

# CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 10/12/2021

Need Date: 10/26/2021

**PROCESSING DEPARTMENT:**

Department: Procurement and Contracts  
Dept. Contact: Tyler Prince  
Phone: X6438  
Department Head Signature: Jon Manning  
Digitally signed by Jon Manning  
Date: 2021.10.01 14:04:03  
-07'00'  
Jon Manning, CPPB  
Administrative Analyst Supervisor

**CONTRACTOR:**

Name: NBS Government Finance Group  
Address: 32605 Temecula Parkway, Suite 100  
Temecula, CA 92592  
Phone: 800-676-7516  
Org Code: 1210100, 1210120  
Project String  
(if applicable): \_\_\_\_\_

**CONTRACTING DEPARTMENT:** EMS

Service Requested: Review and Approve

Description: First Amendment to Agreement for Consulting Services for Annual Tax Roll Billing

Contract Term: 6 Years, as amended Contract Value: \$219,948.71, as amended

**COUNTY COUNSEL:** (must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 10/28/2021 By: Kathleen  
Digitally signed by Kathleen  
Date: 2021.10.28 13:27:52  
-07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:**

Compliance with Human Resources requirements? Yes:  No:   
Compliance verified by: Lauren Montalvo  
Digitally signed by Lauren Montalvo  
Date: 2021.10.29 23:41:35 -07'00'

**RISK MANAGEMENT APPROVAL:** (all contracts & MOU's except boilerplate grant funding contracts)

Approved:  Disapproved:  Date: 10/28/2021 By: Michael Andersen  
Digitally signed by Michael Andersen  
Date: 2021.10.28 16:00:57 -07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_