



COUNTY OF EL DORADO, CALIFORNIA

BOARD OF SUPERVISORS POLICY

Subject: POLICY TITLE BOARD OF SUPERVISORS – BOARDS, COMMITTEES AND COMMISSIONS - APPLICATION EVALUATION POLICY	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Policy Number:</td> <td style="width: 40%;">Page Number:</td> </tr> <tr> <td style="text-align: center;">I-5</td> <td style="text-align: center;">2 of 2</td> </tr> <tr> <td>Date Adopted:</td> <td>Last Revised Date:</td> </tr> <tr> <td style="text-align: center;">08/11/2015</td> <td style="text-align: center;">07/23/19</td> </tr> </table>	Policy Number:	Page Number:	I-5	2 of 2	Date Adopted:	Last Revised Date:	08/11/2015	07/23/19
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B. Evaluation

1. For each committee or commission, the CART shall apply a uniform ranking, rating or other system for evaluating applications. The CART will use applicable governing documents for each committee or commission to establish criteria for evaluating candidates.
2. The evaluation process may include brief interviews of candidates by the CART. Interview questions shall be prepared by the CART and each candidate shall be asked the same set of questions.

C. Recommendation

The Clerk will prepare an agenda item including the CART’s recommendations for appointment(s). The ranking, rating, or system used to evaluate the candidates shall be documented and included as part of the agenda item .

IV. REFERENCES

N/A

V. RESPONSIBLE DEPARTMENT/STAFF

Clerk of the Board of Supervisors
 Chief Administrative Office

VI. DATES ISSUED AND REVISED; SUNSET DATES:

Originally Adopted:	08/11/2015		
Last Revision:	07/23/2019	Next Review:	07/23/2023