



# County of El Dorado

## MEETING AGENDA

### Board of Supervisors

Board of Supervisors  
Department  
330 Fair Lane, Building A  
Placerville, California  
530-621-5390  
FAX 530-622-3645  
www.edcgov.us/bos

*Brian K. Veerkamp, Chair, District III*  
*John Hidahl, First Vice Chair, District I*  
*Lori Parlin, Second Vice Chair, District IV*  
*Shiva Frentzen, District II*  
*Sue Novasel, District V*

*Kim Dawson, Clerk of the Board of Supervisors*  
*Don Ashton, Chief Administrative Officer*  
*David Livingston, County Counsel*

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Tuesday, March 24, 2020

9:00 AM

330 Fair Lane, Placerville, CA

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### ADDENDUM

In order to ensure compliance with federal and state guidance regarding large gatherings and in accordance with State of California Executive Order N-29-20, to provide the public with the opportunity to provide comments to the Board, the Board is providing a call in number (please see below). Please continue to view the meeting through the Granicus livestream. When you hear the item called that you wish to comment on, please call the number and await your opportunity to speak. Your call will be muted upon joining the meeting and, when you are notified that your call has been unmuted, you may speak for three minutes or as otherwise provided by the Board Chair. While speaking, please reduce any background noise to ensure that your comments can be heard.

Dial in line - 1-669-900-9128

Meeting ID - 909 677 920

There has been change to the title in item 31.

Item 34 is hereby added to a 1:30 Time Allocation.

Item 34 is hereby added to the Agenda

## County of El Dorado Public Meeting Protocol In Response to Coronavirus COVID-19

California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in light of the COVID-19 pandemic. The County of El Dorado will continue to convene its regularly scheduled public meetings of the Board of Supervisors in the Board Chambers, as provided in the publicly posted agenda notice and until further notice.

Pursuant to the Executive Order and to maintain the orderly conduct of the meeting, the County of El Dorado will allow Board Supervisors to attend the meeting telephonically and to participate in the meeting to the same extent as if they were present.

Members of the public who wish to participate may appear at the public meeting held in the Board Chambers and are to maintain a six-foot buffer between you and others, as suggested by the State Department of Public Health.

Additional seating for the Board meeting is available in the lobby of Building A and Conference Room A in Building A.

### **Vision Statement**

**Safe, healthy and vibrant communities, respecting our natural resources  
and historical heritage**

**This institution is an equal opportunity provider and employer.**

Live Web Streaming and archiving of most Board of Supervisors meeting videos, all meeting agendas, supplemental materials and meeting minutes are available on the internet at:  
<http://eldorado.legistar.com/Calendar.aspx>

To listen to open session portions of the meeting in real time, dial (530) 621-7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated. Please be advised that callers will experience silence anytime the Board is not actively meeting, such as during Closed Session or break periods.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us), preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

## PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on February 26, 2019, incorporated herein:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be extended.

Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue. It is the practice of the Board to allocate 20 minutes for public comment during Open Forum and for each agenda item to be discussed. (Note: Unless designated on the agenda, there is no Open Forum period during Special Meetings.)

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions:

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

**9:00 A.M. - CALL TO ORDER****INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

**OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. The total amount of time reserved for Open Forum is 20 Minutes.

**CONSENT CALENDAR**

1. [20-0440](#) Clerk of the Board recommending the Board approve the Minutes from the regular meeting of March 17, 2020.

**GENERAL GOVERNMENT - CONSENT ITEMS**

2. [20-0312](#) Chief Administrative Office recommending the Board order the Auditor-Controller to disburse \$113,459.61 to the El Dorado Hills Community Services District from its park and recreation development impact mitigation fee account for fee program administration and expenditures related to the Bass Lake Community Park, Kalithea Park, Valley View Park, and Heritage Village Park.

**FUNDING:** Development Impact Fees.

3. [20-0418](#) Chief Administrative Office recommending the Board approve and authorize the Chair to sign a Memorandum of Understanding between El Dorado County, the City of Placerville, El Dorado Transit and El Dorado County Transportation Commission to solicit, secure and administer Federal Transportation Advocacy Services.

