



Sourcewell
Awarded Contract

Caterpillar Inc.

CAT Diesel & Natural Gas Generator Sets

#120617-CAT

Maturity Date: 01/29/2023

Contract Documents

Contract Documents

Electrical Energy Power Generation with Related Parts, Supplies, and Services

Contract #120617-CAT

Effective 01/29/2018 - 01/29/2023

Contract Documentation

-  **Request for Proposal (RFP)** (1.4 MB)
-  **Contract Forms** (749.29 KB)
-  **Contract Acceptance & Award** (193.71 KB)
-  **Contract Extension** (85.9 KB)

Competitive Solicitation Documentation

-  **Affidavit of Advertisement** (1.4 MB)
-  **Proposal Opening Witness Page** (344.74 KB)
-  **Proposal Evaluation** (361.96 KB)
-  **Evaluation Committee Comment & Review** (206.82 KB)
-  **Board Minutes** (132.73 KB)

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The New York State Contract Reporter

*NYS' official source of contracting opportunities
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This document printed
Thursday, 10/19/2017

Contracting Opportunity


* * * This ad has not been published. It has been reviewed and pending publication. * * *

Title: Electrical Energy Power Generation with Related Parts, Supplies, and Services
Agency: National Joint Powers Alliance
Division: Procurement Department
Contract Number: 120617
Contract Term: 4 years, with potential 1 year extension
Date of Issue: 10/20/2017
Due Date/Time: 12/06/2017 4:30 PM
County(ies): All NYS counties
Classification: Construction Horizontal: Highways & Roadways; Maintenance, Repair & New Construction - *Commodities*
Opportunity Type: General
Entered By: Chris Robinson
Description: The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #120617 ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES. Details of this RFP are available beginning October 19, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 6, 2017 at 4:30 p.m. Central Time at the above address and opened December 7, 2017 at 8:30 a.m. Central Time.

Contact Information

Primary contact: National Joint Powers Alliance
Procurement Department
Chris Robinson
Procurement Manager
202 12th Street NE
P.O. Box 219
Staples, MN 56479
United States
Ph: 218-895-4168
chris.robinson@njpacoop.org

Submit to contact: National Joint Powers Alliance
Procurement Department
Chris Robinson
Procurement Manager
202 12th Street NE
P.O. Box 219
Staples, MN 56479
United States
Ph: 218-895-4168
chris.robinson@njpacoop.org



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From: noreply@salesforce.com
To: [Kim Austin](#)
Cc: [Carol Jackson](#)
Subject: RE: FW: RFP for advertisement [ref:_00DU0J4OM._5000Bf47av:ref]
Date: Thursday, October 19, 2017 4:21:54 PM

Hello,

Thank you for your submission. This project will publish to the Onvia platform this evening as: BID:35735116.

Regards,

Stacy Hotes-Aprato

From: Kim Austin [<mailto:Kim.Austin@njpacoop.org>]
Sent: Thursday, October 19, 2017 7:15 AM
To: Thomas Watson <TWatson@onvia.com>
Cc: Carol Jackson <Carol.Jackson@njpacoop.org>
Subject: RFP for advertisement

Please advertise in any free editions you have. Thank you.

The National Joint Powers Alliance(r) (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #120617 ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES. Details of this RFP are available beginning October 19, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org<<mailto:RFP@njpacoop.org>>. Proposals will be received until December 6, 2017 at 4:30 p.m. Central Time at the above address and opened December 7, 2017 at 8:30 a.m. Central Time.

[Email-Signature-Template-Sept-2017]<<http://www.njpacoop.org/>>
Kim Austin
Procurement Analyst III
phone 218-895-4161
email kim.austin@NJPAcoop.org<<mailto:kim.austin@NJPAcoop.org>>
website [NJPAcoop.org](http://news.njpacoop.org/)<<http://news.njpacoop.org/>>
ref:_00DU0J4OM._5000Bf47av:ref

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CUSTOMER NAME AND ADDRESS		ACCOUNT NUMBER	
NATIONAL JOINT POWERS ALLIANCE, Accounting Dept PO BOX 219		9001496962	
STAPLES MN 56479		DATE	
		10/19/2017	
ACCOUNT NAME			
NATIONAL JOINT POWERS ALLIANCE,			
TELEPHONE		ORDER # / INVOICE NUMBER	
2188945483		0001177731 /	
PUBLICATION SCHEDULE			
START 10/19/2017 END 10/19/2017			
CUSTOMER REFERENCE NUMBER			
RFP#120617			
CAPTION			
NOTICE The National Joint Powers Alliance (NJPA), on behalf of NJPA and its current an			
SIZE			
39 LINES 1 COLUMN(S)			
TIMES		TOTAL COST	
3		89.63	

NOTICE

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #120617 ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES. Details of this RFP are available beginning October 19, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacorp.org. Proposals will be received until December 6, 2017 at 4:30 p.m. Central Time at the above address and opened December 7, 2017 at 8:30 a.m. Central Time.

1177731 UPAXLP

AFFIDAVIT OF PUBLICATION

AS NEWSPAPER AGENCY COMPANY, LLC dba UTAH MEDIA GROUP LEGAL BOOKER, I CERTIFY THAT THE ATTACHED ADVERTISEMENT OF **NOTICE The National Joint Powers Alliance (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher educ** FOR **NATIONAL JOINT POWERS ALLIANCE**, WAS PUBLISHED BY THE NEWSPAPER AGENCY COMPANY, LLC dba UTAH MEDIA GROUP, AGENT FOR DESERET NEWS AND THE SALT LAKE TRIBUNE, DAILY NEWSPAPERS PRINTED IN THE ENGLISH LANGUAGE WITH GENERAL CIRCULATION IN UTAH, AND PUBLISHED IN SALT LAKE CITY, SALT LAKE COUNTY IN THE STATE OF UTAH. NOTICE IS ALSO POSTED ON UTAHLEGALS.COM ON THE SAME DAY AS THE FIRST NEWSPAPER PUBLICATION DATE AND REMAINS ON UTAHLEGALS.COM INDEFINATELY. COMPLIES WITH UTAH DIGITAL SIGNATURE ACT UTAH CODE 46-2-101; 46-3-104.

PUBLISHED ON Start 10/19/2017 End 10/19/2017

DATE 10/19/2017

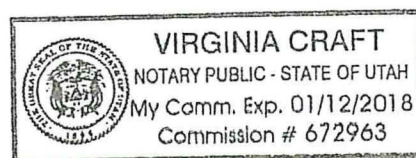
SIGNATURE *Lori Gudmundson*

STATE OF UTAH)

COUNTY OF SALT LAKE)

SUBSCRIBED AND SWORN TO BEFORE ME ON THIS 19TH DAY OF OCTOBER IN THE YEAR 2017

BY LORI GUDMUNDSON.



Virginia Craft
NOTARY PUBLIC SIGNATURE

22-0716 A 8 of 120

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Bid RFP #120617 - Electrical Energy Power Generation with Related Parts, Supplies, and Services

[Switch to Vendor View]

Bid Type **RFP**Bid Number **120617**

Title **Electrical Energy Power
Generation with Related Parts,
Supplies, and Services**

Start Date **Oct 19, 2017 9:36:24 AM CDT**End Date **Dec 6, 2017 4:30:00 PM CST**Agency **NJPA**

Bid Contact **Chris Robinson**
(218) 895-4168
rfp@njpacoop.org
202 12th Street NE
P.O. Box 219
Staples, MN 56479-0219

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has been notified of
the bid or accessed it.
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Questions

0 Questions
0 Unanswered
[View/Ask Questions]

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Description

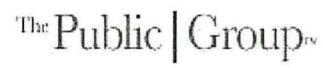
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Delivery Information

Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479

Pre-Bid ConferenceDate **Nov 16, 2017 10:00:00 AM CST**Location **Web Conference**Notes **Web conference instruction will be sent two days prior****Documents**

No Documents for this bid



THE STATE MEDIA CO., INC.

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AFFIDAVIT OF PUBLICATION

Account #	Ad Number	Identification	PO	Amount	Cols	Lines
327043	0003340517	RFP #120617 The National Joint Powers Alliance		\$214.41	1	38

Attention: Kim Austin

NATIONAL JOINT POWERS ALLIANCE

PO BOX 219

STAPLES, MN 56479

RFP #120617

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #120617 ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES. Details of this RFP are available beginning October 19, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 6, 2017 at 4:30 p.m. Central Time at the above address and opened December 7, 2017 at 8:30 a.m. Central Time 3340517

State of South Carolina

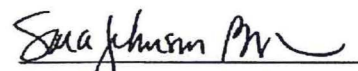
County of Richland

Personally appeared before me, Sara Johnson, Publisher and President of THE STATE, and makes oath that the advertisement, was inserted in The State, a daily newspaper of general circulation published in the City of Columbia, State and County aforesaid, in the issue(s) of

1 Insertions

Published On:

October 19, 2017



Sara Johnson Borton
Publisher and President
The State

Subscribed and sworn to before me on this 20th day of October in the year of 2017



Allison Branham

Notary Public

My Commission Expires:

5/8/2027

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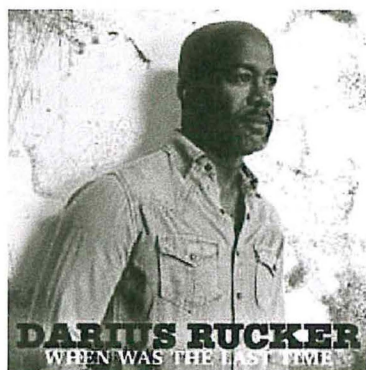
Rucker will make you look forward to 'The

Bob Doerschuk

Special for USA TODAY

REVIEW

Darius Rucker's latest album, *When Was the Last Time* (out Friday), reaffirms two points made on all the albums he has released since launching his post-Hootie & the Blowfish solo career. Let's start with the more fundamental and important one: Rucker is a seriously underrated singer. Blessed with a rugged but warm timbre, he has a rare ability to invite listeners into a song rather than keep them at a distance through extraneous, show-offy display. He knows what each word, each rise and fall in a tune, is intended to express. He draws consistently on that insight, espe-



cially when given material he can interact with creatively.

This leads to the second point: That kind of material is more the exception than the rule in modern country music. Forged in Nashville's songwriting shops, where fabricating hits is the *raison d'être*, most of it sticks to formula, which generally involves listing accou-

terments of a particular lifestyle — trucks, girls, etc. — and, as if to accommodate that process, avoids longer melodies in favor of more digestible fragments.

There's plenty of this on *When Was the Last Time* (★★★☆ out of four), his fifth solo album. Almost every track begins with a four-bar instrumental intro, per Music Row practice. Several draw from the country tradition of building lyrics on an initial brief phrase. The opening number does so successfully, using its title, *For the First Time*, to weave a pattern of playful questions that return to the come-on: "When was the last time you did something for the first time?"

Sometimes, though, the predictability of the writing poses too formidable an interpretive challenge. The clichés on *Life's Too Short* — back porches, ice-

cold beer, "feet up on the cool" — parade through a simple repetition that ultimately constitutes a call to inaction. Similarly, it unleashes a flood of familiar images right at the top: a "doubtful wide or a little white house daddy built," "green grass growing up around that Oldsmobile in the yard." All of this paradoxical turns whoever "she" is into an archetype, seemingly the opposite intent of an ostensible love song.

It bears mention that *Hands Me* tries a little too hard to make forced metaphor work. The music has a toned-down gospel feel which is mirrored in lyrics that include "born again," "soul revival," "lead me to salvation" and "I'll be down on my knees." But in the chorus, where one might expect a call to the altar, Rucker suggests that the object of his attraction "turn the lights off, slide y-

MARKETPLACE TODAY

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NOTICES

PUBLIC NOTICES

Notice to Bidders

Region 14 ESC (the "Lead Agency"), on behalf of National Cooperative Purchasing Alliance (NCPA) and public agencies in all 50 states, that elect to access the Master Agreement is soliciting proposals to enter into Master Agreements for:

- Administrative Management Solutions #21-17
- Athletic Court and Field Containment Solutions #24-17
- Modular Aluminum Walkway Systems & ADA Compliant Products & Services #23-17
- Road Way Maintenance Equipment and Supplies #22-17

Due Tuesday, November 14, 2017 at 2:00 pm CST

Sealed responses are due and will be publicly opened in the Region 14 ESC offices located at 1850 Highway 351, Abilene, TX 79601.

To request a copy of specifications, please visit NCPA's website www.ncpa.us.

The Region 4 Education Service Center, Houston, TX is requesting proposals from qualified and experienced firms to provide:

Foodservice Equipment, Smallwares, Parts, Design and/or Installation (RFP No.18-02).

In order to be considered, the offeror must complete and submit a proposal to Region 4 Education Service Center in accordance with the solicitation documentation <http://www.esc4.net/services/purchasing/region-4-tcpn-solicitations> or from the Procurement Services office.

PROPOSAL DUE DATE:

December 5, 2017 before 2:00 pm central

To advertise in USA TODAY, call: 1-800-397-0070

PUBLIC NOTICES

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #120617 ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES. Details of this RFP are available beginning October 19, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 6, 2017 at 4:30 p.m. Central Time at the above address and opened December 7, 2017 at 8:30 a.m. Central Time.

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Letter of Agreement To Extend the Contract

Between

Caterpillar Inc.
100 NE Adams Street
Peoria, IL 61629

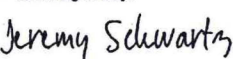
And

Sourcewell
202 12th Street NE
Staples, MN 56479
Phone: (218) 894-1930

The Vendor and Sourcewell have entered into an Agreement (Contract #120617-CAT) for the procurement of Electrical Energy Power Generation with Related Parts, Supplies and Services. This Agreement has an expiration date of January 29, 2022, but the parties may extend the Agreement for one additional year by mutual consent.

The parties acknowledge that extending the Agreement for another year benefits the Vendor, Sourcewell and Sourcewell's members. The Vendor and Sourcewell therefore agree to extend the Agreement listed above for a fifth year. This existing Agreement will terminate on January 29, 2023. All other terms and conditions of the Agreement remain in force.

So DocuSigned by:



By: C0FD2A139D06489... Its: **Director of Operations & Procurement/CPO**

Name printed or typed: **Jeremy Schwartz**

Date 2/12/2021 | 11:57 AM CST

Cat DocuSigned by:



By: 3E9FF774E086402... Its: **VP - Electric Power Division**

Name printed or typed: **Jason Kaiser**

Date 2/13/2021 | 6:05 AM PST

Form C**EXCEPTIONS TO PROPOSAL, TERMS, CONDITIONS,
AND SOLUTIONS REQUEST**Company Name: Caterpillar Inc.

Any exceptions to the terms, conditions, specifications, or proposal forms contained in this RFP must be noted in writing and included with the Proposer's response. The Proposer acknowledges that the exceptions listed may or may not be accepted by NJPA or included in the final contract. NJPA will make reasonable efforts to accommodate the listed exceptions and may clarify the exceptions in the appropriate section below.

Section/page	Term, Condition, or Specification	Exception	NJPA ACCEPTS
6.26 / Page 22	Vendors' certificate(s) must include all subcontractors as additional insureds under its policies	Caterpillar Dealers cannot be named as additional insureds on this certificate.	NJPA Accepts
7.16 / Page 26-27	The Vendor must disclose to NJPA any litigation, bankruptcy, or suspensions/disbarments that occur during the Contract period.	As a large international enterprise, Caterpillar Inc. can manage numerous litigation and other proceedings all over the globe for itself and for its subsidiaries and its affiliates. Caterpillar Inc. agrees to provide the information requested in 7.16 for activities that directly impact Caterpillar Inc.'s performance obligations under the NJPA contract.	NJPA Accepts
8.9 / Page 28	Prevailing wage: The Vendor must comply with applicable prevailing wage legislation in effect in the jurisdiction of the NJPA Member.	Caterpillar Inc. will use its subcontractors, who are independently owned and operated Dealers, to provide services to NJPA Members. Caterpillar Dealer's will comply with the applicable prevailing wage legislation required for the services provided to NJPA Members in their jurisdictions.	NJPA Accepts

Proposer's Signature: *[Signature]*Date: 11/21/2017**NJPA's clarification on exceptions listed above:**

Review and Approved:

[Signature] 4/23/18

NJPA Legal Department

Contract Award
RFP #120617

FORM D



Formal Offering of Proposal
(To be completed only by the Proposer)

ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES


In compliance with the Request for Proposal (RFP) for ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES, the undersigned warrants that the Proposer has examined this RFP and, being familiar with all of the instructions, terms and conditions, general and technical specifications, sales and service expectations, and any special terms, agrees to furnish the defined products and related services in full compliance with all terms and conditions of this RFP, any applicable amendments of this RFP, and all Proposer's response documentation. The Proposer further understands that it accepts the full responsibility as the sole source of solutions proposed in this RFP response and that the Proposer accepts responsibility for any subcontractors used to fulfill this proposal.

Company Name: Caterpillar Inc. Date: November 21, 2017

Company Address: 100 NE Adams Street

City: Peoria State: IL Zip: 61629

Contact Person: Seth Charna Title: Industry Representative

Authorized Signature: Bart Myers 
(Name printed or typed)

FORM E
CONTRACT ACCEPTANCE AND AWARD



(Top portion of this form will be completed by NJPA if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

NJPA Contract #: 120617-CAT

Proposer's full legal name: Caterpillar Inc.

Based on NJPA's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by NJPA.

The effective date of the Contract will be January 29, 2018 and will expire on January 29, 2022 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the NJPA Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at NJPA's discretion.

NJPA Authorized Signatures:



NJPA DIRECTOR OF COOPERATIVE CONTRACTS
AND PROCUREMENT/CPO SIGNATURE

Jeremy Schwartz
(NAME PRINTED OR TYPED)



NJPA EXECUTIVE DIRECTOR/CEO SIGNATURE

Chad Coavette
(NAME PRINTED OR TYPED)

Awarded on January 25, 2018

NJPA Contract # 120617-CAT

Vendor Authorized Signatures:

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name Caterpillar Inc.

Authorized Signatory's Title General Manager - IPSD Power Generation



VENDOR AUTHORIZED SIGNATURE

Bart Myers

(NAME PRINTED OR TYPED)

Executed on January 26, 2018

NJPA Contract # 120617-CAT

PROPOSER ASSURANCE OF COMPLIANCE



Proposal Affidavit Signature Page

PROPOSER'S AFFIDAVIT

The undersigned, authorized representative of the entity submitting the foregoing proposal (the "Proposer"), swears that the following statements are true to the best of his or her knowledge.

1. The Proposer is submitting its proposal under its true and correct name, the Proposer has been properly originated and legally exists in good standing in its state of residence, the Proposer possesses, or will possess before delivering any products and related services, all applicable licenses necessary for such delivery to NJPA members agencies. The undersigned affirms that he or she is authorized to act on behalf of, and to legally bind the Proposer to the terms in this Contract.
2. The Proposer, or any person representing the Proposer, has not directly or indirectly entered into any agreement or arrangement with any other vendor or supplier, any official or employee of NJPA, or any person, firm, or corporation under contract with NJPA, in an effort to influence the pricing, terms, or conditions relating to this RFP in any way that adversely affects the free and open competition for a Contract award under this RFP.
3. The Proposer has examined and understands the terms, conditions, scope, contract opportunity, specifications request, and other documents in this solicitation and affirms that any and all exceptions have been noted in writing and have been included with the Proposer's RFP response.
4. The Proposer will, if awarded a Contract, provide to NJPA Members the /products and services in accordance with the terms, conditions, and scope of this RFP, with the Proposer-offered specifications, and with the other documents in this solicitation.
5. The Proposer agrees to deliver products and services through valid contracts, purchase orders, or means that are acceptable to NJPA Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to NJPA Members under an awarded Contract.
6. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
7. The Proposer understands that NJPA will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statute §13.591, Subd. 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals generally become public data. Minnesota Statute §13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
8. The Proposer understands that it is the Proposer's duty to protect information that it considers nonpublic, and it agrees to defend and indemnify NJPA for reasonable measures that NJPA takes to uphold such a data designation.

[The rest of this page has been left intentionally blank. Signature page below]

By signing below, Proposer is acknowledging that he or she has read, understands, and agrees to comply with the terms and conditions specified above.

Company Name: Caterpillar Inc.

Address: 100 NE Adams Street

City/State/Zip: Peoria, IL 61629

Telephone Number: (309) 675-1000

E-mail Address: Contact Seth Charna: Charna_Seth@cat.com

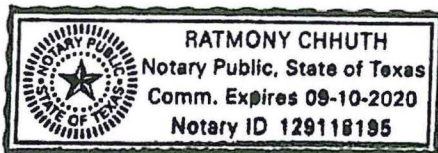
Authorized Signature: 

Authorized Name (printed): Bart Myers

Title: General Manager - IPSD Power Generation

Date: November 21, 2017

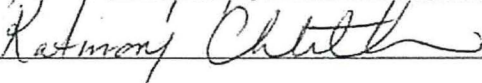
Notarized



Subscribed and sworn to before me this 21 day of November, 20 17

Notary Public in and for the County of Harris State of Texas

My commission expires: 9/10/2020

Signature: 



PROPOSER QUESTIONNAIRE

Payment Terms, Warranty, Products and Services, Pricing and Delivery, and Industry-Specific Questions

Proposer Name: _____ Caterpillar Inc. _____

Questionnaire completed by: _____ Seth Charna _____

Payment Terms and Financing Options

- 1) What are your payment terms (e.g., net 10, net 30)?

