

Proposal Cover Sheet

RFA PROCESS

CHILD ADVOCACY CENTER (KC) PROGRAM

Submitted by:

EL DORADO COUNTY DISTRICT ATTORNEY
778 Pacific Street
Placerville, California 95667
(530) 621-6474



OFFICE OF THE
DISTRICT ATTORNEY
EL DORADO COUNTY, CALIFORNIA

VERN PIERSON, DISTRICT ATTORNEY

November 18, 2021

Mark Ghilarducci, Director
California Governor's Office of Emergency Services
3650 Schriever Ave
Mather, CA 95655

RE: Child Advocacy Center (KC) Program Signature Requirement

Dear Mr. Ghilarducci,

Please accept this letter and the included application for consideration for the Child Advocacy Center (KC) Program Request for Application. El Dorado County Policy (A-6) (included) authorizes department heads to execute all documents required to apply for grants. This same policy designates the sole authority for accepting grant awards and approving grant agreements to the Board of Supervisors. As a result, the CalOES Grant Subaward Face Sheets, the Certificate of Assurance of Compliance form and the Subrecipient Grants Management Assessment required as part of the Child Advocacy Center (KC) Program Request for Application, are included but not signed. It is the intent of this Agency to comply with all terms and conditions set forth in the certification if awarded. However, until funding has been allocated or awarded and accepted by the County Board of Supervisors, these documents cannot be signed.

Once a notification of award is received, it is the intent of the Agency to prepare a Board item presenting the award notification to the Board of Supervisors, requesting the award be accepted. Once approved, the documents can be executed.

If you have any questions, please do not hesitate to contact me.

Very Truly Yours,

Vernon Pierson (Nov 18, 2021 12:53 PST)

Vern R. Pierson
District Attorney

PLEASE REPLY TO:

** 778 Pacific Street
Placerville, CA. 95667
(530) 621-6474
Fax (530) 621-1280

1360 Johnson Blvd. Ste. 105
South Lake Tahoe, CA 96151
(530) 573-3100
Fax (530) 544-6413

WEB SITE:
<https://www.eldoradoda.com/>



COUNTY OF EL DORADO, CALIFORNIA

BOARD OF SUPERVISORS POLICY

Subject: GRANT APPLICATIONS	Policy Number: A-6	Page Number: 1 of 2
	Date Adopted: 12/22/1987	Effective Date: 12/22/1987

I. PURPOSE

The purpose of this policy is to ensure flexibility and efficiency in the grant application process while maintaining the Board of Supervisors discretion over the acceptance of grant funding and any related obligations.

II. POLICY

The County receives financial assistance in the form of grants. For the purposes of this policy, grants shall be defined as cash or in kind assistance awarded by a government or other organization (called the grantor) for specified purposes to an eligible recipient (called the grantee). Grants are usually conditional upon certain qualifications as to the use, maintenance of specified standards, and/or a proportional contribution by the grantee or other grantor(s). The grant process may consist of several steps including a notice of intent to apply, application, acceptance of award, and execution of grant agreement and related documents.

A. The Board of Supervisors is the sole authority for:

1. Accepting grant awards and approving grant agreements in the amount of more than \$10,000;
2. Accepting grants for which any requirements for funds, matching or otherwise, or other resources are required for funding disbursement; and
3. Delegating authority to execute the grant agreement and other grant related documents after acceptance of a grant award and approval of the grant agreement.

B. County department heads are authorized to:

1. Execute all documents required to apply for grants.
 - i. Department heads are expected to exercise good judgment when determining to spend staff time applying for a grant.
 - ii. The grant should be directly related to the mission and vision of the department.
 - iii. Any county match requirements must be feasible and reasonable.
2. Accept grant awards that meet all of the following criteria:
 - i. Are in an amount not to exceed \$10,000; and



COUNTY OF EL DORADO, CALIFORNIA

BOARD OF SUPERVISORS POLICY

Subject: GRANT APPLICATIONS	Policy Number: A-6	Page Number: 2 of 2
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- ii. Do not include any requirement for County funds; and
 - iii. Relate directly to the mission of the department and directives of the Board.
 - iv. No less than three business days prior to accepting the grant, the department head will provide the Board and the CAO a written report demonstrating that the grant meets criteria 2.i through 2.iii and notifying the Board of the intent to accept the grant. If no member of the Board or the CAO express concerns during this three-day period, the department head may accept the grant. If any member of the Board or the CAO objects, the department head shall bring the decision to accept the grant before a regularly scheduled meeting of the Board.
3. Department heads are required to communicate, document, and coordinate with any other county departments that may be involved with or affected by the grant program or project.
 4. Department heads are responsible for determining whether they are authorized to exercise the authority provided herein under the grantor’s guidelines for each grant.
 5. Department heads are encouraged to seek assistance and guidance from the Chief Administrative Office in fulfilling the responsibilities listed above.

III. RESPONSIBLE DEPARTMENT

Chief Administrative Office

IV. DATES ISSUED AND REVISED; SUNSET DATES:

Issue Date:	12/22/1987	Sunset Review Date:	n/a
Revision Date:	08/15/2017	Sunset Review Date:	08/15/2021






Letterhead - Signature Requirements

Final Audit Report

2021-11-18

Created:	2021-11-18
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-  Document created by Ambria Hamilton (ambria.hamilton@edcgov.us)
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Cal OES #		FIPS #		VS#		Subaward #	
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CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES GRANT SUBAWARD FACE SHEET

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

1. **Subrecipient:** County of El Dorado 1a. **DUNS#:** 087834029
2. **Implementing Agency:** District Attorney's Office 2a. **DUNS#:** 087834029
3. **Implementing Agency Address:** 778 Pacific Street Placerville 95667-6481
(Street) (City) (Zip+4)
4. **Location of Project:** Placerville El Dorado 95667-6481
(City) (County) (Zip+4)
5. **Disaster/Program Title:** KC - Child Advocacy Center Program 6. **Performance/**
Budget Period: 4/1/2022 **to** 3/31/2023
(Start Date) (End Date)
7. **Indirect Cost Rate:** 10% de minimis **Federally Approved ICR (if applicable):** _____ %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2020	VOCA		\$116,335		\$29,084		\$29,084	\$145,419
9.	2021	VCGF		\$63,915					\$63,915
10.	Select	Select							
11.	Select	Select							
12.	Select	Select							
Total	Project	Cost		\$180,250	\$180,250	\$29,084		\$29,084	\$209,334

