

Title **Community Hubs Connect** 02/04/2022

by **Carolyn Brooks** in **2021-2022 Stronger Together: Early Learning Mentor Libraries** id. 22490634

El Dorado County Library
345 Fair Lane
Placerville, California
95667
CA
United States
5306215546
carolyn.brooks@eldoradolibrary.org

Original Submission 02/04/2022

Section 1: Contact Information

1. Project title **Community Hubs Connect**

2. Grant applicant name **El Dorado County Library**

3. Grant applicant DUNS number **001879035**

4. Authorized official of the applicant organization **Carolyn Brooks**

5. Authorized official's title **Director of Library Services**

6. Authorized official's e-mail address **carolyn.brooks@edcgov.us**

7. Authorized official's phone number **5306215546**

8. Address **345 Fair Lane
Placerville, CA 95667**

9. Project coordinator **Debbie Arenas**

10. Project **Library Community Hubs Navigator Lead**

11. Project coordinator's e-mail address **debbie.arenas@edcgov.us**

12. Project coordinator's phone number **5306215141**

13. Alternative project contact person **Carolyn Brooks**

14. Alternative project contact's title **Director of Library Services**

15. Alternative project contact's e-mail address **carolyn.brooks@edcgov.us**

Section 2: Project Overview

16. Brief abstract of project **El Dorado County Library will serve as a lead through presentations, consultation, group learning sessions, and sharing of resources to facilitate a Community of Practice for California libraries focused on growing into community hubs so that they may build resiliency with children, families, and individuals through collaborative, community-based prevention and early intervention services.**

17. Salaries, Wages, and Benefits - Total State Grant Funds Requested **0**

18. Consultant Fees - Total State Grant Funds Requested **0**

19. Travel - Total State Grant Funds Requested **0**

20. Supplies/Materials - Total State Grant Funds Requested **3800**

21. Equipment - Total State Grant Funds Requested **0**

22. Services - Total **20,000**

23. Project Total - Total State Grant Funds Requested	23,800
24. Indirect Cost - Total State Grant Funds Requested	1,200
25. Grand Total - Total State Grant Funds Requested	25,000
26. LIPC tier	EL DORADO COUNTY LIBRARY = LIPC Tier 1
27. Cash Match & In- Kind	34,000
28. Total Project Cost	59,000

Section 3: Project
Narrative

29. Primary Audience(s) for Project (select all that apply)	Library Staff, Volunteers, and/or Trustees Families Non/Limited English-Speaking Immigrants/Refugees People with Disabilities People with Limited Functional Literacy Preschool Children Rural Populations
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30. Statement of
Need/Problem/Aspiration

Families benefit from improved knowledge of resources and opportunities to engage in prevention activities such as reading, immunizations, healthy meals and high quality child care. However, there are still families experiencing social and economic barriers such as mental health, substance abuse, and domestic violence. El Dorado County invests in core early childhood supports and services that increase community based access through Community Hubs. Each Hub has a Navigation team whose goal is to increase resiliency in families by ensuring they are connected to services that meet their unique situation. Every Hub offers activities focused on early literacy and reading, child development and parenting, and preventative health services, all at no cost to the families. This is best reflected in the libraries' early learning centers, supporting early care and education providers, and increasing access to family engagement opportunities such as support groups, parenting classes, and early literacy groups. This model was extremely effective in meeting the needs of our communities during the Caldor Fire and extreme weather conditions this winter, and continues to support successful service to at-risk families and communities during the Covid-19 pandemic. It is the mission of the El Dorado Libraries to provide access to wraparound services for families with our partners from First 5 El Dorado, El Dorado County Office of Education, and Marshall Medical Services Outreach.

Working with the California State Library, the El Dorado Community Hubs would serve as a mentor for other library systems interested in developing their services with this model, resulting in the expansion of library-supported community hubs across the state. The process of becoming a community hub that meets the needs of each unique community is a journey with many challenges. The El Dorado Community Hubs would engage with other libraries in passing the knowledge of how to traverse those challenges by establishing a statewide Community of Practice, with support, and guidance for all libraries in the process of becoming community hubs. Working together we can began to nurture and create paths of sustainability that will grow over time.