Payment terms that Caterpillar Dealers would offer to NJPA Members vary by dealer, but are most certainly equivalent to local competition. Payment terms will be made very clear to potential NJPA customers upon quotation.

- 2) Do you provide leasing or financing options, especially those options that schools and governmental entities may need to use in order to make certain acquisitions?

Caterpillar Financial offers financial tools for NJPA Members through the Caterpillar Dealer Network on a case by case basis. Leasing terms that Caterpillar Dealers would offer to NJPA Members vary by dealers, but are most certainly equivalent to local competition. Leasing terms will be made very clear to potential NJPA customers upon quotation.

- 3) Briefly describe your proposed order process. Please include enough detail to support your ability to report quarterly sales to NJPA. For example, indicate whether your dealer network is included in your response and whether each dealer (or some other entity) will process the NJPA Members' purchase orders.

The order process will not change compared to the current NJPA contract. The NJPA Member references the NJPA contract number on the P.O., which is then presented directly to their local Caterpillar Dealer.

- 4) Do you accept the P-card procurement and payment process? If so, is there any additional cost to NJPA Members for using this process?

Not Applicable.

Warranty

5) Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may include in your response a copy of your warranties, but at a minimum please also answer the following questions.

- Do your warranties cover all products, parts, and labor?
- Do your warranties impose usage restrictions or other limitations that adversely affect coverage?
- Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?
- Are there any geographic regions of the United States for which you cannot provide a certified technician to perform warranty repairs? How will NJPA Members in these regions be provided service for warranty repair?
- Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?
- What are your proposed exchange and return programs and policies?

Please reference the following attachments in response to these questions specifically for the Power Generation products listed in this proposal. There are no geographic regions of the United States or Canada for which Caterpillar cannot provide a certified technician to preform warranty repairs.

Additionally, when purchased through the NJPA contract, select products will automatically include options for Extended Service Coverage in 2018. Customized Extended Service Coverage is also available through the Caterpillar Dealer Network on a case by case basis.

See Attached: Caterpillar Standard Warranty SELF5709.pdf

See Attached: Olympian Standard Warranty LEXF3074.pdf

See Attached: 2018 ESC NJPA Announcement Letter – October 6 2017.pdf

6) Describe any service contract options for the items included in your proposal.

Service contracts that Caterpillar Dealers would offer to NJPA Members vary by dealer, but are most certainly at least equal to local competition. Service contract terms will be made very clear to potential NJPA customers upon quotation.

Pricing, Delivery, Audits, and Administrative Fee

7) Provide a general narrative description of the equipment/products and related services you are offering in your proposal.

Caterpillar is offering a full line of diesel and natural gas packaged generator sets from 40 to 4000 kW. Caterpillar is also offering our XQ Products, which is our mobile generator line including trailers. Other popular and almost necessary equipment included to enhance generator set purchases are Automatic Transfer Switches, Switchgear, EPIC paralleling gear, and Microgrid components all provided from Caterpillar. The Caterpillar Dealer Network can also offer custom shop work, installation, "turn-key" solutions, delivery/freight, training, custom enclosures, custom fuel tanks, custom automatic transfer switches, dealer labor, additional/custom parts, and general contracting labor. To further enhance the NJPA members' product offering, the Caterpillar Dealer Network can also offer an expansive network of used equipment along with rental agreements.

- 8) Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the NJPA discounted price) on all of the items that you want NJPA to consider as part of your RFP response. Provide a SKU for each item in your proposal. (Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract. See the body of the RFP and the Price and Product Change Request Form for more detail.)

Percentage Discount from Manufacturer's and Dealer's List Pricing per the included documentation along with product price lists. The discounts included are typically higher than standard discount for each product solution. There may be specific cases with specific options or attachments where the NJPA discount is not as deep as the non-NJPA offer. Caterpillar does have the ability to make additional discounts for NJPA members and non-NJPA customers on a case by case basis. For 2018 shipments, the price increase above the provided price lists is 2%. New price lists will be updated and submitted in January 2018. Please note, there are some items in the provided Caterpillar price lists that are marked as "Net" pricing that do not get discounted. These items usually include certifications (EPA, UL, IBC), standard EPA Tier 4f components, extended service coverage, and factory testing/packaging options. These items only follow the cost plus a percentage of cost pricing process that is acceptable for pricing sourced goods or services.

See Attached: Caterpillar Gen Disc List RFP December 2017.xlsx

See Attached: List of Caterpillar Price Lists by Product Family.zip

- 9) Please quantify the discount range presented in this response. For example, indicate that the pricing in your response represents is a 50% percent discount from the MSRP or your published list.

Overall pricing from published list price is discounted from 10% up to 40% with an average of 27% overall. Specific discounts apply to each diesel or natural gas platform product line. Services, used products, rental agreements, and microgrid solutions are also included at different discounting levels. For 2018 shipments, the price increase above the provided price lists is 2%. New price lists will be updated and submitted in January 2018.

See Attached: Caterpillar Gen Disc List RFP December 2017.xlsx

See Attached: List of Caterpillar Price Lists by Product Family.zip

- 10) The pricing offered in this proposal is

- ☐ a. the same as the Proposer typically offers to an individual municipality, university, or school district.
- ☐ b. the same as the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
- ☒ c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
- ☐ d. other than what the Proposer typically offers (please describe).

- 11) Describe any quantity or volume discounts or rebate programs that you offer.

Volume discounts or rebate programs are not offered. The best discounting has been included in this RFP response for Caterpillar solutions.

- 12) Propose a method of facilitating “sourced” products or related services, which may be referred to as “open market” items or “nonstandard options”. For example, you may supply such items “at cost” or “at cost plus a percentage,” or you may supply a quote for each such request.

There are some items in the provided Caterpillar price lists that are marked as “Net” pricing that do not get discounted. These items usually include certifications (EPA, UL, IBC), standard EPA Tier 4f components, extended service coverage, and factory testing/packaging options. These items only follow the cost plus a percentage of cost pricing process that is acceptable for pricing sourced goods or services. The percentage mark-up offered by Caterpillar Dealers to NJPA Members will vary by dealer, but is certainly equivalent to local competition. Exercising the ability to offer cost plus a percentage for “Net” items will ensure more clarity for the Caterpillar Network regarding NJPA offers because the current contract makes it difficult to calculate “Net” items since they cannot be discounted by Caterpillar. For a majority of sales including EPA Tier 2 or EPA Tier 3 platforms, the “Net” items on average are no more than 1-2.5% of the total customer list pricing. EPA Tier 4f platforms have a higher percentage of “Net” items due to the significant amount of set priced emissions components required for EPA certification.

- 13) Identify any total cost of acquisition costs that are **NOT** included in the pricing submitted with your response. This cost includes all additional charges that are not directly identified as freight or shipping charges. For example, list costs for items like installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.

All transactions will take place and be negotiated between a Caterpillar Dealer and an NJPA member. Only those generator set items specifically included in a Caterpillar List Price are subject to the NJPA administration fee. Most costs associated with acquiring a generator set and related products are included within the pricing file (Caterpillar Gen Disc List RFP December 2017.xlsx) and are subject to discount. In some cases, there may be costs involved that have not been listed. These costs associated with acquiring a generator set involve items that a manufacturer (Caterpillar) cannot competitively provide.

- 14) If delivery or shipping is an additional cost to the NJPA Member, describe in detail the complete shipping and delivery program.

These programs and policies vary with products and geographic regions. Each quote from a Caterpillar Dealer to an NJPA member will have unique shipping fees. These fees may include shipment from the Caterpillar factory and, in some cases, additional local shipping fees either to a third-party packager or to the customer when factory shipment timing doesn’t align with customer requirements. Shipping fees will be handles on a case-by-case basis between the selling Caterpillar Dealer and the NJPA member.

- 15) Specifically describe those shipping and delivery programs for Alaska, Hawaii, Canada, or any offshore delivery.

Shipping and delivery programs for Alaska, Hawaii, Canada, or any offshore delivery are included in question 14. These items vary by Caterpillar Dealer due to the different geographic locations. The Caterpillar Network located in Alaska, Hawaii, Canada, or other offshore location is aware of their local shipment requirements and is knowledgeable on how to quote shipping to NJPA customers.

- 16) Describe any unique distribution and/or delivery methods or options offered in your proposal.

Caterpillar offers a factory freight program specific to certain product lines. Where applicable, this program utilizes economies of scale to ensure the best shipment cost to the local Caterpillar dealer from our factories. This portion of the freight cost to customers will pass through the Caterpillar network as it did before, but is managed by Caterpillar for the first point of delivery.

- 17) Please specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with NJPA. This process includes ensuring that NJPA Members obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to NJPA.

The Caterpillar Dealer Network will receive additional discounts from Caterpillar to help reach NJPA members purchasing prices per the NJPA contract. To qualify for the discounts, the selling Caterpillar Dealer must identify each applicable sale as an NJPA sale on their order and they must also send a report to the Caterpillar designated NJPA custodian, Seth Charna, including the product order number and NJPA member number. Reports are updated and reviewed on a quarterly basis to assist in providing payment to NJPA. The Caterpillar designated NJPA custodian, Seth Charna, has and will remain actively involved in the auditing process both with auditing Caterpillar Dealer pricing to NJPA members as well as the quarterly administration fee process.

- 18) Identify a proposed administrative fee that you will pay to NJPA for facilitating, managing, and promoting the NJPA Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See RFP Section 6.29 and following for details.)

The proposed administrative fee payable to NJPA is proposed to be 1% of transaction price, in line with the previous two Caterpillar contracts, for all NJPA contract sales of generator sets. This 1% is the same percent as outlined in our current NJPA contract #080613-CAT

Should Caterpillar be exclusive, like the previous two Caterpillar contracts, this is valuable to the Caterpillar Dealer Network and Caterpillar would be willing to increase the administrator fee to 1.25% of transaction price.

Industry-Specific Questions

- 19) Please specify product and voltage range the generator equipment that you are offering.

Caterpillar offers factory voltage options for the majority of customer requirements. In general, here's a snapshot of the factory options based on the diesel product line. Voltage options may slightly differ on the natural gas product line and the full Caterpillar price list should be consulted to determine which specific ratings can be configured with the voltages listed below. There may also be a few exceptions where the Caterpillar Dealer Network can work towards custom solutions when necessary.

100 kW and Below Single Phase:	240V
750 kW and Below Three Phase:	480V, 600V, 208V, 240V
1000 kW up to 1250 kW:	480V, 600V, 208V, 240V, 400V, 380V
1500 kW up to 4000 kW:	480V, 600V, 240V, 440V, 380V, 2400V, 416V, 4160V, 6300V, 6600V, 6900V, 12470V, 13200V, 13800V

- 20) Describe your mobile or trailer mounted units, if any, and specify the ranges.

The XQ product line is included in the Caterpillar proposal. These units are offered with trailers for mobile use and for the most part they include switchable voltage options, which is preferred since they can be utilized at multiple customer locations with unique voltage requirements. The following XQ products are available and are EPA Tier 4f certified for mobile usage. We are working on a platform between the XQ125 and XQ425 that will be available/added to an awarded contract once released. The number represents the kVA rating of the generator and not the kW output.

XQ35
XQ60
XQ125
XQ425
XQ570

21) If you are providing trailers as part of a turnkey package, please provide details.

All XQ packages described in question 20 include trailers with selectable options including the ball size and brake type. These are the only factory product offerings that can be configured on trailers due to EPA emissions requirements.

It is important to note that the Caterpillar Dealer Network can also place Caterpillar genset packages on trailers when necessary as long as EPA regulations for stationary applications are met (EPA requires the generator to remain stationary for a specific period of time).

22) Describe how you will include customization and the pricing of such for the units.

The Caterpillar Dealer Network can offer custom shop work, installation, “turn-key” solutions, delivery/freight, training, custom enclosures, custom fuel tanks, custom automatic transfer switches, dealer labor, additional/custom parts, and general contracting labor. To further enhance the NJPA members’ product offering, the Caterpillar Dealer Network can also offer an expansive network of used equipment along with rental agreements. Most costs associated with acquiring a generator set and related products are included within the pricing file (Caterpillar Gen Disc List RFP December 2017.xlsx) and are subject to discount. In some cases, there may be costs involved that have not been listed. These costs associated with acquiring a generator set involve items that a manufacturer (Caterpillar) cannot competitively provide.

23) Describe installation and service programs, and identify the associated services, service provider locations and pricing.

The Caterpillar Dealer Network will be the provider of all Caterpillar and non-Caterpillar components and services required to meet the NJPA members’ local requirements.

24) Describe any preventative maintenance or extended service coverage agreements.

Preventative maintenance and extended service coverage/contracts agreements in addition to the standard product offering are covered in the “Caterpillar Gen Disc List RFP December 2017.xlsx” file.

25) Do you provide preventive, periodic or full maintenance plans/programs for the solutions you are proposing in this response?

- a. If so, provide a recommended service & maintenance agreement for a periodic/preventative and or full maintenance plan.
- b. What are recommended service intervals?

The Caterpillar Dealer Network will be the provider of all preventative maintenance plans / programs that are specific to the product being provided to the NJPA member. Preventative maintenance and extended service coverage/contracts agreements in addition to the standard product offering are covered in the “Caterpillar Gen Disc List RFP December 2017.xlsx” file.

26) Describe your rental agreements and pricing schedule.

Rental agreements in addition to the standard product offering are covered in the “Caterpillar Gen Disc List RFP December 2017.xlsx” file.

27) Will you include used equipment and if so, provide a pricing strategy for these units.

Used product agreements in addition to the standard product offering are covered in the “Caterpillar Gen Disc List RFP December 2017.xlsx” file.

28) Provide a general overview of your products EPA compliance.

Caterpillar offers a full range of products for use in the United States per EPA compliance guidelines. Per these guidelines, the application determines the EPA emissions level that is required for that specific product. For diesel emergency standby ratings (most of the market for <1000 kW) Caterpillar offers both EPA Tier 2 and EPA Tier 3 emissions levels and the specific emissions level is auto selected based on the EPA defined brake horsepower requirements. For non-emergency and/or mobile applications, Caterpillar has select ratings available with EPA Tier 4f factory certification. The Caterpillar Dealer Network is familiar with EPA regulations and can direct the NJPA member to the applicable product line required for their application.

29) Identify the lifecycle cost of ownership of your generator solutions.

The Caterpillar Dealer Network will be the provider of all preventative maintenance and lifecycle costs at the request of NJPA members. Due to the vast differences across geographic locations and product lines, this request will be handled on a case-by-case basis.

Signature:  Date: 11/21/2017



National Joint Powers Alliance®
REQUEST FOR PROPOSAL
for the procurement of
**ELECTRICAL ENERGY POWER GENERATION WITH RELATED
PARTS, SUPPLIES, AND SERVICES**

RFP Opening
| DECEMBER 7, 2017 |
8:30 a.m. Central Time
At the offices of the
National Joint Powers Alliance®
202 12th Street Northeast, Staples, MN 56479

RFP #120617

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #120617 ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES. Details of this RFP are available beginning October 19, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 6, 2017 at 4:30 p.m. Central Time at the above address and opened December 7, 2017 at 8:30 a.m. Central Time.

RFP Timeline

October 19, 2017	Publication of RFP in the print and online version of <i>USA Today</i> , in the print and online version of the <i>Salt Lake News</i> within the State of Utah, in the print and online version of the <i>Daily Journal of Commerce</i> within the State of Oregon (note: OR entities this pertains to: http://www.njpacoop.org/oregon-advertising and also RFP Appendix B), in the print and online version of <i>The State</i> within the State of South Carolina, the NJPA website, MERX, Noticetobidders.com, PublicPurchase.com, Biddingo, and Onvia.
November 16, 2017 10:00 a.m. CT	Pre-Proposal Conference (the webcast/conference call). The connection information will be sent to all inquirers two business days before the conference.
November 29, 2017	Deadline for RFP questions.
December 6, 2017 4:30 p.m. CT	Deadline for Submission of Proposals. Late responses will be returned unopened.
December 7, 2017 8:30 a.m. CT	Public Opening of Proposals.

Direct questions regarding this RFP to: Chris Robinson at chris.robinson@njpacoop.org or (218) 895-4168.

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1 DEFINITIONS

A. CONTRACT

Contract means this RFP, current pricing information, fully executed Forms C, D, F, & P from the Proposer's response pursuant to this RFP, and a fully executed Form E ("Acceptance and Award") with final terms and conditions. Form E will be executed after a formal award and will provide final clarification of terms and conditions of the award.

B. PROPOSER

A Proposer is a company, person, or entity delivering a timely response to this RFP. This RFP may also use the terms "respondent" or "proposed Vendor," which is interchangeable with Proposer as the context allows.

C. SOURCED GOOD or OPEN MARKET ITEM

A Sourced Good or Open Market Item is a product within the RFP's scope 1) that is not currently available under the Vendor's NJPA contract, 2) that a member wants to buy under contract from an awarded Vendor, and 3) that is generally deemed incidental to the total transaction or purchase of contract items.

D. VENDOR

A Proposer whose response has been awarded a contract pursuant to this RFP.

2 ADVERTISEMENT OF RFP

2.1 NJPA advertises this solicitation: 1) in the hard copy print and online editions of the USA Today; 2) once each in Oregon's Daily Journal of Commerce, South Carolina's The State and Utah's Salt Lake Tribune; 3) on NJPA's website; and 4) on other third-party websites deemed appropriate by NJPA. Other third-party advertisers may include Onvia, PublicPurchase.com, MERX, and Biddingo.

2.2 NJPA also notifies and provides solicitation documentation to each state-level procurement departments for possible re-posting of the solicitation within their systems and at their option for future use and to meet specific state requirements.

3 INTRODUCTION

A. ABOUT NJPA

3.1 The National Joint Powers Alliance® (NJPA) is a public agency serving as a national municipal contracting agency established under the Service Cooperative statute by Minnesota Legislative Statute §123A.21 with the authority to develop and offer, among other services, cooperative procurement services to its membership. Eligible membership and participation includes states, cities, counties, all government agencies, both public and non-public educational agencies, colleges, universities and non-profit organizations.

3.2 Under the authority of Minnesota state laws and enabling legislation, NJPA facilitates a competitive solicitation and contracting process on behalf of the needs of itself and the needs of current and potential member agencies nationally. This process results in national procurement contracts with various Vendors of products/equipment and services which NJPA Member agencies desire to procure. These procurement contracts are created in compliance with applicable Minnesota Municipal Contracting Laws. A complete listing of NJPA cooperative procurement contracts can be found at www.njpacoop.org.

3.3 NJPA is a public agency governed by publicly elected officials that serve as the NJPA Board of Directors. NJPA's Board of Directors oversees and authorizes the calls for all new proposals and holds those resulting Contracts for the benefit of its own and its Members use.

3.4 NJPA currently serves over 50,000 member agencies nationally. Both membership and utilization of NJPA contracts continue to expand, due in part to the increasing acceptance of Cooperative Purchasing throughout the government and education communities nationally.

B. JOINT EXERCISE OF POWERS LAWS

3.5 NJPA cooperatively shares those contracts with its Members nationwide through various Joint Exercise of Powers Laws or Cooperative Purchasing Statutes established in Minnesota, other states and Canadian provinces. The Minnesota Joint Exercise of Powers Law is Minnesota Statute §471.59 which states "Two or more governmental units...may jointly or cooperatively exercise any power common to the contracting parties..." This Minnesota Statute allows NJPA to serve Member agencies located in all other states. Municipal agencies nationally can participate in cooperative purchasing activities under their own state law. These laws can be found on our website at <http://www.njpacoop.org/national-cooperative-contract-solutions/legal-authority/>.

3.5.1 For Members within the Commonwealth of Virginia, this RFP is intended to be a "joint procurement agreement" as described in Vir. Code § 2.2-4304(A), and those Virginia Members identified in Appendix C may agree to be a Joint Purchaser under this RFP.

C. WHY RESPOND TO A NATIONAL COOPERATIVE PROCUREMENT CONTRACT

3.6 National Cooperative Procurement Contracts create value for Municipal and Public Agencies, as well as for Vendors of products/equipment and services in a variety of ways:

3.6.1 National cooperative contracts potentially save time and effort for municipal and public agencies, who otherwise would have to solicit vendor responses to individual RFPs, resulting in individual contracts, to meet the procurement needs of their respective agencies. Considerable time and effort is also potentially saved by the Vendors who would have had to otherwise respond to each of those individual RFPs. A single, nationally advertised RFP, resulting in a single, national cooperative contract can potentially replace thousands of individual RFPs for the same equipment/products/services that might have been otherwise advertised by individual NJPA member agencies.

