



# County of El Dorado

## MEETING AGENDA

### Board of Supervisors

Board of Supervisors  
Department  
330 Fair Lane, Building A  
Placerville, California  
530-621-5390  
FAX 530-622-3645  
[www.edcgov.us/bos](http://www.edcgov.us/bos)

*Sue Novasel, Chair, District V*  
*Brian K. Veerkamp, First Vice Chair, District III*  
*John Hidahl, Second Vice Chair, District I*  
*Shiva Frentzen, District II*  
*Lori Parlin, District IV*

*James S. Mitrising, Clerk of the Board of Supervisors*  
*Don Ashton, Chief Administrative Officer*  
*David Livingston, County Counsel*

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Tuesday, June 11, 2019

9:00 AM

330 Fair Lane, Placerville, CA

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### ADDENDUM

Item 31 is hereby added as a Department Matter.

#### Vision Statement

**Safe, healthy and vibrant communities, respecting our natural resources  
and historical heritage**

**This institution is an equal opportunity provider and employer.**

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<http://eldorado.legistar.com/Calendar.aspx>

To listen to open session portions of the meeting in real time, dial (530) 621-7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated. Please be advised that callers will experience silence anytime the Board is not actively meeting, such as during Closed Session or break periods.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us), preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

### **PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on February 26, 2019, incorporated herein:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be extended.

Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue. It is the practice of the Board to allocate 20 minutes for public comment during Open Forum and for each agenda item to be discussed. (Note: Unless designated on the agenda, there is no Open Forum period during Special Meetings.)

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions:

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

**9:00 A.M. - CALL TO ORDER****INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

**OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. The total amount of time reserved for Open Forum is 20 Minutes.

**CONSENT CALENDAR**

1. [19-0897](#) Clerk of the Board recommending the Board approve the Minutes from the regular meeting of June 4, 2019.

**GENERAL GOVERNMENT - CONSENT ITEMS**

2. [19-0361](#) Chief Administrative Office, Facilities Division, recommending the Board authorize the Purchasing Agent to sign Amendment II to Agreement for Services 159-S1810 with Vanir Construction Management, Inc. to increase compensation by \$150,000 for an amended not to exceed of \$290,000, extend the term two (2) years for a revised expiration of September 26, 2021, and update language in the compensation section to include reference to a rate schedule for continued support services related to construction and real property management.

**FUNDING:** Accumulative Capital Outlay Fund.

3. [16-0305](#) Chief Administrative Office recommending the Board find that a state of emergency continues to exist in El Dorado County as a result of unprecedented tree mortality due to drought conditions and related bark beetle infestations. (Cont. 6/04/19, Item 4)

4. [19-0821](#) County Counsel recommending the Board:  
1) Approve Agreement 4023 with West Publishing Corporation for access to On-Line Legal Publications/Research;  
2) Authorize the Purchasing Agent to sign Agreement 4023 with West Publishing Corporation which shall be effective July 1, 2019 - June 30, 2022. The total estimated cost for the three year period is \$127,043.

**FUNDING:** General Fund

5. [19-0813](#) Human Resources Department recommending the Board adopt and authorize the Chair to sign the negotiated Letter of Agreement to the Memorandum of Understanding between the County of El Dorado and El Dorado County Employees' Association, Local No. 1, representing the General, Professional, and Supervisory bargaining units.

**FUNDING:** N/A

**HEALTH AND HUMAN SERVICES - CONSENT ITEMS**

6. [19-0455](#) Health and Human Services Agency recommending the Board:
- 1) Approve and authorize the Chair to sign Amendment 1 to Agreement for Services 2722 with Community Recovery Resources, Inc. for the provision of alcohol and drug treatment services, increasing the maximum total obligation by \$100,000 for a new maximum obligation of \$200,000, and extending the term by one year for a total term of July 1, 2018 through June 30, 2020;
  - 2) Make findings in accordance with County Ordinance 3.13.030 that it is more economical and feasible to contract with Community Recovery Resources, Inc. for services provided under this Agreement 2722 because the County has neither the staff nor facilities to perform said services; and
  - 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 2722, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

**FUNDING:** Local, State and Federal Funding: 90% 2011 State Behavioral Health Realignment, 10% Local Realignment and Substance Abuse Prevention and Treatment Federal Block Grant.

7. [19-0747](#) Health and Human Services Agency recommending the Board receive and file El Dorado County's Data Notebook 2018 for California Behavioral Health Boards and Commissions.

**FUNDING:** N/A

8. [19-0844](#) Health and Human Services Agency recommending the Board:
- 1) Approve and authorize the Chair to sign Amendment 1 to Agreement for Services 55 (also known as 024-S1711) with Advanced Data Processing, Inc., for the provision of ambulance billing services, for an estimated annual amount of \$640,000, to extend the term by one year for a new term of July 1, 2016 through June 30, 2020; and
  - 2) Make findings in accordance with County Ordinance 3.13.030 that it continues to be more economical and feasible to contract with Advanced Data Processing, Inc., for services provided under Agreement 55 because the County has neither the staff nor facilities to perform said services; and
  - 3) Authorize the Purchasing Agent or their designee to execute further documents relating to Agreement for Services 55, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

**FUNDING:** Fixed percentage of ambulance billing net receivables.

9. [19-0857](#) Library Department recommending the Board approve and authorize the Chair to sign a budget transfer increasing revenues and appropriations for Fiscal Year 2018-2019 for library materials and salary expense in the amount of \$12,595 as a result of donations and grants. (4/5 vote required)

**FUNDING:** Donations and State Library grants.

**LAND USE AND DEVELOPMENT - CONSENT ITEMS****10. [19-0816](#)**

Department of Transportation recommending the Board approve the following:

- 1) Award Bid 19-405-073 for the purchase of Bulk Lubricants to the low qualified bidder, Flyers Energy, LLC of South Lake Tahoe, CA;
- 2) Authorize the Purchasing Agent to issue a purchase order contract in the amount of \$240,000 for a thirty-six (36) month award period following Board approval; and
- 3) Authorize the Purchasing Agent to increase the purchase order contract on an "as needed" basis during the awarded period as long as funding is available within the requesting department's budget.

**FUNDING:** Road Fund (100% Local) and Fleet Internal Service Fund (Charges to County Departments with Mixed Funding).

**11. [19-0695](#)**

Department of Transportation recommending the Board:

- 1) Make findings in accordance with Section 3.13.030 of the County Ordinance that it is more economical and feasible to engage an independent contractor for environmental clearance, permitting services, and construction support services; and
- 2) Approve and authorize the Chair to sign Second Amendment to Agreement for Services 079-S1711 with Helix Environmental Planning, Inc., who acquired Whitney Environmental Consulting, Inc. dba Foothill Associates, with no other changes to the original agreement and first amendment, which provides continued environmental clearance, permitting services, and construction support services for the El Dorado Trail - Missouri Flat Road to El Dorado Road Project, CIP 97014/36109003, and El Dorado Trail - Missouri Flat Road Bike/Pedestrian Overcrossing Project, CIP 97015/36109002.

**FUNDING:** Accumulative Capital Outlay (<1%), Active Transportation Program (31%), Congestion Mitigation and Air Quality Program (18%), Highway Safety Improvement Program (46%), Air Quality Management District and Air Pollution Control District Grant (4%). (Federal Funds)

**12. [19-0794](#)**

Department of Transportation recommending the Board:

- 1) Approve and adopt the El Dorado Hills Blvd Class I Bike Path: Governor Drive to Brittany Place Project (CIP 72311/36105012, Contract 3825) plans and contract documents and authorize the Chair to sign the plans; and
- 2) Authorize advertisement for construction bids (the total estimated cost for the construction phase of the Project is \$1,150,000).

**FUNDING:** Congestion Mitigation and Air Quality Program (99%), RSTP Exchange Funds (<1%). (Federal Funds)



13. [19-0865](#) Department of Transportation recommending the Board approve and authorize the Clerk of the Board to reduce Performance Bond 0702219 pertaining to Serrano - Village J6 Phase 1, Unit 1, TM 13-1511, from \$3,462,177.29 to \$559,556.85, representing 100% of the total remaining improvements. This amount guarantees against any defective work, labor done, or defective materials furnished.

**FUNDING:** Developer Funded

14. [19-0795](#) Environmental Management Department recommending the Board consider the following:
- 1) Accept payment program award in the amount of \$53,472 through the State of California, Department of Resources Recycling and Recovery, Used Oil Payment Program, Cycle 9, Fiscal Year 2018-2019, for the term of July 1, 2018 through June 30, 2020; and
  - 2) Delegate authority to the Environmental Management Department Director, or designee, to execute all payment program related documents, including but not limited to, requests for payments, reports, and all associated documents necessary to secure the payment program funds and implement the program.

**FUNDING:** State of California, Department of Resources Recycling and Recovery Used Oil Payment Program, Cycle 9, Fiscal Year 2018-2019 funds. (Non-General Fund)

15. [19-0852](#) Surveyor's Office recommending the Board:
- 1) Acknowledge and accept a grant for a Pedestrian Access Easement subject to the condition that it will not be County maintained; and
  - 2) Authorize the Chair to sign the Consent to Grant of Pedestrian Access Easement and Acceptance of Offer, and to record the Pedestrian Access Easement with the Consent attached. Authorization for recording said Offer is pursuant to Government Code Section 7050.

**FUNDING:** Application Fees. (General Fund)

**LAW AND JUSTICE - CONSENT ITEMS**

16. [19-0645](#) Probation Department and Sheriff's Office recommending the Board:
- 1) Make findings in accordance with County ordinance 3.13.030 that it is more economical and feasible to contract out for providing enhanced educational services to the Placerville and South Lake Tahoe Jails and Community Corrections Center;
  - 2) Approve and authorize the Chair to sign Agreement 3873 with El Dorado County Office of Education, Adult Education Program, in an amount not to exceed \$833,876.00 for the term of July 1, 2019 through June 30, 2022; and
  - 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 3873, including future amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

**FUNDING:** Public Safety Realignment (AB109).

17. [19-0817](#) Probation Department recommending the Board:
- 1) Make findings that it is more economical and feasible to contract out in accordance with Chapter 3.13, Section 3.13.030 of the County Contracting Out Ordinance to contract out for pre-apprenticeship instruction than to obtain the facilities, personnel, training materials, tools, and equipment necessary to provide such services;
  - 2) Approve and authorize the Chair to sign Agreement for Services 3834 with Northern California Construction Training to provide a pre-apprenticeship program to increase the skillsets of the clients of the El Dorado County Probation Department. This agreement is for the term of July 1, 2019 through June 30, 2020 for a Not to Exceed Amount of \$225,283.56; and
  - 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 3834, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

**FUNDING:** Public Safety Realignment (AB109)

**END CONSENT CALENDAR**

**DEPARTMENT MATTERS (Items in this category may be called at any time)**

18. [19-0228](#) Approve the following for the Chief Administrative Office, Parks Division for the ELEL 20 Latrobe Road project:
- 1) Authorize the Department of Transportation to move forward with obtaining a time extension from the Federal Emergency Management Agency (FEMA);
  - 2) Approve a budget transfer for Fiscal Year 2018-19 in the amount of \$91,432, allocating \$91,432 in FEMA funding to the Department of Transportation;
  - 3) Approve the use of \$45,000 in funding from the savings in parks projects in the Accumulative Capital Outlay Fund for fiscal year 2018-19 to be used as the County's match; and
  - 4) Approve the Parks Division requesting \$25,000 from the Sacramento Placerville Transportation Corridor Joint Powers Authority to assist in project funding. (Est. Time: 5 Min.)

**FUNDING:** Local and state discretionary funding initially (100%), with Department of Transportation staff working with the Federal Emergency Management Agency and the California Office of Emergency Services to obtain reimbursement. (Local, State, and Federal)

19. [19-0552](#) Planning and Building Department, Economic Development Division, recommending the Board approve and authorize the Board Chair to sign a one-year Funding Agreement with Greater Sacramento Economic Council (GSEC) in the amount not to exceed \$62,345 with a term effective effective July 1, 2019 through June 30, 2020. (Est. Time: 15 Min.)

**FUNDING:** Transient Occupancy Tax (TOT) (General Fund)

**10:00 A.M. - TIME ALLOCATION**

20. [19-0781](#) HEARING - Auditor-Controller recommending the Board adopt and authorize the Chair to sign Resolution **090-2019** for the Appropriations Limit for Fiscal Year 2019-20. (Cont. 5/21/19, Item 2) (Est. Time: 5 Min.)

**FUNDING:** N/A

21. [19-0539](#) El Dorado County Fish and Game Committee, in collaboration with the Clerk of the Board, recommending the Board;
- 1) Pursuant to Board Policy A-3, provide conceptual approval to repeal County Ordinance Code Article XII. *Fish and Game Committee*, Chapter 2.20.820 et. seq. in support of Good Governance Objective 2.1 which directs staff to review all ordinances;
  - 2) Direct staff to return to the Board with a Resolution to enable the Committee's uninterrupted service as an advisory body to include a consideration to change the name of the committee from Fish and Game Committee to Fish and Wildlife Commission in addition to other relatively minor modifications; and
  - 3) Direct the Clerk of the Board to return to the Board on June 25, 2019 with the aforementioned resolution and the Introduction (First Reading) of the Ordinance for Board consideration. (Est. Time: 15 Min.) (Cont. 6/4/19 Item 37)

**11:00 A.M. - TIME ALLOCATION**

22. [19-0756](#) Supervisor Veerkamp recommending the Board authorize the Chair to sign a Proclamation to celebrate and congratulate Marshall Medical Center for 60 years of award-winning service to the health of our County residents and visitors! (Est. Time: 10 Min.)

23. [19-0773](#) HEARING - Department of Transportation recommending the Board:
- 1) Conduct a public hearing to consider public comment on the Annual Written Report of Benefit Assessments/Service Charges for the Zones of Benefit within County Service Area 2 for road improvement and maintenance services; and
  - 2) Adopt and authorize the Chair to sign Resolution **087-2019** confirming the Annual Written Report and authorizing the benefit/service charges to be collected in the same manner as the County's ad valorem real property taxes for Fiscal Year 2019/2020, noting that the pre-existing benefit assessments/service charges have been in place and collected since prior to the effective date of Proposition 218, with no increases in the amounts and no change in the methodology for calculating said amounts. (Est. Time: 5 Min.)

**FUNDING:** County Service Area Benefit Assessments/Service Charges.

24. [19-0774](#) HEARING - Department of Transportation recommending the Board
- 1) Conduct a public hearing to consider public comment on the Annual Written Report of Benefit Assessments/Service Charges for the Zones of Benefit within County Service Area 3 for vector control and snow removal services; and
  - 2) Adopt and authorize the Chair to sign Resolution **088-2019** confirming the Annual Written Report and authorizing the benefit assessment/service charges to be collected in the same manner as the County's ad valorem real property taxes for Fiscal Year 2019-20, noting that the pre-existing benefit assessments/service charges have been in place and collected since prior to the effective date of Proposition 218, with no increases in the amounts and no change in the methodology for calculating said amounts. (Est. 5 Min.)

**FUNDING:** County Service Area Benefit Assessments/Service Charges

25. [19-0775](#) HEARING - Department of Transportation recommending the Board:
- 1) Conduct a public hearing to consider public comment on the Annual Written Report of Benefit Assessments/Service Charges for the Zones of Benefit within County Service Area 9 for providing certain services including road improvement and maintenance; drainage facility improvement and maintenance, landscape maintenance, street lighting, and/or wetland-related services; and
  - 2) Adopt and authorize the Chair to sign Resolution **091-2019** confirming the Annual Written Report and authorizing the benefit assessments/service charges to be collected in the same manner as the County's ad valorem real property taxes for Fiscal Year 2019-20, noting that the pre-existing benefit assessments/service charges have been in place and collected since prior to the effective date of Proposition 218, with no increases in the amounts and no change in the methodology for calculating said amounts. (Est. 5 Min.)

**FUNDING:** County Service Area Benefit Assessments/Service Charges

26. [19-0776](#) HEARING - Department of Transportation and Environmental Management Department recommending the Board
- 1) Conduct a public hearing to consider public comment on the Annual Written Report of Waste Management Fees County Service Area 10; and
  - 2) Adopt and authorize the Chair to sign Resolution **089-2019** confirming the Annual Written Report and authorizing the waste management fees to be collected in the same manner as the County's ad valorem real property taxes for Fiscal Year (FY) 2019-2020, noting that the pre-existing benefit assessments/service charges have been in place and collected since prior to the effective date of Proposition 218, with no increases in the amounts and no change in the methodology for calculating said amounts. (Est. 5 Min.)

**FUNDING:** County Service Area 10 Waste Management Fees.

27. [19-0867](#) Department of Agriculture recommending the Board
- 1) Receive a presentation by the University of California Cooperative Extension (UCCE), Central Sierra of an overview of the Programs, their accomplishments, and future needs; and
  - 2) Consider a request for a total of \$20,543 in additional funding beginning in Fiscal Year 2019-2020, due to \$15,777 in increased salary and benefit costs for UCCE staff providing services in El Dorado County and \$4,766 to cover a shortfall in the 4-H program, currently funded by the State of California. (Est. Time: 15 Min.)

**FUNDING:** General Fund

**1:30 P.M. - TIME ALLOCATION**

- 28. [19-0885](#) Chief Administrative Office recommending the Board approve the updates to the Countywide Strategic plan and direct all Department Heads to incorporate the goals and priorities identified in the Countywide Strategic Plan into their short, middle and long term goals. (Est. Time: 1 Hour)

**FUNDING:** N/A

**ITEMS TO/FROM SUPERVISORS**

**CAO UPDATE**

**ADJOURNMENT**

**CLOSED SESSION**

- 29. [19-0913](#)      **Conference with Legal Counsel - Significant Exposure to Litigation** pursuant to Government Code Section 54956.9(d)(2). Title: Number of potential cases: (1). (Est. Time: 15 Minutes)
  
- 30. [19-0923](#)      **Conference with Legal Counsel - Existing Litigation** pursuant to Government Code Section 54956.9(d)(1). Title: County of El Dorado and Operating Engineers Local No. 3, C.S.M.C.S. Case No. ARB-18-0229. (Est. Time: 5 Min. )



On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience.

**ADDENDUM****DEPARTMENT MATTER**

31. [19-0659](#) Department of Transportation recommending the Board receive a presentation on a possible traffic congestion circulation alternative in the Meyers area in South Lake Tahoe and provide direction and funding options to staff to support the alternative in an amount of approximately \$1,600. (Est. Time: 30 Min.)

**FUNDING:** Transient Occupancy Tax (General Fund) or Road Fund