COMMUNITY HUBS are a system designed to connect children, families and individuals across the lifespan to supports and services prior to crisis. This system in El Dorado County is organized by identifying libraries within each El Dorado County Board of Supervisors District as a community resource hub (Hub). Each “Hub” is staffed with Navigators who engage community members who are marginalized by the system, provide support, and refer to services to meet their unique needs. Referrals are made through an electronic platform (Unite Us) to ensure connection to services. The El Dorado County leadership team consists of representatives from the El Dorado County Library, El Dorado County Office of Education, Marshall Medical Center and First 5 El Dorado Commission.

1. Community Hub systems are person-centered, coordinated, responsive to community needs, and aligned.
2. Community Hub services are adjusted based on information from service recipients and Community Advisories that allows for a rapid cycle of improvement.
3. Community Hub systems are organized to provide outreach, intake, screening, referral, and disposition with high levels of satisfaction for recipients, Community Advisories, and the community.
4. Community Hub systems are sustainable.

The El Dorado County Library System will coordinate with the California State Library to develop and facilitate a Community of Practice for libraries in California that includes the following:

- Initial grant applicant support
 - o Co-present with the California State Library to the interested applicants
 - o Provide consultation services to interested applicants
- Establish Bi-monthly Community of Practice meeting for grant participants, with content driven by the needs of the group, including presentations from El Dorado County Community Hub staff.
- Provide individual consultation and support to grant participants as needed, including onsite tours (not including their travel costs)
- Create and roll out an RFA for best-practices Community Hub Communications to include but not be limited to the following:
 - o App and/or Website:
 - i. Social (calendar, events, programs)
 - ii. Health (Doctors, Dentists, Healthcare Resources)
 - iii. Education (schools, child care, alternative education)
 - iv. Community (foster care, guardianship, counseling, parenting classes)
 - v. Justice (probation, sheriff, juvenile justice, courts)
 - vi. Basic Needs (food, clothing, housing, utilities)
- Share Community Hub Communication strategies and materials with grant participants.

innovative and structured approach to making collaboration work across government, business, philanthropy, non profit organizations and citizens to achieve significant and lasting social change.

Community Hubs are seen as a tool to facilitate early childhood community services that align with the Strengthening Families Framework and five protective factors. Hubs are a collection of program and service providers who believe that by working together; libraries, schools, early education, health, human services and business can better strengthen children and families.

Community Hubs are a partnership between First 5 El Dorado, EDC Library, EDC Early Care and Education Planning Council, EDC Child Abuse Prevention Council, EDC Health and Human Services, and Marshall Medical Outreach Services.

Community Hub Teams have been established to build resilient families with protective factors: connections, knowledge, understanding, resilience and concrete support.

- Increasing access to services.**
- Applying trauma informed approach.**
- Establishing trust and building relationships.**
- Offering opportunities to build knowledge and awareness.**
- Providing services reflecting the cultural diversity of the communities they serve.**
- Using data to inform local priorities.**

The Hub Navigation teams' goals are to increase resiliency in families by ensuring they are connected to services that meet their unique situation. with the common goal to increase resiliency in families. Hubs offer activities focused on early literacy and reading, child development and parenting, and preventative health services, all at no cost to the families.

In El Dorado County, one in four families with children under the age of five visit libraries making it the most accessible public service for children. In FY 17-18, over half of the families participating in Hub programming (78%) reported they or another family member read stories or looked at picture books with their child every day, one of the highest rates in the state.

Serving as a Community Hub mentor to other library systems through the development of a Community of Practice promotes best practices within the library community, and facilitates successful implementation of community hubs that are tailored to meet the individual needs of their own local communities. This also supports further growth within our own Community Hub as we continue to grow and develop through the pandemic and natural disasters that stretch and further define what it means to be a Community Hub.