3.6.2 NJPA contracts offer our Members nationally leveraged volume purchasing discounts. Our contract terms and conditions offer the opportunity for Vendors to recognize individual member procurement volume commitment through additional volume based contract discounts.

3.7 State laws that permit or encourage cooperative purchasing contracts do so with the belief that cooperative efficiencies will result in lower prices, better overall value, and considerable time savings.

3.8 The collective purchasing power of thousands of NJPA Member agencies nationwide offers the opportunity for volume pricing discounts. Although no sales or sales volume is guaranteed by an NJPA Contract resulting from this RFP, substantial volume is anticipated and volume pricing is requested and justified.

3.9 NJPA and its Members desire the best value for their procurement dollar as well as a competitive price. Vendors have the opportunity to display and highlight value-added attributes of their company, equipment/products and services without constraints of a typical individual proposal process.

D. THE INTENT OF THIS RFP

3.10. National contract awarded by NJPA: NJPA seeks the most responsive and responsible Vendor relationship(s) to reflect the best interests of NJPA and its Member agencies. Through a competitive proposal and evaluation process, the NJPA Proposal Evaluation Committee recommends vendors for a national contract awarded by the action of the NJPA Chief Procurement Officer. NJPA's primary intent is to establish and provide a national cooperative procurement contract that offer opportunities for NJPA and our current and potential Member agencies throughout the United States and Canada to procure quality product/equipment and services as desired and needed. The contracts will be marketed nationally through a cooperative effort between the awarded vendor(s) and NJPA. Contracts are expected to offer price levels reflective of the potential and collective volume of NJPA and the nationally established NJPA membership base.

3.11 Beyond our primary intent, NJPA further desires to:

3.11.1 Award a four-year contract with a fifth-year contract option resulting from this RFP. Any fifth-year extension is exercised at NJPA's discretion and results from NJPA's contracting needs or from Member requests; this extension is not intended merely to accommodate an awarded Vendor's request. If NJPA grants a fifth-year extension, it may also terminate the contract (or cause it to expire) within the fifth year if the extended contract is replaced by a resolicited or newly solicited contract. In exigent circumstances, NJPA may petition NJPA's Board of Directors to extend the contract term beyond five years. This rarely used procedure should be employed only to avoid a gap in contract coverage while a replacement contract is being solicited;

- 3.11.2** Offer and apply any applicable technological advances throughout the term of a contract resulting from this RFP;
- 3.11.3** Deliver “Value Added” aspects of the company, equipment/products and services as defined in the “Proposer’s Response”;
- 3.11.4** Deliver a wide spectrum of solutions to meet the needs and requirements of NJPA and NJPA Member agencies; and
- 3.11.5** Award an exclusive contract to the most responsive and responsible vendor when it is deemed to be in the best interest of NJPA and the NJPA Member agencies.

3.12 Exclusive or Multiple Awards: Based on the scope of this RFP and on the responses received, NJPA may award either an exclusive contract or multiple contracts. In some circumstances, a single national supplier may best meet the needs of NJPA Members; in other situations, multiple vendors may be in the best interests of NJPA and the NJPA Members and preferred by NJPA to provide the widest array of solutions to meet the member agency’s needs. NJPA retains sole discretion to determine which approach is in the best interests of NJPA Member agencies.

3.13 Non-Manufacturer Awards: NJPA reserves the right to make an award under this RFP to a non-manufacturer or dealer/distributor if such action is in the best interests of NJPA and its Members.

3.14 Manufacturer as a Proposer: If the Proposer is a manufacturer or wholesale distributor, the response received will be evaluated on the basis of a response made in conjunction with that manufacturer’s authorized dealer network. Unless stated otherwise, a manufacturer or wholesale distributor Proposer is assumed to have a documented relationship with their dealer network where that dealer network is informed of, and authorized to accept, purchase orders pursuant to any Contract resulting from this RFP on behalf of the manufacturer or wholesale distributor Proposer. Any such dealer will be considered a sub-contractor of the Proposer/Vendor. The relationship between the manufacturer and wholesale distributor Proposer and its dealer network may be proposed at the time of the submission if that fact is properly identified.

3.15 Dealer/Reseller as a Proposer: If the Proposer is a dealer or reseller of the products and/or services being proposed, the response will be evaluated based on the Proposer’s authorization to provide those products and services from their manufacturer. When requested by NJPA, Proposers must document their authority to offer those products and/or services.

E. SCOPE OF THIS RFP

3.16 Scope: The scope of this RFP is to award a contract to a qualifying vendor defined as a manufacturer, provider, or dealer/distributor, established as a Proposer, and deemed responsive and responsible through our open and competitive proposal process. Vendors will be awarded contracts based on the proposal and responders demonstrated ability to meet the expectations of the RFP and demonstrate the overall highest valued solutions which meet and/or exceed the current and future needs and requirements of NJPA and its Member agencies nationally within the scope of ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES.

3.17 Additional Scope Definitions: In addition to ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES, **this solicitation should be read to include, but not to be limited to:**

- 3.17.1 Primary Offerings:** Proposer’s primary solution offerings may include: stationary and portable electrical generators; backup or standby generator sets; mobile or trailer mounted generators; enclosures; automatic transfer switches; switch gears; used generator sets; rental generator set agreements; and, generator-related design, installation, maintenance, or repair

services. It is further intended that Proposer's primary solutions will be for, or related to, electrical energy power generation from biofuel or fossil fuel sources.

3.17.2 Incidental or Complementary Offerings: in addition to the primary offerings, Proposer may include incidental or complementary offerings of: solar panel and microgrid solutions; mobile light towers; trailers; and, replacement or repair parts related to the primary offerings. It is further intended that electrical energy generation from renewable energy sources will not be more than an incidental or complementary part of Proposer's proposed solutions.

3.17.3 NJPA reserves the right to limit the scope of this solicitation for NJPA and current and potential NJPA member agencies.

3.17.3.1 [Omitted.]

3.18 Overlap of Scope: When considering equipment/products/services, or groups of equipment/products/services submitted as a part of your response, and whether inclusion of such will fall within a "Scope of Proposal," please consider the validity of an inverse statement.

3.18.1 For example, pencils and post-it-notes can generally be classified as office supplies and office supplies generally include pencils and post-it-notes.

3.18.2 In contrast, computers (PCs and peripherals) can generally be considered office supplies; however, the scope of office supplies does not generally include computer servers and infrastructure.

3.18.3 In conclusion: With this in mind, individual products and services must be examined individually by NJPA, from time to time and in its sole discretion, to determine their compliance and fall within the original "Scope" as intended by NJPA.

3.19 Best and Most Responsive – Responsible Proposer: It is the intent of NJPA to award a Contract to the best and most responsible and responsive Proposer(s) offering the best overall quality and selection of equipment/products and services meeting the commonly requested specifications of the NJPA and NJPA Members, provided the Proposer's Response has been submitted in accordance with the requirements of this RFP. Qualifying Proposers who are able to anticipate the current and future needs and requirements of NJPA and NJPA member agencies; demonstrate the knowledge of any and all applicable industry standards, laws and regulations; and possess the willingness and ability to distribute, market to and service NJPA Members in all 50 states are preferred. NJPA requests proposers submit their entire product line as it applies and relates to the scope of this RFP.

3.20 Sealed Proposals: NJPA will receive sealed proposal responses to this RFP in accordance with accepted standards set forth in the Minnesota Procurement Code and Uniform Municipal Contracting Law. Awards may be made to responsible and responsive Proposers whose proposals are determined in writing to be the most advantageous to NJPA and its current or qualifying future NJPA Member agencies.

3.21 Use of Contract: Any Contract resulting from this solicitation shall be awarded with the understanding that it is for the sole convenience of NJPA and its Members. NJPA and/or its members reserve the right to obtain like equipment/products and services solely from this contract or from another contract source of their choice or from a contract resulting from their own procurement process.

3.22 Awarded Vendor's interest in a contract resulting from this RFP: Awarded Vendors will be able to offer to NJPA, and current and potential NJPA Members, only those products/equipment and services specifically awarded on their NJPA Awarded Contract(s). Awarded Vendors may not offer as "contract compliant," products/equipment and services which are not specifically identified and priced in their NJPA Awarded Contract.

3.23 Sole Source of Responsibility- NJPA desires a “Sole Source of Responsibility” Vendor. This means that the Vendor will take sole responsibility for the performance of delivered equipment/products/ services. NJPA also desires sole responsibility with regard to:

3.23.1 Scope of Equipment/Products/Services: NJPA desires a provider for the broadest possible scope of products/equipment and services being proposed over the largest possible geographic area and to the largest possible cross-section of NJPA current and potential Members.

3.23.2 Vendor use of sub-contractors in sourcing or delivering equipment/product/services: NJPA desires a single source of responsibility for equipment/products and services proposed. Proposers are assumed to have sub-contractor relationships with all organizations and individuals whom are external to the Proposer and are involved in providing or delivering the equipment/products/services being proposed. Vendor assumes all responsibility for the equipment/products/services and actions of any such Sub-Contractor. Suggested Solutions Options include:

3.23.3 Multiple solutions to the needs of NJPA and NJPA Members are possible. Examples could include:

3.23.3.1 Equipment/Products Only Solution: Equipment/Products Only Solution may be appropriate for situations where NJPA or NJPA Members possess the ability, either in-house or through local third party contractors, to properly install and bring to operation those equipment/products being proposed.

3.23.3.2 Turn-Key Solutions: A Turn-Key Solution is a combination of equipment/products and services that provides a single price for equipment/products, delivery, and installation to a properly operating status. Generally this is the most desirable solution because NJPA and NJPA Members may not possess, or desire to engage, personnel with the necessary expertise to complete these tasks internally or through other independent contractors

3.23.3.3 Good, Better, Best: Where appropriate and properly identified, Proposers may offer the choice “of good, better, best” multiple-grade solutions to meet NJPA Members’ needs.

3.23.3.4 Proven – Accepted – Leading-Edge Technology: Where appropriate and properly identified, Proposers may provide a spectrum of technology solutions to complement or enhance the proposed solutions to meet NJPA Members’ needs.

3.23.4 If applicable, Contracts will be awarded to Proposer(s) able to deliver a proposal meeting the entire needs of NJPA and its Members within the scope of this RFP. NJPA prefers Proposers submit their complete product line of products and services described in the scope of this RFP. NJPA reserves the right to reject individual, or groupings of specific equipment/products and services proposals as a part of the award.

3.24 Geographic Area to be Proposed: This RFP invites proposals to provide ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES to NJPA and NJPA Members throughout the entire United States and possibly internationally. Proposers will be expected to express willingness to explore service to NJPA Members located abroad; however the lack of ability to serve Members outside of the United States will not be cause for non-award. The ability and willingness to serve Canada, for instance, will be viewed as a value-added attribute.

3.25 Contract Term: At NJPA's option, a Contract resulting from this RFP will become effective either on the date awarded by the NJPA Board of Directors or on the day following the expiration date of an existing NJPA procurement contract for the same or similar product/equipment and services.

3.25.1 NJPA is seeking a Contract base term of four years as allowed by Minnesota Contracting Law. Full term is expected. However, one additional one-year renewal/extension may be offered by NJPA to Vendor beyond the original four year term if NJPA deems such action to be in the best interests of NJPA and its Members. NJPA reserves the right to conduct periodic business reviews throughout the term of the contract.

3.26 Minimum Contract Value: NJPA anticipates considerable activity resulting from this RFP and subsequent award; however, no commitment of any kind is made concerning actual quantities to be acquired. NJPA does not guarantee usage. Usage will depend on the actual needs of the NJPA Members and the value of the awarded contract.

3.27 [This section is intentionally blank.]

3.28 Contract Availability: This Contract must be available to all current and potential NJPA Members who choose to utilize this NJPA Contract to include all governmental and public agencies, public and private primary and secondary education agencies, and all non-profit organizations nationally.

3.28.1 With respect to Members within the Commonwealth of Virginia, this RFP is intended to be a "joint procurement agreement" as described in Vir. Code § 2.2-4304(A), and those Virginia Members identified in Appendix C must be allowed to use this Contract as a Joint Purchaser.

3.29 Proposer's Commitment Period: In order to allow NJPA the opportunity to evaluate each proposal thoroughly, NJPA requires any response to this solicitation be valid and irrevocable for ninety (90) days after the date proposals are opened.

F. EXPECTATIONS FOR EQUIPMENT/PRODUCTS AND SERVICES BEING PROPOSED

3.30 Industry Standards: Except as contained herein, the specifications or solutions for this RFP shall be those accepted guidelines set forth by the ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES industry, as they are generally understood and accepted within that industry across the nation. Submitted products/equipment, related services and accessories, and their warranties and assurances are required to meet and/or exceed all current, traditional and anticipated standards, needs, expectations, and requirements of NJPA and its Members.

3.30.1 Deviations from industry standards must be identified by the Proposer and explained how, in their opinion, the equipment/products and services they propose will render equivalent functionality, coverage, performance, and/or related services. Failure to detail all such deviations may comprise sufficient grounds for rejection of the entire proposal.

3.30.2 Technical Descriptions/Specifications. Excessive technical descriptions and specifications that unduly enlarge the proposal response may cause NJPA to reduce the evaluation points awarded on Form G. Proposers must supply sufficient information to:

3.30.2.1 demonstrate the Proposer's knowledge of industry standards and Member agency needs and expectations;

3.30.2.2 Identify the equipment/products and services being proposed as applicable to the needs and expectations of NJPA Member agencies; and

3.30.2.3 differentiate equipment/products and services from other industry manufacturers and providers.

3.31 New Current Model Equipment/Products: Proposals submitted shall be for new, current model equipment/products and services with the exception of certain close-out products allowed to be offered on the Proposer's "Hot List" described herein.

3.32 Compliance with laws and standards: All items supplied on this Contract shall comply with any current applicable safety or regulatory standards or codes.

3.33 Delivered and operational: Products/equipment offered herein are to be proposed based upon being delivered and operational at the NJPA Member's site. Exceptions to "delivered and operational" must be clearly disclosed in the "Total Cost of Acquisition" section of the proposal.

3.34 Warranty: The Proposer warrants that all products, equipment, supplies, and services delivered under this Contract shall be covered by the industry standard or better warranty. All products and equipment should carry a minimum industry standard manufacturer's warranty that includes materials and labor. The Proposer has the primary responsibility to submit product specific warranty as required and accepted by industry standards. Dealer/Distributors agree to assist the purchaser in reaching a solution in a dispute over warranty's terms with the manufacturer. Any manufacturer's warranty that is effective past the expiration of the warranty will be passed on to the NJPA member. Failure to submit a minimum warranty may result in non-award.

3.35 Additional Warrants: The Proposer warrants that all products/equipment and related services furnished hereunder will be free from liens and encumbrances; defects in design, materials, and workmanship; and will conform in all respects to the terms of this RFP including any specifications or standards. In addition, Proposer/Vendor warrants the products/equipment and related services are suitable for and will perform in accordance with the ordinary use for which they are intended.

G. SOLUTIONS-BASED SOLICITATION

3.36 The NJPA solicitation and contract award process is not based on detailed specifications. Instead, this RFP is a "Solutions-Based Solicitation." NJPA expects respondents to understand and anticipate the current and future needs of NJPA and its members—within the scope of this RFP—and to propose solutions that are commonly desired or required by law or industry standards. Proposal will be evaluated in part on your demonstrated ability to meet or exceed the needs and requirements of NJPA and our member agencies within the defined scope of this RFP.

3.37 While NJPA does not typically provide product and service specifications, the RFP may contain scope refinements and industry-specific questions. Where specific items are specified, those items should be considered the minimum required, which the proposal can exceed in order to meet Members' needs. NJPA may award all of the respondent's proposal or may limit the award to a subset of the proposal.

3 INSTRUCTIONS FOR PREPARING YOUR PROPOSAL

A. INQUIRY PERIOD

4.1 The inquiry period begins on the date of first advertisement and continues until to the Deadline for Submission." RFP packages will be distributed to potential Vendors during the inquiry period.

B. PRE-PROPOSAL CONFERENCE

4.2 A pre-proposal conference will be held at the date and time specified in the timeline on page one of this RFP. Conference information will be sent to all potential Proposers, and attendance is optional. The purpose of this conference is to allow potential Proposers to ask questions regarding this RFP and NJPA's competitive contracting process. Only answers issued in writing by NJPA to questions asked before or during the pre-proposal conference are binding on the parties to an awarded contract.

C. IDENTIFICATION OF KEY PERSONNEL

4.3 Awarded Vendors will designate one senior staff member to represent the Vendor to NJPA. This contact person will correspond with members for technical assistance, questions, or concerns that may arise, including instructions regarding different contacts for different geographical areas or product lines.

4.4 These designated individuals should also act as the primary contact for marketing, sales, and any other area deemed essential by the Proposer and NJPA.

D. PROPOSER'S EXCEPTIONS TO TERMS AND CONDITIONS

4.5 Any exceptions, deviations, or contingencies regarding this RFP that a Proposer requests must be documented on Form C, Exceptions To Proposal, Terms, Conditions And Solutions Request.

4.6 Exceptions, deviations or contingencies requested in the Proposer's response, while possibly necessary in the view of the Proposer, may result in lower scoring or disqualification of a proposal.

E. PROPOSAL FORMAT

4.7 All Proposers must examine the entire RFP package to seek clarification of any item or requirement that may not be clear and to check all responses for accuracy before submitting a proposal.

4.8 All proposals must be properly labeled and sent to "The National Joint Powers Alliance, 202 12th Street NE Staples, MN 56479."

4.9 All proposals must be physically delivered to NJPA at the above address with all required hard copy documents and signature forms/pages inserted as loose pages at the front of the Vendor's response. The proposal must include these items.

4.9.1 Hard copy original of completed, signed, and dated Forms C, D, F; hard copy of the signed signature-page only from Forms A and P from this RFP;

4.9.2 Signed hard copies of all addenda issued for the RFP;

4.9.3 Hard copy of Certificate of Insurance verifying the coverage identified in this RFP; and

4.9.4 A complete copy of your response on a flash drive (or other approved electronic means). The electronic copy must contain completed Forms A, B, C, D, F, and P, your statement of products and pricing (including apparent discount), and all appropriate attachments. In order to ensure that your full response is evaluated, you must provide an electronic version of any material that you provide in a hard copy format.

As a public agency, NJPA's proposals, responses, and awarded contracts are a matter of public record, except for such data that is classified as nonpublic. Accordingly, public data is available for review through a properly submitted public records request. To redact nonpublic information from your proposal (under Minnesota Statute §13.37), you must make your request within thirty (30) days of the contract award or non-award date.

4.10 All Proposal forms must be submitted in English and must be legible. All appropriate forms must be executed by an authorized signatory of the Proposer. Blue ink is preferred for signatures.

4.11 Proposal submissions should be submitted using the electronic forms provided. Proposers that use alternative documents are responsible for ensuring that the content is substantially similar to the NJPA form and that the document is readable by NJPA.

4.12 The Proposer must ensure that the proposal is in the physical possession of NJPA before the submission deadline.

4.12.1 Proposals must be submitted in a sealed envelope or box properly addressed to NJPA and prominently identifying the proposal number, proposal category name, the message “**Hold for Proposal Opening,**” and the deadline for proposal submission. NJPA is not responsible for untimely proposals. Proposals received by the deadline for proposal submission will be opened and the name of each Proposer and other appropriate information will be publicly read.

4.13 Proposers are responsible for checking directly with the NJPA website for any addendums to this RFP. Addendums to this RFP can change the terms and conditions of the RFP, including the proposal submission deadline.

F. QUESTIONS AND ANSWERS ABOUT THIS RFP

4.14 Upon examination of this RFP document, Proposer should promptly notify NJPA of any ambiguity, inconsistency, or error they may discover. Interpretations, corrections, and changes to this RFP will be considered by NJPA through a written addendum. Interpretations, corrections, or changes that are made in any other manner are not binding, and Proposers must not rely on them.

4.15 Submit all questions about this RFP, in writing, referencing ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES to Chris Robinson at NJPA 202 12th Street NE, Staples, MN 56479 or to RFP@njpacoop.org. You may also call Chris Robinson at (218) 895-4168. NJPA urges potential Proposers to communicate all concerns well in advance of the submission deadline to avoid misunderstandings. Questions received within seven (7) days before the submission deadline generally cannot be answered. NJPA may, however, field purely procedural questions, questions about NJPA-issued addenda, or questions involving a Proposer withdrawing its response before the RFP submission deadline.

4.16 If NJPA deems that its answer to a question has a material impact on other potential Proposers or on the RFP itself, NJPA will create an addendum to this RFP.

4.17 If NJPA deems that its answer to a question merely clarifies the existing terms and conditions and does not have a material impact on other potential Proposers or the RFP itself, no further documentation of that question is required.

4.18 Addenda are written instruments issued by NJPA that modify or interpret the RFP. All addenda issued by NJPA become a part of the RFP. Addenda will be delivered to all Potential Proposers using the same method of delivery of the original RFP material. NJPA accepts no liability in connection with the delivery of any addenda. Copies of addenda will also be made available on the NJPA website at www.njpacoop.org (under “Current and Pending Solicitations”) and from the NJPA offices. All Proposers must acknowledge their receipt of all addenda in their proposal response.

