



County of El Dorado

MEETING AGENDA

Board of Supervisors

Board of Supervisors
Department
330 Fair Lane, Building A
Placerville, California
530-621-5390
FAX 530-622-3645
www.edcgov.us/bos

Sue Novasel, Chair, District V
Brian K. Veerkamp, First Vice Chair, District III
John Hidahl, Second Vice Chair, District I
Shiva Frentzen, District II
Lori Parlin, District IV

Kim Dawson, Clerk of the Board of Supervisors
Don Ashton, Chief Administrative Officer
David Livingston, County Counsel

Tuesday, October 8, 2019

9:00 AM

330 Fair Lane, Placerville, CA

Vision Statement

**Safe, healthy and vibrant communities, respecting our natural resources
and historical heritage**

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<http://eldorado.legistar.com/Calendar.aspx>

To listen to open session portions of the meeting in real time, dial (530) 621-7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated. Please be advised that callers will experience silence anytime the Board is not actively meeting, such as during Closed Session or break periods.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, edc.cob@edcgov.us, preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on February 26, 2019, incorporated herein:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be extended.

Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue. It is the practice of the Board to allocate 20 minutes for public comment during Open Forum and for each agenda item to be discussed. (Note: Unless designated on the agenda, there is no Open Forum period during Special Meetings.)

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions:

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

9:00 A.M. - CALL TO ORDER**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

OPEN FORUM

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. The total amount of time reserved for Open Forum is 20 Minutes.

CONSENT CALENDAR

1. [19-1457](#) Clerk of the Board recommending the Board approve the Minutes from the regular meeting of September 24, 2019.

GENERAL GOVERNMENT - CONSENT ITEMS

2. [16-0305](#) Chief Administrative Office recommending the Board find that a state of emergency continues to exist in El Dorado County as a result of unprecedented tree mortality due to drought conditions and related bark beetle infestations. (Cont. 9/24/19, Item 2)
3. [19-1359](#) Chief Administrative Office recommending the Board reaffirm its prior direction on the use of funding from the Secure Rural Schools and Community Self Determination Act (also known as Title III funds).

FUNDING: Federal Funding.

4. [19-1475](#) Chief Administrative Office recommending the Board:
 - 1) Adopt and authorize the Chair to sign Resolution **167-2019** approving proposed revisions to the California Home Finance Authority Joint Powers Authority Agreement; and
 - 2) Authorize the Chair to sign the California Home Finance Authority Joint Powers Authority Agreement.

FUNDING: N/A

5. [19-1308](#) Chief Administrative Office, Facilities Division, recommending the Board:
- 1) Make findings that it is more economical and feasible to contract out in accordance with Chapter 3.13, Section 3.13.030 of the County Contracting Out Ordinance to contract out for janitorial services for a facility outside the main government center locations;
 - 2) Authorize the Purchasing Agent to sign Agreement for Services 4292 with Pro-Line Cleaning Services, Inc., to provide janitorial services for the Public Safety Facility with a term of three years and a not-to-exceed amount of \$297,860;
 - 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 4292, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management; and
 - 4) Approve the attached budget transfer decreasing appropriations in the Sheriff's budget and increasing appropriations in Facilities in the amount of \$75,000 in Fiscal Year 2019-20 for costs related to the monthly custodial and potential as-needed custodial services. (4/5 vote required)

FUNDING: General Fund.

6. [19-1495](#) Chief Administrative Office recommending the Board authorize payment in the amount of \$10,500 to allow the Director of Human Resources to attend the 2020/2021 session of the American Leadership Forum.

FUNDING: General Fund.

7. [19-1434](#) Elections Department recommending the Board approve and authorize the Purchasing Agent to execute Agreement 4236 with Tenex Software Solutions, Inc., effective upon execution for a four year term, with a maximum obligation of \$40,000 (\$10,000 per year), for annual software license fees for the Department's asset and inventory management system.

FUNDING: Help America Vote Act Funds grant funds.

8. [19-1440](#) Human Resources Department recommending the Board:
- 1) Adopt the revised Department of Transportation department-specific Maintenance Superintendent class specification (Title Change from Highway Superintendent); and
 - 2) Adopt the revised Department of Transportation department-specific Deputy Director of Maintenance and Operations class specification; and
 - 3) Adopt and authorize the Chair to sign Resolution **165-2019** to approve the abovementioned title change.