13. Certification - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. CA Public Records Act - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. Official Authorized to Sign for Subrecipient:

Name: Vern R. Pierson Title: District Attorney

Payment Mailing Address: 778 Pacific Street City: Placerville Zip Code+4: 95667-6481

Signature: _____ Date: _____

16. Federal Employer ID Number: 946000511

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

 (Cal OES Fiscal Officer) (Date) (Cal OES Director or Designee) (Date)



Grant Subaward Contact Information

Grant Subaward #: _____

Subrecipient: _____

1. **Grant Subaward Director:**

Name: _____ Title: _____

Telephone #: _____ Email Address: _____

Address/City/ Zip Code (9-digit): _____

2. **Financial Officer:**

Name: _____ Title: _____

Telephone #: _____ Email Address: _____

Address/City/ Zip Code (9-digit): _____

3. **Programmatic Point of Contact:**

Name: _____ Title: _____

Telephone #: _____ Email Address: _____

Address/City/ Zip Code (9-digit): _____

4. **Financial Point of Contact:**

Name: _____ Title: _____

Telephone #: _____ Email Address: _____

Address/City/ Zip Code (9-digit): _____

5. **Executive Director** of a Non-Governmental Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: _____ Title: _____

Telephone #: _____ Email Address: _____

Address/City/ Zip Code (9-digit): _____

6. **Official Designee**, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: _____ Title: _____

Telephone #: _____ Email Address: _____

Address/City/ Zip Code (9-digit): _____

7. **Chair** of the **Governing Body** of the Subrecipient:

Name: _____ Title: _____

Telephone #: _____ Email Address: _____

Address/City/ Zip Code (9-digit): _____



Grant Subaward Signature Authorization

Grant Subaward #: KC21 05 0090

Subrecipient: County of El Dorado

Implementing Agency: District Attorney's Office

The **Grant Subaward Director** and **Financial Officer** are **REQUIRED** to sign this form.

Grant Subaward Director:

Printed Name: Vern R. Pierson

Signature:  Vern R. Pierson (Nov 23, 2021 15:57 PST)

Date: 11/23/2021

Financial Officer:

Printed Name: Kerri Williams-Horn

Signature:  Kerri Williams-Horn (Nov 23, 2021 10:38 PST)

Date: 11/23/2021

The following persons are authorized to sign for the **Grant Subaward Director**:

Signature:  James Clinchard (Nov 24, 2021 09:43 PST)

Printed Name: James Clinchard

Signature:  Joe Alexander (Nov 23, 2021 12:42 PST)

Printed Name: Joseph Alexander

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

The following persons are authorized to sign for the **Financial Officer**:

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____












2-103 Signature Authorization Form rev 10-2020

Final Audit Report


2021-11-24


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-  Document emailed to Vernon Pierson (vern.pierson@edcgov.us) for signature
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-  Document emailed to Kerri Williams-Horn (kerri.williams-horn@edcgov.us) for signature
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-  Document emailed to James Clinchard (james.clinchard@edcgov.us) for signature
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-  Document emailed to Joe Alexander (joe.alexander@edcgov.us) for signature
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 Agreement completed.
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Grant Subaward Certification of Assurance of Compliance Information and Instructions

The Certification of Assurance of Compliance is a binding affirmation that Subrecipients will comply with the following regulations and restrictions:

- State and federal civil rights laws,
- Drug-Free Workplace,
- California Environmental Quality Act,
- Lobbying restrictions,
- Debarment and Suspension requirements,
- Proof of Authority documentation from the city council/governing board, and
- Federal grant fund requirements.

The Applicant is required to obtain written authorization by the governing body (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee to enter into a Grant Subaward (and applicable Grant Subaward Amendments) with Cal OES (see Subrecipient Handbook (SRH) Section 1.005 and Section IV. of this form).

The Official Designee (see SRH Section 3.030) and the individual granting that authority (i.e., City/County Financial Officer, City/County Manager, or Governing Board Chair) must sign this form. For State agencies, only the Official Designee must sign this form.

Complete all sections of this form and then submit:

- As part of the Grant Subaward Application,
- With a Grant Subaward Amendment (Cal OES Form 2-213) if a new fund source is being added to the Grant Subaward, (applicable Certification of Assurance of Compliance would be needed), with a Grant Subaward Modification (Cal OES Form 2-223) if the Official Designee or Board Chair changes and the Resolution identifies them by name, and/or
- With a Grant Subaward Modification (Cal OES Form 2-223) if the federal program Special Conditions change after the approval of the Grant Subaward.



Grant Subaward Certification of Assurance of Compliance
Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program

Grant Subaward #: _____

Subrecipient: _____

I, _____ (Official Designee; same person as Section 15 of the Grant Subaward Face Sheet) hereby certify that the above Subrecipient is responsible for reviewing the Subrecipient Handbook (SRH) and adhering to all of the Grant Subaward requirements (state and/or federal) as directed by Cal OES including, but not limited to, the following areas:

I. Federal Grant Funds – SRH Sections 14.005

Subrecipients expending \$750,000 or more in federal grant funds annually are required to secure a single audit pursuant to Office of Management & Budget (OMB) Uniform Guidance 2 Code of Federal Regulations (CFR) Part 200, Subpart F and are allowed to allocate federal funds for the audit costs.

- Subrecipient expends \$750,000 or more in federal funds annually.
- Subrecipient does not expend \$750,000 or more in federal funds annually

II. Equal Employment Opportunity – SRH Section 2.025

It is the public policy of the State of California to promote equal employment opportunity (EEO) by prohibiting discrimination or harassment in employment because of race, color, religion, religious creed (including religious dress and grooming practices), national origin, ancestry, citizenship, physical or mental disability, medical condition (including cancer and genetic characteristics), genetic information, marital status, sex (including pregnancy, childbirth, breastfeeding, or related medical conditions), gender, gender identity, gender expression, age, sexual orientation, veteran and/or military status, protected medical leaves (requested or approved for leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by state or federal law.

Subrecipients certify that they will comply with all state and federal requirements regarding EEO, nondiscrimination, and civil rights.

EEO Officer: _____

Title: _____

Address: _____

Telephone Number: _____

Email Address: _____

III. Drug-Free Workplace Act of 1990 – SRH Section 2.030

The State of California requires that every person or organization receiving a Grant Subaward or contract shall certify it will provide a drug-free workplace.