33. Equity, Diversity, Inclusion, and Belonging

El Dorado County Community Hubs are currently engaged in a six-month staff training project with Family-Centered Design, an initiative of the Early Learning Lab/Start Early. Human-centered design tools and strategies to make more equitable and impactful early childhood programs and services are being shared. Experience and insight on how best to partner with families, colleagues, and other organizations to identify and meet the needs of children and families and champion their voices is being shared to create an action plan and a strengthened and diversified network to ongoingly collaborate for greater good. A learning community and local partner, First Up, will help us continue to use family centered design in our work – a strong foundation to support one another and sustain how we work together on behalf of children in the future. All with the focus of equity, diversity, inclusion, and belonging through work directly with our community members.

34. Sustainability

According to Wenger (1998), communities of practice provide five critical functions by:
Educating by collecting and sharing information related to questions and issues of practice
Supporting by organizing interactions and collaboration among members
Cultivating by assisting groups to start and sustain their learning
Encouraging by promoting the work of members through discussion and sharing
Integrating by encouraging members to use their new knowledge for real change in their own work.

Creating a Community of Practice for libraries that are growing as Community Hubs will provide a scaffold and support for libraries to engage in this critical innovative work. Relationships will be strengthened between library systems, and those relationships will continue to grow and develop after the grant ends. Webinars and Community Hubs Connect Communication resources will be shared on the ELF website for all libraries that might be interested in this work in the future.

35. Partnership

[2122StrongerTogetherPartnerships_Community_Hubs_Connect.docx](#)

36. Timeline

[2122StrongerTogetherTimeline_Community_Hubs_Connect.docx](#)

37. Budget

[2122StrongerTogetherBudget_Community_Hubs_Connet_EDC.docx](#)

38. Risk Assessment

[RiskAssessmentForm_Community_Hubs_Connect.docx](#)

40. Certification and Signature

FY_2021-22_Stronger_Together_Application_Cert_with_Sig.pdf

Authorized Signer(s)
for Claim Forms,
Certification Forms,
and Grant
Agreements

The State Library has moved to a DocuSign system for all documents requiring a signature. DocuSign requires that signature fields be assigned to a signer. Please provide the name(s) and e-mail address(es) of the representative(s) who has the authority to sign claim forms, certification forms, and grant agreements on behalf of the applicant organization.

41. Authorized
Signer's name

Carolyn Brooks

42. Authorized
Signer's e-mail
address

carolyn.brooks@edcgov.us

43. Additional
Authorized Signer's
name

44. Additional
Authorized Signer's
e-mail address

Statement of Need/Problem/Aspiration

Provide the background and rationale for this project. Include:

- specific needs and community aspirations this project works to resolve or support;
- any evidence, such as research, statistics, or public knowledge summaries supporting the rationale;
- why this project is a priority for your organization, and how it relates to the library's strategic plan and/or other major activities.

Families benefit from improved knowledge of resources and opportunities to engage in prevention activities such as reading, immunizations, healthy meals and high quality child care. However, there are still families experiencing social and economic barriers such as mental health, substance abuse, and domestic violence. El Dorado County invests in core early childhood supports and services that increase community based access through Community Hubs. Each Hub has a Navigation team that includes an Early Childhood Literacy Specialist, Family Engagement Specialist, Community Health Advocate and Public Health Nurse with the common goal whose goal is to increase resiliency in families by ensuring they are connected to services that meet their unique situation. Each Hub offers activities focused on early literacy and reading, child development and parenting, and preventative health services, all at no cost to the families. This is best reflected in the libraries' early learning centers, supporting early care and education providers, and increasing access to family engagement opportunities such as support groups, parenting classes, and early literacy groups. This model was extremely effective in meeting the needs of our communities during the Caldor Fire and extreme weather conditions this winter, and continues to support successful service to at-risk families and communities during the Covid-19 pandemic. It is the mission of the El Dorado Libraries to provide access to wraparound services for families with our partners from First 5 El Dorado, El Dorado County Office of Education, and Marshall Medical Services Outreach.

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Project Design

Describe what you are proposing to do. Clearly explain:

- a broad picture of project activities;

- how these activities are the most impactful and cost-effective methods of meeting the problem outlined above;
- specific outcomes/impact the activities are expected to achieve; and
- how the library will function as a community connector in your project.

