



County of El Dorado

MEETING AGENDA

Board of Supervisors

Board of Supervisors
Department
330 Fair Lane, Building A
Placerville, California
530-621-5390
FAX 530-622-3645
www.edcgov.us/bos

Sue Novasel, Chair, District V
Brian K. Veerkamp, First Vice Chair, District III
John Hidahl, Second Vice Chair, District I
Shiva Frentzen, District II
Lori Parlin, District IV

James S. Mitrisin, Clerk of the Board of Supervisors
Don Ashton, Chief Administrative Officer
Michael J. Ciccozzi, County Counsel

Tuesday, March 5, 2019

9:00 AM

330 Fair Lane, Placerville, CA

ADDENDUM

Item 32 is hereby added to Closed Session.

Vision Statement

**Safe, healthy and vibrant communities, respecting our natural resources
and historical heritage**

This institution is an equal opportunity provider and employer.

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<http://eldorado.legistar.com/Calendar.aspx>

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The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, edc.cob@edcgov.us.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017 the Board adopted the following protocol relative to public comment periods:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be modified.

A total of 20 minutes will be allocated for public comment during Open Forum and for each agenda item to be discussed. Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions.

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may ask the Clerk to turn off the speaker's microphone.

Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

9:00 A.M. - CALL TO ORDER**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

OPEN FORUM

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. The total amount of time reserved for Open Forum is 20 Minutes.

CONSENT CALENDAR

1. [19-0331](#) Clerk of the Board recommending the Board approve the Minutes from the regular meeting of the Board of Supervisors on February 26, 2019.

GENERAL GOVERNMENT - CONSENT ITEMS

2. [19-0236](#) Chief Administrative Office, Facilities Division, recommending the Board consider the following pertaining to Job Order Contracting for as-needed General Engineering (Class A) and General Building (Class B):
 - 1) Approve and adopt the bid, specifications, and contract documents;
 - 2) Approve and authorize the Chair to sign the bid documents; and
 - 3) Authorize advertisement for construction bids (Bid Numbers: 19-968-046, 19-968-047, 19-968-048, 19-968-049, 19-968-050 and 19-968-051).

FUNDING: Accumulative Capital Outlay.

3. [19-0320](#) Chief Administrative Office, Facilities Division, recommending the Board consider the following:
 - 1) Make findings pursuant to Ordinance Code 3.13.030 that the ongoing aggregate of the work to be performed under Agreement for Services 3231 with Mapes Enterprises is not sufficient to warrant the addition of permanent staff; and
 - 2) Authorize the Chair, pursuant to final County Counsel and Risk Management approval, to sign Amendment I to the Agreement to increase compensation by \$100,000, for an amended not-to-exceed amount of \$169,877, with no change to the term, for routine snow removal, snow staking, and snow hauling services in South Lake Tahoe at County-operated facilities.

FUNDING: General Fund.

4. [19-0253](#) Chief Administrative Office, Procurement and Contracts Division, presenting a list of County surplus property and recommending the Board so declare and authorize disposal of same in accordance with the procedures outlined in the County's Purchasing Ordinance, Chapter 3.12 and Section 3.12.220 thereof.

FUNDING: Various.

5. [19-0256](#) Chief Administrative Office, Procurement and Contracts Division, recommending the Board declare a service weapon as surplus and approve the sale of the weapon to retiring Sheriff Deputy Steve Klang.

FUNDING: General Fund.

6. [19-0307](#) Chief Administrative Office (CAO) recommending the Board approve and authorize the Chair to sign Resolution **022-2019**, amending the Authorized Personnel Allocation Resolution 132-2018, deleting 1.0 FTE Principal Management Analyst from the CAO personnel allocation.

FUNDING: General Fund.

7. [16-0305](#) Chief Administrative Office recommending the Board find that a state of emergency continues to exist in El Dorado County as a result of unprecedented tree mortality due to drought conditions and related bark beetle infestations. (Cont. 2/26/19, Item 2)

8. [19-0203](#) Clerk of the Board recommending the Board adopt revisions to the Board of Supervisors Governance Handbook as provided for during the special meeting of the Board on January 30, 2019.