4.19 Any amendment to a submitted proposal must be in writing and must be delivered to NJPA by the RFP submission deadline.

4.20 through 4.21 [These sections are intentionally blank.]

G. MODIFICATION OR WITHDRAWAL OF A SUBMITTED PROPOSAL

4.22 A submitted proposal must not be modified, withdrawn, or cancelled by the Proposer for a period of ninety (90) days following the date proposals were opened. Before the deadline for submission of proposals, any proposal submitted may be modified or withdrawn by notice to the NJPA Procurement Manager. Such notice must be submitted in writing and must include the signature of the Proposer. The

notice must be delivered to NJPA before the deadline for submission of proposals and must be so worded as not to reveal the content of the original proposal. The original proposal will not be physically returned to the potential Proposer until after the official proposal opening. Withdrawn proposals may be resubmitted up to the time designated for the receipt of the proposals if they fully conform with the proposal instructions.

H. PROPOSAL OPENING PROCEDURE

4.23 Sealed and properly identified responses for this RFP entitled ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES will be received by Chris Robinson, Procurement Manager, at NJPA Offices, 202 12th Street NE, Staples, MN 56479 until the deadline identified on page one of this RFP. All Proposal responses must be submitted in a sealed package. The outside of the package must plainly identify ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES and the RFP number. To avoid premature opening, the Proposer must label the Proposal response properly. **NJPA documents the receipt of proposals by immediately time- and date-stamping them.** At the time of the public opening, the NJPA Director of Procurement or a representative from the NJPA Proposal Evaluation Committee will read the Proposer's names aloud and will determine whether each submission has met Level-1 responsiveness.

I. NJPA'S RIGHTS RESERVED

4.24 NJPA may exercise the following rights with regard to the RFP.

4.24.1 Reject any and all proposals received in response to this RFP;

4.24.2 Disqualify any Proposer whose conduct or proposal fails to conform to the requirements of this RFP;

4.24.3 Duplicate without limitation all materials submitted for purposes of RFP evaluation, and duplicate all public information in response to data requests regarding the proposal;

4.24.4 Consider and accept for evaluation a late modification of a proposal if 1) the proposal itself was submitted on time, 2) the modifications were requested by NJPA, and 3) the modifications make the terms of the proposal more favorable to NJPA or its members;

4.24.5 Waive any non-material deviations from the requirements and procedures of this RFP;

4.24.6 Extend the Contract, in increments determined by NJPA, not to exceed a total Contract term of five years;

4.24.7 Cancel the Request for Proposal at any time and for any reason with no cost or penalty to NJPA;

4.24.8 Correct or amend the RFP at any time with no cost or penalty to NJPA. If NJPA corrects or amends any segment of the RFP after submission of proposals and before the announcement of the awarded Vendor, all proposers will be afforded a reasonable opportunity to revise their proposals in order to accommodate the RFP amendment and the new submission dates. NJPA will not be liable for any errors in the RFP or other responses related to the RFP; and

4.24.9 Extend proposal due dates.

5.1 NJPA requests that potential Proposers respond to this RFP only if they are able to offer a wide array of products and services at lower prices and with better value than what they would ordinarily offer to a single government agency, a school district, or a regional cooperative.

5.2 This RFP requests pricing for an indefinite quantity of products or related services with potential national sales distribution and service. While most RFP categories represent significant sales opportunities, NJPA makes no guarantees about the quantity of products or services that members will purchase. **The estimated annual value of this contract is \$30 Million.**

Vendors are expected to anticipate additional volume through potential government, educational, and not-for-profit agencies that would find value in a national contract awarded by NJPA.

5.3 Regardless of the payment method selected by NJPA or an NJPA member, the total cost associated with any purchase option of the products and services must always be disclosed in the proposal and at the time of purchase.

5.4 All proposers must submit "Primary Pricing" in the form of either "Line-Item Pricing," or "Percentage Discount from Catalog Pricing," or a combination of these pricing strategies. Proposers are also encouraged to offer optional pricing strategies such as "Hot List," "Sourced Products," and "Volume Discounts," as well as financing options such as leasing. All pricing documents should include a clear effective date.

A. LINE-ITEM PRICING

5.5 Line-item pricing is a pricing format in which individual products or services are offered at specific Contract prices. Products or services are individually priced and described by characteristics such as manufacture name, stock or part number, size, or functionality. This method of pricing may offer the least amount of confusion, but Proposers with a large number of items may find this method cumbersome. In these situations, a percentage discount from catalog or category pricing model may make more sense and may increase the clarity of the contract pricing format.

5.6 All line-item pricing items must be numbered, organized, sectioned (including SKUs, when applicable), and prepared to be easily understood by the Evaluation Committee and members.

5.7 Submit Line-Item Pricing items in an Excel spreadsheet format and include all appropriate identification information necessary to discern the line item from other line items in each Responder's proposal.

5.8 Line-item pricing must be submitted to NJPA in a searchable spreadsheet format (e.g., Microsoft® Excel®) in order to facilitate quickly finding any particular item of interest. For that reason, Proposers are responsible for providing the appropriate product and service identification information along with the pricing information that is typically found on an invoice or price quote for such product or services.

5.9 All products or services typically appearing on an invoice or price quote must be individually priced and identified on the line-item price sheet, including any and all ancillary costs.

5.10 Proposers should provide both a published "List Price" as well as a "Proposed Contract Price" in their pricing matrix. Published List Price will be the standard "quantity of one" price currently available to government and educational customers, excluding cooperative and volume discounts.

B. PERCENTAGE DISCOUNT FROM CATALOG OR CATEGORY

5.11 This pricing model involves a specific percentage discount from a catalog or list price, defined as a published Manufacturer's Suggested Retail Price (MSRP) for the products or services being proposed.

5.12 Individualized percentage discounts can be applied to any number of defined product groupings.

5.13 A percentage discount from MSRP may be applied to all elements identified in MSRP, including all manufacturer options applicable to the products or services.

5.14 When a Proposer elects to use “Percentage Discount from Catalog or Category,” Proposer will be responsible for providing and maintaining current published MSRP with NJPA, and this pricing must be included in its proposal and provided throughout the term of any Contract resulting from this RFP.

C. COST PLUS A PERCENTAGE OF COST

5.15 “Cost plus a percentage of cost” as a primary pricing mechanism is not desirable. It is, however, acceptable for pricing sourced goods or services.

D. HOT LIST PRICING

5.16 Where applicable, a Vendor may opt to offer a specific selection of products or services, defined as “Hot List” pricing, at greater discounts than those listed in the standard Contract pricing. All product and service pricing, including the Hot List Pricing, must be submitted electronically in a format that is acceptable to NJPA. Hot List pricing must be submitted in a line-item format. Products and services may be added or removed from the Hot List at any time through an NJPA Price and Product Change Form.

5.17 Hot List program and pricing may also be used to discount and liquidate close-out and discontinued products and services as long as those close-out and discontinued items are clearly labeled as such. Current ordering process and administrative fees apply. This option must be published and made available to all NJPA Members.

E. CEILING PRICE

5.18 Proposal pricing is to be established as a ceiling price. At no time may the proposed products or services be offered under this Contract at prices above this ceiling price without a specific request and approval by NJPA. Contract prices may be reduced at any time, for example, to reflect volume discounts or to meet the needs of an NJPA Member.

5.19 [This section is intentionally blank.]

F. VOLUME PRICE DISCOUNTS / ADDITIONAL QUANTITIES

5.20 through 5.23 [These sections are intentionally blank.]

G. TOTAL COST OF ACQUISITION

5.24 The Total Cost of Acquisition for the equipment/products and related services being proposed, including those payable by NJPA Members to either the Proposer or a third party, is the cost of the proposed equipment/products product/equipment and related services delivered and operational for its intended purpose in the end-user’s location. For example, if you are proposing equipment/products FOB Proposer’s dock, your proposal should reflect that the contract pricing does not provide for delivery beyond Proposer’s dock, nor any set-up activities or costs associated with those delivery or set-up activities. Any additional costs for delivery and set-up should be clearly disclosed. In contrast, a proposal could state that there are no additional costs of acquisition if the product is delivered to and operational at the end-user’s location.

H. SOURCED GOOD or OPEN MARKET ITEM

5.25 A Sourced Good or an Open Market Item is a product that a member wants to buy under contract that is not currently available under the Vendor’s NJPA contract. This method of procurement can be satisfied through a contract sourcing process. Sourcing options serve to provide a more complete contract solution to meet our members’ needs. Sourced items are generally deemed incidental to the total transaction or purchase of contract items.

5.26 NJPA or NJPA Members may request products, equipment, and related services that are within the related scope of this RFP, even if they are not included in an awarded Vendor's line-item price list or catalog. These items are known as Sourced Goods or Open Market Items.

5.27 An awarded Vendor may source such items to the extent that the items are identified as "Sourced Products/Equipment" or "Open Market Items" on any quotation issued in reference to an NJPA awarded contract, and that this information is provided to either NJPA or an NJPA Member. NJPA is not responsible for determining whether a Sourced Good is an incidental portion of the overall purchase or whether a Member is able to consider a Sourced Good a purchase under an NJPA contract.

5.28 "Cost plus a percentage" pricing is an acceptable option in pricing of Sourced Goods.

I. PRODUCT & PRICE CHANGES

5.29 Awarded Vendors may request product or service changes, additions, or deletions at any time throughout the contract term. All requests must be made in written format by completing the NJPA Price and Product Change Request Form (located at the end of this RFP and on the NJPA website), signed by an authorized Vendor representative. All changes are subject to review and approval by NJPA. Submit your requests through email to your assigned Contract Manager and to PandP@njpacoop.org.

5.30 NJPA will determine whether the request is both within the scope of the original RFP and in the best interests of NJPA and NJPA Members. Approved Price and Product Change Request Forms will be returned to the Vendor contact through email.

5.31 The Vendor must 1) complete this change request form and individually list or attach all items subject to change, 2) provide a sufficiently detailed explanation and documentation for the change, and 3) include a complete restatement of pricing document in appropriate format (preferably Excel). The pricing document must identify all products and services being offered and must conform to the following NJPA product and price change naming convention: (Vendor Name) (NJPA Contract #) (effective pricing date); for example, "COMPANY 012411-CPY effective 02-12-2016."

5.32 The new pricing restatement must include *all* products and services offered, even for those items whose pricing remains unchanged, and must include a new effective date on the pricing documents. This requirement reduces confusion by providing a single, current pricing sheet for each vendor and creates a historical record of pricing.

5.33 ADDITIONS. New products and related services may be added to a Contract resulting from this RFP at any time during that Contract term to the extent that those products and related services are within the scope of this RFP. Allowable new products and related services generally include updated models of products and enhanced services that reflect new technology and improved functionality.

5.34 DELETIONS. New products and related services may be deleted from a contract if an item is no longer available.

5.35 PRICE CHANGES. A Vendor may request pricing changes by providing reasonable justification for the change. For example, a request for a 3% increase in a product line that relies heavily on petroleum products may be reasonable if the raw cost of required petroleum products has increased substantially. Conversely, a request for a 3% increase in prices based only on a 3% increase in a cost-of-living index may be considered unreasonable. Although NJPA is sensitive to the possibility of fluctuations in raw material costs, prospective Vendors should make every reasonable attempt to account for normal cost changes by proposing pricing that will be effective throughout the duration of the four-year Contract.

5.35.1 *Price decreases:* NJPA expects Vendors to propose their very best prices and anticipates price reductions that are due to advancement in technology and marketplace efficiencies.

5.35.2 *Price increases:* A Vendor must include reasonable documentation for price-increase requests, along with both current and proposed pricing. Appropriate documentation should be attached to the Price and Product Change Request Form, including letters from suppliers announcing price increases. Price increases must not exceed the industry standard.

5.36 through 5.37 [These sections are intentionally blank.]

5.38 Proposers representing multiple manufacturers, or carrying multiple related product lines may also request the addition of new manufacturers or product lines to their Contract to the extent they remain within the scope of this RFP.

5.39 through 5.43 [These sections are intentionally blank.]

K. SALES TAX

5.44 Sales and other taxes should not be included in the prices quoted. The Vendor will charge state and local sales and other applicable taxes on items for which a valid tax-exemption certification has not been provided. Each NJPA Member is responsible for providing verification of tax-exempt status to the Vendor. When ordering, NJPA Members must indicate that they are tax-exempt entities. Except as set forth herein, no party is responsible for taxes imposed on another party as a result of or arising from the transactions under a Contract resulting from this RFP.

L. SHIPPING

5.45 Shipping costs can constitute a significant portion of the overall cost of procurement. Consequently, significant weight will be given to the quality of a prospective Vendor's shipping program. Shipping charges should reasonably reflect the actual cost of shipping. NJPA understands that Vendors may use other shipping cost methods for simplicity or for transparency. But to the extent that shipping costs are determined to disproportionately increase a Vendor's profit, NJPA may reduce the points awarded in the "Pricing" criteria.

5.46 through 5.47 [These sections are intentionally blank.]

5.48 All shipping and restocking fees must be identified in the price program. Certain industries providing made-to-order products may not allow returns. Proposals will be evaluated not only on the actual costs of shipping, but on the relative flexibility extended to NJPA Members relating to restocking fees, shipping errors, customized shipping requirements, the process for rejecting damaged or delayed shipments, and similar subjects.

5.49 through 5.50 [These sections are intentionally blank.]

5.51 Delivered products must be properly packaged. Damaged products may be rejected. If the damage is not readily apparent at the time of delivery, the Vendor must permit the products to be returned within a reasonable time at no cost to NJPA or NJPA Member. NJPA and NJPA Members reserve the right to inspect the products at a reasonable time subsequent to delivery where circumstances or conditions prevent effective inspection of the products at the time of delivery.

5.52 The Vendor must deliver Contract-conforming products in each shipment and may not substitute products without the express approval from NJPA or the NJPA Member.

5.53 NJPA reserves the right to declare a breach of Contract if the Vendor intentionally delivers substandard or inferior products that are not under Contract and described in its paper or electronic price lists or sourced upon request of any Member under this Contract. In the event of the delivery of nonconforming products,

the NJPA Member will notify the Vendor as soon as possible and the Vendor will replace nonconforming products with conforming products that are acceptable to the NJPA member.

5.54 Throughout the term of the Contract, Proposer agrees to pay for return shipment on products that arrive in a defective or inoperable condition. Proposer must arrange for the return shipment of the damaged products.

5 **EVALUATION OF PROPOSALS**

A. PROPOSAL EVALUATION PROCESS

6.1 The NJPA proposal evaluation committee will evaluate proposals received based on a 1,000 point evaluation system. The committee establishes both the evaluation criteria and designates the relative weight of each criterion by assigning possible scores for each category on Form G of this RFP. The committee may adjust the relative weight of the criteria for each RFP. (For example, if the “Warranty” criterion does not apply to a particular RFP, the points normally awarded under “Warranty” may be used to increase the number of potential points in another evaluation category or categories.) The “Pricing” criterion will contain at least a plurality of points for every RFP.

6.2 NJPA uses a scoring system that gives primary importance to “Pricing.” But pricing includes more than just the absolute lowest initial cost of purchasing, for example, a particular product. Other considerations include the total cost of the acquisition and whether the Proposer’s offering represents the best value. The evaluation committee may consider such factors as life-cycle costs, total cost of ownership, quality, and the suitability of an offering in meeting NJPA Members’ needs. Pricing points may be awarded based on pricing clarity and ease of use. NJPA may also award points based on whether a response contains exceptions, exclusions, or limitations of liabilities.

6.3 The NJPA Board of Directors will consider making awards to the selected Proposer(s) based on the recommendations of the proposal evaluation committee. To qualify for the final evaluation, a Proposer must have been deemed responsive as a result of the criteria set forth under “Proposer Responsiveness,” found just below.

B. PROPOSER RESPONSIVENESS

6.4 All responses are evaluated for Level-One and Level-Two Responsiveness. If a response does not substantially conform to substantially all of the terms and conditions in the solicitation, or if it requires unreasonable exceptions, it may be considered nonresponsive.

6.5 All proposals must contain suitable responses to the questions in the proposal forms. The following requirements must be satisfied in order to meet Level-One Responsiveness, which is typically ascertained on the proposal opening date. If these standards are not met, your response may be disqualified as nonresponsive.

6.6 Level-One Responsiveness means that the response

- 6.6.1** is received before the deadline for submission or it will be returned unopened;
- 6.6.2** is properly addressed and identified as a sealed proposal with a specific RFP number and an opening date and time;
- 6.6.3** contains a pricing document (with apparent discounts) and all other forms fully completed, even if “not applicable” is the answer;

6.6.4 includes the original (hard copy) completed, dated, and signed RFP forms C, D, and F. In addition, the response must include the hard-copy signed signature page only from RFP Forms A and P and, if applicable, all signed addenda that have been issued in relation to this RFP;

6.6.5 contains an electronic (CD, flash drive, or other suitable) copy of the entire response; and

6.7 Level-Two Responsiveness (including whether the response is within the RFP's scope) is determined while evaluating the remaining items listed under Proposal Evaluation Criteria below. These items are not arranged in order of importance. Each item draws from multiple questions, and a Proposer's responses may affect scoring in multiple evaluation criteria. For example, the answers to Industry-Specific Questions may help determine scoring relative to a Proposer's marketplace success, ability to sell and service nationwide, and financial strength. Any questions not answered without an explanation will likely result in a loss of points and may lead to a nonaward if the proposal evaluation committee cannot effectively review your response.

C. PROPOSAL EVALUATION CRITERIA

6.8 Forms A and P include a series of questions that address the following categories:

- 6.8.1** Company Information and Financial Strength
- 6.8.2** Industry Requirements and Marketplace Success
- 6.8.3** Ability to Sell and Deliver Service Nationwide
- 6.8.4** Marketing Plan
- 6.8.5** Other Cooperative Procurement Contracts
- 6.8.6** Value-Added Attributes
- 6.8.7** Payment Terms and Financing Options
- 6.8.8** Warranty
- 6.8.9** Equipment/Products/Services
- 6.8.10** Pricing and Delivery
- 6.8.11** Industry-Specific Questions

6.9 [This section is intentionally blank.]

D. OTHER CONSIDERATIONS

6.10 In evaluating RFP responses, NJPA has no obligation to consider information that is not provided in the Proposer's response. NJPA may, however, consider additional information outside the Proposer's response. This research may include such sources as the Proposer's website, industry publications, listed references, and user interviews.

6.11 NJPA may organize RFP responses into separate classes or subcategories, depending on the range of responses. For example, NJPA might receive numerous submissions for "Widgets and Related Products and Services." NJPA may organize these responses into subcategories, such as manufacturers of fully operational Widgets, manufacturers of component parts for Widgets, and providers of parts and service for Widgets. NJPA reserves the right to award Proposers in some or all of such subcategories without regard to the evaluation score given to Proposers in another subcategory. This specifically allows NJPA to award Vendors that might not have, for instance, the breadth of products of Proposers in another subcategory, but that nonetheless meet a substantial and articulated need of NJPA Members.

6.12 [This section is intentionally blank.]

6.13 NJPA reserves the right to request and test equipment/products and related services and to seek clarification from Proposers. Before the Contract award, the Proposer must furnish the requested information within three (3) days (or within another agreed-to time frame) or provide an explanation for the delay along with a requested time frame for providing the requested information. Proposers must make reasonable efforts to supply test products promptly. All Proposer products remain the property of the Proposer, and NJPA will return such products after the evaluation process. NJPA may make provisional contract awards, subject to a Proposer's proper response to a request for information or products.

6.14 A Proposer's past performance under previously awarded contracts to schools, governmental agencies, and not-for-profit entities is relevant in evaluating a Proposer's current response. Past performance includes the Proposer's record of conforming to published specifications and to standards of good workmanship, as well as the Proposer's history for reasonable and cooperative behavior and for commitment to Member satisfaction. Incumbency as an awarded Vendor does not, by itself, merit positive consideration for a future Contract award.

6.15 NJPA reserves the right to reject any or all proposals.

E. COST COMPARISON

6.16 NJPA may use a variety of evaluation methods, including cost comparisons of specific products. NJPA reserves the right to use this process when the proposal evaluation committee determines that this will help to make a final determination.

6.17 This direct cost comparison process will award points for being low to high Proposer for each cost evaluation item selected. A "Market Basket" of identical (or substantially similar) equipment/products and related services may be selected by the proposal evaluation committee, and the unit cost will be used as a basis for determining the point value. NJPA will select the "Market Basket" from all appropriate product categories as determined by NJPA.

F. MARKETING PLAN

6.18 A Proposer's marketing plan is a critical component of the RFP response. An awarded Vendor's sales force will likely be the primary source of communication with NJPA Members and will directly affect the contract's success. Marketing success depends on communicating the contract's value, knowing the contract thoroughly, and communicating the proper use of contracted products and services to the end user. Much of the success and sales reward is a direct result of the commitment to the contract by the awarded Vendor's sales teams. NJPA reserves the right to deem a Proposer Level-Two nonresponsive or not to award a contract based on an unacceptable or incomplete marketing plan.