FUNDING: N/A

9. [19-1452](#) Human Resources Department recommending the Board adopt and authorize the Chair to sign Resolution **168-2019** to approve, due to an upward reclassification, the deletion of 1.0 FTE Administrative Assistant I/II position and the addition of 1.0 FTE Administrative Technician position in the Elections Department, where the competitive recruitment and selection process is being waived by the Director of Human Resources at the request of the appointing authority in accordance with Personnel Rule 507.1.1.

FUNDING: Help America Vote Act Grant and General Fund.

10. [19-1379](#) Information Technologies recommending the Board:
- 1) Approve continuation of the perpetual hardware maintenance and software license/support agreements for the dates and approximate annual payment amounts indicated in attachment A;
 - 2) Authorize all actions necessary for the continuation of the perpetual agreements including extension of the software maintenance as required by the agreements; and
 - 3) Authorize the Purchasing Agent to encumber funds for the Fiscal Year 2019-2020 and Fiscal Year 2020-2021 hardware and software maintenance payments required for each perpetual agreement.

FUNDING: General Fund, with cost recovery in future years through the A-87 Cost Plan.

HEALTH AND HUMAN SERVICES - CONSENT ITEMS**11. [19-1165](#)**

Health and Human Services Agency recommending the Board:

- 1) Approve and authorize the Chair to sign Amendment I to Agreement for Services 2881 with Henning Mehrens, M.D., doing business as (dba) Tahoe Urgent Care Medical Clinic, Inc., for the provision of substance abuse testing, with no change in the term of July 1, 2018 through June 30, 2021, and increasing the maximum obligation by \$114,225 for a new total obligation of \$180,000;
- 2) Make findings in accordance with County Ordinance 3.13.030 that it is more economical and feasible to contract with Tahoe Urgent Care Medical Clinic, Inc., for services provided under this Agreement 2881 because the County has neither the staff nor facilities to perform said services; and
- 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 2881, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

FUNDING: Federal and Realignment Funding: 30% Federal, and 70% 2011 State Realignment.

12. [19-1201](#)

Health and Human Services Agency recommending the Board:

- 1) Approve and authorize the Chair to sign Agreement for Services 4121 with Wellspace Health, for the provision of inpatient detoxification, residential alcohol and drug treatment services, counseling services, and substance abuse testing on an “as requested” basis for clients referred by the County of El Dorado Health and Human Services Agency, in the amount of \$325,000, for the term of November 1, 2019 through June 30, 2021;
- 2) Make findings in accordance with County Ordinance 3.13.030 that it is more economical and feasible to contract with Wellspace Health for services provided under this Agreement 4121 because the County has neither the staff nor facilities to provide 24x7 residential treatment and detoxification services; and
- 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 4121, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

FUNDING: AB109 and MHSA.

13. [19-1248](#) Health and Human Services Agency (HHSA) recommending the Board:
- 1) Discharge the HHSA Director from further accountability to collect the debts identified on the attached Discharge of Accountability Report in the amount of \$2,225,536 pursuant to Government Code Sections 25257 through 25259, for the period 2007 through 2018; and
 - 2) Direct the County Auditor-Controller to adjust the charge of \$2,225,536 against the HHSA Director on behalf of the Health and Human Services Agency.

FUNDING: N/A

14. [19-1281](#) Health and Human Services Agency recommending the Board:
- 1) Approve and authorize the Chair to sign Amendment I to Agreement for Services 2088 with Infant Parent Center, for the provision of clinical services, outreach, linkage to other services, and stigma and discrimination reduction in support of Children age 0-5 and their families, with no change in the term of March 1, 2018 through June 30, 2020, and increasing the maximum obligation by \$50,000 for a new total obligation of \$625,000;
 - 2) Make findings in accordance with County Ordinance 3.13.030 that it is more economical and feasible to contract with Infant Parent Center for services provided under this Agreement 2088 because the County has neither the qualified staff nor facilities to perform said services; and
 - 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 2088, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

FUNDING: 100% State Funding: Mental Health Services Act.