IV. California Environmental Quality Act (CEQA) – SRH Section 2.035

The California Environmental Quality Act (CEQA) (Public Resources Code, Section 21000 et seq.) requires all Cal OES-funded Subrecipients to certify compliance with CEQA. Subrecipients must certify they have completed, and will maintain on file, the appropriate CEQA compliance documentation.

V. Lobbying – SRH Sections 2.040 and 4.105

Grant Subaward funds, property, and funded positions must not be used for any lobbying activities. This includes, but is not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. Debarment and Suspension – SRH Section 2.045

Subrecipients receiving federal funds must certify that they will adhere to Federal Executive Order 12549, Debarment and Suspension. The Subrecipient certifies that neither the Subrecipient nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency.

The Subrecipient certifies that it will not make any Second-Tier Subaward, or enter into any contract greater than \$25,000, with parties that are debarred, suspended, or otherwise excluded or ineligible for participation in Federal programs or activities.

VII. Proof of Authority from City Council/Governing Board – SRH Section 1.055

Subrecipients accept responsibility for and must comply with the requirement to obtain a signed resolution from governing body (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a Grant Subaward (and applicable Grant Subaward Amendments) with Cal OES. It is agreed that any liability arising out of the performance of this Grant Subaward, including civil court actions for damages, shall be the responsibility of the Subrecipient. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also

agreed that Grant Subaward funds received from Cal OES shall not be used to supplant expenditures controlled by the governing board.

Subrecipients are required to obtain written authorization by the governing body (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a Grant Subaward (and applicable Grant Subaward Amendments) with Cal OES. The Applicant is also required to maintain said written authorization on file and make readily available upon demand.

VIII. Civil Rights Compliance – SRH Section 2.020

The Subrecipient complies with all laws that prohibit excluding, denying or discriminating against any person based on actual or perceived race, color, national origin, disability, religion, age, sex, gender identity, and sexual orientation in both the delivery of services and employment practices and does not use federal financial assistance to engage in explicitly religious activities.

IX. Federal Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program Special Conditions

1. Applicability of Part 200 Uniform Requirements

The Subrecipient must comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and Subawards ("Subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the Subrecipient must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the Subrecipient must provide access, include performance measurement information, in addition to

the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the Subrecipient is to contact OJP promptly for clarification.

2. Compliance with DOJ Grants Financial Guide

The Subrecipient must to comply with the DOJ Grants Financial Guide. References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance.

3. Requirements Pertaining to Prohibited Conduct Related to Trafficking in Persons (including reporting requirements and OJP authority to terminate award)

The Subrecipient must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of Subrecipients, Subrecipients ("Subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the Subrecipient or of any Subrecipient.

The details of the Subrecipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by Subrecipients and Subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

4. Requirements related to System for Award Management and Universal Identifier Requirements

The Subrecipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The Subrecipient also must comply with applicable restrictions on Second-Tier Subawards, including restrictions on subawards to entities that do not acquire and provide (to the Subrecipient) the unique entity

identifier required for SAM registration.

The details of the Subrecipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

5. Compliance with Applicable Rules Regarding Approval, Planning, and Reporting of Conferences, Meetings, Trainings, and Other Events

The Subrecipient must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

6. Compliance with General Appropriations-Law Restrictions on the Use of Federal Funds

The Subrecipient must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes.

Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2018, are set out at <https://ojp.gov/funding/Explore/FY18AppropriationsRestrictions.htm>, and are incorporated by reference here.

Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2019, are set out at <https://ojp.gov/funding/Explore/FY19AppropriationsRestrictions.htm>, and are incorporated by reference here.

Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2020, are set out at <https://ojp.gov/funding/Explore/FY20AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a Subrecipient would or might fall within the scope of an appropriations-law restriction, the Subrecipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

7. Reporting Potential Fraud, Waste, & Abuse

The Subrecipient must promptly refer to DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, Subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Fraud Detection Office (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

8. Restrictions and Certifications Regarding Non-Disclosure Agreements and Related Matters

No Subrecipient under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

a. In accepting this award, the Subrecipient:

- Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or

contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

- Certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.
- b. If the Subrecipient does or is authorized under this award to make Subawards, procurement contracts, or both:
- It represents that (1) it has determined that no other entity that the Subrecipient's application proposes may or will receive award funds (whether through a Subaward, procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and (2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and
 - It certifies that, if it learns or is notified that any Subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

9. Encouragement of Policies to Ban Text Messaging while Driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Subrecipient understands that DOJ encourages Subrecipients to adopt

and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

10. OJP Training Guiding Principles

Any training or training materials that the Subrecipient develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.

11. Requirement to report actual or imminent breach of personally identifiable information (PII)

The Subrecipient must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it – (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The Subrecipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

12. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$150,000 (for 2018 federal award) or \$250,000 (for 2019 & 2020 federal awards)

The Subrecipient must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (\$150,000 [for 2018 federal award] currently, \$250,000 [for 2019 & 2020 federal awards]). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a Subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$150,000 [for 2018 federal award] and exceed \$250,000 [for 2019 & 2020 federal

award]), and are incorporated by reference here.

13. Requirement for Data on Performance and Effectiveness Under the Award

The Subrecipient must collect and maintain data that measure the performance and effectiveness of activities under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act, and other applicable laws.

14. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The Subrecipient must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The Subrecipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the Subrecipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

15. VOCA Requirements

The Subrecipient must comply with the conditions of the Victims of Crime Act (VOCA) of 1984, sections 1404(a)(2), and 1404(b)(1) and (2), 34 U.S.C. 20103(a)(2) and (b)(1) and (2) (and the applicable program guidelines and regulations), as required.

16. Demographic Data

The Subrecipient must collect and maintain information on race, sex, national origin, age, and disability of victims receiving assistance, where such information is voluntarily furnished by the victim.

17. Performance Reports

COAOC – VOCA – Cal OES 2-104f (Revised 7/2021)

The Subrecipient must submit quarterly performance reports on the performance metrics identified by OVC, and in the manner required by OVC. This information on the activities supported by the award funding will assist in assessing the effects that VOCA Victim Assistance funds have had on services to crime victims within the jurisdiction.