6.19 NJPA marketing expectations include the following components.

6.19.1 An awarded Vendor must demonstrate the ability to deploy a national sales force or dealer network. The best RFP responses demonstrate the ability to sell, deliver, and service products through acceptable distribution channels to NJPA members in all 50 states. Proposers' responses should fully demonstrate their sales and service capabilities, should outline their national sales force network (both numerically geographically), and should describe their method of distribution of the offered products and related services. Service may be independent of the product sales pricing, but NJPA encourages related services to be a part of Proposers' response. Despite its preference for awarding contracts to Vendors that demonstrate nationwide sales and service, NJPA reserves the right to award contracts that meet specific Member needs locally or regionally.

6.19.2 Proposers are invited to demonstrate their ability to successfully market, promote, and communicate the benefits of an NJPA contract to current and potential Members nationwide. NJPA

desires a marketing plan that communicates the value of the contract to as many Members as possible.

6.19.3 Proposers are expected to be receptive to NJPA trainings. Awarded Vendors must provide an appropriate training venue for both management and the sales force. NJPA commits to providing training on all aspects of communicating the value of the awarded contract, including the authority of NJPA to offer the contract to its Members, the value and utility the contract delivers to NJPA Members, the scope of NJPA Membership, the authority of Members to use NJPA procurement contracts, the preferred marketing and sales methods, and the successful use of specific business sector strategies.

6.19.4 Awarded Vendors are expected to demonstrate a commitment to fully embrace the NJPA contract. Proposers should identify both the appropriate levels of sales management and sales force that will need to understand the value of the NJPA contract, as well as the internal procedures needed to deliver the appropriate messaging to NJPA Members. NJPA will provide a general schedule and a variety of methods describing when and how those individuals should be trained.

6.19.5 Proposers should outline their proposed involvement in promoting an NJPA contract through applicable industry trade show exhibits and related customer meetings. Proposers are encouraged to consider participation with NJPA at NJPA-endorsed national trade shows.

6.19.6 Proposers must exhibit the willingness and ability to actively market and develop contract-specific marketing materials including the following items.

6.19.6.1 Complete Marketing Plan. Proposers must submit a marketing plan outlining how they will launch the NJPA contract to current and potential NJPA Members. NJPA requires awarded Vendors to embrace and actively promote the contract in cooperation with the NJPA.

6.19.6.2 Printed Marketing Materials. Awarded Vendors will produce and maintain full color print advertisements in camera-ready electronic format, including company logos and contact information to be used in the NJPA directory and other approved marketing publications.

6.19.6.3 Contract announcements and advertisements. Proposers should outline in the marketing plan their anticipated contract announcements, advertisements in industry periodicals, and other direct or indirect marketing activities promoting the awarded NJPA contract.

6.19.6.4 Proposer's Website. Proposers should identify how an awarded Contract will be displayed and linked on the Proposer's website. An online shopping experience for NJPA Members is desired whenever possible.

6.19.7 An NJPA Vendor contract launch will be scheduled during a reasonable time frame after the award and held at the NJPA office in Staples, MN unless the Vendor and NJPA agree to a different location.

6.20 Proposer shall identify their commitment to develop a sales/communication process to facilitate NJPA membership and establish status of current and potential agencies/members. Proposer should further express their commitment to capturing sufficient member information as is deemed necessary by NJPA.

G. CERTIFICATE OF INSURANCE

6.21 Proposers must provide evidence of liability insurance coverage identified below in the form of a Certificate of Insurance (COI) or an ACORD binder form with their proposal. Upon an award issued under

this RFP and before the execution of any commerce relating to such award, the awarded Vendor must provide verification, in the form of a Certificate of Insurance, identifying the coverage required below and identifying NJPA as a "Certificate Holder." The Vendor must maintain such insurance coverage at its own expense throughout the term of any contract resulting from this solicitation.

6.22 Any exceptions or assumptions to the insurance requirements must be identified on Form C of this RFP. Exceptions and assumptions will be considered as part of the evaluation process. Any exceptions or assumptions that Proposers submit must be specific. If a Proposer does not include specific exceptions or assumptions when submitting the proposal, NJPA will typically not consider any additional exceptions or assumptions during the evaluation process. Upon contract award, the awarded Vendor must provide the Certificate of Insurance identifying the coverage as specified.

6.23 Insurance Liability Limits. The awarded Vendor must maintain, for the duration of its contract, \$1.5 million in general liability insurance coverage or general liability insurance in conjunction with an umbrella for a total combined coverage of \$1.5 million. Work on the Contract will not begin until after the awarded Vendor has submitted acceptable evidence of the required insurance coverage. Failure to maintain any required insurance coverage or an acceptable alternative method of insurance will be deemed a breach of contract.

6.23.1 Minimum Scope and Limits of Insurance. An awarded Vendor must provide coverage with limits of liability not less than those stated below. An excess liability policy or umbrella liability policy may be used to meet the minimum liability requirements provided that the coverage is written on a "following form" basis.

6.23.1.1 Commercial General Liability—Occurrence Form

Policy shall include bodily injury, property damage and broad form contractual liability and XCU coverage.

6.23.1.2 Each Occurrence \$1,500,000

6.24 Insurance Requirements: The limits listed in this RFP are minimum requirements for this Contract and in no way limit any indemnity covenants contained in this Contract. NJPA does not warrant that the minimum limits contained herein are sufficient to protect the Vendor from liabilities that might arise out of the performance of the work under this Contract by the Vendor, its agents, representatives, employees, or subcontractors, and the Vendor is free to purchase additional insurance as may be determined necessary.

6.25 Acceptability of Insurers: Insurance is to be placed with insurers duly licensed or authorized to do business in the State of Minnesota and with an "A.M. Best" rating of not less than A- VII. NJPA does not warrant that the above required minimum insurer rating is sufficient to protect the Vendor from potential insurer solvency.

6.26 Subcontractors: Vendors' certificate(s) must include all subcontractors as additional insureds under its policies, or the Vendor must furnish to NJPA separate certificates for each subcontractor. All coverage for subcontractors are be subject to the minimum requirements identified above.

H. ORDER PROCESS AND/OR FUNDS FLOW

6.27 NJPA Members typically issue a purchase order directly to a Vendor under a Contract resulting from this RFP. Alternatively, a separate contract may be created to facilitate acquiring products or services offered in response to this RFP. Nothing in this Contract restricts the Member and Vendor from agreeing to add terms or conditions to a purchase order or a separate contract provided that such terms or conditions must not be less favorable to NJPA's Members.

6.28 [This section is intentionally blank.]

I. ADMINISTRATIVE FEES

6.29 Vendors will pay to NJPA an administrative fee in exchange for NJPA facilitating this Contract with its current and potential Members. NJPA may grant a conditional contract award to a Proposer if the proposed administrative fee is unclear, inadequate, or unduly burdensome for NJPA to administer. Sales under this Contract should not be processed until the parties resolve the administrative fee issue.

6.29.1 The administrative fee is typically calculated as a percentage of the dollar volume of all products and services by NJPA Members under this Contract, including anything represented to NJPA Members as falling under this Contract.

6.29.2 The administrative fee is included in, and not added to, the pricing included in Proposer's response to the RFP. Awarded Vendors must not charge NJPA Members more than permitted in the then current price list in order to offset the administrative fee.

6.29.3 The administrative fee is designed to cover the costs of NJPA's involvement in contract management, facilitating marketing efforts, Vendor training, and any order processing tasks relating to the Contract. Administrative fees may also be used for other purposes as allowed by Minnesota law.

6.29.4 The typical administrative fee under this Contract is two percent (2%). While NJPA does not dictate the particular fee percentage, we require that the Proposer articulate a specific fee in its response. For example, merely stating that "we agree to pay an administrative fee" is considered nonresponsive. NJPA acknowledges that the administrative fee percentage may differ between vendors, industries, and responses.

6.29.5 NJPA awarded Vendors are responsible for paying the administrative fee at least quarterly and for generating all related reporting. Vendors agree to cooperate with NJPA in auditing these reports to ensure that the administrative fee is paid on all items purchased under the Contract.

6.30 through 6.32 [This section is intentionally blank.]

J. VALUE-ADDED ATTRIBUTES

6.33 Desirability of Value-Added Attributes: Value-added attributes in an RFP response will be given positive consideration in NJPA's evaluation process. Such attributes may increase the benefit of a product or service by improving functionality, performance, maintenance, manufacturing, delivery, energy efficiency, ordering, or other items while remaining within the scope of this RFP.

6.34 Women and Minority Business Enterprise (WMBE), Small Business, and Other Favored Businesses: Some NJPA Members give formal preference to certain types of vendors or contractors. Proposers should document WMBE (or other) status for both their organization and for any affiliates (e.g., supplier networks) involved in fulfilling the terms of this RFP. The ability of a Proposer to provide preferred business entity "credits" to NJPA and NJPA Members under a Contract will be evaluated positively by NJPA and reflected in the "value added" area of the evaluation.

6.35 Environmentally Preferred Purchasing Opportunities: Many NJPA Members consider the environmental impact of the products and services they purchase. "Green" characteristics demonstrated by Proposers will be evaluated positively by NJPA and reflected in the "value added" area of the evaluation. Please identify any green characteristics of any offering in your proposal and identify the sanctioning body determining that characteristic. Where appropriate, please indicate which products have been certified as green and by which certifying agency.

6.36 Online Requisitioning Systems: When applicable, online requisitioning systems will be viewed as a value-added characteristic. Proposers should demonstrate how their system makes online ordering easier

for NJPA Members, including how Members could integrate their current e-Procurement or enterprise resource planning (ERP) systems into the Proposer's ordering process.

6.37 Financing: The ability of the Proposer to provide financing solutions to Members for the products and services being proposed will be viewed as a value-added attribute.

6.38 Technology: Technological advances that appreciably improve the proposed products or services will be considered value-added attributes.

K. WAIVER OF FORMALITIES

6.39 NJPA reserves the right to waive minor formalities (or to accept minor irregularities) in any proposal, when it determines that considering the proposal may be in the best interest of its Members.

7 POST-AWARD OPERATING ISSUES

A. SUBSEQUENT AGREEMENTS

7.1 Purchase Order. Purchase orders for products and services may be executed between NJPA Members and the awarded Vendor (or Vendor's sub-contractors) under this Contract. NJPA Members and Vendors must indicate on the face of such purchase orders that "This purchase order is issued under NJPA contract #XXXXXX" (insert the relevant contract number). Purchase order flow and procedure will be developed jointly between NJPA and an awarded Vendor after an award is made.

7.2 Governing Law. Purchase orders must be construed in accordance with, and governed by, the laws of a competent jurisdiction with respect to the Member. (See also Section 8.5 of this RFP.) All provisions required by law to be included in the purchase order should be read and enforced as if they were included. If through mistake or otherwise any such provision is not included, then upon application of either party the Contract shall be physically amended to make such inclusion or correction. The venue for any litigation arising out of disputes related to purchase order will be a court of competent jurisdiction with respect to the Member.

7.3 Additional Terms and Conditions. Additional terms and conditions to a purchase order may be proposed by NJPA, NJPA Members, or Vendors. Acceptance of these additional terms and conditions is optional to all parties to the purchase order. One purpose of these additional terms and conditions is to address job- or industry-specific requirements of law such as prevailing wage legislation. Additional terms and conditions may also include specific local policy requirements and standard business practices of the issuing Member or the Vendor. Such additional terms and conditions are not considered valid to the extent that they interfere with the general purpose, intent, or currently established terms and conditions contain in this RFP document. For example, a Vendor and Member may agree to add a "net 30" payment requirement to the purchase order instead of applying a "net 10" requirement. But the added terms and conditions must not be less favorable to the Member unless NJPA, the Member, and the Vendor agree to a Contract amendment or similar modification.

7.4 Specialized Service Requirements. In the event that the NJPA Member desires service requirements or specialized performance requirements (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements) not addressed in the Contract resulting from this RFP, the NJPA Member and the Vendor may enter into a separate, standalone agreement, apart from a Contract resulting from this RFP. Any proposed service requirements or specialized performance requirements require pre-approval by the Vendor. Any separate agreement developed to address these specialized service or performance requirements is exclusively between the NJPA Member and Vendor. NJPA, its agents, and employees shall not be made a party to any claim for breach of such agreement. Product sourcing is not considered a service. NJPA Members will need to conduct procurements for any specialized services not identified as a part of or within the scope of the awarded Contract.

7.5 Performance Bond. At the request of the Member, a Vendor will provide all performance bonds typically and customarily required in their industry. These bonds will be issued pursuant to the requirements of purchase orders for products and services. If a purchase order is cancelled for lack of a required performance bond by the member agency, NJPA recommends that the current pending purchase order be canceled. Each Member has the final decision on purchase order continuation. Any performance bonding required by the Member, the Member's state laws, or by local policy is to be mutually agreed upon and secured between the Vendor and the Member.

7.6 Asset Management Contracts: Asset Management-type Contracts can be initiated under a Contract resulting from this RFP at any time during the term of this Contract. Such a contract could involve, for example, picking up, storing, repairing, inventorying, salvaging, and delivery products falling within the scope of this Contract. The intention in using Asset Management Contracts is to promote the long-term efficiency of NJPA's contracts by (among other things) extending the use and re-use of products. Asset Management Contracts cannot be created under this Contract unless they are executed within the authorized term of a Contract resulting from this RFP. The actual term of the Asset Management Contract may, however, extend beyond the expiration date of this Contract.

B. NJPA MEMBER SIGN-UP PROCEDURE

7.7 Awarded Vendors are responsible for familiarizing their sales and service forces with the various forms of NJPA membership documentation and will encourage and assist potential Members in establishing membership with NJPA. NJPA membership is available at no cost, obligation, or liability to the Member or the Vendor.

C. REPORTING OF SALES ACTIVITY

7.8 Awarded Vendors must report at least quarterly the total gross dollar volume of all products and services purchased by NJPA Members as it applies to this RFP and Contract. This report must include the name and address of the purchasing agency, Member number, amount of purchase, and a description of the items purchased.

7.8.1 Zero sales reports: Awarded Vendors must provide a quarterly Contract sales report regardless of the amount of sales.

D. AUDITS

7.9 NJPA relies substantially on the reasonable auditing efforts of both Members and awarded Vendors to ensure that Members are obtaining the products, services, pricing, and other benefits under all NJPA contracts. Nonetheless, the Vendor must retain and make available to NJPA all order and invoicing documentation related to purchases that Members make from the Vendor under the awarded Contract. NJPA must not request such information more than once per calendar year, and NJPA must make such requests in writing with at least fourteen (14) days' notice. NJPA may employ an independent auditor at its own expense or conduct an audit on its own. In either event, the Vendor agrees to cooperate fully with NJPA or its agents in order to ensure compliance with this Contract.

E. HUB PARTNER

7.10 Hub Partner: NJPA Members may request special services through a "Hub Partner" for the purpose of complying with a law, regulation, or rule that an NJPA Member deems to apply in its jurisdiction. Hub Partners may bring value to the proposed transactions through consultancy, through qualifying for disadvantaged business entity credits, or through other means.

7.11 Hub Partner Fees: NJPA Members are responsible for any transaction fees, costs, or expenses that arise under this Contract for special service provided by the Hub Partner. The fees, costs, or expenses levied by the Hub Vendor must be clearly itemized in the transaction documentation. To the extent that the Vendor

stands in the chain of title during a transaction resulting from this RFP, the documentation must clearly indicate that the transaction is "Executed for the Benefit of [NJPA Member name]."

F. TRADE-INS

7.12 The value in US Dollars for Trade-ins will be negotiated between NJPA or an NJPA Member, and an Awarded Vendor. That identified "Trade-In" value shall be viewed as a down payment and credited in full against the NJPA purchase price identified in a purchase order issued pursuant to any Awarded NJPA procurement contract. The full value of the trade-in will be consideration.

G. OUT OF STOCK NOTIFICATION

7.13 The Vendor must immediately notify NJPA Members when they order an out-of-stock item. The Vendor must also tell the Member when the item will be available and whether there are equivalent substitutes. The Member must have the option of accepting the suggested substitute or canceling the item from the order. Under no circumstance may the Vendor make unauthorized substitutions. Unfilled or substituted items must be indicated on the packing list.

H. CONTRACT TERMINATION FOR CAUSE AND WITHOUT CAUSE

7.14 NJPA reserves the right to cancel all or any part of this Contract if the Vendor fails to fulfill any material obligation, term, or condition as described in the following procedure. Before any such termination for cause, the NJPA will provide written notice to the Vendor, an opportunity to respond, and a reasonable opportunity to cure the breach. The following are some examples of material breaches.

7.14.1 The Vendor provides products or services that do not meet reasonable quality standards and that are not remedied under the warranty;

7.14.2 The Vendor fails to ship the products or to provide the services within a reasonable amount of time;

7.14.3 NJPA reasonably believes that the Vendor will not or cannot perform to the requirements or expectations of the Contract, NJPA issues a request for assurance, and the Vendor fails to respond;

7.14.4 The Vendor fails to fulfill any of the material terms and conditions of the Contract;

7.14.5 The Vendor fails to follow the established procedure for purchase orders, invoices, or receipt of funds as established by NJPA and the Vendor;

7.14.6 The Vendor fails to properly report quarterly sales;

7.14.7 The Vendor fails to actively market this Contract within the guidelines provided in this RFP and defined in the NJPA contract launch.

7.15 Upon receipt of the written notice of breach, the Vendor will have ten (10) business days to provide a satisfactory response to NJPA. If the Vendor fails to reasonably address all issues in the written notice, NJPA may terminate the Contract immediately. If NJPA allows the Vendor more time to remedy the breach, such forbearance does not limit NJPA's authority to immediately terminate the Contract for continued breaches for which notice was given to the Vendor. Termination of the Contract for cause does not relieve either party of the financial, product, or service obligations incurred before the termination.

7.16 NJPA may terminate the Contract if the Vendor files for bankruptcy protection or is acquired by an independent third party. The Vendor must disclose to NJPA any litigation, bankruptcy, or

suspensions/disbarments that occur during the Contract period. Failure to disclose such information authorizes NJPA to immediately terminate the Contract.

7.17 NJPA may terminate the Contract without cause by giving the Vendor sixty (60) days' written notice of termination. Termination of the Contract without cause does not relieve either party of the financial, product, or service obligations incurred before the termination.

7.18 NJPA may immediately terminate any Contract without further obligation if any NJPA employee significantly involved in initiating, negotiating, securing, drafting, or creating the Contract on behalf of NJPA has colluded with any Proposer for personal gain. NJPA may also immediately cancel a Contract if it finds that gratuities, in the form of entertainment, gifts or otherwise, were offered or given by the Vendor or any agent or representative of the Vendor, to any employee of NJPA. Such terminations are effective upon written notice from NJPA or at a later date designated in the notice. Termination of the Contract does not relieve either party of the financial, product, or service obligations incurred before the termination.

8 GENERAL TERMS AND CONDITIONS

8. ADVERTISING A CONTRACT RESULTING FROM THIS RFP

8.1 Proposer/Vendor must not advertise or publish information concerning this Contract before the award is announced by NJPA. Once the award is made, a Vendor is expected to advertise the awarded Contract to both current and potential NJPA Members.

B. APPLICABLE LAW

8.2 [This section is intentionally blank.]

8.3 NJPA Compliance with Minnesota Procurement Law: NJPA has designed its procurement process to comply with best practices in the State of Minnesota. NJPA's solicitation methods are also created to comply with many of the various requirements that our Members must satisfy in their own procurement processes. But these requirements may differ considerably and may change from time to time. So each NJPA Member must make its own determination whether NJPA's solicitation process satisfies the procurement rules in the Member's jurisdiction.

8.4 Governing law with respect to delivery and acceptance: All applicable portions of the Minnesota Uniform Commercial Code, all other applicable Minnesota laws, and the applicable laws and rules of delivery and inspection of the Federal Acquisition Regulations (FAR) laws will govern NJPA contracts resulting from this solicitation.

8.5 Jurisdiction: Any claims that arise against NJPA pertaining to this RFP, and any resulting contract that develops between NJPA and any other party, must be brought only in courts in Todd County in the State of Minnesota unless otherwise agreed to.

8.5.1 Purchase orders or other agreements created pursuant to a contract resulting from this solicitation must be construed in accordance with, and governed by, the laws of the issuing Member. Any claim arising from such a purchase order or agreement must be filed and venued in a court of competent jurisdiction of the Member unless otherwise agreed to.

8.6 through 8.7 [This section is intentionally blank.]

8.8 Indemnification: Each party is responsible for its own acts and is not responsible for the acts of the other party and the results thereof. NJPA's liability is governed by the Minnesota Tort Claims Act (Minn. Stat. §3.736) and other applicable law.

8.9 Prevailing wage: The Vendor must comply with applicable prevailing wage legislation in effect in the jurisdiction of the NJPA Member. The Vendor must monitor the prevailing wage rates as established by the appropriate federal governmental entity during the term of this Contract and adjust wage rates accordingly.