15. [19-1316](#) Health and Human Services Agency recommending the Board:
1) Approve and authorize the Chair to sign Funding Agreement 4212 with Tahoe Coalition for the Homeless, for the provision of Coordinated Entry services to the El Dorado County Opportunity Knocks Continuum of Care, in the initial amount of \$40,649 for the initial term effective upon execution through September 30, 2020. The Agreement allows for two (2) 1-year extensions to extend the term through September 30, 2022, and inclusive of all optional term extensions, the amount shall not exceed \$121,947; and 2) Authorize the Purchasing Agent, or designee, to execute further documents relating to Funding Agreement 4212, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

FUNDING: 100% California Emergency Solutions and Housing Program Grant funding.

16. [19-1390](#) Health and Human Services Agency recommending the Board approve and authorize the Chair to sign a Proclamation recognizing October 2019 as “Car-Lite Month” in the County of El Dorado, encouraging alternate forms of transportation when possible to reduce carbon emissions while raising awareness of health-promoting forms of transportation.

FUNDING: N/A

17. [19-1401](#) Health and Human Services Agency recommending the Board adopt and authorize the Chair to sign Resolution **166-2019**, revising the Fiscal Year 2019-2020 Authorized Personnel Allocation Resolution for the Health and Human Services Agency, adding 1.0 FTE Housing Program Specialist I/II - Limited Term, related to the efforts of the Continuum of Care as funded by the California Emergency Solutions and Housing grant.

FUNDING: 100% California Emergency Solutions and Housing Program Grant.

18. [19-1439](#)

Health and Human Services Agency recommending the Board:

- 1) Authorize the submission of a grant application to the California Governor's Office of Emergency Services for the County Victim Services Program for Fiscal Years 2019-20 and 2020-2021, for an estimated grant amount of \$162,079;
- 2) Approve and authorize the Director of Health and Human Services Agency and the Chair to sign the Certification of Assurance of Compliance, pertaining to the Request for Application, as required by the grant;
- 3) Delegate authority to the Director of Health and Human Services Agency to accept funding and execute the grant agreement, if awarded, with all match being met by the subcontractor, including any extension(s) or amendment(s) thereto, contingent upon County Counsel and Risk Management approval; and
- 4) Authorize the Director of Health and Human Services Agency, or the Chief Fiscal Officer, to execute and administer any agreement or subsequent administrative documents relating to said award, including required fiscal and programmatic reports as well as a subaward agreement with CASA El Dorado.

FUNDING: \$162,079 in 2018 Victims of Crime Act funding, requiring a match of \$40,520, which will be provided by CASA El Dorado through in-kind volunteer hours.

LAW AND JUSTICE - CONSENT ITEMS**19. [19-1367](#)**

District Attorney recommending the Board consider the following:

- 1) Adopt and authorize the Chair to sign Resolution **163-2019** authorizing the District Attorney to execute a Grant Award Agreement with the California Department of Insurance for the Automobile Insurance Fraud Program for Fiscal Year 2019-2020 in the amount of \$220,333 including any extensions or amendments thereto which would not increase net county costs; and
- 2) Adopt and authorize the Chair to sign Resolution **164-2019** authorizing the District Attorney to execute a Grant Award Agreement with the California Department of Insurance for the Workers' Compensation Insurance Fraud Program for Fiscal Year 2019-2020 in the amount of \$408,465 including any extensions or amendments thereof which would not increase net county cost.

FUNDING: California Department of Insurance.

20. [19-1221](#)

Probation Department recommending the Board consider the following:

- 1) Make findings in accordance with Chapter 3.13, Section 3.13.030 County Ordinance, that it is more economical and feasible to contract out to provide behavior management software for the Probation Department (Probation) than to obtain the facilities, personnel, training, materials, tools, and equipment necessary to provide such services;
- 2) Approve and authorize the Chair to sign Agreement 4247 with Alcohol Monitoring Systems, to provide software and training for a behavior management program to integrate with Probation's current case management system. This agreement is for a three (3) year term beginning upon full execution, for a not to exceed amount of \$125,600; and
- 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement 4247, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

FUNDING: Public Safety Realignment.

21. [19-1362](#)

Probation Department recommending the Board:

- 1) Approve and authorize the Chair to sign Amendment I to Agreement for Services 3556 with the Carey Group, Inc. to increase the amount of the contract by \$10,905 and expand the scope of services to include additional training and guides to assist staff to develop and manage effective case plans, develop advanced case planning skills, and use effective facilitation skills, for a total not to exceed amount of \$88,905 for the term of February 26, 2019, through January 31, 2021; and
- 2) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 3556, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

FUNDING: Public Safety Realignment.