18. Access to Records

The Subrecipient must authorize the Office for Victims of Crime (OVC) and/or the Office of the Chief Financial Officer (OCFO), and its representatives, access to and the right to examine all records, books, paper, or documents related to the VOCA grant.

19. All Subawards ("Subgrants") must have specific federal authorization

The Subrecipient must comply with all applicable requirements for authorization of any Subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "Subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any Subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All Subawards ("Subgrants") must have specific federal authorization), and are incorporated by reference here.

20. Unreasonable restrictions on competition under the award; association with federal government

This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used.

a. No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable

requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no Subrecipient may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

b. Monitoring

The Subrecipient's monitoring responsibilities include monitoring of compliance with this condition.

c. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

d. Rules of construction

- 1) The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor, grant Subrecipient or Subrecipient, agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.
- 2) Nothing in this condition shall be understood to authorize or require any Subrecipient or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

21. Determination of suitability to interact with participating minors

This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ, the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award is to benefit a set of individuals under 18 years of age.

The Subrecipient must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination – 28 C.F.R. Part 42

The Subrecipient must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

23. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The Subrecipient must comply with all applicable requirements of 28

C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

24. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The Subrecipient must comply with all applicable requirements of 28

C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to

Subrecipient organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to Subrecipients and Subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi->

bin/ECFR?page=browse), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

25. Restrictions on "Lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the Subrecipient, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the Subrecipient to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, Subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a Subrecipient would or might fall within the scope of these prohibitions, the Subrecipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

26. Subgrant Award Report (SAR)

The Subrecipient must submit a SAR to OVC for each Subrecipient of the VOCA victim assistance funds, within ninety (90) days of awarding funds to the Subrecipient. Subrecipients must submit this information through the automated system.

27. Effect of Failure to Address Audit Issues

The Subrecipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the Subrecipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this Grant Subaward), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

28. Additional DOJ Awarding Agency Requirements (2018, 2019, & 2020)

The Subrecipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the Subrecipient is designated as "high- risk" for purposes of the DOJ high-risk grantee list.

29. Hiring Documents

The Subrecipient must keep, maintain, and preserve all documentation (such as Form I-9s or equivalents) regarding the eligibility of employees hired using the fund.

All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Subrecipient may be ineligible for Subaward of any future grants if the Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION	
<p>I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant Subrecipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.</p>	
<p>Official Designee's Signature: _____</p>	
<p>Official Designee's Typed Name: _____</p>	
<p>Official Designee's Title: _____</p>	
<p>Date Executed: _____</p>	
<p>Federal Employer ID #: _____ Federal DUNS #: _____</p>	
<p>Current System for Award Management (SAM) Expiration Date: _____</p>	
<p>Executed in the City/County of: _____</p>	
AUTHORIZED BY:	
<p>City Financial Officer</p> <p>City Manager</p> <p>Governing Board Chair</p>	<p>County Financial Officer</p> <p>County Manager</p>
<p>Signature: _____</p>	
<p>Typed Name: _____</p>	
<p>Title: _____</p>	

Subrecipient: El Dorado County District Attorney's Office			Grant Subaward #: KC21 05 0090	
A. Personnel Costs - Line-item description and calculation	2020 VOCA	2020 VOCA Match	2021 VCGF	Total Amount Allocated
<p>CAC Coordinator/Interviewer - 0.75 FTE Salary - \$11,255.33 x 12 Mo x 0.75 FTE = \$101,298 (Only charging \$71,498) Retirement/PERS (18.61% of charged salary amount) (Only charging \$13,268) Medicare (1.45% of charged salary amount) Health Insurance (5.76% of charged salary amount) Only charging \$4,114 Workers' Comp Ins, Unemployment Ins, Disability - Not Charging Conducts forensic interviews, provides MDIC Coordination, and completes NCA process for accreditation. Benefits including: medical, dental, vision, retirement, workers' comp, unemployment, and disability. SDI and applicable taxes.</p>	\$43,125	\$1,023	\$28,373 \$12,245	\$71,498 \$13,268 \$1,037 \$4,114
<p>Program Specialist/Advocate - 1.00 FTE Salary - \$4,906.33 x 12 Mo x 1.00 FTE = \$58,876 (Only charging 49,276) Retirement/PERS (13.47% of charged salary amount) Medicare (1.45% of charged salary amount) Health Insurance (36.84% of charged salary amount) Workers' Comp Ins, Unemployment Ins, Disability - Not Charging Provides specialized direct services to victims of crime, including case management, criminal justice support and advocacy, assistance with crime compensation benefits, counseling coordination, and referrals. Assists CAC Coordinator with NCA accreditation tasks. Benefits including: medical, dental, vision, retirement, workers' comp, unemployment, and disability. SDI and applicable taxes.</p>	\$32,616		\$16,660 \$6,637	\$49,276 \$6,637 \$715 \$18,153
<p>Deputy District Attorney - 0.10 FTE (Gen Fund Cash Match) Salary - \$14,497.25 x 12 Mo x 0.10 FTE = \$17,396.70 Retirement/PERS (9.47% of charged salary amount) Medicare (1.45% of charged salary amount) Health Insurance (16.54% of charged salary amount) Workers' Comp Ins, Unemployment Ins, Disability - Not Charging Oversees all child victim cases and provides informal training and guidance. Benefits including: medical, dental, vision, retirement, workers' comp, unemployment, and disability. SDI and applicable taxes.</p>			\$17,397 \$1,647 \$252 \$2,877	\$17,397 \$1,647 \$252 \$2,877
<p>Program Coordinator - 0.05 FTE (Gen Fund Cash Match) Salary - \$6,665.83 x 12 Mo x 0.05 FTE = \$3,999.50 Retirement/PERS (9.47% of charged salary amount) Medicare (1.45% of charged salary amount) Health Insurance (36.30% of charged salary amount) Only charging \$1,451 Workers' Comp Ins, Unemployment Ins, Disability - Not Charging Benefits including: medical, dental, vision, retirement, workers' comp, unemployment, and disability. SDI and applicable taxes. Additional time paid by Victim Claims (0.15 FTE), Sexual Assault (0.10 FTE), Victim Witness (0.55 FTE) and Child Abuse Treatment (0.10 FTE). The Program Coordinator's time is spent providing direct services to victims, overseeing victim advocates and participating staff, preparing grant reports, supervising staff, and attending required meetings at the Placerville and South Lake Tahoe offices. Benefits including: health, dental, vision, retirement, workers' compensation unemployment, and disability. SDI and applicable taxes.</p>			\$4,000 \$379 \$58 \$1,451	\$4,000 \$379 \$58 \$1,451
Personnel Costs Fund Source Totals	\$99,760	\$29,084	\$63,915	\$192,759
PERSONNEL COSTS CATEGORY TOTAL				\$192,759