**FUNDING:** General Fund.

4. [20-0341](#) Chief Administrative Office, Facilities Division, and Health and Human Services Agency recommending the Board:
  - 1) Approve and authorize the Chair to sign Facility Use Agreement 4614 with California Conservation Corps, for the joint use of the Greenwood Community Center located at 4411 Highway 193, Greenwood, California; for use by the Senior Nutrition Program, with an estimated annual amount of \$7,000, and a term of five years beginning April 1, 2020 through March 31, 2025; and
  - 2) Authorize the Purchasing Agent, or designee, to execute further documents relating to Facility Use Agreement 4614, including future options to extend the term of the Facility Use Agreement and amendments which do not increase the maximum dollar amount of the Agreement, and contingent upon approval by County Counsel and Risk Management.

**FUNDING:** 4% State funds, 22% General Fund, 24% Fees/Donations, and 50% Federal funds.

5. [20-0344](#) Clerk of the Board, based upon the recommendation of the Historical Museum Commission, recommending the Board make the following appointments to the Historical Museum Commission:  
Appoint Dee Owens, Member, Term Expiration 1/24/2020;  
Appoint Pam Hupner, Member, Term Expiration 1/24/2020; and  
Appoint Barbara Raines, Member, Term Expiration 1/24/2020.
- FUNDING:** N/A
6. [20-0377](#) Clerk of the Board recommending the Board approve the continuation of perpetual agreement 509-S1711 (FENIX 944) with Municipal Code Corporation for ongoing ordinance code codification services. The annual cost associated with this perpetual agreement is estimated at \$16,000 and is wholly dependent upon the volume and length of ordinances to be codified throughout the year.
- FUNDING:** General Fund.
7. [20-0324](#) Human Resources Department recommending the Board approve and authorize Amendment I to Agreement 2889 with Liebert Cassidy Whitmore for professional legal services to increase the total not-to-exceed by \$100,000 for a total not-to-exceed amount of \$400,000 with no change to the scope or term of the agreement.
- FUNDING:** General Fund.
8. [20-0350](#) Human Resources Department recommending the Board:  
1) Approve and adopt the new class specification of Examination Proctor - Extra Help; and  
2) Adopt and authorize the Chair to sign Resolution **050-2020** to approve the job class number, representation unit, and salary range for the new classification of Examination Proctor - Extra Help.
- FUNDING:** General Fund.

9. [20-0391](#)

Human Resources Department recommending the Board:

- 1) Approve and adopt the department-specific class specifications for the Department of Child Support Services: Child Support Attorney I-IV, Child Support Investigator I/II, Child Support Specialist I/II, Child Support Specialist III, and Child Support Supervisor;
- 2) Approve and adopt the department-specific class specifications for Health and Human Services Agency: Eligibility Specialist Trainee/I/II, Eligibility Specialist III, Eligibility Supervisor, Employment and Training Worker I/II, Employment and Training Worker III, and Employment and Training Worker Supervisor;
- 3) Approve the use of the County Office Assistant I/II class specification for Child Support Services and Health and Human Services Agency previous Merit System Services Office Assistant I/II positions in lieu of the Merit System Services class specification;
- 4) Approve the use of the County Administrative Assistant I/II class specification for the Health and Human Services Agency previous Merit System Services Administrative Assistant I/II position in lieu of the Merit System Services class specification;
- 5) Approve the use of the County Deputy Director, Health and Human Services Agency class specification for the Health and Human Services Agency previous Merit System Services Deputy Director position in lieu of the Merit System Services class specification;
- 6) Adopt and authorize the Chair to sign Resolution **055-2020** to approve multiple allocation changes as noted in this Board item. As noted, the competitive recruitment and selection process for all reclassifications (both lateral and upward) for filled positions is being waived by the Director of Human Resources at the request of the appointing authority in accordance with Personnel Rule 507.1.1.

