



County of El Dorado

MEETING AGENDA

Board of Supervisors

Board of Supervisors
Department
330 Fair Lane, Building A
Placerville, California
530-621-5390
FAX 530-622-3645
www.edcgov.us/bos

Brian K. Veerkamp, Chair, District III
John Hidahl, First Vice Chair, District I
Lori Parlin, Second Vice Chair, District IV
Shiva Frentzen, District II
Sue Novasel, District V

Kim Dawson, Clerk of the Board of Supervisors
Don Ashton, Chief Administrative Officer
David Livingston, County Counsel

Tuesday, March 17, 2020

9:00 AM

330 Fair Lane, Placerville, CA

County of El Dorado Public Meeting Protocol In Response to Coronavirus COVID-19

California Governor Gavin Newsom issued Executive Order N-25-20 on March 12, 2020, relating to the convening of public meetings in light of the COVID-19 pandemic. The County of El Dorado will continue to convene its regularly scheduled public meetings of the Board of Supervisors in the Board Chambers, as provided in the publicly posted agenda notice and until further notice.

Pursuant to the Executive Order and to maintain the orderly conduct of the meeting, the County of El Dorado will allow Board Supervisors to attend the meeting telephonically and to participate in the meeting to the same extent as if they were present.

Members of the public who wish to participate may appear at the public meeting held in the Board Chambers and are to maintain a six-foot buffer between you and others, as suggested by the State Department of Public Health.

Additional seating for the Board meeting is available in the lobby of Building A and Conference Room A in Building A.

ADDENDUM

There has been a change to the title in item 3.

Item 31 is hereby added to the Consent Calendar.

Item 32 is hereby added to Department Matters.

Vision Statement

Safe, healthy and vibrant communities, respecting our natural resources
and historical heritage

This institution is an equal opportunity provider and employer.

Live Web Streaming and archiving of most Board of Supervisors meeting videos, all meeting agendas, supplemental materials and meeting minutes are available on the internet at: <http://eldorado.legistar.com/Calendar.aspx>

To listen to open session portions of the meeting in real time, dial (530) 621-7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated. Please be advised that callers will experience silence anytime the Board is not actively meeting, such as during Closed Session or break periods.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, edc.cob@edcgov.us, preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on February 26, 2019, incorporated herein:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be extended.

Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue. It is the practice of the Board to allocate 20 minutes for public comment during Open Forum and for each agenda item to be discussed. (Note: Unless designated on the agenda, there is no Open Forum period during Special Meetings.)

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions:

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

9:00 A.M. - CALL TO ORDER**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

OPEN FORUM

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. The total amount of time reserved for Open Forum is 20 Minutes.

CONSENT CALENDAR

1. [20-0387](#) Clerk of the Board recommending the Board approve the Minutes from the regular meeting of March 10, 2020.

GENERAL GOVERNMENT - CONSENT ITEMS

2. [20-0317](#) Elections Department recommending the Board approve and authorize the Chair to sign a budget amendment to transfer \$237,446 to Fixed Assets from Special Departmental Expense, thereby increasing the fixed asset amount for the Dominion voting system and adding workstations/kits and software modules to the Fixed Asset list.

FUNDING: State funding for Vote Center Implementation (AB 1824).

3. [20-0371](#) Human Resources Department recommending the Board adopt the revised department-specific class specification for Information Technologies, effective the first pay period following Board adoption: Business Systems Analyst I/II.

FUNDING: General Fund.

4. [20-0320](#) Information Technologies recommending the Board approve and authorize the Purchasing Agent to sign Change Order Request Form 1 to Contract 3172 with AT&T Corp. for Calero Call Accounting and Telecom Expense Management ("TEM") Services, extending the term by two (2) years, from March 31, 2020 through March 30, 2022, and continuing the current pricing of \$3,670 per month.

FUNDING: General Fund with partial cost recovery through the Cost Allocation Plan.