9. [19-0250](#) Registrar of Voters recommending the Board consider the following:
- 1) Approve and authorize the Registrar of Voters to sign the "Voting System Replacement Agreement" No. 18G30109 with the State of California, thereby authorizing the County to receive dollar-for-dollar reimbursement for the purchase of a new voting system, up to a maximum of \$757,000.
 - 2) Approve and authorize the Registrar of Voters to appropriate up to \$1,514,000 during the 2019-20 budget process for purchase a new voting system, utilizing a dollar for dollar match of County General Fund up to \$757,000.

FUNDING: State of California with a match from the County General Fund/other funding sources.

10. [19-0248](#) Registrar of Voters recommending the Board:
- 1) Approve and authorize the Registrar of Voters to execute State of California Grant Funding Agreement 18G27109, as provided by the U.S. Election Assistance Commission, to reimburse county efforts to improve cyber security and infrastructure related to VoteCal; and
 - 2) Approve and authorize the Chair to sign a budget amendment and increase revenue and appropriations to the Elections Department for Fiscal Year 2018-19 for \$25,000. (4/5 vote required)

FUNDING: 100% Federal Funding.

11. [19-0271](#)

Supervisors Parlin and Veerkamp recommending the Board;

- 1) Authorize funding of \$5,000 to support WakamatsuFest150 and find that a public benefit is derived from supporting this event, which serves to gather the community and draw visitors into the County; and
- 2) Direct the Chief Administrative Officer, or designee, to return to the Board with a funding agreement for consideration.

FUNDING: Community Funding.

LAND USE AND DEVELOPMENT - CONSENT ITEMS**12. [19-0049](#)**

Department of Transportation recommending the Board consider the following pertaining to the Diamond Springs Parkway - Phase 1A - SR-49 Realignment Project, CIP 72375 / 36104025, Contract 2720:

- 1) Award Schedule A of the Construction Contract to Granite Construction Company who was determined to be the lowest, responsive, responsible bidder;
- 2) Approve and authorize the Chair to sign the Construction Contract, subject to review and approval by County Counsel and Risk Management;
- 3) Authorize the Director of Transportation to sign an Escrow Agreement, if requested by the Contractor and in accordance with Public Contract Code Section 22300, for the purpose of holding Contract retention funds; and
- 4) Reject Schedule B of the Construction Contract to Granite Construction Company who was determined to be the lowest, responsive, responsible bidder.

FUNDING: Schedule A Funding - Tribe Funds (82%), Utility Agencies (<1%), Traffic Impact Mitigation Fees (5%), Master Circulation and Funding Plan (5%), State Highway Operation and Protection Program (7%), and Road Fund (<1%). (Local and State Funds). Schedule B - No current funding allocated at this time.

13. [19-0156](#)

Department of Transportation recommending the Board consider the following pertaining to the El Dorado Trail - Missouri Flat Road to El Dorado Project, CIP 97014/36109003, Contract 2778:

- 1) Approve and adopt the Plans and Contract Documents and authorize the Chair to sign the Plans; and
- 2) Authorize advertisement for construction bids.

FUNDING: Accumulative Capital Outlay (<1%), Active Transportation Program (82%), Congestion Mitigation and Air Quality Program (18%). (Federal Funds)

14. [19-0183](#)

Department of Transportation recommending the Board consider the following:

- 1) Approve and authorize the Chair to sign the Notice of Acceptance with Granite Construction Company, for the Cosumnes Mine Road & Bridge Storm Damage Repairs Project, Contract 2719, PW 18-31209, CIP 78700/78701/78712; and
- 2) Approve and authorize the Clerk of the Board to release the Payment and Performance Bonds to the Surety upon notification from the Department of Transportation, after the one-year guarantee period.

FUNDING: Local and State discretionary funding initially (100%), with Department of Transportation staff working with the Federal Emergency Management Agency and the California Office of Emergency Services to obtain reimbursement. (Local, State, and Federal)

LAW AND JUSTICE - CONSENT ITEMS**15. [19-0247](#)**

District Attorney recommending the Board:

- 1) Authorize the Chair to sign a budget transfer increasing revenue and appropriation through the use of Department of Justice Asset Forfeiture funds by \$2,000 to partially fund costs associated with "The Drug Store Project", a training that will be offered to 325 sixth grade students in the Tahoe basin about the dangers of drug experimentation, use and abuse, and find that the project provides a valuable public benefit (4/5 vote required); and
- 2) Adopt and authorize the Chair to sign Resolution **023-2019** authorizing a contribution in the amount of \$2,000 be made payable to Tahoe Youth & Family Services to contribute towards the costs of the event.