**FUNDING:** State - 37%, Federal - 54%, Realignment - 9%.



10. [20-0434](#) Information Technologies Department recommending the Board:
- 1) Continue to waive formal bid requirements in accordance with Purchasing Ordinance 3.12.160, Exemptions from Competitive Bidding Process, section D;
  - 2) Authorize the continued use of State of California Department of General Services (DGS) 1-17-70-01A;
  - 3) Approve Supplement 8 of DGS agreement 1-17-70-01A, which extends the contract through June 30, 2021 for the acquisition of desktop computers and related equipment;
  - 4) Authorize the Purchasing Agent to increase the countywide contract 2096 (blanket purchase order BP20180212) with Granite Financial Solutions, Inc. by \$150,000 for a total not-to-exceed amount of \$345,000; and
  - 5) Authorize the Purchasing Agent to increase the purchase contract on an "as needed" basis during the awarded period as long as funding is available within the requesting department's budget.

**FUNDING:** Countywide - varies by department.

11. [20-0319](#) Treasurer-Tax Collector recommending the Board approve the El Dorado County 2020 Investment Policy with modifications, revisions and additions to the "Investments" section.

**FUNDING:** N/A

12. [20-0442](#) Supervisor Parlin recommending the Board authorize the Chair to sign a letter of support for AB 2612.

**FUNDING:**

13. [20-0443](#) Supervisor Parlin recommending the Board authorize the Chair to sign a letter of support to the Fairs and Expositions Branch Chief, John Quiroz, for the Fair Allocation Rulemaking, including comments on its disbursement per Assembly Bill 1499.

**HEALTH AND HUMAN SERVICES - CONSENT ITEMS**

14. [20-0372](#) Department of Child Support Services in coordination with CAO Facilities division recommending the Board:
- 1) Approve and authorize a budget amendment to increase the Department revenue and appropriations budget by \$75,000 for Fiscal Year 2019-2020, due to an increase in allocation from the Department of Child Support Services (DCSS), for the purchase and installation of a generator;
  - 2) Approve the addition of a generator at a cost not to exceed \$21,000 to the Department's FY 2019-20 Fixed Asset list; and
  - 3) Direct the Department and Facilities to return to the Board with recommended amendments to the building lease to accommodate installation of the generator. (4/5 vote required)

**FUNDING:** State and Federal funding resulting from an increased allocation by State DCSS, provided with re-allocation funds.

15. [20-0335](#) Health and Human Services Agency recommending the Board:
- 1) Approve and authorize the Chair to sign Amendment 2 to Agreement for Services 3525 with Summitview Child and Family Services, Inc., for the provision of Specialty Mental Health Services for children and young adults in a Group Home, which increases the maximum contractual obligation by \$400,000 for a new maximum obligation of \$2,231,673 effective upon execution, with no change to the original term of January 1, 2019 through June 30, 2021;
  - 2) Make findings in accordance with County Ordinance 3.13.030 that (B) "Specialty skills and qualifications not expressly identified in classifications are involved in the performance of the work," as described in Agreement 3525 with Summitview Child and Family Services; and
  - 3) Authorize the Purchasing Agent, or their designee, to execute further documents relating to Agreement for Services 3525, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

**FUNDING:** 50% Medi-Cal; 50% a combination of Mental Health Services Act and 1991 / 2011 Realignment.

**16.** [20-0430](#)

Health and Human Services Agency recommending the Board:

- 1) Adopt and authorize the Chair to sign Resolution **056-2020** authorizing the Director of the Health and Human Services Agency to apply for and accept the California Department of Housing and Community Development's Housing Navigators Allocation Award; and
- 2) Authorize the Director of the Health and Human Agency to act on behalf of the County in connection with the Housing Navigators Allocation Award, and to execute and deliver all documents required.

**FUNDING:** State Funding: 100% California Department of House and Community Development.

**LAND USE AND DEVELOPMENT - CONSENT ITEMS**

17. [20-0232](#) Department of Transportation recommending the Board approve and authorize the Chair to sign the Easement Deed for a Public Utilities Easement across a County-owned parcel for the Silver Springs Parkway Project, CIP No. 76108.
- FUNDING:** This Project is funded by Developer Advanced TIM fees, County (west slope) TIM fees, Developer Funds and Road Funds/Discretionary Funds.
18. [20-0252](#) Department of Transportation recommending the Board take the following actions related to the El Dorado Trail - Missouri Flat Road to El Dorado Project, CIP 97014 / 36109003, Contract 2778:
- 1) Retroactively approve and authorize the Board Chair to execute Contract Change Order 8 with Westcon Construction Corporation in the amount of \$142,772.44; and
  - 2) Find that an exception to the competitive bidding requirement exists for the work described and that a waiver of competitive bidding is appropriate for Contract Change Order 8.
- FUNDING:** Accumulative Capital Outlay (<1%), Active Transportation Program (66%), Congestion Mitigation and Air Quality Program (25%), Air Quality Management District and Air Pollution Control District Grant (8%). (Federal Funds)
19. [20-0304](#) Department of Transportation recommending the Board approve the following:
- 1) Award Bid 20-630-044 for the purchase of Waterborne Traffic Line Paint to the low qualified bidder, International Coatings Company, Inc. of Cerritos, CA;
  - 2) Authorize the Purchasing Agent to issue a purchase contract in the amount of \$480,000 for a three (3) year period following Board approval; and
  - 3) Authorize the Purchasing Agent to increase the purchase contract on an "as needed" basis during the awarded period as long as funding is available within the requesting department's budget.
- FUNDING:** Road Fund. (100% - Local).

20. [20-0231](#) Planning and Building Department, Planning Services Division, Long Range Planning Unit, recommending the Board receive and file the 2019 Annual Housing Element Implementation Progress Report following public comment for submittal to the California Department of Housing and Community Development.

**FUNDING:** N/A

21. [20-0314](#) Planning and Building Department, Planning Services Division, Long Range Planning Unit, recommending the Board of Supervisors receive and file the 2019 General Plan Annual Progress Report for submittal to the California Governor's Office of Planning and Research and to the California Department of Housing and Community Development.

**FUNDING:** N/A

22. [20-0233](#) Planning and Building Department, Planning Services Division, Long Range Planning Unit, Housing, Community and Economic Development Program recommending the Board receive and file the Traffic Impact Mitigation Fee Offset Program annual update in accordance with Board Policy B-14, Traffic Impact Mitigation Fee Offset Program for Developments with Affordable Housing Units.

**FUNDING:** Federal and State transportation revenues.

23. [20-0311](#) Planning and Building Department, Planning Division, Long Range Planning Unit, Housing, Community and Economic Development Program, recommending the Board of Supervisors adopt a Resolution **049-2020** to:
- 1) Authorize the submittal of a 2019 Infill Infrastructure Grant Program application to the State of California Department of Community Development to provide up to \$1,000,000 as gap funding for infrastructure improvements required for affordable multifamily residential infill development; and
  - 2) If awarded, authorize the Director of the Planning and Building Department, or designee, contingent upon approval by County Counsel and Risk Management, to execute the grant agreement and subsequent amendments thereto that do not affect the dollar amount or the term and to sign other grant-related documents.

**FUNDING:** State funding authorized by Assembly Bill 101 (Chapter 159, Statutes of 2019) and Part 12.5 (commencing with section 53559) of Division 31 of the Health and Safety Code.

**LAW AND JUSTICE - CONSENT ITEMS**

24. [20-0297](#) Sheriff's Office recommending the Board authorize the Chair to sign the retroactive revenue-generating Memorandum of Agreement between the Lake Tahoe Community College District and the El Dorado County Sheriff's South Lake Tahoe Jail to provide education services for Culinary Arts program instruction to Jail inmates for an academic term commencing on July 1, 2019 and ending December 31, 2024.

**FUNDING:** N/A

25. [20-0301](#) Sheriff's Office recommending the Board approve and authorize the Chair to sign and execute a reimbursement agreement between the County and El Dorado County Office of Education (EDCOE) for reimbursement of funds in the amount of \$1,390 from the Prop 56 Tobacco Tax Grant program for the installation of Fly Sense™ Vape Sensors.

**FUNDING:** Prop 56 Tobacco Tax Grant.

**END CONSENT CALENDAR**

**DEPARTMENT MATTERS (Items in this category may be called at any time)**

26. [20-0193](#) Clerk of the Board recommending the Board:
- 1) Discuss the Board appointments to Sacramento Area Council of Governments (SACOG) and Local Agency Formation Commission (LAFCO);
  - 2) Appoint a Board member as a member and a Board member as an alternate to SACOG; and
  - 3) Appoint two Board members as members and a Board member as an alternate to LAFCO. (Est. Time: 10 Min.)

**FUNDING:** N/A

27. [20-0028](#) Chief Administrative Office recommending the Board consider options for policy direction related to allocation of property tax within the existing AB 8 allocation upon annexation to or by special districts within the County. (Est. Time: 30 Min.) (Cont. 3/17/20, Item 29)

**10:00 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)**

28. [20-0329](#) Supervisor Veerkamp recommending the Board receive a presentation about the Wellness Center programs recently opened at all El Dorado Union High School District campuses one day per week. Presenting will be Pam Bartlett, Director of Special Education with the El Dorado Union High School District. (Est. Time: 20 Min.)

**11:00 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)****29. [20-0313](#)**

Department of Transportation recommending the Board authorize changes outlined in Items 1 through 4 listed below to the proposed 2020 Capital Improvement Program (CIP), with return to the Board in June 2020 for adoption of the 2020 CIP:

West Slope Road and Bridge Program:

1) Approve additions and changes to West Slope Road/Bridge CIP projects for inclusion in the 2020 CIP, as described in Attachment A.

Tahoe Environmental Improvement Program:

2) Approve additions and changes to the Five-Year Tahoe EIP as described in Attachment A and include South Tahoe Greenway - Upper Truckee Connector Middle Reaches Pedestrian Bridge, CIP 95201/36107023, as a new project.

Capital Overlay and Rehabilitation Program:

3) Approve additions and changes to the Capital Overlay and Rehabilitation Program as described in Attachment B. Continue to use external funds as they become available for Capital Overlay and Rehabilitation Program projects listed in Attachment B.

Airport Capital Improvement Program:

4) Approve changes to the Airport Capital Improvement Program as shown in Attachment A and continue to fund Fiscal Year 2020/21 Airport Capital Improvement Program projects with Federal Aviation Administration grants and local matching funds. (Est. Time: 1 Hr.)

**FUNDING:** Funding for projects in the 2020 CIP comes from various Federal, State, Local and Accumulative Capital Outlay funding sources, and will be included in the proposed Fiscal Year 2020/21 Budget.

**ITEMS TO/FROM SUPERVISORS****CAO UPDATE****ADJOURNMENT**



**CLOSED SESSION**

30. [20-0180](#) **Pursuant to Government Code Section 54957- on threat to public services or facilities:** Consultation with Sheriff John D'Agostini or designated deputies. (Est. Time: 20 Min.)
31. [20-0402](#) **Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator:** County Negotiator: Director of Human Resources and/or designee. Employee organizations: El Dorado County Employees' Association representing employees in the Supervisory, Professional, and General Bargaining Units; Operating Engineers Local Union No. 3 representing the Trades and Crafts Bargaining Unit; and El Dorado County Probation Officers Association. (Est. Time: 10 Min.)
32. [20-0389](#) **Conference with Legal Counsel - Significant Exposure to Litigation** pursuant to Government Code Section 54956.9(d)(2) and **Initiation of Litigation** pursuant to Government Code Section 54956.9(d)(4). Title: Number of potential cases: (1). (Est. Time: 15 Min.) (Cont. 3/17/20, Item 30)
33. [20-0390](#) **Pursuant to Government Code Section 54957- Public Employee Performance Evaluation.** Title: Director of Information Technologies. (Est. Time: 15 Min.)

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience.

**ADDENDUM**

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Dial in line - 1-669-900-9128

Meeting ID - 909 677 920

There has been change to the title in item 31.

31. [20-0402](#) **Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator:** County Negotiator: Director of Human Resources and/or designee. Employee organizations: El Dorado County Employees' Association representing employees in the Supervisory, Professional, and General Bargaining Units; Operating Engineers Local Union No. 3 representing the Trades and Crafts Bargaining Unit; and El Dorado County Probation Officers Association. (Est. Time: 10 Min.)

**1:30 P.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)**

- 34. [20-0453](#) Chief Administrative Office recommending the Board receive an update on COVID-19, the actions taken by the County and other agencies, and provide any necessary direction to staff. (Est. Time: 1 Hr.)

**FUNDING:** N/A