representing employees in the Trades & Crafts and Corrections Bargaining Units; Deputy Sheriffs Association representing employees in the Law Enforcement Unit; and El Dorado County Managers' Association. (Est. Time: 30 Min.)
33. [19-0075](#) **Conference with Legal Counsel - Significant Exposure to Litigation** pursuant to Government Code Section 54956.9(d)(2). Number of potential cases: (1). (Est. Time: 15 Min.)
34. [19-0083](#) **Conference with Legal Counsel - Significant Exposure to Litigation** pursuant to Government Code Section 54956.9(d)(2). Number of potential cases: (1). (Est. Time: 5 Min.)



On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience.

**ADDENDUM**

**GENERAL GOVERNMENT - CONSENT ITEMS**

35. [19-0106](#) Auditor-Controller recommending the Board authorize the Auditor-Controller to hire two Fiscal Technicians in excess of his position allocation through June 30, 2019.

**FUNDING:** General Fund, with partial cost recovery through the cost plan (no increase to net county cost).

36. [19-0108](#) Auditor-Controller recommending the Board appoint Tom Davis to the El Dorado Countywide Oversight Board.

**FUNDING:** N/A