COMMUNITY HUBS are a system designed to connect children, families and individuals across the lifespan to supports and services prior to crisis. This system in El Dorado County is organized by identifying libraries within each El Dorado County Board of Supervisors District as a community resource hub (Hub). Each “Hub” is staffed with Navigators who engage community members who are marginalized by the system, provide support, and refer to services to meet their unique needs. Referrals are made through an electronic platform (Unite Us) to ensure connection to services. The El Dorado County leadership team consists of representatives from the El Dorado County Library, El Dorado County Office of Education, Marshall Medical Center and First 5 El Dorado Commission.

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- Share Community Hub Communication strategies and materials with grant participants.

Experience and Planning

Describe the organization's experience and planning with relation to this project. Include:
· current and/or recent planning, activities, and accomplishments in the project areas; and
· an explanation of how the project builds on this planning and activity.

Collective impact occurs when organizations from different sectors agree to solve a specific social problem using a common agenda, aligning efforts, and using common measures of success. It's an innovative and structured approach to making collaboration work across government, business, philanthropy, non profit organizations and citizens to achieve significant and lasting social change.

Community Hubs are seen as a tool to facilitate early childhood community services that align with the Strengthening Families

Framework and five protective factors. Each Hub is a collection of program and service providers who believe that by working together; libraries, schools, early education, health, human services and business can better strengthen children and families.

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- Providing services reflecting the cultural diversity of the communities they serve.
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Each Hub has a team that includes a Navigational team an Early Childhood Literacy Specialist, Family Engagement Specialist, Community Health Advocate and Public Health Nurse with the common goal to increase resiliency in families. Hubs offer activities focused on early literacy and reading, child development and parenting, and preventative health services, all at no cost to the families.

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Equity, Diversity, Inclusion, and Belonging

How have the principles of equity, diversity, inclusion, and belonging guided your project planning and how will they guide its implementation and evaluation?

El Dorado County Community Hubs are currently engaged in a six-month staff training project with Family-Centered Design, an initiative of the Early Learning Lab/Start Early. Human-centered design tools and strategies to make more equitable and impactful early childhood programs and services are being shared. Experience and insight on how best to partner with families, colleagues, and other organizations to identify and meet the needs of children and families and champion their voices is being shared to create an action plan and a strengthened and diversified network to ongoingly collaborate for greater good. A learning community and local partner, First Up, will help us continue to use family centered design in our work – a strong foundation to support one another and sustain how we work together on behalf of children in the future. All with the focus of equity, diversity, inclusion, and belonging through work directly with our community members.

Sustainability

How will your library continue the project work after the grant ends? Discuss services, programming, staffing, maintenance, funding and/or other topics, as appropriate.

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FY 2021-22 STRONGER TOGETHER PARTNERSHIPS TEMPLATE

Please list all the formal partners that you believe you will have for your project here. A formal partner is a partner with whom you have a written agreement and that will contribute resources (cash or in-kind) to your project. Attach any agreements that you have in the "Supporting Documentation" field in your online application.

Partner Name	Role Partner Will Play/Resources That Partner Will Contribute (materials/funds/staff)
First 5 El Dorado	Community Hub Partner and Grantor, and they provide a grant budget of \$381,500 annually to the Library for Community Hubs
El Dorado County Office of Education	Community Hub Partner and Grantor, and they will provide a grant budget of \$30,000 to the Library for Family, Friends, and Neighbor Caregivers Community Hub outreach/support.
Marshall Medical Center	Community Hub Partner, and they provide an medical staff Director for the Community Hubs.

Please list your community connections here - organizations that support your project but with whom you will have no formal partnership agreement. Describe how their contributions will help achieve the project's outputs and outcomes. Attach any letters of support in the "Supporting Documentation" field in your online application.

FY 2021-2022 STRONGER TOGETHER BUDGET TEMPLATE

Library/Organization	El Dorado County Library
Project Title	Community Hubs Connect

The budget should clearly identify the amounts requested and from what sources.