8.10 Patent and copyright infringement: The Vendor agrees to indemnify and hold harmless NJPA and NJPA Members against any and all suits, claims, judgments, and costs instituted or recovered against the Vendor, NJPA, or NJPA Members by any person on account of the use or sale of any articles by NJPA or NJPA Members if the Vendor supplied such articles in violation of applicable patent or copyright laws.

C. ASSIGNMENT OF CONTRACT

8.11 No right or interest in this Contract may be assigned or transferred by the Vendor without prior written permission by the NJPA. No delegation of any duty of the Vendor under this Contract may be made without prior written permission of the NJPA. NJPA will notify Members by posting approved assignments on the NJPA website (www.njpacoop.org).

8.12 If the original Vendor sells or transfers all assets or the entire portion of the assets used to perform this Contract, a successor-in-interest must perform all obligations under this Contract. NJPA reserves the right to reject the acquiring entity as a Vendor. A change of name agreement will not change the contractual obligations of the Vendor.

D. LIST OF PROPOSERS

8.13 NJPA will not maintain a list of interested proposers, nor will it automatically send RFPs to them. All interested proposers must request the RFP as a result of NJPA's national solicitation advertisements. Because of the wide scope of the potential Members and qualified national suppliers, NJPA has determined this to be the best method of fairly soliciting proposals.

E. CAPTIONS, HEADINGS, AND ILLUSTRATIONS

8.14 The captions, illustrations, headings, and subheadings in this RFP are for convenience and ease of understanding and in no way define or limit the scope or intent of this request.

F. DATA PRACTICES

8.15 All materials submitted in response to this RFP become NJPA's property and become public records (under Minn. Stat. §13.591) after the evaluation process is completed. If the Proposer submits information in response to this RFP that it requests to be classified as nonpublic information (as defined by the Minnesota Government Data Practices Act, Minn. Stat. §13.37), the Proposer must meet the following requirements.

8.15.1 The Proposer must make the request within thirty (30) days of the award/nonaward notification, and include the appropriate statutory justification. Pricing, marketing plans, and financial information is generally not redactable. The NJPA Legal Department will review the request to determine whether the information can be withheld or redacted. If NJPA determines that it must disclose the information upon a proper request for such information, NJPA will inform the Proposer of such determination.

8.15.2 The Proposer must defend any action seeking release of the materials that it believes to be nonpublic information, and it must indemnify and hold harmless NJPA, its agents, and employees, from any judgments or damages awarded against NJPA in favor of the party requesting the materials, and any and all costs connected with that defense. This indemnification survives the term of any contract awarded under this RFP. In submitting a response to this RFP, the Proposer agrees that this indemnification survives as long as NJPA possesses the confidential information.

8.16 [This section is intentionally blank.]

G. ENTIRE AGREEMENT

8.17 This Contract, as defined herein, constitutes the entire agreement between the parties to this Contract. A Contract resulting from this RFP is formed when the NJPA Board of Directors approves and signs the applicable Contract Award & Acceptance document (Form E).

H. FORCE MAJEURE

8.18 Except for payments of sums due, neither party is liable to the other nor deemed in default under this Contract if and to the extent that such party's performance of this Contract is prevented due to force majeure. The term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without its fault or negligence including, but not limited to, the following: acts of God, acts of the public enemy, war, riots, strikes, mobilization, labor disputes, civil disorders, fire, flood, snow, earthquakes, tornadoes or violent wind, tsunamis, wind shears, squalls, Chinooks, blizzards, hail storms, volcanic eruptions, meteor strikes, famine, sink holes, avalanches, lockouts, injunctions-intervention-acts, terrorist events or failures or refusals to act by government authority and/or other similar occurrences where such party is unable to prevent by exercising reasonable diligence. The force majeure is deemed to commence when the party declaring force majeure notifies the other party of the existence of the force majeure and is deemed to continue as long as the results or effects of the force majeure prevent the party from resuming performance in accordance with a Contract resulting from this RFP. Force majeure does not include late deliveries of products and services caused by congestion at a manufacturer's plant or elsewhere, an oversold condition of the market, inefficiencies, or other similar occurrences. If either party is delayed at any time by force majeure, then the delayed party must (if possible) notify the other party of such delay within forty-eight (48) hours.

8.19 through 8.20 [These sections are intentionally blank.]

I. LICENSES

8.21 The Vendor must maintain a valid status on all required federal, state, and local licenses, bonds, and permits required for the operation of the business that the Vendor conducts with NJPA and NJPA Members.

8.22 All responding Proposers must be licensed (where required) and must have the authority to sell and distribute the offered products and services to NJPA and NJPA Members. Documentation of the required licenses and authorities, if applicable, should be included in the Proposer's response to this RFP.

J. MATERIAL SUPPLIERS AND SUB-CONTRACTORS

8.23 The awarded Vendor must supply the names and addresses of sourcing suppliers and sub-contractors as a part of the purchase order when requested by NJPA or an NJPA Member.

K. NON-WAIVER OF RIGHTS

8.24 No failure of either party to exercise any power given to it hereunder, nor a failure to insist upon strict compliance by the other party with its obligations hereunder, nor a custom or practice of the parties at variance with the terms hereof, nor any payment under a Contract resulting from this RFP constitutes a waiver of either party's right to demand exact compliance with the terms hereof. Failure by NJPA to take action or to assert any right hereunder does not constitute a waiver of such right.

L. PROTESTS OF AWARDS MADE

8.25 And protests must be filed with NJPA's Executive Director and must be resolved in accordance with appropriate Minnesota rules. Protests will only be accepted from Proposers. A protest of an award or nonaward must be filed in writing with NJPA within ten (10) calendar days after the public notice or announcement of the award or nonaward. A protest must include the following items.

8.25.1 The name, address, and telephone number of the protester;

8.25.2 The original signature of the protester or its representative (you must document the authority of the representative);

8.25.3 Identification of the solicitation by RFP number;

8.25.4 Identification of the statute or procedure that is alleged to have been violated;

8.25.5 A precise statement of the relevant facts;

8.25.6 Identification of the issues to be resolved;

8.25.7 The aggrieved party's argument and supporting documentation;

8.25.8 The aggrieved party's statement of potential financial damages; and

8.25.9 A protest bond in the name of NJPA and in the amount of 10% of the aggrieved party's statement of potential financial damages.

M. SUSPENSION OR DISBARMENT STATUS

8.26 If within the past five (5) years, any firm, business, person or Proposer responding to an NJPA solicitation has been lawfully terminated, suspended, or precluded from participating in any public procurement activity with a federal, state, or local government or education agency, the Proposer must include a letter with its response setting forth the name and address of the public procurement unit, the effective date of the suspension or debarment, the duration of the suspension or debarment, and the relevant circumstances relating to the suspension or debarment. Any failure to supply such a letter or to disclose pertinent information may result in the termination of a Contract. By signing the proposal affidavit, the Proposer certifies that no current suspension or debarment exists.

N. AFFIRMATIVE ACTION AND IMMIGRATION STATUS CERTIFICATION

8.27 An Affirmative Action Plan, Certificate of Affirmative Action, or other documentation regarding Affirmative Action may be required by NJPA or NJPA Members relating to a transaction from this RFP. Vendors must comply with any such requirements or requests.

8.28 Immigration Status Certification may be required by NJPA or NJPA Members relating to a transaction from this RFP. Vendors must comply with any such requirements or requests.

O. SEVERABILITY

8.29 In the event that any of the terms of a Contract resulting from this RFP are in conflict with any rule, law, or statutory provision, or are otherwise unenforceable under the laws or regulations of any government or subdivision thereof, such terms will be deemed stricken from the Contract, but such invalidity or unenforceability shall not invalidate any of the other terms of an awarded Contract resulting from this RFP.

P. RELATIONSHIP OF PARTIES

8.30 No Contract resulting from this RFP may be considered a contract of employment. The relationship between NJPA and an awarded Vendor is one of independent contractors, each free to exercise judgment

and discretion with regard to the conduct of their respective businesses. The parties neither intend the proposed Contract to create, nor is to be construed as creating, a partnership, joint venture, master-servant, principal-agent, or any other, relationship. Except as provided elsewhere in this RFP, neither party may be held liable for acts of omission or commission of the other party and neither party is authorized or has the power to obligate the other party by contract, agreement, warranty, representation, or otherwise in any manner whatsoever except as may be expressly provided herein.

9 FORMS

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PROPOSER QUESTIONNAIRE- General Business Information
*(Products, Pricing, Sector Specific, Services, Terms and Warranty are addressed on **Form P**)*

Proposer Name: _____ Questionnaire completed by: _____

Please identify the person NJPA should correspond with from now through the Award process:

Name: _____ E-Mail address: _____

Please answer the questions below using the Microsoft Word® version of this document. This allows NJPA evaluators to cut and paste your answers into a separate worksheet. Place your answer directly below each question. NJPA prefers a brief but thorough response to each question. Please do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; mark "NA" if the question does not apply to you (preferably with an explanation). Please create a response that is easy to read and understand. For example, you may consider using a different font and color to distinguish your answer from the questions.

Company Information & Financial Strength

- 1) Provide the full legal name, mailing and email addresses, tax identification number, and telephone number for your business.
- 2) Provide a brief history of your company, including your company's core values, business philosophy, and longevity in the ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES industry.
- 3) Provide a detailed description of the products and services that you are offering in your proposal.
- 4) What are your company's expectations in the event of an award?
- 5) Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters.
- 6) What is your US market share for the solutions that you are proposing? What is your Canadian market share, if any?
- 7) Has your business ever petitioned for bankruptcy protection? Please explain in detail.
- 8) How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization.
 - a) If your company is best described as a distributor/dealer/reseller (or similar entity), please provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned?
 - b) If your company is best described as a manufacturer or service provider, please describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?
- 9) If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.
- 10) Provide all "Suspension or Disbarment" information that has applied to your organization during the past ten years.
- 11) Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.

Industry Recognition & Marketplace Success

- 12) Describe any relevant industry awards or recognition that your company has received in the past five years.
- 13) Supply three references/testimonials from your customers who are eligible for NJPA membership. At a minimum, please include the entity's name, contact person, and phone number.
- 14) Provide a list of your top five governmental or educational customers (entity name is optional), including entity type, the state the entity is located in, scope of the projects, size of transactions, and dollar volumes from the past three years.
- 15) Indicate separately what percentages of your sales are to the government and education sectors in the past three years?
- 16) List any state or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?
- 17) List any GSA contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?

Proposer's Ability to Sell and Deliver Service Nationwide

- 18) Describe your company's capability to meet NJPA Member's needs across the country. Your response should address at least the following areas.
 - a) Sales force.
 - b) Dealer network or other distribution methods.
 - c) Service force.

Please include details, such as the locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employers (or employees of a third party), and any overlap between the sales and service functions.
- 19) Describe in detail the process and procedure of your customer service program, if applicable. Please include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.
- 20)
 - a) Identify any geographic areas of the United States that you will NOT be fully serving through the proposed contract.
 - b) Identify any NJPA Member sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Please explain your answer. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?
- 21) Define any specific contract requirements or restrictions that would apply to our Members in Hawaii and Alaska and in US Territories.

Marketing Plan

- 22) If you are awarded a contract, how will you train your sales management, dealer network, and direct sales teams (whichever apply) to ensure maximum impact? Please include how you will communicate your NJPA pricing and other contract detail to your sales force nationally.
- 23) Describe your marketing strategy for promoting this contract opportunity. Please include representative samples of your marketing materials in electronic format.
- 24) Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.

- 25) In your view, what is NJPA's role in promoting contracts arising out of this RFP? How will you integrate an NJPA-awarded contract into your sales process?
- 26) Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.

Value-Added Attributes

- 27) Describe any product, equipment, maintenance, or operator training programs that you offer to NJPA Members. Please include details, such as whether training is standard or optional, who provides training, and any costs that apply.
- 28) Describe any technological advances that your proposed products or services offer.
- 29) Describe any "green" initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.
- 30) Describe any Women or Minority Business Entity (WMBE) or Small Business Entity (SBE) accreditations that your company or hub partners have obtained.
- 31) What unique attributes does your company, your products, or your services offer to NJPA Members? What makes your proposed solutions unique in your industry as it applies to NJPA members?
- 32) Identify your ability and willingness to provide your products and services to NJPA member agencies in Canada.

NOTE: Questions regarding Payment Terms, Warranty, Products/Equipment/Services, Pricing and Delivery, and Industry Specific Items are addressed on Form P.

Signature: _____ Date: _____



PROPOSER INFORMATION

Company Name: _____
Address: _____
City/State/Zip: _____
Phone: _____ Fax: _____
Toll-Free Number: _____ E-mail: _____
Website Address: _____

COMPANY PERSONNEL CONTACTS

Authorized signer for your organization

Name: _____
Email: _____ Phone: _____

The person identified here must have proper signing authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer.

Who prepared your RFP response?

Name: _____ Title: _____
Email: _____ Phone: _____

Who is your company's primary contact person for this proposal?

Name: _____ Title: _____
Email: _____ Phone: _____

Other important contact information

Name: _____ Title: _____
Email: _____ Phone: _____

Name: _____ Title: _____
Email: _____ Phone: _____

**EXCEPTIONS TO PROPOSAL, TERMS, CONDITIONS,
AND SOLUTIONS REQUEST**



Company Name: _____

Any exceptions to the terms, conditions, specifications, or proposal forms contained in this RFP must be noted in writing and included with the Proposer's response. The Proposer acknowledges that the exceptions listed may or may not be accepted by NJPA or included in the final contract. NJPA will make reasonable efforts to accommodate the listed exceptions and may clarify the exceptions in the appropriate section below.

Section/page	Term, Condition, or Specification	Exception	NJPA ACCEPTS

Proposer's Signature: _____ Date: _____

NJPA's clarification on exceptions listed above:

Contract Award
RFP #120617

FORM D



Formal Offering of Proposal
(To be completed only by the Proposer)

ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES

In compliance with the Request for Proposal (RFP) for ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES, the undersigned warrants that the Proposer has examined this RFP and, being familiar with all of the instructions, terms and conditions, general and technical specifications, sales and service expectations, and any special terms, agrees to furnish the defined products and related services in full compliance with all terms and conditions of this RFP, any applicable amendments of this RFP, and all Proposer's response documentation. The Proposer further understands that it accepts the full responsibility as the sole source of solutions proposed in this RFP response and that the Proposer accepts responsibility for any subcontractors used to fulfill this proposal.

Company Name: _____ Date: _____

Company Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____ Title: _____

Authorized Signature: _____

(Name printed or typed)



Contract Acceptance and Award

(To be completed only by NJPA)

NJPA #120617 _____

Proposer's full legal name

Your proposal is hereby accepted, and a Contract is awarded. As an awarded Proposer, you are now bound to provide the defined products and services contained in your proposal offering according to all terms, conditions, and pricing set forth in this RFP, any amendments to this RFP, your response, and any exceptions accepted by NJPA.

The effective start date of the Contract will be _____, 20____ and continue until-_____
(no later than the later of four years from the expiration date of the currently awarded contract or four years from the NJPA Board's contract award date). This contract may be extended for a fifth year at NJPA's discretion.

National Joint Powers Alliance® (NJPA)

NJPA Authorized signature: _____
NJPA Executive Director (Name printed or typed)

Awarded this _____ day of _____, 20____ **NJPA Contract Number #120617**

NJPA Authorized signature: _____
NJPA Board Member (Name printed or typed)

Executed this _____ day of _____, 20____ **NJPA Contract Number #120617**

The Proposer hereby accepts this Contract award, including all accepted exceptions and NJPA clarifications.

Vendor Name _____

Vendor Authorized signature: _____
(Name printed or typed)

Title: _____

Executed this _____ day of _____, 20____ **NJPA Contract Number #120617**

PROPOSER ASSURANCE OF COMPLIANCE**Proposal Affidavit Signature Page****PROPOSER'S AFFIDAVIT**

The undersigned, authorized representative of the entity submitting the foregoing proposal (the "Proposer"), swears that the following statements are true to the best of his or her knowledge.

1. The Proposer is submitting its proposal under its true and correct name, the Proposer has been properly originated and legally exists in good standing in its state of residence, the Proposer possesses, or will possess before delivering any products and related services, all applicable licenses necessary for such delivery to NJPA members agencies. The undersigned affirms that he or she is authorized to act on behalf of, and to legally bind the Proposer to the terms in this Contract.
2. The Proposer, or any person representing the Proposer, has not directly or indirectly entered into any agreement or arrangement with any other vendor or supplier, any official or employee of NJPA, or any person, firm, or corporation under contract with NJPA, in an effort to influence the pricing, terms, or conditions relating to this RFP in any way that adversely affects the free and open competition for a Contract award under this RFP.
3. The Proposer has examined and understands the terms, conditions, scope, contract opportunity, specifications request, and other documents in this solicitation and affirms that any and all exceptions have been noted in writing and have been included with the Proposer's RFP response.
4. The Proposer will, if awarded a Contract, provide to NJPA Members the /products and services in accordance with the terms, conditions, and scope of this RFP, with the Proposer-offered specifications, and with the other documents in this solicitation.
5. The Proposer agrees to deliver products and services through valid contracts, purchase orders, or means that are acceptable to NJPA Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to NJPA Members under an awarded Contract.
6. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
7. The Proposer understands that NJPA will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statute §13.591, Subd. 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals generally become public data. Minnesota Statute §13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
8. The Proposer understands that it is the Proposer's duty to protect information that it considers nonpublic, and it agrees to defend and indemnify NJPA for reasonable measures that NJPA takes to uphold such a data designation.

[The rest of this page has been left intentionally blank. Signature page below]

By signing below, Proposer is acknowledging that he or she has read, understands, and agrees to comply with the terms and conditions specified above.

Company Name: _____

Address: _____

City/State/Zip: _____

Telephone Number: _____

E-mail Address: _____

Authorized Signature: _____

Authorized Name (printed): _____

Title: _____

Date: _____

Notarized

Subscribed and sworn to before me this _____ day of _____, 20_____

Notary Public in and for the County of _____ State of _____

My commission expires: _____

Signature: _____



OVERALL EVALUATION AND CRITERIA

For the Proposed Subject ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS,
SUPPLIES, AND SERVICES

Conformance to RFP Terms and Conditions	50	
Financial Viability and Marketplace Success	75	
Ability to Sell and Deliver Service Nationwide	100	
Marketing Plan	50	
Value-Added Attributes	75	
Warranty	50	
Depth and Breadth of Offered Products and Related Services	200	
Pricing	400	
TOTAL POINTS	1000	

Reviewed by: _____ Its _____
 _____ Its _____



PROPOSER QUESTIONNAIRE

Payment Terms, Warranty, Products and Services, Pricing and Delivery, and Industry-Specific Questions

Proposer Name: _____

Questionnaire completed by: _____

Payment Terms and Financing Options

- 1) What are your payment terms (e.g., net 10, net 30)?
- 2) Do you provide leasing or financing options, especially those options that schools and governmental entities may need to use in order to make certain acquisitions?.
- 3) Briefly describe your proposed order process. Please include enough detail to support your ability to report quarterly sales to NJPA. For example, indicate whether your dealer network is included in your response and whether each dealer (or some other entity) will process the NJPA Members' purchase orders.
- 4) Do you accept the P-card procurement and payment process? If so, is there any additional cost to NJPA Members for using this process?

Warranty

- 5) Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may include in your response a copy of your warranties, but at a minimum please also answer the following questions.
 - Do your warranties cover all products, parts, and labor?
 - Do your warranties impose usage restrictions or other limitations that adversely affect coverage?
 - Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?
 - Are there any geographic regions of the United States for which you cannot provide a certified technician to perform warranty repairs? How will NJPA Members in these regions be provided service for warranty repair?
 - Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?
 - What are your proposed exchange and return programs and policies?
- 6) Describe any service contract options for the items included in your proposal.

Pricing, Delivery, Audits, and Administrative Fee

- 7) Provide a general narrative description of the equipment/products and related services you are offering in your proposal.
- 8) Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the NJPA discounted price) on all of the items that you want NJPA to consider as part of your RFP response. Provide a SKU for each item in your proposal. (Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract. See the body of the RFP and the Price and Product Change Request Form for more detail.)

- 9) Please quantify the discount range presented in this response. For example, indicate that the pricing in your response represents is a 50% percent discount from the MSRP or your published list.
- 10) The pricing offered in this proposal is
 - _____ a. the same as the Proposer typically offers to an individual municipality, university, or school district.
 - _____ b. the same as the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
 - _____ c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
 - _____ d. other than what the Proposer typically offers (please describe).
- 11) Describe any quantity or volume discounts or rebate programs that you offer.
- 12) Propose a method of facilitating “sourced” products or related services, which may be referred to as “open market” items or “nonstandard options”. For example, you may supply such items “at cost” or “at cost plus a percentage,” or you may supply a quote for each such request.
- 13) Identify any total cost of acquisition costs that are **NOT** included in the pricing submitted with your response. This cost includes all additional charges that are not directly identified as freight or shipping charges. For example, list costs for items like installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.
- 14) If delivery or shipping is an additional cost to the NJPA Member, describe in detail the complete shipping and delivery program.
- 15) Specifically describe those shipping and delivery programs for Alaska, Hawaii, Canada, or any offshore delivery.
- 16) Describe any unique distribution and/or delivery methods or options offered in your proposal.
- 17) Please specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with NJPA. This process includes ensuring that NJPA Members obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to NJPA.
- 18) Identify a proposed administrative fee that you will pay to NJPA for facilitating, managing, and promoting the NJPA Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor’s sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member’s cost of goods. (See RFP Section 6.29 and following for details.)