Subrecipient: El Dorado County District Attorney's Office			Grant Subaward #: KC21 05 0090	
B. Operating Costs - Line-item description and calculation	2020 VOCA	2020 VOCA Match	2021 VCGF	Total Amount Allocated
Memberships/Accreditation Expenses				
NCA Accredited - Annual Membership	\$600			\$600
Calico Center CACC - Annual Membership	\$300			\$300
Training/Travel-Related Expenses:				
3 Staff Members to Attend Child Maltreatment Conference or Related Event				
Registration: \$300/person x 3 = \$900 Est	\$900			\$900
Hotel: \$173 per diem + \$25 taxes & fees x 3 nights x 3 = \$1,782	\$1,782			\$1,782
Meals: Max \$46/day x 4 days x 3 = \$552 Est	\$552			\$552
Airfare (Roundtrip) to Conference \$175 x 3 = \$525 Est	\$525			\$525
Ground Transportation \$47/person x 3 = \$141 Est	\$141			\$141
Virtual Hosted Training for MDIC				
Workshop Expenses \$81.25 * 8 = \$650	\$650			\$650
Workshop Host Preparation \$81.25 x 8 = \$650	\$650			\$650
Workshop Materials Expense	\$100			\$100
LETS Technology Agreement				
Investigative Digital Phone & Audio Secure Recordings System	\$1,895			\$1,895
Vidanyx Cloud Storage Annual Licensing Fee				
Ensures secure, encrypted storage of video files of forensic interviews	\$3,600			\$3,600
Office Supplies & Equipment for 2 MDIC Rooms (Estimated Costs)				
Miscellaneous as needed items, such as computer accessories, printer supplies, paper, folders, and other minor office supply items for the MDIC, and MDIC room supplies, such as coloring books, games, and snacks for children.	\$1,000			\$1,000
Promotion, Printing, and or Design Expenses				
Child Advocacy Center Promotional Materials	\$1,000			\$1,000
Cell Phones for CAC Coordinator & Program Specialist				
\$60/month x 12 Mo x 2 = \$1440	\$1,440			\$1,440
Equipment Rental				
Copier/Scanner/Printer - 2 units x \$60/Month x 12 Mo = \$1440	\$1,440			\$1,440
de Minimis Indirect Rate				
Modified Total Direct Cost is \$184,176 (Total Project Cost less Travel, Equipment Rental, and indirect.				
Indirect Calculation (\$184,176 x 10% = \$18,418) - Not charging				
Operating Costs Fund Source Totals	\$16,575			\$16,575
OPERATING COSTS CATEGORY TOTAL				\$16,575

Subrecipient: El Dorado County District Attorney's Office			Grant Subaward #: KC21 05 0090	
C. Equipment Costs - Line-item description and calculation	2020 VOCA	2020 VOCA Match	2021 VCGF	Total Amount Allocated
None				
Equipment Costs Fund Source Totals				
EQUIPMENT COSTS CATEGORY TOTAL				

Grant Subaward Totals - Totals must match the Grant Subaward Face Sheet	2020 VOCA	2020 VOCA Match	2021 VCGF	Total Project Cost
Fund Source Totals	\$116,335	\$29,084	\$63,915	\$209,334

Plan:

1) Describe the multidisciplinary team and the plan to increase the effectiveness of the team's response to child abuse/neglect cases.

Because of the unique geographical boundaries of El Dorado County, the Fausel House Child Advocacy Center (CAC) program currently has two different strong community Multidisciplinary Teams (MDT) to specifically address needs on the West Slope (located in Placerville) and the East Slope (South Lake Tahoe area). On the West Slope, the collaborative team includes the CAC Coordinator, four Deputy District Attorneys assigned to the Special Victims Unit (SVU) (a specialized unit that vertically prosecutes cases in order to focus on the needs of vulnerable victims, including child victims of sexual assault, physical abuse, and child witnesses of domestic violence or other violent crimes), four El Dorado County Sheriff's Office (EDSO) child abuse and sexual assault detectives, a Placerville Police Department (PPD) detective (a general detective for all crimes against persons), Child Protective Services (CPS), the Program Director from the SART (Sexual Abuse Response Team) clinic (the BEAR (The Bridging Evidence Assessment & Resources) program), El Dorado County District Attorney (EDCDA) victim witness program specialists to include an advocate specifically designated as a child abuse advocate as provided through the CalOES KC Grant Program

funding, victim advocates from The Center for Violence-Free Relationships (CVFR) (a non-profit organization recognized at the local, state, and national level for providing advocacy, crisis response, group counseling, legal assistance, and intervention for victims of domestic violence and sexual assault), therapy associates and Licensed Marriage Family Therapists (LMFT) from HOPE (Healthy Outcomes for Personal Enrichment) Counseling who specialize in trauma-informed therapy modalities for children and families served by the CAC, a representative from the Department of Justice Crime Laboratory (Sacramento), a District Attorney Sexual Assault Investigator, and a District Attorney Domestic Violence Investigator.

In South Lake Tahoe, the team consists of the the same CAC Coordinator, the same Deputy District Attorneys assigned to the Special Victims Unit, EDCDA victim witness Program Specialists (including one who is permanently assigned to the South Lake Tahoe District Attorney's Office to better serve families in that community), advocates and therapy services providers employed by Live Violence Free (LVF) (a local, non-profit advocacy and counseling center specializing in trauma informed care and therapy for children and their families in South Lake Tahoe), the same District Attorney Sexual Assault Investigator and District Attorney Domestic Violence Investigator, detectives from the South Lake

Tahoe Police Department (SLTPD) and EDSO Tahoe division, a SART Coordinator from Washoe County District Attorney's Office (where South Lake Tahoe victims receive SART services and exams), as well as South Lake Tahoe CPS staff.