5. [20-0366](#) Supervisor Novasel recommending the Board adopt and authorize the Chair to sign Resolution **047-2020** recognizing highway restrictions on Sunday June 7, 2020, for the 29th Annual America's Most Beautiful Bike Ride.

6. [20-0368](#) Supervisor Novasel recommending the Board adopt and authorize the Chair to sign Resolution **048-2020** acknowledging highway restrictions at Lake Tahoe for the 18th Annual Tour de Tahoe - Bike Big Blue cycling event to be held on Sunday, September 13, 2020.

HEALTH AND HUMAN SERVICES - CONSENT ITEMS

7. [20-0198](#) Health and Human Services Agency recommending the Board:
- 1) Accept funding from the California Department Aging in the amount of \$143,750 and authorize the Chair to sign Agreement FP-1920-29 with a retroactive effective date of February 1, 2020 through June 30, 2021;
 - 2) Delegate authority to the Director of the Health and Human Services Agency to execute any further amendments to Agreement FP-1920-29, that do not decrease the maximum dollar amount or change the term of the Agreement, and contingent upon approval by County Counsel and Risk Management; and
 - 3) Authorize the Health and Human Services Agency Director or Chief Fiscal Officer to execute any fiscal and programmatic reports required for said Agreement.

FUNDING: California Department of Aging Dignity at Home Fall Prevention Program grant.

8. [20-0338](#) Health and Human Services Agency recommending the Board adopt and authorize the Chair to sign Resolution **046-2020**, revising the Fiscal Year 2019-20 Authorized Personnel Resolution 105-2019 for the Health and Human Services Agency, adding 1.0 Full Time Equivalent Social Worker I/II, dedicated to the Housing Support Program of the CalWORKs program.

FUNDING: 100% California Department of Social Services Housing Support Program funding.

9. [19-1716](#) Health and Human Services Agency recommending the Board:
- 1) Approve and authorize the Chair to sign Amendment 3 of Agreement for Services 447-S1711 (FENIX 844) with Netsmart Technologies, adding a training component to the original agreement that was for the provision of the Netsmart Avatar electronic health record and billing system; increasing the total amount of the Agreement by \$7,000, for a new total not to exceed amount of \$924,500; with no change to the term of the Agreement; and
 - 2) Authorize the Purchasing Agent, or their designee to execute further documents relating to Agreement for Services 447-S1711 (FENIX 844), including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

FUNDING: Federal and State Funding: 50% Medi-Cal, 24% Mental Health Realignment, and 26% Mental Health Services Act.

10. [20-0318](#) Health and Human Services Agency (HHS) recommending the Board:
- 1) Award Request for Qualifications (RFQ) 20-918-033, to the successful proposers, The Center for Violence Free Relationships and Live Violence Free, to provide shelter-based services consistent with California Welfare and Institutions Code Sections 18290 - 18309.8;
 - 2) Authorize HHS to negotiate a three (3) year Agreement, effective July 1, 2020, with The Center for Violence Free Relationships with an approximate annual obligation of \$50,000, contingent on funding availability, for fiscal years 2020-21, 2021-22, and 2022-23;
 - 3) Authorize HHS to negotiate a three (3) year Agreement, effective July 1, 2020, with Live Violence Free with an approximate annual obligation of \$50,000, contingent on funding availability, for fiscal years 2020-21, 2021-22, and 2022-23;
 - 4) Authorize the Purchasing Agent to execute said Agreements, contingent upon approval by County Counsel and Risk Management; and
 - 5) Authorize the Purchasing Agent or designee, to execute any amendments relating to the Agreements developed in association with RFQ 20-918-033 which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

FUNDING: Funding is generated through marriage license fees in accordance with California Welfare and Institutions Code Section 18305 (b).