Budget Category	State Grant Funds	Cash Match & In-Kind	Total
Salaries/Wages/Benefits			
Library Director (1 staff x 5 hrs/month x 20 months x \$90/hr = \$9,000)	\$0	\$9000	\$9000
Community Hub Lead (1 staff x 5hrs/month x 20 months x \$35/hr = \$3,500)	\$0	\$3500	\$3500
Community Hub Navigators (1 staff person x 5 hrs/month x 10 months x \$30/hr = \$1,500)	\$0	\$1500	\$1500
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
Subtotal	\$0	\$14,000	\$14,000
<p>Description: The Library Director and Community Hub Lead will provide in-kind ongoing assistance and light consulting for libraries identified as participants in the Community Hub grant project (see hours listed above). Community Hub Navigators will provide presentations in identified as areas of need for the Community of Practice meetings held bimonthly for the duration of the project (see hours listed above). Further, Community Hub staff and Partners will work together to create, award, and implement an RFA for Community Hub Communications with input from all stakeholders, and these hours will be in-kind but not included above at this time.</p>			
Consultant Fees			
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0

Description:

Budget Category	State Grant Funds	Cash Match & In-Kind	Total
Travel			
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0

Description:

Supplies/Materials			
Community Hub brochures, flyers, informational handouts, and educational materials (see below for description)	\$3,800	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
Subtotal	\$3,800	\$0	\$3,800

Description: Community Hub brochures, flyers, and informational handouts will be printed and shared with all participating libraries (numbers to be determined after libraries have been selected for grant project). Content and format of additional educational materials will be determined through engagement with participating libraries in the Community of Practice meetings/calls. This provision of materials includes all packets/information provided to visiting library staff that wish in-person mentoring site visits (to be determined).

Budget Category	State Grant Funds	Cash Match & In-Kind	Total
Equipment (\$5,000 or more per unit)			
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0

Description:

Services			
Community Hub Communication Contract (services listed below, \$40,000)	\$20,000	\$20,000	\$40,000
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
Subtotal	\$20,000	\$20,000	\$40,000

Description: Community Hub Communication contract with an outside agency (agency to be determined through the RFA process) to include but not be limited to the following:
 App and/or Website:
 i. Social (calendar, events, programs)
 ii. Health (doctors, dentists, healthcare resources)
 iii. Education (schools, child care, alternative education)
 iv. Community (foster care, guardianship, counseling, parenting classes)
 v. Justice (probation, sheriff, juvenile justice, courts)
 vi. Basic Needs (food, clothing, housing, utilities)
 First 5 El Dorado has committed a \$20,000 cash match specifically for this project.

Project Total	\$23,800	\$34,000	\$57,800
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Indirect Cost Rate Applied	5.0 % Indirect Cost	\$1,200	\$0	\$0
Check one:				
<input type="checkbox"/> No Indirect <input type="checkbox"/> State Negotiated Cost Rate* X <input type="checkbox"/> Indirect proposed cost rate * please attach supporting documentation				
Description: Indirect cost rate contributes to overhead that enables us to manage the project, including contract clerical staff not dedicated specifically to the project, office supplies used by staff working on the project, utilities, equipment, and services (e.g. photocopies/scanners, phone systems, janitorial services, IT support, meeting room space).				
Grand Total		\$25,000	\$34,000	\$59,000

California State Library
RISK ASSESSMENT

Name of person completing this assessment: Carolyn Brooks

Title of person completing this assessment: Director of Library Services

E-mail address of person completing this assessment: Carolyn.brooks@edcgov.us

GENERAL ASSESSMENT

1. Applicant Organization

El Dorado County Library

2. Project Title

Community Hubs Connect

3. Project Coordinator Name

Debbie Arenas

4. Is the project coordinator new to your organization (joined within the past year)?

Yes

No

If you selected "no," please state how long (years and/or months) the project coordinator has worked in your library.

15 years

5. Has the project coordinator previously managed any grant projects within the last three years?

Yes

No

If you selected "yes," please state how many grant projects the coordinator has previously managed. **8**

6. How long (in years and/or months) has the organization's director been in his/her current position?

1.5 years

7. Has the applicant organization received any grants from the California State Library in the past three (3) years?

Yes

No

If you selected "yes," please state how many grants from the California State Library have been received by the applicant organization in the past three (3) years.

5

8. Has the applicant organization been awarded a grant not issued by the California State Library in the past three (3) years?

- Yes
 No

9. In regards to any grants received within the past three (3) years, has the applicant organization been untimely in the submission of any of the following (select all that apply)?

- Amendments
 Budget modifications, augmentations and/or revisions
 Fiscal and/or narrative reporting
 The applicant organization has not been untimely in any of the above

10. Considering all grants the applicant organization has been awarded in the past three (3) years, has the applicant organization failed to meet any grant requirements?

- Yes
 No

If you selected "yes," please explain.

Click or tap here to enter text.

11. Has your organization recently (within the past two years) undergone a reorganization or major shift in management that would affect this program?

- Yes
 No

If you selected "yes," please provide information on the changes that took place (i.e. new leadership/director, new management systems, etc.) that would affect your organization's administration of grant funds and programs.

Click or tap here to enter text.

LEGAL

12. Has the applicant organization ever been convicted of violating federal criminal law involving fraud, bribery, or gratuity violations?

- Yes
 No

If you selected "yes," please explain.

Click or tap here to enter text.

13. Does the applicant organization have a current lawsuit filed against them or previously had a lawsuit filed against them in the last five (5) years?

Yes

No

If you selected "yes," please explain (include the name of the parties who filed, reason for lawsuit, and final judgement rendered).

Click or tap here to enter text.

AUDIT

14a. How many times in the past five (5) years has the applicant organization received an audit and/or monitoring finding(s)?

The applicant organization has not received an audit finding in the past five years

1-3 findings

4-6 findings

7+ findings

14b. Please select the type of audit(s) or monitoring that resulted in findings (select all that apply):

The applicant organization has not received an audit finding in the past five years

Federal audit

Financial audit

LSTA monitoring

State audit

Any other type of audit not identified above: Click or tap here to enter text.

FINANCIAL SYSTEM AND STABILITY

15. Does your accounting system identify and track expenditures and receipt of program funds separately for each grant award?

Yes

No

If you selected "no," please briefly explain how your organization would track grant expenditures.

Click or tap here to enter text.

16. Is your organization facing bankruptcy or major budget deficits?

Yes

No

If you selected "yes," please provide more information about the nature of the financial problems?

Click or tap here to enter text.



**El Dorado County
Community Hubs
Partnership Charter**

Vision: Healthy and strong communities throughout El Dorado County.

Mission: Build resiliency with children, families and individuals through collaborative, community-based prevention and early intervention services.

Goals:

1. To maintain and evolve a countywide prevention and early intervention system within each of the five Supervisorial and Educational Districts Countywide through a Network of Community Hubs identified as local libraries with services provided by Navigators.
2. To establish the Hub Network by identifying partner agencies who can serve as "Hubs" and whose staff can serve as "Navigators".
3. To sustain the Hubs delivery system in a combination of billable work, public and private funding.
4. To formalize Hub Leadership by aligning the community health assessments from public and private health care agencies in the county.

Objectives:

1. Facilitate an evaluation of Community Hubs by providing information about community needs, services provided, and gaps.
2. To ensure children, families and individuals served by the Hubs are connected to services that meet their needs through an electronic referral system.
3. To ensure services reflect community need by establishing community feedback sessions.
4. To integrate improvement cycles into the work by incorporating Navigator professional development opportunities.

Scope of Functioning:

A. Context

- B. COMMUNITY HUBS is a system designed to connect children, families and individuals across the lifespan to supports and services prior to crisis. This system is organized by identifying libraries within each El Dorado County Board of Supervisors District as a community resource hub (Hub). Each "Hub" is staffed with Navigators who engage community members who are marginalized by the system, provide support, and refer to services to meet their unique needs. Referrals are made through an electronic platform (Unite Us) to ensure connection to services. The leadership team consists of representatives from the El Dorado County Library, El Dorado County Office of Education, Marshall Medical Center and First 5 El Dorado Commission.

C. Measurement of Effectiveness

1. Systems are person-centered, coordinated, responsive to community needs, and aligned.
2. Services are adjusted based on information from service recipients and Community Advisories that allows for a rapid cycle of improvement.
3. Systems are organized to provide outreach, intake, screening, referral, and disposition with high levels of satisfaction for recipients, Community Advisories, and the community.

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4. Systems are sustainable.

D. Team Process

- Hub Partners will bring relevant information to meetings for review and discussion.
- Hub Partners will maintain an openness and willingness to consider other points of view.
- Hub Partners, between meetings, will facilitate bi-directional communication, including but not limited to, sharing and disseminating Hub information with community members on an ongoing basis.
- Hub Partners will invite community partners to present information as needed for clarifying and developing Hub processes.
- Hub Partners will be expected to research and collect information on an ongoing basis to help guide decision-making.

E. Decision Making Process

- Decisions will be made by consensus within the meeting.
- The decision making process will be based upon the objectives discussed during the meetings.
- Decisions will be recorded in meeting notes.

F. Vision of Success

- 100% implementation of these objectives
- 100% adherence to the Hub Partners recommendations
- 100% participation of all Hub Partners

G. Team Membership

Facilitator - Director of First 5 El Dorado Commission

Team Members: Partners are not limited in the number of team members that participate in Hub discussions but have one vote in decision-making.

- Director, El Dorado County Library
- Director, El Dorado County Office of Education, Early Learning and Family Support
- Director, Marshall Medical Center, Population Health - Outreach Programs

H. Frequency & Time

- Thursdays each week from 8-9 AM, either virtually or in person. Frequency and time can be amended by team consensus.

I. Norms

- Participation in decision making is necessary for all members listed above
- Complete follow-through with identified next steps items
- Respectful and transparent communication between all members listed above
- Meeting notes will be maintained, disseminated and reviewed at/for each meeting

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First 5 El Dorado Children and Families Commission

By: _____ Date: _____

Name: Kathleen Guerrero
Title: Executive Director
Address: 6767 Green Valley Road, Placerville, CA 95667

PARTNERS:

El Dorado County Library

By: _____ Date: _____

Name: Carolyn Brooks
Title: Director
Address: 345 Fair Lane, Placerville, CA 95667

El Dorado County Office of Education

By: _____ Date: _____

Name: Elizabeth Blakemore
Title: Director
Address: 6767 Green Valley Road, Placerville, CA 95667

Marshall Medical Center

By: _____ Date: _____

Name: Shaunda Crane
Title: Director
Address: 1100 Marshall Way, Placerville, CA 95667

Signature: Elizabeth Blakemore
Email: eblakemore@edcoe.org

Signature: Carolyn Brooks
Carolyn Brooks (Feb 1, 2022 15:18 PST)
Email: carolyn.brooks@edcgov.us

Signature: Shaunda Crane
Shaunda Crane (Feb 1, 2022 18:19 PST)
Email: scrane@marshallmedical.org

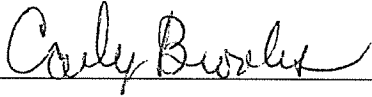
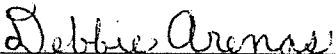
Signature: Kathleen Guerrero
Email: kguerrero@edcoe.org

**FY 2021-22 STRONGER TOGETHER
APPLICATION CERTIFICATION & SIGNATURE**

Project Title:	Community Hubs Connect
Applicant Organization:	El Dorado County Library

SIGNATURES

The parties below attest to and certify that the information provided in this application is true, complete, and accurate. If this application is successful, the applicant agrees to execute the project based on the data provided in the application.

AUTHORIZED OFFICIAL OF THE APPLICANT ORGANIZATION (signature of person listed in the application as authorized to make application for the jurisdiction)			
Authorized Official Name:	Carolyn Brooks	Title :	Director of Library Services
Authorized Official Signature:		Date:	2/4/2022
PROJECT COORDINATOR			
Project Coordinator Name:	Debbie Arenas	Title :	Library Community Hubs Navigator Lead
Project Coordinator Signature:		Date:	2/2/2022