Industry-Specific Questions

- 19) Please specify product and voltage range the generator equipment that you are offering.
- 20) Describe your mobile or trailer mounted units, if any, and specify the ranges.
- 21) If you are providing trailers as part of a turnkey package, please provide details.
- 22) Describe how you will include customization and the pricing of such for the units.
- 23) Describe installation and service programs, and identify the associated services, service provider locations and pricing.
- 24) Describe any preventative maintenance or extended service coverage agreements.
- 25) Do you provide preventive, periodic or full maintenance plans/programs for the solutions you are proposing in this response?
 - a. If so, provide a recommended service & maintenance agreement for a periodic/preventative and or full maintenance plan.
 - b. What are recommended service intervals?
- 26) Describe your rental agreements and pricing schedule.

- 27) Will you include used equipment and if so, provide a pricing strategy for these units.
- 28) Provide a general overview of your products EPA compliance.
- 29) Identify the lifecycle cost of ownership of your generator solutions.

Signature: _____ Date: _____



10 PRE-SUBMISSION CHECKLIST

Check when Completed	Contents of Your Bid Proposal	Hard Copy Required Signed and Dated	Electronic Copy Required - CD or Flash Drive
	Form A: Proposer Questionnaire with all questions answered completely	X - signature page only	X
	Form B: Proposer Information		X
	Form C: Exceptions to Proposal, Terms, Conditions, and Solutions Request	X	X
	Form D: Formal Offering of Proposal	X	X
	Form E. Contract Acceptance and Award		X
	Form F: Proposers Assurance of Compliance	X	X
	Form P: Proposer Questionnaire with all questions answered completely	X-signature page only	X
	Certificate of Insurance with \$1.5 million coverage	X	X
	Copy of all RFP Addendums issued by NJPA	X	X
	Pricing for all Products/Equipment/Services within the RFP being proposed		X
	Entire Proposal submittal including signed documents and forms.		X
	All forms in the Hard Copy Required Signed and Dated should be inserted in the front of the submitted response, unbound.		
	Package containing your proposal labeled and sealed with the following language: "Competitive Proposal Enclosed, Hold for Public Opening XX-XX-XXXX"		
	Response Package mailed and delivered prior to deadline to: NJPA, 202 12th St NE, Staples, MN 56479		

11 NJPA VENDOR PRICE AND PRODUCT CHANGE REQUEST FORM

Section 1. Instructions for Vendor

Requests for product or service changes, additions, or deletions will be considered at any time throughout the awarded contract term. All requests must be made in writing by completing sections 2, 3, and 4 of this NJPA Price and Product Change Request Form and signed by an authorized Vendor representative in section 5. All changes are subject to review by the NJPA Contracts & Compliance Manager and to approval by NJPA's Chief Procurement Officer. Submit request through email to your assigned NJPA Contract Administrator.

NJPA will determine whether the request is 1) within the scope of the original RFP, and 2) in the best interests of NJPA and NJPA Members. Approved Price and Product Change Request Forms will be signed and emailed to the Vendor contact.

The Vendor must complete this change request form and individually list or attach all items or services subject to change, must provide sufficiently detailed explanation and documentation for the change, and must include a complete restatement of pricing documentation in an appropriate format (preferably Microsoft® Excel®). The pricing document must identify all products and services being offered and must conform to the following NJPA product/price change naming convention: (Vendor Name) (NJPA Contract #) (effective pricing date); for example, "Acme Widget Company #012416-AWC eff. 01-01-2017."

NOTE: New pricing restatements must include all products and services offered regardless of whether their prices have changed and must include a new "effective date" on the pricing documents. This requirement reduces confusion by providing a single, current pricing sheet for each Vendor and creates a historical record of pricing.

ADDITIONS. New products and related services may be added to a contract if such additions are within the scope of the original RFP.

DELETIONS. New products and related services may be deleted from a contract if, for example, they are no longer available or have been modified to a point where they are outside the scope of the RFP.

PRICE CHANGES: Vendors may request price changes if they provide sufficient rationale for the change. For example, a Vendor that manufactures products that require substantial petroleum-related material might request a 3% price increase because of a 20% increase in petroleum costs.

Price decreases: NJPA expects Vendors to propose their very best prices and anticipates that price reductions might occur because of improved technologies or marketplace efficiencies.

Price increases: Acceptable price increases typically result from specific Vendor cost increases. The Vendor must include reasonable justification for the price increase and must not, for example, offer merely generalized statements about an increase in a cost-of-living index. Appropriate documentation should be attached to this form, including such items as letters from suppliers announcing price increases.

Refer to the RFP for complete "Pricing" details.

Section 2. Vendor Name and Type of Change Request

AWARDED VENDOR NAME:

NJPA CONTRACT NUMBER:

CHECK ALL CHANGES THAT APPLY:

- ☐ Adding Products/Services
- ☐ Deleting Products/Services
- ☐ Price Increase
- ☐ Price Decrease

Section 3. Detailed Explanation of Need for Changes

List the products and/or services that are changing or being added or deleted from the previous contract price list, along with the percentage change for each item or category. (Attach a separate, detailed document if changing more than 10 items.)

Provide a general statement and documentation explaining the reasons for these price and/or product changes.

EXAMPLES: 1) "All pricing for paper products and services are increased 5% because of increased raw material and transportation costs (see attached documentation of fuel and raw materials increase)." 2) "The 6400 series floor polisher is being added to the product list as a new model, replacing the 5400 series. The 6400 series 3% increase reflects technological changes that improve the polisher's efficiency and useful life. The 5400 series is now included in the "Hot List" at a 20% discount from the previous pricing until the remaining inventory is liquidated."

If adding products, state how these are within the scope of the original RFP.

If changing prices or adding products or services, state how the pricing is consistent with existing NJPA contract pricing.

Section 4. Complete Restatement of Pricing Submitted

A COMPLETE restatement of the pricing, including all new and existing products and services is attached and has been emailed to the Vendor's Contract Administrator.

☐ Yes ☐ No

Section 5. Signatures

Vendor Authorized Signature Date

Print Name and Title of Authorized Signer

Jeremy Schwartz, NJPA Director of Cooperative Contracts and Procurement/CPO Date



Appendix A

NJPA The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential Member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal governmental, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution.

For your reference, the links below include some, but not all, of the entities included in this proposal.

http://www.usa.gov/Agencies/Local_Government/Cities.shtml

<http://nces.ed.gov/globallocator/>

<https://harvester.census.gov/imls/search/index.asp>

<http://nccsweb.urban.org/PubApps/search.php>

<http://www.usa.gov/Government/Tribal-Sites/index.shtml>

<http://www.usa.gov/Agencies/State-and-Territories.shtml>

<http://www.nreca.coop/about-electric-cooperatives/member-directory/>

[Oregon](#)

[Hawaii](#)

[Washington](#)



Appendix B - Political Subdivision List
for HI, ID, OR, SC, UT, WA

Hawaii County	Idaho County	Oregon County	South Carolina County	Utah County	Washington County
Hawaii County	Ada County	Baker County	Abbeville County	Beaver County	Adams County
Kauai County	Adams County	Benton County	Aiken County	Box Elder County	Asotin County
Mauai County	Bannock County	Central Oregon Intergovernmental Council	Allendale County	Cache County	Benton County
Municipality	Bear Lake County	Clackamas County	Anderson County	Carbon County	Chelan County
City and County of Honolulu	Benewah County	Clackamas County Service District No. 1	Barnberg County	Daggett County	Clallam County
Higher Education	Bingham County	Clatsop County	Barnwell County	Davis County	Clark County
Hawaii Community College	Blaine County	Columbia County	Beaufort County	Duchesne County	Columbia County
Honolulu Community College	Boise County	Coos County	Berkeley County	Duchesne County Special Service District No. 2	Cowlitz County
University of Hawaii	Bonneville County	Cook County	Calhoun County	Emery County	Douglas County
University of Hawaii Research Corporation	Bonneville County	Curry County	Catawba Regional Council of Governments	Five County Association of Governments	Ferry County
Windward Community College	Boundary County	Deschutes County	Central Midlands Council of Governments	Garfield County	Franklin County
Education (K-12)	Butte County	Douglas County	Charleston County	Grand County	Garfield County
Hanalei Schools	Camas County	Gilliam County	Cherokee County	Iron County	Grant County
Kamehameha Schools	Canyon County	Grant County	Chester County	Juab County	Grays Harbor County
Special District	Caribou County	Harney County	Chesterfield County	Kane County	Island County
Hawaii Community Development Authority	Cassia County	Hood River County	Clarendon County	Millard County	Jefferson County
Hawaii Public Housing Authority	Clark County	Jackson County	Colleton County	Morgan County	King County
Hawaii Tourism Authority	Clearwater County	Jefferson County	Darlington County	Plute County	King County Directors' Association
Honolulu Authority for Rapid Transportation	Custer County	Josephine County	Dillon County	Rich County	Kitsap County
Natural Energy Laboratory of Hawaii Authority	Elmore County	Klamath County	Dorchester County	Salt Lake County	Kittitas County
State	Franklin County	Lake County	Edgefield County	San Juan County	Klickitat County
Hawaii Department of Accounting and General Servis	Fremont County	Lane Council of Governments	Fairfield County	Sanpete County	Lewis County
Hawaii Department of Finance and Administration	Gem County	Lane County	Florence County	Sevier County	Lincoln County
Hawaii Department of Health	Gooding County	Lincoln County	Georgetown County	Summit County	Mason County
Hawaii Employee Union Health Benefits Trust Fund	Idaho County	Lincoln County	Greenville County	Tooele County	Okanogan County
Hawaii Health Systems Corporation	Jefferson County	Malheur County	Greenwood County	Uintah County	Pacific County
State Of Hawaii	Jerome County	Marion County	Hampton County	Utah County	Pend Oreille County
	Kootenai County	Marion County Housing Authority	Horry County	Wasatch County	Pierce County
	Latah County	Morrow County	Jasper County	Washington County	San Juan County
	Lemhi County	Multnomah County	Kershaw County	Wayne County	Skagit County
	Lewis County	Polk County	Lancaster County	Weber County	Skamania County
	Lincoln County	Sherman County	Laurens County	Municipality	Snohomish County
	Madison County	Tillamook County	Lee County	Centerfield City	Spokane County
	Minidoka County	Umatilla County	Lexington County	City of Alpine City	Stevens County
	Nez Perce County	Union County	Lower Savannah Council of Governments	City of American Fork	Thurston County
	Oneida County	Walla Walla County	Marion County	City of Aurora	Thurston Regional Planning Council
	Owyhee County	Wasco County	Marlboro County	City of Ballard	Wahkiakum County
	Payette County	Washington County	McCormick County	City of Beaver	Walla Walla County
	Power County	Wheeler County	Newberry County	City of Blanding	Whatcom County
	Shoshone County	Yamhill County	Oconee County	City of Bluffdale	Whitman County
	Teton County	Municipality	Orangeburg County	City of Bountiful	Yakima County
	Twin Falls County	City of Adair Village	Pickens County	City of Brigham	Yakima County Public Services
	Valley County	City of Adrian	Richland County	City of Castle Dale	Yakima Valley Conference of Governments
	Washington County	City of Albany	Saluda County	City of Cedar City	Municipality
Municipality	City of Aberdeen	City of Amity	Spartanburg County	City of Cedar Hills	City of Aberdeen
	City of Albion	City of Arlington	Sumter County	City of Centerville	City of Airway Heights
	City of American Falls	City of Ashland	Union County	City of Clearfield	City of Algona
	City of Ammon	City of Astoria	Williamsburg County	City of Clinton	City of Anacortes
	City of Arco	City of Athena	York County	City of Coalville	City of Arlington
	City of Arimo	City of Aumsville	Municipality	City of Colorado City	City of Asotin
	City of Ashton	City of Aurora	City of Abbeville	City of Corinne City	City of Auburn
	City of Athol	City of Baker City	City of Aiken	City of Cottonwood Heights	City of Bainbridge Island
	City of Atomic City	City of Bandon	City of Anderson	City of Delta	City of Battle Ground
	City of Bancroft	City of Banks	City of Barnwell	City of Draper	City of Bellevue
	City of Bellevue	City of Bay City	City of Beaufort	City of Duchesne	City of Bellingham
	City of Blackfoot	City of Beaverton	City of Belton	City of East Carbon	City of Benton City
	City of Bliss	City of Bend	City of Bennettsville	City of Elk Ridge	City of Bingen
	City of Bloomington	City of Boardman	City of Bishopville	City of Elmo	City of Black Diamond
	City of Boise	City of Brookings	City of Camden	City of Enoch	City of Blaine
	City of Bonners Ferry	City of Brownsville	City of Cayce	City of Enterprise	City of Bonney Lake
	City of Bovill	City of Burns	City of Charleston	City of Ephraim	City of Bothell
	City of Buhl	City of Canby	City of Chesnee	City of Escalante	City of Bremerton
	City of Burley	City of Cannon Beach	City of Chester	City of Eureka	City of Brewster
	City of Caldwell	City of Canyonville	City of Clemson	City of Fairview	City of Bridgeport
	City of Cambridge	City of Carlton	City of Clinton	City of Farmington	City of Brier
	City of Carey	City of Cascade Locks	City of Columbia	City of Farr West	City of Buckley
	City of Cascade	City of Central Point	City of Conway	City of Fillmore	City of Burien
	City of Castelford	City of Chiloquin	City of Darlington	City of Fountain Green	City of Burlington
	City of Challis	City of Clatskanie	City of Denmark	City of Fruit Heights	City of Camas
	City of Chubbuck	City of Coburg	City of Dillon	City of Garland	City of Carnation
	City of Clayton	City of Columbia City	City of Easley	City of Grantsville	City of Cashmere
	City of Clifton	City of Condon	City of Florence	City of Green River	City of Castle Rock
	City of Coeur d'Alene	City of Coos Bay	City of Folly Beach	City of Gunnison	City of Centralia
	City of Council	City of Copquie	City of Forest Acres	City of Hamsville	City of Chehalis
	City of Craigmont	City of Cornelius	City of Fountain Inn	City of Heber City	City of Chelan
	City of Crouch	City of Corvallis	City of Gaffney	City of Helper City	City of Cheney
	City of Culpesac	City of Cottage Grove	City of Georgetown	City of Herriman	City of Chewelah
	City of Dalton Gardens	City of Cove	City of Goose Creek	City of Highland	City of Clatskanie
	City of Dayton	City of Creswell	City of Greenville	City of Hildale	City of Cle Elum
	City of Deary	City of Culver	City of Greenwood	City of Holladay	City of Clyde Hill
	City of Dietrich	City of Dallas	City of Greer	City of Honeyville	City of Colfax
	City of Donnelly	City of Damascus	City of Hanahan	City of Hooper	City of College Place
			City of Hardeeville		City of Colville

Hawaii	Idaho	Oregon	South Carolina	Utah	Washington
	City of Dover	City of Dayton	City of Hartsville	City of Huntington	City of Connel
	City of Downey	City of Dayton	City of Inman	City of Hurricane	City of Cosmopolis
	City of Driggs	City of Depoe Bay	City of Isle of Palms	City of Hyde Park	City of Covington
	City of Dubois	City of Detroit	City of Johnsonville	City of Hyrum	City of Davenport
	City of Eagle	City of Donald	City of Lake City	City of Ivins	City of Dayton
	City of Eden	City of Drain	City of Lancaster	City of Kamas	City of Deer Park
	City of Elk River	City of Dundee	City of Landrum	City of Kanab	City of Des Moines
	City of Emmett	City of Dunes City	City of Laurens	City of Kapiville	City of DuPont
	City of Fairfield	City of Durham	City of Liberty	City of La Verkin	City of Duwall
	City of Fernan Lake Village	City of Eagle Point	City of Loris	City of Layton	City of East Wenatchee
	City of Filer	City of Echo	City of Manning	City of Lehi	City of Edgewood
	City of Firth	City of Elgin	City of Marion	City of Lewiston	City of Edmonds
	City of Franklin	City of Enterprise	City of Mauldin	City of Lindon	City of Electric City
	City of Fruitland	City of Estacada	City of Mullins	City of Logan	City of Ellensburg
	City of Garden City	City of Eugene	City of Myrtle Beach	City of Manti	City of Elma
	City of Genesee	City of Fairview	City of New Ellenton	City of Mapleton	City of Entiat
	City of Georgetown	City of Falls City	City of Newberry	City of Marriott-Slaterville	City of Enumclaw
	City of Glenns Ferry	City of Florence	City of North Augusta	City of Mendon	City of Ephrata
	City of Gooding	City of Forest Grove	City of North Charleston	City of Midvale	City of Everett
	City of Grace	City of Fossil	City of North Myrtle Beach	City of Midway	City of Everson
	City of Grand View	City of Garibaldi	City of Orangeburg	City of Milford	City of Federal Way
	City of Grangeville	City of Gaston	City of Pickens	City of Milville	City of Ferndale
	City of Greenleaf	City of Gates	City of Rock Hill	City of Moab	City of Fife
	City of Hagerman	City of Gresham	City of Seneca	City of Mona	City of Fircrest
	City of Halley	City of Gresham	City of Simpsonville	City of Monroe	City of Forks
	City of Hansen	City of Gladstone	City of Spartanburg	City of Monticello	City of George
	City of Harrison	City of Glendale	City of Sumter	City of Morgan	City of Gig Harbor
	City of Hayden	City of Gold Beach	City of Tega Cay	City of Moroni	City of Gold Bar
	City of Hazelton	City of Gold Hill	City of Travelers Rest	City of Mt. Pleasant City	City of Goldendale
	City of Heyburn	City of Grants Pass	City of Union	City of Murray	City of Grand Coulee
	City of Hollister	City of Greenhorn	City of Wallhalla	City of Myton	City of Grandview
	City of Homedale	City of Gresham	City of Wallerboro	City of Naples	City of Granger
	City of Hope	City of Haines	City of Wellford	City of Nephi	City of Granite Falls
	City of Horseshoe Bend	City of Halfway	City of West Columbia	City of Nibley	City of Harrington
	City of Huetter	City of Halley	City of Westminster	City of North Logan	City of Hoquiam
	City of Idaho City	City of Happy Valley	City of Woodruff	City of North Ogden	City of Ilwaco
	City of Idaho Falls	City of Harrisburg	City of York	City of North Salt Lake	City of Issaquah
	City of Inkom	City of Helix	Town of Allendale	City of Oakley	City of Kahlottus
	City of Island Park	City of Heppner	Town of Andrews	City of Ogden	City of Kalama
	City of Jerome	City of Hermiston	Town of Atlantic Beach	City of Orangeville	City of Kelso
	City of Juliaetta	City of Hillsboro	Town of Awendaw	City of Orem	City of Kenmore
	City of Kumah	City of Hines	Town of Ayer	City of Panguitch	City of Kennewick
	City of Kellogg	City of Hood River	Town of Batesburg-Leesville	City of Park City	City of Kent
	City of Kendrick	City of Hubbard	Town of Bethune	City of Parowan	City of Kettle Falls
	City of Ketchum	City of Huntington	Town of Blacksburg	City of Payson	City of Kirkland
	City of Kimberly	City of Idaho	Town of Blackville	City of Perry	City of Kittitas
	City of Kooskia	City of Imbler	Town of Blenheim	City of Plain City	City of La Center
	City of Kuna	City of Independence	Town of Bluffton	City of Pleasant Grove	City of Lacey
	City of Lapwai	City of Irrigon	Town of Blythewood	City of Pleasant View	City of Lake Forest Park
	City of Lava Hot Springs	City of Island City	Town of Bowman	City of Price	City of Lake Stevens
	City of Lewiston	City of Jacksonville	Town of Branchville	City of Providence	City of Lakeview
	City of Mackay	City of Jefferson	Town of Briarcliffe Acres	City of Provo	City of Langley
	City of Malad City	City of John Day	Town of Brunson	City of Richfield	City of Leavenworth
	City of Marsing	City of Johnson City	Town of Calhoun Falls	City of Richmond	City of Liberty Lake
	City of McCall	City of Joseph	Town of Cameron	City of River Heights	City of Long Beach
	City of McCammon	City of Junction City	Town of Campobello	City of Riverdale	City of Longview
	City of Melba	City of Keizer	Town of Central	City of Riverton	City of Lynden
	City of Menan	City of King City	Town of Chapin	City of Roosevelt	City of Lynnwood
	City of Meridian	City of Kamath Falls	Town of Cheraw	City of Roy	City of Mabton
	City of Middleton	City of La Grande	Town of Chesterfield	City of Salem	City of Maple Valley
	City of Midvale	City of La Pine	Town of Clio	City of Salina	City of Marysville
	City of Moscow	City of Lafayette	Town of Clover	City of Salt Lake City	City of Mattawa
	City of Mountain Home	City of Lake Oswego	Town of Cottageville	City of Sandy	City of McCleary
	City of Mullan	City of Lakeside	Town of Coward	City of Santa Clara	City of Medical Lake
	City of Murtaugh	City of Lebanon	Town of Cowpens	City of Santaquin	City of Medina
	City of Nampa	City of Lincoln City	Town of Denmark	City of Saratoga Springs	City of Mercer Island
	City of New Meadows	City of Lenoir	Town of Donalds	City of Smithfield City	City of Mesa
	City of New Plymouth	City of Lostine	Town of Due West	City of South Jordan	City of Mill Creek
	City of Newdale	City of Lowell	Town of Duncan	City of South Ogden	City of Milton
	City of Nespecke	City of Lyons	Town of Eastover	City of South Salt Lake City	City of Monroe
	City of Notus	City of Madras	Town of Edgefield	City of South Weber	City of Montesano
	City of Orofino	City of Malin	Town of Edisto Beach	City of Spanish Fork	City of Morton
	City of Osburn	City of Manzanita	Town of Ehrhardt	City of Spring City	City of Moses Lake
	City of Parker	City of Maupin	Town of Elgin	City of Springville	City of Mossyrock
	City of Parma	City of McMinnville	Town of Elmore	City of St. George	City of Mountlake Terrace
	City of Paul	City of Medford	Town of Eastli	City of Sunnyside	City of Moore
	City of Payette	City of Metolus	Town of Eustawille	City of Sunset	City of Mt. Vernon
	City of Pierce	City of Mill City	Town of Fairfax	City of Syracuse	City of Mukilteo
	City of Pinehurst	City of Millersburg	Town of Ft. Mill	City of Taylorsville	City of Napavine
	City of Plummer	City of Milton-Freewater	Town of Furman	City of Tooele	City of Newcastle
	City of Pocatello	City of Milwaukie	Town of Gaston	City of Toquerville	City of Newport
	City of Ponderay	City of Molalla	Town of Gifford	City of Tremonton	City of Nooksack
	City of Post Falls	City of Monmouth	Town of Gilbert	City of Tropic	City of Normandy Park
	City of Potlatch	City of Monroe	Town of Govan	City of Uintah	City of North Bend
	City of Preston	City of Monument	Town of Gray Court	City of Vernal	City of North Bonneville
	City of Priest River	City of Moro	Town of Great Falls	City of Washington	City of Oak Harbor
	City of Rathdrum	City of Mosier	Town of Greeleyville	City of Washington Terrace	City of Oakville
	City of Reubens	City of Mt. Angel	Town of Hampton	City of Wellington	City of Ocean Shores
	City of Rexburg	City of Mt. Vernon	Town of Harleyville	City of Wellsville	City of Okanogan
	City of Richfield	City of Myrtle Creek	Town of Heath Springs	City of Wendover	City of Olympia
	City of Rigby	City of Myrtle Point	Town of Hemingway	City of West Bountiful	City of Omak
	City of Riggins	City of Nehalem	Town of Hilda	City of West Haven City	City of Oroville
	City of Ririe	City of Newberg	Town of Hilton Head Island	City of West Jordan	City of Orting
	City of Roberts	City of Newport	Town of Hodges	City of West Point	City of Othello