Throughout the last year of the KC Grant Program funding, the MDT has continued to increase the effectiveness of response to child abuse and neglect cases, and has made adjustments to continue to provide quality service to child abuse victims and their families throughout the Covid-19 pandemic. The CAC Coordinator has presented and co-taught three 32-hour remote learning California Forensic Interview Technique (CFIT) Trainings, wherein members of the El Dorado County MDT received forensic interview training. This extra training received by members of the multidisciplinary team helps ensure a faster response in the ability to forensically interview children, decreasing anxiety for family members. It also ensures different disciplines within the MDT are educated and trained in the importance of forensic interviews, the science behind forensic interview protocols, and appropriate field interview protocols in preparation for a forensic interview.

In addition, the District Attorney's office hired a new investigator to take over the sexual assault caseload. He is forensic interview trained as well as bilingual in Spanish. This addition greatly assists the team in providing cultural

competency to our Spanish speaking families and children, as well as interpretation and translation services throughout the life of the case. With this new addition to the team, the CAC has a team to conduct, mentor, and translate MDIs (Multidisciplinary Interviews) and reports to and from Spanish and English. One of the EDCDA Spanish speaking interviewers has already responded and conducted two forensic interviews, serving children of domestic violence and sexual assault.

With the addition of trained interviewers within the MDT, the forensic interview specialists have been able to, and will continue to, attend local peer reviews and mock interview scenarios in-house, as well as quarterly regional peer reviews with other local northern California CAC agencies, and statewide peer reviews put on by our state chapter (CACCC- Child Advocacy Centers of California) to ensure best practices are followed and obtain much needed critiques and constructive ideas for interviewing practices.

As the CAC continues forward through the next KC grant funding program, the CAC Coordinator will engage newly trained interviewers in the mentorship program, as outlined in our interagency protocol. This will allow new interviewers to conduct their own interviews with the mentorship of the CAC Coordinator until they are able to interview on their own. Having more trained interviewers will

assist in scheduling interviews, as more interviewers will be available at different times of the day and week.

The CAC has continued to implement practices allowing for teleforensic interviewing of COVID-19 exposed children or families if there is a need for social distancing. We have also increased cleaning and sanitation measures within the CACs in both Placerville and South Lake Tahoe, and continue to utilize remote viewing possibilities for forensic interviews to allow for all members of the team to view forensic interviews and interact with other investigators and team members via Zoom and other sharing platforms. This also applies for case reviews which are all completed via a HIPAA (Health Insurance Portability and Accountability Act) compliant Zoom account acquired by the CAC with the assistance of our state chapter. These practices will continue through the next KC Grant funding period.

To increase our effectiveness going forward, six members of the MDT (the CAC Coordinator, victim advocates, forensic interviewers, and Deputy District Attorneys) will attend the International Conference on Child and Family Maltreatment in January 2022 using funding provided by the KC20 Grant Program. These attendees include two Deputy District Attorneys (DDAs) not yet assigned to the SVU at the El Dorado County District Attorney's Office. By including these DDAs in the conference, the EDCDA hopes to train these newer

attorneys in the field of child abuse investigations, prosecutions, forensic interviews, and wrap-around services for children and their families in hopes to increase sustainability and effectiveness within the CAC model under the EDCDA. This is in addition to several trainings the MDT has attended throughout the last year including human trafficking training, court preparation training for child abuse cases and forensic interview expert testimony, sexual assault investigation conferences, social services responses after a pandemic, vicarious trauma prevention and intervention, Native American and Alaskan Native Resources and Cultural Considerations, and suicide prevention and intervention etc. Going forward, a plan is already in place to utilize KC21 Grant Program funding to send a minimum of three MDT members to the International Conference on Child and Family Maltreatment held in San Diego, CA in January 2023.

The CAC has fully implemented the Outcome Management System (OMS) provided through the National Children's Alliance (NCA) in addition to the Collaborate data tracking system provided through CACC. This system allows advocates, including the specialized KC advocate, to enter and track the comprehensive social and victim services provided to children and their families. These systems have allowed the CAC Coordinator to obtain data on how services are being provided to families within El Dorado County and their overall

satisfaction with the services with which they have been provided. The response from families served by the CAC has been overwhelmingly positive. The CAC program will continue to utilize these systems to receive feedback from the community and to keep appropriate data tracking as required per the NCA Accreditation standards and CalOES. When using the Collaborate data tracking system, the KC advocate creates and tracks a case management plan, completes, modifies, updates and, if necessary, completely changes the target goal based on evolving needs (especially those where safety concerns often arise).

During next year's KC Grant funding program, as we continue to strive to increase our effectiveness and move towards accreditation, the EDCDA Investigations Unit has agreed to assign an Investigative Assistant to assist the CAC Coordinator to ensure data tracking and case management is kept up-to-date so the CAC can provide the most accurate statistical reporting to both CalOES and Federally through the NCA.

As we go forward into the next KC Grant Program year, the CAC also plans to continue to provide training for MDT members on trauma informed care and best practices for forensic interviews and child abuse investigation. This training will address areas of improvements for all disciplines involved in the MDT. The

CAC plans to apply for accreditation through the NCA prior to the finalization of the KC21 Grant funding cycle, with hopes for a site review and accreditation occurring within the 2022 calendar year.

Through the use of the KC Grant Funding during the current grant period (KC20), the EDCDA has been able to assign a specialized child abuse advocate to the CAC program. The KC advocate will support the children and their families while they navigate the criminal justice process and will provide them with the tools to cope with life after a traumatic event, including those who need to testify in court and relive the incident to seek justice. As the EDCDA continues to fill open positions within the Victim Witness Program, this child advocate will be able to assist in completely capturing, tracking and entering all social services deliverables to both the EDCDA and CAC databases. Within the EDCDA Office, the KC advocate utilizes the internal database "Karpel" and an internal excel tracking sheet to track services provided in compliance with State and Federal grant funding reporting requirements. The KC Advocate has begun to, and will continue to, enter services and deliverables into the CAC tracking system "Collaborate" for accreditation tracking purposes. This plan will ensure progress toward the goal of creating a complete, comprehensive, and intensive case management plan to serve victims, survivors, and their families. In addition, the KC

advocate and the Victim Witness Program Coordinator will continue dedicating time to track direct services and referrals to emotional, mental, and physical health services, as well as other social net services. These services include providing victims with tools to face and respond in a positive manner to their present burdens, and to help them work toward a healthy present and a productive future. Some of these resources can be in the form of safety plans including parenting classes such as Nature Heart Approach and Parent Project.

Services will also be increased for children and families via mental health partnerships with HOPE Counseling. The EDCDA is currently working on completing background investigations on two additional mental health clinicians to serve children and their families referred by the CAC.

2) The frequency forensic interviews take place at the Subrecipient's CAC and how information is shared with the multidisciplinary team.

To date for calendar year 2021, the Fausel House CAC conducted approximately 80 forensic interviews including boys, girls, transgender, and non binary children. This number has decreased from years past, which is likely attributed to the Covid-19 pandemic and more children staying home and out of the eye of mandated reporters. Since the inception of the KC Grant Program,

Grant Subaward Programmatic Narrative

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the CAC has consistently conducted approximately 107 interviews in each calendar year. All interviews conducted at the CAC are based on the 10-step protocol taught through the State of California through CFIT training. This protocol was developed by Tom Lyon at USC (University of Southern California) Law School, and is adapted from the National Institute of Childhood Health and Development (NICHD) protocol(s). Interviews are requested via referral from CPS or law enforcement agencies, wherein an initial report is provided to the CAC Coordinator. At that time the CAC Coordinator reaches out to the family, explains the forensic interview process and the CAC model, assesses the client for cultural and language needs, and schedules the interview at a time when victim advocates, DDAs, CPS social workers, and mental health professionals can all attend. For bilingual Spanish victims and families, the Victim Witness Program Coordinator contacts and develops a rapport with the family and schedules the MDI based on their availability. Each interview is preceded by a case briefing with all members of the team to ensure all appropriate information is shared prior to the interview and the forensic interviewer is aware of all necessary information needed from the team throughout the interview process. When families arrive at the CAC, they are met by their assigned victim advocate and provided a tour of the CAC. The advocate explains recording equipment, shows the child and

family the interview room, explains the rules of the interview room, and begins building rapport and making the child and family/non-offending caregivers comfortable prior to their forensic interview.

During the interview, the parent, guardian, or non-offending caregiver is assisted by the advocate from the EDCDA Victim Witness Program. The advocate works diligently and with empathy to create rapport, provide information about the program and shares the expectations from the forensic interview. The advocate completes all intake and release of information documents and offers referrals to community and mental health services, crisis intervention, safety planning, and assists in completing an application for the California Victim Compensation Board (CalVCB), and provides them with the OMS survey for the CAC.

After the interview is conducted, a post-interview briefing occurs wherein follow-up procedures and investigatory needs are discussed. In addition, MDT members have an opportunity to meet with family members and non-offending caregivers to provide them updates on the case and the next steps each MDT agency will need to take.

All District Attorney MDT members meet weekly to strategize and coordinate potential interviews. During a monthly case review, all new

investigations and ongoing investigations from previous months are discussed and information is shared with all MDT members to ensure wrap-around services are provided to children and their families.

3) The victim and advocacy services provided by Subrecipient.

The EDCDA provides Victim Witness Program Specialists to assist in direct services and advocacy to all child physical and sexual abuse victims and witnesses of traumatic events such as domestic violence, including the fourteen mandatory and all ten optional services defined in Section 13835.5 of the California Penal Code for both West Slope and South Lake Tahoe locations. Each Program Specialist has completed the CCVAA (California Crime Victims Assistance Association) Entry Level Advocate Academy Training in addition to other social services training to deliver client centered, ethical and professional victim services. As members of the MDT team, advocates are assigned to each forensic interview that is scheduled for purposes of providing direct services to families or caretakers. Upon arrival at the CAC, families and caretakers are welcomed and assisted in completing intake forms, are offered CalVCB Victim Compensation information, applications for mental health services, counseling, parenting classes, Individual Educational Plans, and other safety net programs to

respond to food, health, employment and housing insecurities. The advocates remain with the family or caretaker while the child is being interviewed. After the child interview is complete, the advocate may stay with the child while families or caretakers speak with law enforcement and the other members of the MDT. Spanish speaking advocates are available when necessary. Families served by the CAC needing language services for languages other than Spanish will be served by interpreters (through the use of contracted interpreter services, language line, etc.) to ensure they are provided the same level of service as all other families.

Throughout this current year of the KC grant funding period, the CAC has utilized advocacy services from a dedicated child advocate which serves all child sexual abuse victims aged 10 and under, all child physical abuse victims, and child victims of general neglect, as well as child witnesses of violent crimes. Child sexual abuse victims 11 years of age and older and their families are served by a specialized advocate through the CalOES ST Grant within the CAC program, and are sometimes assisted by a specialized advocate through the CalOES AT-Grant program. The KC Grant Funding Program will allow for this full-time Victim Witness Program Specialist to continue serving and supporting the CAC child

victims, survivors, and their families to allow them to continue healing after a traumatic experience.

4) Whether mental health services are provided on site or referred to outside individuals/agencies.

The EDCDA and the Fausel House CAC Program have entered into an operational agreement and contract with HOPE Counseling Services, a non-profit therapy group with locations in Roseville, CA, Sacramento, CA, and Folsom, CA, to be the official mental health partner for the CAC in Placerville, CA. Through the assistance of the CalOES AT Grant, mental health clinicians working for HOPE Counseling are able to provide in-person therapy to child clients and their families at the Fausel House CAC in Placerville, CA. The AT grant funding has been awarded to the EDCDA to continue serving victims, survivors, and their families through December 2022. As of now, victims, survivors and their families are receiving more than two psychotherapy sessions a month. In the third quarter of 2021, victim advocates have referred more than 60 clients to receive services from HOPE Counseling. This collaboration allows children to come back to the same safe space in which they shared their stories during their forensic interview at the CAC to engage in healing from their trauma. HOPE counseling has

provided, and will continue to provide, services to clients at the CAC during afternoon, evening, and weekend hours to ensure residents in the more rural areas of western El Dorado County have a centralized and known location to receive mental health services for their children and families. In the last three months, the CAC has provided the space to offer more than 33 mental health sessions per week. In addition, the EDCDA has noticed an increase in referrals for mental health services. HOPE Counseling has also been providing, and will continue to provide, telehealth services to child victims and their families when requested or best suits the family's needs. HOPE Counseling provides children and families with trauma-informed therapy practices, to include Eye Movement Desensitization and Reprocessing (EMDR) Therapy, Cognitive Behavioral Therapy (CBT), adolescent counseling, group therapy, and ACT therapy. In addition, HOPE Counseling employs therapists who are bilingual in Spanish and/or ASL (American Sign Language). HOPE Counseling is committed to serving CAC clients, families, and non-offending caregivers and accepts CalVCB funding to ensure all families can receive treatment regardless of their ability to pay. HOPE Counseling is familiar with all NCA accreditation standards and is committed to meeting those standards of care for all CAC clients and families. In addition, they have committed to having a therapist present at all case reviews in the Placerville

area and having a mental health clinician present and/or observing remotely at forensic interviews to assist with intake assessments and introductions to families referred to them by CAC staff. In the event they are unable to attend the forensic interview, the CAC utilizes Vidanyx, a cloud-based, encrypted forensic interview video storage and sharing software (provided by KC Grant funding), wherein therapists can review videos of a child's forensic interview prior to starting treatment. This ensures the child does not have to tell their story from the beginning and mental health clinicians can start treatment immediately based on what was gleaned from the forensic interview. HOPE Counseling has dedicated their own case management program to track services provided to Fausel House CAC clients and families, which is shared on a monthly basis with the CAC Coordinator and entered into Collaborate (the CAC's data tracking system). Each CAC client is provided with a release of information consent form to allow therapists to share crucial information with the MDT. HOPE Counseling is located at 530 Plaza Drive, Folsom, CA. Their phone number is 916-780-1059. For those families who elect not to use the services of Hope Counseling for the mental health needs, the EDCDA Victim Witness Program Specialists provide referrals to trauma-informed treatment providers who accept CalVCB funding to parents

and non-offending caregivers in both the El Dorado County and surrounding areas.

For South Lake Tahoe CAC clients and families, the CAC and EDCDA has partnered with LVF, a non-profit counseling and advocacy center. LVF offers trauma-informed therapy services that meet NCA's standards of care for mental health to all CAC clients and families who are interested in receiving services. LVF and EDCDA have an active operational agreement through June 30, 2022, wherein LVF has agreed to accept all referrals to provide victims of crime and their families with counseling services, referrals, information related to the criminal justice system, and other victim/witness services as appropriate. In addition, providers from LVF have attended, and are committed to continuing to attend, case review meetings in the South Lake Tahoe area for ongoing case management and referrals for South Lake Tahoe CAC clients and families. LVF accepts CalVCB funding to ensure all families can receive treatment regardless of their ability to pay. LVF is located at 2941 Lake Tahoe Boulevard, South Lake Tahoe, CA. Their phone number is 530-544-2118. Unfortunately, as a result of the CalVCB updates from June 2021, the number of providers that accept this service as a form of payment has decreased considerably, adding numerous obstacles to accessing mental health services. In addition, due to the number of victims

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and survivors in need of mental health services, the SLT provider continues to work from a waiting list that can be up to three months.

5) The frequency of case reviews and how the Subrecipient coordinates the multidisciplinary team for the case reviews.

Case reviews for both the West Slope (Placerville area) and South Lake Tahoe areas are held monthly. Placerville case reviews are held on the second Wednesday of every month at the EDCDA's office, and South Lake Tahoe case reviews are held at LVF on the third Monday of every month. At each location, a team member is present from each discipline of the MDT. During COVID-19, the meetings were conducted via Zoom appearances. Going forward, we will work toward in-person meetings again, but still offer the Zoom option for those team members who cannot personally attend (this is particularly applicable with our medical partners who are presented with more difficulty personally attending due to their distance from each of the meeting locations).

Case reviews consist of a conference with MDT members for all new CAC cases and CAC cases which are in the active stages of investigation or the court process. MDT members are provided with updates from law enforcement, medical personnel, Deputy District Attorneys, Advocates, CPS social workers, and

mental health providers regarding the needs of the family, any issues the family may have at the time, the best procedures for continued follow-up and engagement with children and their families, as well as upcoming court dates and court processes. This allows MDT members to ensure families are continually supported and prepared for how their cases are progressing.

At times, in addition to a review of all CAC cases, a particular case is chosen by the team to discuss in depth. During these case reviews, the MDT discusses the case from initial referral through the forensic interview and investigative process. MDT members are able to discuss what went well, any processes which could be improved upon, and how to best go forward with case management, services for the family, and any investigative steps required by law enforcement, CPS, or EDCDA. Monthly case review meetings are also a time where training for the MDT may be implemented.

6) How volunteers will be used (VOCA requirement).

At this time, the County of El Dorado District Attorney's Office will not be utilizing volunteers for the CalOES KC program. The agency has determined program funding does not allow capacity for effective volunteer support as additional training, equipment, and supervision will be required. In addition, due

to the extremely sensitive nature of KC cases and the ongoing pandemic concerns, it is not feasible to engage in volunteer support at this time.

Subrecipient _____ **Duns#** _____ **FIPS#** _____

Disaster/Program Title: _____

Performance Period: _____ **to** _____ **Subaward Amount Requested:** _____

Type of Non-Federal Entity (Check Box): **State Gov.** **Local Gov.** **JPA** **Non-Profit** **Tribe**

Per Title 2 CFR § 200.332, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, grant manager is the individual who has primary responsibility for day-to-day administration of the grant, bookkeeper/accounting staff means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and organization refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	
3. How many grants does your organization currently receive?	
4. What is the approximate total dollar amount of all grants your organization receives?	
5. Are individual staff members assigned to work on multiple grants?	
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	
7. How often does your organization have a financial audit?	
8. Has your organization received any audit findings in the last three years?	
9. Do you have a written plan to charge costs to grants?	
10. Do you have written procurement policies?	
11. Do you get multiple quotes or bids when buying items or services?	
12. How many years do you maintain receipts, deposits, cancelled checks, invoices, etc.?	
13. Do you have procedures to monitor grant funds passed through to other entities?	

Certification: *This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.*

Signature: (Authorized Agent)

Date:

Print Name and Title:

Phone Number:

Cal OES Staff Only: SUBAWARD #



Grant Subaward Service Area Information

Grant Subaward #: _____

Subrecipient: _____

1. County or Counties Served:

County where principal office is located: _____

2. U.S. Congressional District(s) Served:

U.S. Congressional District where principal office is located: _____

3. State Assembly District(s) Served:

State Assembly District where principal office is located: _____

4. State Senate District(s) Served:

State Senate District where principal office is located: _____

5. Population of Service Area: _____

El Dorado County DA's Office
Organizational Chart: FY 21/22
Updated 11/17/21