11. [20-0337](#) Library Department recommending the Board approve and authorize the following for the purpose of repairing 2.2 miles of the railroad tracks between the El Dorado Station and bringing the rail up to Federal Railroad Administration standards for the future goal of operating a full size train:
- 1) Approve and authorize the Board Chair to sign a budget amendment to transfer \$25,000 from the Museum Donations Special Revenue Fund into the Library 2019-20 budget; and
 - 2) Accept a donation of \$5,648 from the El Dorado Western Railway Foundation.

FUNDING: Museum Donations Special Revenue Fund (\$25,000) and El Dorado Railway Foundation Donation (\$5,648).

LAND USE AND DEVELOPMENT - CONSENT ITEMS

12. [20-0230](#) Department of Transportation recommending the Board approve and authorize the Director of Transportation to sign a Modification to the United States Department of Agriculture Forest Service Domestic Grant 18-DG-11051900-022, which will increase the current grant funding in the amount of \$220,000 from \$125,000 to \$345,000 for use on the Country Club Heights Erosion Control Project (CIP 95191).

FUNDING: United States Forest Service Grant Funds. (100% - Federal).

13. [20-0290](#) Department of Transportation recommending the Board consider the following pertaining to the Clear Creek Road at Clear Creek PM 1.82 and PM 0.25 - Bridge Replacement Projects, CIP 77138/36105005 and CIP 77139/36105006, Contract 4094:
- 1) Approve and adopt the Plans and Contract Documents and authorize the Chair to sign the Plans; and
 - 2) Authorize advertisement for construction bids.

FUNDING: Highway Bridge Program (100%) (Federal Funds).

14. [19-1832](#) Department of Transportation requesting the Board approve and authorize the Chair to sign Assignment and Assumption of Plans and Specifications Agreement 4533 with Silver Springs, LLC for the Silver Springs Parkway to Bass Lake Road (South Segment) Project, CIP 76108.

FUNDING: Developer Advanced Traffic Impact Mitigation Zones 1-7 Fees, Traffic Impact Mitigation Zones 1-7 Fees, Developer Funds and Road Funds/Discretionary Funds.

15. [20-0303](#) Environmental Management Department recommending the Board approve a request for relief from accountability for a cash shortage in the amount of \$60 in Environmental Management Department's petty cash box, pursuant to Government Code section 29390 and upon review and approval of the Auditor-Controller, due to an error in cash handling.

FUNDING: Non-General Fund / Permit Fees.

LAW AND JUSTICE - CONSENT ITEMS

16. [20-0340](#) District Attorney's Office recommending the Board approve and authorize the Chair to sign FY 19/20 budget transfer:
- 1) Increasing appropriations and estimated revenue in both the Workers' Compensation Fraud Special Revenue Fund and the District Attorney's Office by \$2,796 due to additional grant funding received for the California Department of Insurance Workers' Compensation Fraud Program; and
 - 2) Increase Operating Transfers by \$59,260 to allow reimbursement of High-Impact Program expenses incurred in FY 18/19. The reimbursement will increase the General Fund revenue, resulting in a decrease to the District Attorney's Office Net County Cost by \$59,260. (4/5 vote required).

FUNDING: California Department of Insurance Workers' Compensation and High-Impact Fraud Programs.

17. [20-0343](#) District Attorney's Office recommending the Board:
- 1) Accept a grant from the Governor's Office of Emergency Services Child Advocacy Center Program for the total project cost of \$218,750 for the period of April 1, 2020 - March 31, 2021, based on the received Letter of Intent;
 - 2) Approve and authorize the Chair to sign the current Certification of Assurance of Compliance and any modified Certifications that may be required during the performance period; and
 - 3) Authorize the District Attorney to execute the Grant Award Agreement and required documents, including any extensions or amendments thereof which would not increase net county cost.

FUNDING: California Governor's Office of Emergency Services Victims of Crime Act Fund.

18. [20-0322](#) District Attorney's Office recommending the Board approve and authorize the Chair to sign the updated Certification of Assurance of Compliance for the Violence Against Women Act for the California Office of Emergency Services Violence Against Women Vertical Prosecution grant program.

FUNDING: California Governor's Office of Emergency Services Violence Against Women Act Services*Training*Officers*Prosecutors Formula Grant Program Funds.

19. [20-0298](#) Sheriff's Office recommending the Board authorize the Chair to sign a Funding/Reimbursement Agreement between El Dorado County Sheriff's Office (EDSO) and El Dorado County Office of Education (EDCOE), where EDSO purchased two (2) vehicles for School Resource Officers working at EDCOE schools.

FUNDING: Reimbursement from El Dorado County Office of Education.

20. [20-0299](#) Sheriff's Office recommending the Board approve and authorize the Sheriff to sign that State of California Board of State and Community Corrections (BSCC) Grant Project Agreement BSCC 0058-18-MH in the amount of \$27,000 retroactive to the term of May 1, 2019 through September 30, 2020, to be used for mental health program training costs for corrections staff to be incurred in the first quarter of FY 2020-21.

FUNDING: Board of State and Community Corrections funds of \$27,000.

21. [20-0295](#) Sheriff's Office recommending the Board approve and authorize the continuation of the following perpetual agreements:
- 1) Ecolab, Agreement 2896, from April 1, 2020 through March 31, 2021, where an annual cost of \$2,400 for rental of two commercial dishwashers utilized in the South Lake Tahoe Jail will be added to the existing agreement; and
 - 2) BMI Imaging, Agreement 3819, from April 19, 2020 through April 18, 2021, where an annual cost of \$1,000 for hosted storage of historical investigation index cards will be added to the existing agreement.

FUNDING: General Fund.

END CONSENT CALENDAR

DEPARTMENT MATTERS (Items in this category may be called at any time)

22. [20-0293](#) Chief Administrative Office recommending the Board receive an informational presentation from the Auditor-Controller as part of the preparation for the Fiscal Year 2020-21 Budget development process. (Est. Time: 10 Min.) (Cont. 3/10/20, Item 26)

10:00 A.M. TIME ALLOCATION (Items will not be heard prior to the time stated)

23. [20-0289](#) HEARING - Department of Transportation recommending the Board consider the following pertaining to the Bassi Road at Granite Creek Bridge Replacement Project, CIP 77128/36105001, Contract 2777:
1) Reject the subcontractor substitution protest filed by Willis Rebar, Inc.;
and
2) Approve Steelhead Constructors, Inc.'s request for substitution of subcontractor, Willis Rebar, Inc. (Est. Time: 30 Min.)

FUNDING: N/A

11:00 A.M. TIME ALLOCATION (Items will not be heard prior to the time stated)

24. [20-0305](#) HEARING - Auditor-Controller excess proceeds from the Sale of Tax Defaulted Property dated November 02, 2018. Auditor-Controller recommending that the Board of Supervisors authorize the Auditor to notify all valid claimants of the Board's action(s) and disburse proceeds as determined by the Board based on §4675 of the Revenue and Taxation Code. (Est. Time: 15 Min.)

FUNDING: N/A

25. [20-0150](#) HEARING - Department of Transportation recommending the Board consider adoption of Resolution **034-2020** to remove a 330-foot portion of Waverly Drive from the County maintained mileage system. (Est. Time 15 Min.)

FUNDING: California Tahoe Conservancy (100% - State).

26. [20-0156](#) Supervisor Novasel recommending the Board receive and file a presentation from the Early Care and Education Local Planning Council on the Child Care Impact Survey Results. (Est. Time: 15 Min.)

1:00 P.M. TIME ALLOCATION (Items will not be heard prior to the time stated)

27. [20-0326](#) Planning and Building Department, Planning Services Division, Long Range Planning Unit, recommending the Board review and provide direction on the Long Range Planning Project Prioritization Matrix for Fiscal Year 2020-21, as follows:
- 1) Review the Matrix and the recommended project prioritization;
 - 2) Direct staff to modify the Matrix, as necessary, to reflect the Board's current priorities;
 - 3) Direct staff to include a funding request for consulting services and/or additional staff resources in the FY 2020-21 budget; and
 - 4) Endorse a final Matrix that prioritizes County-initiated land use and housing projects managed by the Long Range Planning Unit for Fiscal Year 2020-21. (Est. Time: 1 Hr.)

FUNDING: N/A

2:00 P.M. TIME ALLOCATION (Items will not be heard prior to the time stated)

28. [20-0325](#) Department of Transportation recommending the Board receive and approve the El Dorado Countywide Housing and Employment Projections, 2018-2040 Memoranda pertaining to the Major Update of the Traffic Impact Mitigation (TIM) Fee Program and the Capital Improvement Program (CIP). (Est. Time: 1 Hr.)

FUNDING: TIM Fee Program.

3:00 P.M. TIME ALLOCATION (Items will not be heard prior to the time stated)

29. [20-0028](#) Chief Administrative Office recommending the Board consider options for policy direction related to allocation of property tax within the existing AB 8 allocation upon annexation to or by special districts within the County. (Est. Time: 30 Min.)

ITEMS TO/FROM SUPERVISORS**CAO UPDATE****ADJOURNMENT**

CLOSED SESSION

30. [20-0389](#) **Conference with Legal Counsel - Significant Exposure to Litigation** pursuant to Government Code Section 54956.9(d)(2) and **Initiation of Litigation** pursuant to Government Code Section 54956.9(d)(4). Title: Number of potential cases: (1). (Est. Time: 15 Min.)

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience.

ADDENDUM

There has been a change to the title in item 3.

3. [20-0371](#) Human Resources Department recommending the Board adopt the revised department-specific class specification for Information Technologies, effective the first pay period following Board adoption: Business Systems Analyst I/II.

FUNDING: General Fund.

GENERAL GOVERNMENT - CONSENT ITEMS

31. [20-0432](#) Chief Administrative Office and Health and Human Services Agency recommending the Board waive the requirements of Section 802/803 of the Salary and Benefits Resolution 016-2020 for Unrepresented Employees to authorize vacation hours to accrue above the current vacation cap for the Public Health Officer, while a Public Health Emergency exists in El Dorado County, to respond to the threat of novel coronavirus 2019 (COVID-19).

FUNDING: N/A

DEPARTMENT MATTERS (Items in this category may be called at any time)**32. [20-0419](#)**

Chief Administrative Office, Health and Human Services Agency, and Sheriff's Office recommending the Board of Supervisors consider the following:

- 1) Adopt and authorize the Chair to sign Resolution **051-2020** ratifying the Declaration of a Local Health Emergency by the Public Health Officer due to an imminent and proximate threat to public health from the introduction of a novel coronavirus (COVID-19) in the County of El Dorado, dated March 12, 2020; and
- 2) Adopt and authorize the Chair to sign Resolution **052-2020** ratifying the Proclamation of a Local Emergency by the Director of the Office of Emergency Services (Sheriff) due to conditions of extreme peril from an imminent and proximate threat to public health from the introduction of COVID-19 in the County of El Dorado, dated March 12, 2020;
- 3) Adopt and authorize the Chair to sign Resolution **053-2020** authorizing Sheriff's Office designees, as required by the Governor's Office of Emergency Services (Cal OES), to execute applications with Cal OES for the purposes of obtaining federal and/or state financial assistance; and
- 4) Adopt and authorize the Chair to sign Resolution **054-2020** approving temporary modification to specified rules regarding leave accruals to accommodate hardships that may be created by the current emergency, and authorizing the CAO or designee to make operational decisions, in consultation with the Public Health Officer, Sheriff as appropriate, and/or the Human Resources Director, which may be in conflict with Board policy, as necessary in order to fulfill the Board's responsibility to preserve and protect the public health, noting that any such exceptions to policy will be reported to the Board within 30 days. (Est. Time: 15 Min.)

FUNDING: N/A