END CONSENT CALENDAR

DEPARTMENT MATTERS (Items in this category may be called at any time)

22. [19-1420](#) Department of Transportation recommending the Board receive information regarding the contingency budget status for the Green Valley Road Slipout Repair Project, CIP 78707 / 36102008, Contract 2776. (Est. Time: 5 Min.)

FUNDING: Federal Highway Administration anticipated reimbursement (88.53%), California Disaster Assistance Act anticipated reimbursement (8.60%), Road Fund (2.87%). (Local, State and Federal Funds)

23. [19-1421](#) Department of Transportation recommending the Board receive information regarding the contingency budget status for the El Dorado Trail - Missouri Flat Road to El Dorado Project, CIP 97014 / 36109003, Contract 2778. (Est. Time: 5 Min.)

FUNDING: Accumulative Capital Outlay (<1%), Active Transportation Program (66%), Congestion Mitigation and Air Quality Program (25%), Air Quality Management District and Air Pollution Control District Grant (8%). (Federal Funds).

24. [19-1483](#) Chief Administrative Office recommending the Board:
1) Review and Accept the Fiscal Year 2020-2021 Master Budget Calendar; and
2) Appoint two members to the Fiscal Year 2020-2021 Budget Ad Hoc Committee. (Est. Time: 10 Min.)

25. [19-1482](#) Supervisor Novasel recommending the Board approve and authorize the Chair to sign a Proclamation recognizing October 13-19, 2019, as "Freedom From Workplace Bullies Week" in the County of El Dorado. (Est. Time: 5 Min.)

10:00 A.M. - TIME ALLOCATION

26. [19-1453](#) Department of Transportation recommending the Board receive and consider action on three Technical Memoranda regarding policy issues pertaining to the Major Update of the Traffic Impact Mitigation (TIM) Fee Program and the Capital Improvement Program (CIP). Staff is recommending that the Board:
- 1) Receive Technical Memorandum 1A: VMT (Vehicle Miles Traveled) Based EDU (Equivalent Dwelling Units) Rates and consider adopting the methodology into the TIM fee program (Attachment A); and
 - 2) Receive Technical Memorandum 1B: Fee Rates by Size of Single-Family Unit and consider adopting the methodology into the TIM fee program (Attachment B); and
 - 3) Receive Technical Memorandum 1C: Age-Restricted Fee Category and continue the use of the age-restricted categories in the TIM fee program (Attachment C); and
 - 4) Receive and file the proposed schedule for the Major Update to the TIM Fee Program and the CIP (Attachment D). (Est. Time: 1 Hr.)

FUNDING: TIM Fee Program.

11:30 A.M. - TIME ALLOCATION

27. [19-1496](#) Supervisor Veerkamp and the El Dorado County Office of Education recommending the Board consider the following:
- 1) Make appointments and reappointments to the 2019/2020 El Dorado County Youth Commission as follows:
 - a) District 1: Rithvik Murali/Oakridge High School (HS) (Returning) and Anavi Deshmukh/Oakridge HS;
 - b) District 2: Grace Salvestrin/Union Mine HS (Returning) and Calyssa Glas/Ponderosa HS;
 - c) District 3: Amanda Kendler/El Dorado Union HS (Returning), Abegale Jones/Union Mine HS and Fatima Vasquez Rios/Union Mine HS;
 - d) District 4: Dane Sheridan/Charter University Prep (Returning) and Carter Hill/Ponderosa HS;
 - e) District 5: Christian Selden/Charter University Prep (Returning) and Margaret McClymont/El Dorado HS;
 - 2) Announce the Youth Commission's Annual Job Shadow Day at the Board of Supervisor's to be held on November 19, 2019; and
 - 3) Authorize the Chair to sign a Proclamation recognizing October 14 - 18, 2019 as Self-Wellness Week to raise awareness of the importance of self-wellness by providing resources and encouraging proactive and intentional behaviors supporting wellness for all El Dorado County students. (Est. Time: 10 Min.)

ITEMS TO/FROM SUPERVISORS

CAO UPDATE

ADJOURNMENT

CLOSED SESSION

28. [19-1476](#)

Conference with Legal Counsel - Existing Litigation pursuant to Government Code Section 54956.9(d)(1). Title: Natural Resources Defense Council, Inc. v. El Dorado County (El Dorado County Superior Court Case No. PC20190271), Number of potential cases: (1). (Est. Time: 10 Min.)

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience.