



County of El Dorado

MEETING AGENDA

Board of Supervisors

Board of Supervisors
Department
330 Fair Lane, Building A
Placerville, California
530-621-5390
FAX 530-622-3645
www.edcgov.us/bos

Brian K. Veerkamp, Chair, District III
John Hidahl, First Vice Chair, District I
Lori Parlin, Second Vice Chair, District IV
Shiva Frentzen, District II
Sue Novasel, District V

Kim Dawson, Clerk of the Board of Supervisors
Don Ashton, Chief Administrative Officer
David Livingston, County Counsel

Tuesday, May 12, 2020

9:00 AM

VIRTUALLY - See Below

ADDENDUM

Item 25 is hereby added to Department Matters.

Item 26 is hereby added to Closed Session.

PUBLIC PARTICIPATION INSTRUCTIONS: To comply with social distancing requirements and the stay at home order from the Governor, the Board Chambers will be closed to members of the public and all public participation will be handled remotely.

The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 957 4898 1467.

To observe the live stream of the Board of Supervisors meeting go to <https://zoom.us/j/95748981467>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The clerk will call you by the last three digits of your phone number when it is your turn to speak. Speakers will be limited to 3 minutes.

To view Board of Supervisors meetings via Facebook Live, go to <https://www.facebook.com/EIDoradoCountyNews>. Please note the Board will not be using this function and therefore will not see any comments posted during the livestream.

By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Board of Supervisors meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on the Monday prior to the Board meeting. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to the Board of Supervisors.

The Clerk of the Board is here to assist you, please call 530-621-5390 if you need any assistance with the above directions to access the meeting.

Vision Statement

**Safe, healthy and vibrant communities, respecting our natural resources
and historical heritage**

This institution is an equal opportunity provider and employer.

Live Web Streaming and archiving of most Board of Supervisors meeting videos, all meeting agendas, supplemental materials and meeting minutes are available on the internet at: <http://eldorado.legistar.com/Calendar.aspx>

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, edc.cob@edcgov.us, preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on February 26, 2019, incorporated herein:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be extended.

Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue. It is the practice of the Board to allocate 20 minutes for public comment during Open Forum and for each agenda item to be discussed. (Note: Unless designated on the agenda, there is no Open Forum period during Special Meetings.)

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions:

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

9:00 A.M. - CALL TO ORDER**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

OPEN FORUM

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. The total amount of time reserved for Open Forum is 20 Minutes.

CONSENT CALENDAR

1. [20-0646](#) Clerk of the Board recommending the Board Approve the Minutes from the regular meeting of the Board on May 5, 2020.

GENERAL GOVERNMENT - CONSENT ITEMS

2. [20-0585](#) Assessor Department recommending the Board approve and authorize the Purchasing Agent to execute a new perpetual Agreement 4851 with CoStar Realty Information, Inc., for commercial valuations and analytics, effective upon contract execution, for \$16,248.00 per year.
3. [20-0493](#) Chief Administrative Office, Emergency Medical Services and Emergency Preparedness and Response Division, recommending the Board:
 - 1) Accept award of \$457,835 of COVID-19 Crisis Response funding from the California Department of Public Health for the period of March 5, 2020 through March 15, 2021, under the Coronavirus Preparedness and Response Supplemental Appropriations Act;
 - 2) Delegate authority to the Chief Administrative Officer, or designee, to execute any documents necessary to accept and receive the funding; and
 - 3) Approve and authorize the Chair to sign a budget transfer appropriating the funds. (4/5 vote required)

FUNDING: Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020.

4. [20-0558](#) Chief Administrative Office, Emergency Medical Services and Emergency Preparedness and Response Division, recommending the Board:
 - 1) Approve and authorize the Chair to sign Funding Agreement 4644 with Barton Healthcare Systems, to support the operation of the Public Health Hospital Preparedness Program, effective upon execution through 06/30/2022 with a maximum funding amount of \$14,305.07 for Fiscal Year 2019-20;
 - 2) Authorize the Chief Administrative Officer, or designee, to issue amendments to the agreement to provide funding in Fiscal Years 2020-21 and 2021-22, contingent upon grant funding being available and approved; and
 - 3) Authorize the Chief Administrative Officer, or designee, to execute further documents relating to Funding Agreement 4644, contingent upon approval by County Counsel and Risk Management.

FUNDING: California Department of Public Health Hospital Preparedness Program Grant.

5. [20-0602](#) Chief Administrative Office, Facilities Division, recommending the Board:
- 1) Approve and authorize the Chair to sign a Budget Transfer adjusting the Division's budget for Fiscal Year (FY) 2019-20 to accommodate one (1) John Deere 4052R Compact Utility Tractor to be utilized at various County operated locations; and
 - 2) Approve the addition of one (1) John Deere 4052R Compact Utility Tractor to the Division's FY 2019-20 Fixed Asset List at \$40,530.

FUNDING: General Fund.

6. [20-0612](#) Chief Administrative Office, Parks Division, recommending the Board:
- 1) Approve the addition of (1) Septic Pumper Tank fixed asset to the Board-approved fixed asset list;
 - 2) Authorize the attached budget transfer in the amount of \$15,500;
 - 3) Make findings in accordance with Section 3.12.160. of the El Dorado County Ordinance Code exempting the competitive bidding process due to the unique nature of the property or services required precludes competitive bidding;
 - 4) Authorize the sole source acquisition of the fixed asset through Crescent Tank Mfg; and
 - 5) Authorize the Purchasing Agent to issue a purchase order up to \$15,500, plus applicable taxes and fees.

FUNDING: Donations.

7. [20-0533](#) Chief Administrative Office, Procurement and Contracts Division, recommending the Board declare a service weapon as surplus and approve the sale of the weapon to retired Sheriff Deputy Netashia Perez.

FUNDING: Funding received from the sale will be deposited into the General Fund.

8. [20-0616](#) Human Resources Department recommending the Board approve and adopt the revised Department of Information Technologies department-specific class specification of Chief Information Security Officer.

FUNDING: N/A

HEALTH AND HUMAN SERVICES - CONSENT ITEMS**9. [20-0523](#)**

Health and Human Services Agency recommending the Board:

- 1) Adopt and authorize the Chair to sign Resolution **083-2020** authorizing the Director of the Health and Human Services Agency to apply for and accept the California Department of Housing and Community Development's Traditional Housing Program Allocation Award, in the amount of \$32,000, to assist young adults 18 to 21 years of age secure and maintain transitional housing;
- 2) Authorize the Director of the Health and Human Agency to act on behalf of the County in connection with the Traditional Housing Program Allocation Award, and to execute and deliver all required documents; and
- 3) Approve and authorize the Director of the Health and Human Services Agency or Chief Fiscal Officer to execute any required fiscal and programmatic reports.

FUNDING: State Funding: 100% California Department of Housing and Community Development.

10. [20-0574](#)

Health and Human Services Agency recommending the Board approve and authorize the Chair to sign the attached Budget Transfer to:

- 1) Increase State Revenue by \$297,030 due to one-time funding augmentation through Families First Coronavirus Response Act (H.S.6201) of \$158,136, and additional increased funding augmentation for the expansion of Senior Nutrition services of \$138,894, to fund increased staffing and operating costs; and
- 2) Transfer County General Fund between senior programs with a net zero impact to County General Fund by decreasing the General Fund Contribution in the Area Agencies on Aging program by \$40,000 due to projected savings, and increasing the General Fund Contribution in the Senior Day Services program by \$40,000 to offset increased General Fund costs incurred while The Club is closed.

FUNDING: State funding through California Department of Aging and County General Fund.

LAND USE AND DEVELOPMENT - CONSENT ITEMS

11. [20-0508](#) Department of Transportation recommending the Board approve and authorize the Chair to sign the Agreement between the El Dorado County Transportation Commission and County of El Dorado for Fiscal Year 2019-20 Surface Transportation Block Grant Program Exchange Funds (X20-6157(070)) in the amount of \$587,111.
- FUNDING:** Surface Transportation Block Grant Program Exchange Funds (X20-6157(070)).
12. [20-0517](#) Department of Transportation recommending the Board approve and authorize the Chair to sign the Federal Apportionment Exchange and State Match Program Agreement X20-5925(179) with the California Department of Transportation, allowing direct exchange with the State of \$359,164 in Fiscal Year 2019-20 Regional Surface Transportation Program and Regional Surface Transportation Block Grant Program Exchange Funds and allowing for the disbursement of \$100,000 in State Match Funds (total funding to be received is \$459,164).
- FUNDING:** Regional Surface Transportation Program and Regional Surface Transportation Block Grant Program Exchange Funds. (100% - State)
13. [20-0634](#) Planning and Building Department, Economic Development Division, recommending the Board approve and authorize the Chair to sign a letter of support to Valley Vision that endorses the Prosperity Strategy as the Capital Region's next five-year Comprehensive Economic Development Strategy from 2020-2025, and for submittal to the U.S. Economic Development Administration.
- FUNDING:** N/A

14. [20-0444](#) Planning and Building Department, Planning Division, recommending the Board approve and authorize the Chair to sign amendments for two (2) Agreements for Services as follows:
- 1) Amendment V to Agreement for Services 510 with ICF Jones and Stokes, Inc. (ICF), increasing the maximum obligation by \$77,880.37 for a total not-to-exceed amount of \$653,307.38 to provide direct consultant services to the County for preparation of Environmental Impact Reports and planning consultation services for the Lime Rock Valley Specific Plan Project; extending the term of the Agreement for Services 510 for a further three years; updating the fee schedule and changing the Contract Administrator; and
 - 2) Amendment V to Agreement for Services 516 with ICF, increasing the maximum obligation by \$120,939.63 for a total not-to-exceed amount of \$716,196.64 to provide direct consultant services to the County for preparation of Environmental Impact Reports and planning consultation services for the Village of Marble Valley Specific Plan Project, extending the term of the Agreement for Services 516 for a further three years; updating the fee schedule and changing the Contract Administrator. (Cont. 4/14/20, Item 18)

FUNDING: There is no change to Net County Cost associated with this item. No costs are to be incurred by the County. All costs are paid by the project applicant.

Staff recommending this matter be Continued to May 19, 2020.

15. [20-0613](#) Surveyor's Office recommending the Board adopt and authorize the Chair to sign Resolution **082-2020** for Abandonment of Easement 20-0002, to abandon public utility easements on Lot 9 of Marina Hill Amended Map, recorded in Book H at Page 110, identified as Assessor's Parcel Number 110-611-009, within the community of El Dorado Hills, Supervisorial District 1.

FUNDING: Application Fees. (General Fund)

LAW AND JUSTICE - CONSENT ITEMS

16. [20-0569](#) Probation Department recommending the Board:
Approve and authorize the Chair to sign a budget transfer for Fiscal Year 2019-20 to increase revenue and appropriations by \$10,250 recognizing receipt of additional funding received from the California Department of Corrections and Rehabilitation (CDCR) for Post Release Community Supervision (PRCS) services. (4/5 vote required)
- FUNDING:** State Revenue.
17. [20-0599](#) Sheriff's Office recommending the Board approve and authorize the Chair to sign and execute:
1) Reimbursement Agreement 4893 between the County and the City of Placerville for reimbursement of funds in the amount of \$21,103 for the grant performance period that ends May 31, 2020 from the Fiscal Year 2017 Homeland Security Grant to purchase and install a perimeter security system; and
2) Reimbursement Agreement 4894 between the County and the City of South Lake Tahoe for reimbursement of funds in the amount of \$8,000 for the grant performance period that ends May 31, 2020 from the Fiscal Year 2017 Homeland Security Grant to purchase personal protective equipment.
- FUNDING:** Fiscal Year 2017 Homeland Security Grant.
18. [20-0600](#) Sheriff's Office recommending the Board consider the following:
1) Accept donation of various pieces of exercise equipment from the Deputy Sheriff's Association for the Sheriff's Office staff exercise room; and
2) Authorize the surplus of the older gym equipment currently in the exercise room and authorize the return of this equipment back to the Deputy Sheriff's Association as a trade in for the new equipment being donated.
- FUNDING:** N/A

END CONSENT CALENDAR

DEPARTMENT MATTERS (Items in this category may be called at any time)

19. [20-0526](#) Chief Administrative Office recommending the Board receive an update from County Departments on the operational impacts of COVID-19. (Cont. 5/5/2020, Item 34)

FUNDING: N/A

10:00 A.M. TIME ALLOCATION (Items will not be heard prior to the time stated)

20. [20-0584](#) Planning and Building Department, Economic Development Division, recommending the Board receive a presentation from Steve Teshara, CEO of Lake Tahoe South Shore Chamber of Commerce giving an overview of activities completed in Fiscal Year 2019-20, pursuant to the existing Funding Agreement that has a term from July 1, 2019 through June 30, 2021.

FUNDING: N/A

21. [20-0481](#) Planning and Building Department, Economic Development Division, recommending the Board select up to three opportunity areas identified in the Economic Development Opportunity Areas Market Assessment for further analysis.

FUNDING: Transient Occupancy Tax. (General Fund)

1:00 P.M. TIME ALLOCATION (Items will not be heard prior to the time stated)

22. [20-0621](#) HEARING - Planning and Building Department, Commercial Cannabis Division, recommending the Board:
- 1) Approve the Introduction (First Reading) of Ordinance **5123** pertaining to Section 130.14.290 of Title 130, Article 9 of the El Dorado County Ordinance Code entitled "Commercial Cannabis", with an amendment regarding fingerprints of commercial cannabis owners giving more discretion to the Sheriff's Office; and
 - 2) Waive full reading of the Ordinance, read by title only and continue this matter to May 19, 2020 for Final Passage (Second Reading).

2:00 P.M. TIME ALLOCATION (Items will not be heard prior to the time stated)

23. [20-0609](#) HEARING - To consider Final Passage of amendments to Title 130 - Zoning Ordinance to add two Meyers Area Plan zoning districts to Chapter 130.41.300 - Retail Sale, Distribution, Indoor Cultivation, Laboratory Testing, and Manufacturing of Commercial Cannabis. The proposed amendments would allow for commercial cannabis Distribution Facilities, Retail Sales and limited Manufacturing Facilities to the Meyers Community Center District (MAP-1) and would allow for commercial cannabis Indoor Cultivation, Distribution Facilities, Delivery Facilities, Testing Laboratories, and limited Manufacturing Facilities to the Meyers Industrial District (MAP-2), subject to specific regulations. The proposed amendments would also eliminate the 500 foot separation to a residential zoning district in Meyers for uses in the Meyers Community Center District (MAP-1), due to the mixed use nature of the parcel structure in Meyers where residences are in close proximity to commercial land uses. Finally, the proposed amendments would allow for one (1) additional Retail Storefront within the Meyers Area Plan boundary. Staff is recommending the Board of Supervisors take the following actions, based on the Planning Commission's recommendation:
- 1) Find that the adoption of the proposed amendments to Sections 130.41.300 - Retail Sale, Distribution, Indoor Cultivation, Laboratory Testing, and Manufacturing of Commercial Cannabis are not subject to the California Environmental Quality Act (CEQA) pursuant to Business and Professions Code Section 26055(h); and
 - 2) Recommend approval of amendments to Section 130.41.300 of the El Dorado County Ordinance Code.

ITEMS TO/FROM SUPERVISORS**CAO UPDATE****ADJOURNMENT**

CLOSED SESSION

24. [20-0630](#)

Conference with Legal Counsel - Significant Exposure to Litigation
pursuant to Government Code Section 54956.9(d)(2). Number of potential cases: (1). (Est. Time: 15 Min.)

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience.

ADDENDUM**DEPARTMENT MATTERS (Items in this category may be called at any time)**

25. [20-0687](#) Chief Administrative Office recommending the Board discuss and possibly approve actions related to re-opening El Dorado County for employers and businesses related to the COVID-19 public health emergency and related orders and guidelines issued by the Governor and the California Department of Public Health, consider approval of additional letter(s) to the Governor regarding additional aspects of re-opening of the local economy which the County feels the State should consider, and provide related direction to staff based on these discussions.

CLOSED SESSION

26. [20-0690](#) **Conference with Legal Counsel - Significant Exposure to Litigation** pursuant to Government Code Section 54956.9(d)(2). Number of potential cases: (1). (Est. Time: 15 Min.)