FUNDING: Department of Justice Asset Forfeiture Funds.

16. [19-0262](#)

District Attorney recommending the Board authorize the District Attorney to sign Agreement 3757 with Vidanyx LLC in the annual estimated amount of \$3,259 with a one (1) year initial term which shall automatically renew for additional one (1) year terms, for the provision of a cloud-based child advocacy center video management software subscription.

FUNDING: Non-General Fund/Children's Advocacy Centers of California.

END CONSENT CALENDAR

10:00 A.M. - TIME ALLOCATION

17. [19-0288](#) Chief Administrative Office recommending the Board:
- 1) Receive a presentation from Dr. Ed Manansala, Superintendent of Schools and Bellwether Education relative to a collaborative effort to improve system wide services for El Dorado County youth; and
 - 2) Provide direction to staff as to whether to include further efforts and staff resources related to these efforts in the County's Strategic Plan. (Est. Time: 1 Hr.)

FUNDING: N/A

11:00 A.M. - TIME ALLOCATION

18. [19-0312](#) Supervisor Novasel and the Early Care and Education Local Planning Council recommending the Board adopt and authorize the Chair to sign a Proclamation recognizing March 8, 2019 as the 108th International Women's Day. (Est. Time: 5 Min.)

19. [19-0239](#) Chief Administrative Office, Facilities Division, recommending the Board:
- 1) Receive a presentation regarding Solar Design options at the Public Safety Facility; and
 - 2) Provide direction concerning options for a potential Solar Power Purchase Agreement (PPA) and Cost Reimbursement Agreement (CRA). (Est. Time: 20 Min.)

FUNDING: Accumulated Capital Outlay Fund (initially); components of the PPA and CRA provide cost reimbursement to the County over a 25 year period.

20. [19-0311](#) Planning and Building Department, Planning Services Division, Long Range Planning Unit, recommending the Board review and provide direction on the Long Range Planning Project Prioritization Matrix for Fiscal Year 2019-20, as follows:
- 1) Review the Matrix and the recommended project prioritization;
 - 2) Direct staff to modify the Matrix, if necessary, to better reflect the Board's current priorities; and
 - 3) Endorse a final Matrix that prioritizes County-initiated land use, housing, transportation, and stormwater projects managed by the Long Range Planning Unit for Fiscal Year 2019-2020. (Est. Time: 30 Min.)

FUNDING: N/A

DEPARTMENT MATTERS (Items in this category may be called at any time)

21. [19-0266](#) Ad hoc Cannabis Committee recommending the Board give conceptual approval to create new ordinances for the commercial cannabis business types of manufacturing, nurseries, and testing laboratories. (Est. Time: 10 Min.)

22. [19-0202](#) Chief Administrative Office, Parks Division, recommending the Board:
1) Authorize Department of Transportation to move forward with obtaining a time extension from Federal Emergency Management Agency on the ELEL56 Streambank Restoration project at Henningsen Lotus Park; and
2) Conceptually approve the use of \$23,125 for the County match and \$15,000 for the administrative costs of the project from the Henningsen Lotus Park Trust Fund. (Est Time: 5 Min.)

FUNDING: Local and state discretionary funding initially (100%), with Department of Transportation and Parks Division staff working with the Federal Emergency Management Agency (FEMA) and the California Office of Emergency Services to obtain reimbursement (Local, State, and Federal).

23. [19-0220](#) Treasurer-Tax Collector Department recommending the Board approve and authorize the Chair to sign Resolution **020-2019** amending the Authorized Personnel Allocation Resolution 132-2018 to add 1.0 FTE Revenue Recovery Officer I to the Treasurer-Tax Collector Department personnel allocation. (Est. Time: 5 Min.)

FUNDING: Departmental savings identified for Fiscal Year 2018/2019. For Fiscal Year 2019/2020, revenue generated from collection of delinquent Unsecured Taxes, Transient Occupancy Taxes, reducing the temporary employee budget and General Fund.

24. [19-0282](#)

Human Resources Department recommending the Board approve and adopt the following:

- 1) Revised class specification for the Chief Administrative Office: Executive Assistant to the Chief Administrative Officer;
- 2) Revised class specification for the Human Resources Department: Assistant Director of Human Resources;
- 3) Revised class specifications for the Sheriff's Office: Sheriff's Property/Evidence Technician (Title change from: Property/Evidence Technician), Sheriff's Property/Evidence Technician Supervisor (Title change from: Supervising Property Evidence Technician), Sheriff's Technician I/II, and Sr. Sheriff's Technician;
- 4) Revised class specification for the Transportation Department: Transportation Planner;
- 5) Revised class specifications for the Treasurer/Tax Collector's Office: Assistant Treasurer/Tax Collector and Revenue Recovery Officer I/II;
- 6) Revised County-wide class specifications: Sr. Legal Secretary, Legal Secretary I/II, and Sr. Office Assistant;
- 7) Adopt and authorize the Chair to sign Resolution **021-2019** to approve the following:
 - a) New salary range for the classification of Executive Assistant to the Chief Administrative Officer;
 - b) Downward reclassification of one vacant (1.0 FTE) Administrative Technician position to one (1.0 FTE) Executive Assistant to the Chief Administrative Officer;
 - c) Title change from Property/Evidence Technician to Sheriff's Property/Evidence Technician;
 - d) Title change from Supervising Property Evidence Technician to Sheriff's Property/Evidence Technician Supervisor;
 - e) Addition of two (2.0 FTE) Sheriff Technician I/II positions and deletion of two (2.0 FTE) Community Services Officer positions and in the Sheriff's Office as a result of a reclassification;
 - f) Abolish the Community Services Officer classification;
 - g) Bargaining unit change for the classification of Sr. GIS Analyst;
 - h) Addition of one (1.0 FTE) Sr. Office Assistant position and deletion of one (1.0 FTE) Office Assistant I/II position in the Public Defender's Office as a result of a reclassification;
 - i) Addition of three (3.0 FTE) Sr. Office Assistant positions and deletion of three (3.0 FTE) Office Assistant I/II positions in the District Attorney's Office as a result of a reclassification;
 - j) Addition of one (1.0 FTE) Sr. Office Assistant - Limited Term and deletion of one (1.0 FTE) Office Assistant I/II - Limited Term position in the District Attorney's Office as a result of a reclassification. (Est. Time: 10 Min.)

FUNDING: General Fund.

25. [19-0279](#) Clerk of the Board recommending the Board receive and file an update on Good Governance Objective 2.3 - Develop and implement best practices relative to the administration and function of Board appointed Commissions and Committees. (Est. Time: 15 Min.)
26. [19-0072](#) Chief Administrative Office recommending the Board receive an informational presentation from County Counsel as part of the preparation for the Fiscal Year 2019-20 Budget development process. (Cont. 2/26/19, Item 27) (Est. Time: 10 Min.)
27. [19-0334](#) Supervisor Novasel recommending the Board approve and authorize the Chair to sign a Proclamation recognizing Michael Ciccozzi, County Counsel, for his service to the County of El Dorado. (Est. Time: 15 Min.)

ITEMS TO/FROM SUPERVISORS**CAO UPDATE****ADJOURNMENT**

CLOSED SESSION

28. [19-0224](#) **Conference with Legal Counsel - Initiation of Litigation** pursuant to Government Code Section 54956.9(d)(4). Title: Number of potential cases: (5). (Est. Time: 10 Min.)
29. [19-0338](#) **Conference with Legal Counsel - Existing Litigation** pursuant to Government Code Section 54956.9(d)(1). Title: Rural Communities United v. El Dorado County Board of Supervisors; El Dorado County Superior Court Case No. PC20160024 (TGPA-ZOU), Number of potential cases: (1). (Est. Time: 15 Min.)
30. [19-0349](#) **Conference with Legal Counsel - Existing Litigation** pursuant to Government Code Section 54956.9(d)(1). Title: County of El Dorado v. Amerisourcebergen Drug Corporation, et al. Case No. 2:18-at-679 Number of potential cases: (1). (Est. Time: 10 Min.)
31. [19-0259](#) **Pursuant to Government Code Section 54957- Public Employment.**
Title: Director of Child Support Services Recruitment. (Est. Time: 15 Min.)

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience.

ADDENDUM

CLOSED SESSION

32. [19-0357](#) **Conference with Legal Counsel - Significant Exposure to Litigation**
pursuant to Government Code Section 54956.9(d)(2). Number of potential
cases: (1). (Est. Time: 15 Min.)