Hawaii

Idaho

City of Rockland
 City of Rupert
 City of Salmon
 City of Sandpoint
 City of Shelley
 City of Shoshone
 City of Smelterville
 City of Soda Springs
 City of Spirit Lake
 City of St. Anthony
 City of St. Charles
 City of Stanley
 City of Star
 City of Sites
 City of Sugar City
 City of Sun Valley
 City of Tensed
 City of Teton
 City of Troy
 City of Twin Falls
 City of Ucon
 City of Victor
 City of Wallace
 City of Weippe
 City of Weiser
 City of Wendell
 City of Weston
 City of White Bird
 City of Wilder
 City of Winchester
Higher Education
 Boise State University
 College of Southern Idaho
 College of Western Idaho
 Eastern Idaho Technical College
 Idaho Division of Professional Technical Education
 Idaho State University
 Lewis-Clark State College
 North Idaho College
 University of Idaho
Education (K-12)
 Aberdeen School District No. 58
 Arbon Elementary School District No. 383
 Avery School District
 Basin School District No. 72
 Bear Lake County School District No. 33
 Bear Lake School District No. 33
 Blackfoot School District No. 55
 Blaine County School District No. 61
 Bliss Joint School District No. 234
 Bonnellville Joint School District No. 93
 Boundary County School District No. 101
 Bruneau-Grand View Joint School District
 Buhl Joint School District No. 412
 Butte County Joint School District No. 111
 Caldwell School District No. 132
 Camas County School District No. 121
 Cambridge School District
 Cascade School District No. 422
 Cassia County Joint School District No. 151
 Castleford Joint School District No. 417
 Challis Joint School District No. 181
 Clark County School District No. 161
 Coeur d'Alene School District No. 271
 Cottonwood Joint School District No. 242
 Council School District No. 13
 Culpesac Joint School District No. 342
 Dietrich School District No. 314
 Emmett Independent School District No. 221
 Filer School District No. 413
 Firth School District No. 59
 Fremont County School District No. 215
 Fruitland School District No. 373
 Garden Valley School District
 Genesee Joint School District No. 282
 Glenns Ferry Joint School District No. 192
 Gooding Joint School District No. 231
 Grace Joint School District No. 148
 Hagerman Joint School District No. 233
 Hansen School District No. 415
 Highland Joint School District No. 305
 Homedale School District No. 370
 Horseshoe Bend School District No. 73
 Idaho Falls School District No. 91
 Independent School District of Boise City
 Jefferson County School District No. 251
 Jerome Joint School District No. 261
 Joint School District No. 2
 Kamiah School District No. 304
 Kellogg Joint School District 391
 Kendrick Joint School District No. 283
 Kimberly School District No. 414
 Kootenai School District No. 274
 Kuna Joint School District No. 3

Oregon

City of North Bend
 City of North Plains
 City of North Powder
 City of Nyssa
 City of Oakland
 City of Oakridge
 City of Ontario
 City of Oregon City
 City of Paisley
 City of Pendleton
 City of Philomath
 City of Phoenix
 City of Pilot Rock
 City of Port Orford
 City of Portland
 City of Powers
 City of Prairie City
 City of Prineville
 City of Rainier
 City of Redmond
 City of Reedsport
 City of Richland
 City of Riddle
 City of Rockaway Beach
 City of Rogue River
 City of Roseburg
 City of Rufus
 City of Salem
 City of Sandy
 City of Scappoose
 City of Seaside
 City of Scotts Mills
 City of Seneca
 City of Shady Cove
 City of Sheridan
 City of Sherwood
 City of Siletz
 City of Silverton
 City of Sisters
 City of Sodaville
 City of Spray
 City of Springfield
 City of St. Helens
 City of St. Paul
 City of Stanfield
 City of Stayton
 City of Sublimity
 City of Sumpter
 City of Sutherlin
 City of Sweet Home
 City of Talent
 City of Tangent
 City of The Dalles
 City of Tigard
 City of Tillamook
 City of Toledo
 City of Troutdale
 City of Tualatin
 City of Turner
 City of Ukiah
 City of Umatilla
 City of Union
 City of Unity
 City of Vale
 City of Veneta
 City of Vernonia
 City of Waldport
 City of Walla
 City of Warrenton
 City of Wasco
 City of West Linn
 City of Westfir
 City of Weston
 City of Wheeler
 City of Willamina
 City of Wilsonville
 City of Winston
 City of Wood Village
 City of Woodburn
 City of Yachats
 City of Yamhill
 City of Yoncalla
 Town of Bonanza
 Town of Butte Falls
 Town of Canyon City
 Town of Lakeview
 Town of Lexington
Higher Education
 Blue Mountain Community College
 Central Oregon Community College
 Chemeketa Community College
 Clackamas Community College
 Clatsop Community College

South Carolina

City of Holly Hill
 Town of Hollywood
 Town of Honea Path
 Town of Irmo
 Town of Iva
 Town of Jackson
 Town of James Island
 Town of Jamestown
 Town of Jefferson
 Town of Jenkinsville
 Town of Johnston
 Town of Jonesville
 Town of Kershaw
 Town of Kiawah Island
 Town of Kingstree
 Town of Lake View
 Town of Lamar South Carolina
 Town of Lenoir
 Town of Latta
 Town of Lexington
 Town of Unconville
 Town of Little Mountain
 Town of Lockhart
 Town of Lyman
 Town of Lynchburg
 Town of Mayesville
 Town of McBee
 Town of McClellanville
 Town of McColl
 Town of McCormick
 Town of Meggett
 Town of Moncks Corner
 Town of Mt. Pleasant
 Town of Neeses
 Town of New Ellenton
 Town of Nichols
 Town of Ninety Six
 Town of Norris
 Town of North
 Town of Norway
 Town of Olanza
 Town of Pacolet
 Town of Pageland
 Town of Pamplico
 Town of Patrick
 Town of Pawleys Island
 Town of Pelion
 Town of Pelzer
 Town of Pendleton
 Town of Perry
 Town of Port Royal
 Town of Prosperity
 Town of Ravenel
 Town of Redville
 Town of Ridge Spring
 Town of Ridgeland
 Town of Ridgewood
 Town of Saint Matthews
 Town of Saint Stephen
 Town of Salem
 Town of Salley
 Town of Saluda
 Town of Santee
 Town of Scranton
 Town of Seabrook Island
 Town of Sellers
 Town of Sharon
 Town of Six Mile
 Town of Snelling
 Town of Society Hill
 Town of South Congaree
 Town of Springdale
 Town of St. George
 Town of St. Matthews
 Town of Stuckey
 Town of Sullivan's Island
 Town of Summerton
 Town of Summerville
 Town of Summit
 Town of Surfside Beach
 Town of Swansea
 Town of Timmonsville
 Town of Trenton
 Town of Turberville
 Town of Ulmer
 Town of Varnville
 Town of Wagener
 Town of Ward
 Town of Ware Shoals
 Town of West Pelzer
 Town of West Union
 Town of Whitmire
 Town of Williamston

Utah

City of West Valley City
 City of Willard
 City of Woodland Hills
 City of Woods Cross
 Town of Alta
 Town of Altamont
 Town of Alton
 Town of Amalgam
 Town of Annsabella
 Town of Antimony
 Town of Apple Valley
 Town of Ballard
 Town of Bear River City
 Town of Bicknell
 Town of Big Water
 Town of Boulder
 Town of Brian Head
 Town of Bryce Canyon City
 Town of Cannonville
 Town of Castle Valley
 Town of Cedar Fort
 Town of Centerfield
 Town of Central Valley
 Town of Circleville
 Town of Clarkston
 Town of Clawson
 Town of Cleveland
 Town of Cornish
 Town of Daniel
 Town of Deweyville
 Town of Eagle Mountain
 Town of Elmo
 Town of Elsinore
 Town of Elwood
 Town of Emery
 Town of Fairfield
 Town of Francis
 Town of Garden City
 Town of Genola
 Town of Glendale
 Town of Glenwood
 Town of Goschen
 Town of Hanksville
 Town of Hatch
 Town of Henefer
 Town of Henrieville
 Town of Hideout
 Town of Hinckley
 Town of Holden
 Town of Howell
 Town of Huntsville
 Town of Joseph
 Town of Junction
 Town of Kanab
 Town of Kanab
 Town of Kingdon
 Town of Koosharem
 Town of Leeds
 Town of Levan
 Town of Loa
 Town of Manila
 Town of Mantua
 Town of Marysville
 Town of Meadow
 Town of Minersville
 Town of New Harmony
 Town of Newton
 Town of Ophir
 Town of Orderville
 Town of Paradise
 Town of Paragonah
 Town of Portage Utah
 Town of Randolph
 Town of Redmond
 Town of Rockville
 Town of Rocky Ridge
 Town of Rush Valley
 Town of Scipio
 Town of Scofield
 Town of Sigurd
 Town of Springdale
 Town of Stockton
 Town of Toquerville
 Town of Torrey
 Town of Trenton
 Town of Tropic
 Town of Uintah
 Town of Vernon
 Town of Vineyard
 Town of Virgin
 Town of Wales
 Town of Wallburg
 Uintah Basin Association of Governments
Higher Education

Washington

City of Pacific
 City of Palouse
 City of Pasco
 City of Pateros
 City of Pomeroy
 City of Port Angeles
 City of Port Orchard
 City of Port Townsend
 City of Poulsbo
 City of Praser
 City of Pullman
 City of Puyallup
 City of Quincy
 City of Rainier
 City of Raymond
 City of Redmond
 City of Renton
 City of Republic
 City of Richland
 City of Ridgefield
 City of Riverview
 City of Rock Island
 City of Roslyn
 City of Roy
 City of Royal City
 City of Sammamish
 City of SeaTac
 City of Seattle
 City of Sedro-Woolley
 City of Selah
 City of Sequim
 City of Shelton
 City of Shoreline
 City of Snohomish
 City of Snoqualmie
 City of Soap Lake
 City of South Bend
 City of Spokane
 City of Spokane Valley
 City of Sprague
 City of Stanwood
 City of Stevenson
 City of Sultan
 City of Sumas
 City of Summer
 City of Sunnyvale
 City of Tacoma
 City of Tekoa
 City of Tenino
 City of Tieton
 City of Toledo
 City of Tonasket
 City of Toppenish
 City of Tukwila
 City of Tumwater
 City of Union Gap
 City of University Place
 City of Vader
 City of Vancouver
 City of Walla Walla
 City of Wapato
 City of Warden
 City of Washougal
 City of Wenatchee
 City of West Richland
 City of Westport
 City of White Salmon
 City of Winlock
 City of Woodinville
 City of Woodland
 City of Yakima/Yakima County
 City of Yelm
 City of Zillah
 Consolidated Borough of Quil Ceda Village
 Grays Harbor Council of Governments
 Town of Almira
 Town of Beaux Arts Village
 Town of Buxton
 Town of Carbonado
 Town of Cathlamet
 Town of Clyde Hill
 Town of Colton
 Town of Concoquilly
 Town of Concrete
 Town of Coulee City
 Town of Coulee Dam
 Town of Coupeville
 Town of Creston
 Town of Cusick
 Town of Darrington
 Town of Eaton
 Town of Elmer City
 Town of Endicott

Regular Meeting Minutes of the
NATIONAL JOINT POWERS ALLIANCE®
Board of Directors
Tuesday, February 20, 2018
Conference Room 3 & 4
202 12th St. NE, Staples, MN 56479

Chair Wilson called the meeting to order at 6:13 p.m. with the following Board members present: Mike Wilson, Ryan Thomas, Scott Veronen, Barb Neprud, Sharon Thiel, and Mark Gerbi. Also present was Chris Lindholm, Pequot Lakes School District, Ex-Officio; and Chad Coauette, Susan Nanik, Jeremy Schwartz, Paul Drange, Marcus Miller, Travis Bautz, Mike Carlson, Jamie Loken, Rebecca Cromwell, Dean Greising, Jackie Bruns and Danielle Wadsworth, staff.

Mr. Gerbi moved, seconded by Mr. Thomas to accept the agenda as amended. Motion carried.

Mr. Veronen moved, seconded by Ms. Neprud to accept the minutes of the Regular Board Meeting held on January 16, 2018. Motion carried.

Mr. Carlson presented the monthly Financial Reports and a year-to-date budget update.

Mr. Gerbi moved, seconded by Mr. Thomas to approve the Resolution of Signed Authority as presented. Motion carried.

Ms. Neprud moved, seconded by Mr. Veronen to approve the check register and Treasurer's Report of Cash, Revenues, and Expenditures and to pay all vendor disbursements #96037 to #96281. Motion carried.

Ms. Neprud moved, seconded by Mr. Thomas to approve all Wire Transfers #179 to #197. Motion carried.

Ms. Neprud moved, seconded by Mr. Gerbi to approve all Wire Transfers-Employee Expense reimbursements #554 to #628. Motion carried.

Mr. Thomas moved, seconded by Mr. Gerbi to accept the Consent Agenda as follows:

- Updated Membership Agreements Members added January 1-31, 2018

Motion carried.

Ms. Bruns gave a day in the life of an NJPA employee presentation on her role as an Education Consultant.

Mr. Drange gave an update on Regional Programs.

Ms. Nanik gave an update on the Facilities and Human Resources Departments.

Mr. Carlson gave an update on the Finance and Risk Management Departments.

Mr. Loken gave an update on the Information Technology Department.

Mr. Miller gave an update on the Legal and Government Relations Department.

Mr. Schwartz gave an update on the Operations and Procurement Department and an update on the contracts awarded in January as noted in Appendix A.

Mr. Bautz gave an update on the Marketing Department.

Kristi Hastings, Pemberton Law, joined the meeting at 7:18pm.

Mr. Thomas moved, seconded by Ms. Neprud to approve the Executive Director recommendations for FY 2018-2019 as presented. Motion carried with Ms. Neprud, Mr. Wilson, Mr. Gerbi, Mr. Thomas and Ms. Thiel voting in favor, and Mr. Veronen voting against.

Mr. Veronen moved, seconded by Ms. Neprud to approve the Resolution to Amend Minutes as presented. Motion carried.

Dr. Coauette gave an update on MSC and National Cooperative Procurement Partners.

Ms. Neprud moved, seconded by Mr. Gerbi to approve opening the following positions:

- Education Consultant
- Procurement Analyst II

Motion carried.

Mr. Thomas moved, seconded by Mr. Gerbi to approve new job descriptions for FY 18-19 and open the following positions:

- Career and College Readiness Supervisor
- Education Consultant-Alternative Career Pathways
- Education Consultant-AVID
- Education Consultant-Metier
- Education Consultant Supervisor

Motion carried.

Ms. Neprud moved, seconded by Mr. Veronen to approve hiring:

- Al Carlson, Insurance Contract Administrator, effective February 12, 2018
- Amy Warnberg, Administrative Specialist I-Front Desk/Receptionist, effective February 26, 2018
- Torey Broback, Membership Development Administrator II, effective March 5, 2018

Motion carried.

Mr. Thomas moved, seconded by Mr. Gerbi to approve the Seniority/Anniversary List. Motion carried.

Ms. Nanik gave the staffing update.

Ms. Neprud moved, seconded by Mr. Veronen to close the meeting pursuant to Minnesota Statutes § 13D.05 for preliminary consideration of allegations against an individual subject to the board's authority. Motion carried.

Ms. Neprud moved, seconded by Mr. Thomas to re-open the Regular Meeting. Motion carried.

Mr. Veronen moved, seconded by Ms. Neprud to discipline the employee identified in the confidential exhibit as presented. Motion carried unanimously.

Mr. Wilson reviewed the National Conference dates along with other meeting dates.

Mr. Gerbi moved, seconded by Ms. Thiel to adjourn the meeting at 8:38 p.m. Motion carried.

NJPA PROCUREMENT DEPARTMENT
BOARD ITEMS - February 2018

CONSENT AGENDA ITEMS



COMMENT AND REVIEW
to the
REQUEST FOR PROPOSAL (RFP) #120617
Entitled

**ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES,
AND SERVICES**

The following advertisement was placed in Oregon's *Daily Journal of Commerce* on October 20, 2017, in South Carolina's *The State* on October 19, 2017, in Utah's *The Salt Lake Tribune* on October 19, 2017, in *USA Today* on October 19, 2017, and on the NJPA website www.njpacoop.org, Onvia website www.onvia.com, Notice to Bidders website www.noticetobidders.com, PublicPurchase.com, AAMDC, Merx, Biddingo and The New York State Contract Reporter:

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #120617 ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES. Details of this RFP are available beginning October 19, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 6, 2017 at 4:30 p.m. Central Time at the above address and opened December 7, 2017 at 8:30 a.m. Central Time.

RFPs were requested by and distributed to:

A1 Energy	Henrich Equipment
ABLE Company	Himoinsa Power Systems, Inc.
Adrew Cooper	Hipower Systems
Aerial Contractors	Hurco Technologies, Inc.
Air Liquide Inc	Industrial Maintenance Services Inc.
Alpha Tunnel Energy Inc.	Innergex
Ameresco	Kitu Systems
Automatisation Grimard Inc.	KJ Electric
Belyea Company Inc.	Kohler Company
Better Power	Kohler Power Systems
Bidnet	KOTRA New York
Big Shine Energy	Ledwell & Son

Black & Veatch	Main Electric Company LLC
Brozelco	Majors Forest & Lawn
BTU Research	MC Power Companies, Inc.
Butler Supply, Inc.	Milton Cat
Catepillar, Inc.	Multiquip
Central Power Systems and Services	National Solar Technologies
Clean Energy Consulting	Northern Reliability
Commander Power Systems	NYSOGS
Construction Industry Center	Office of State Procurement
Construction Journal	Penn Oak Energy Services
Contractor Plan Center	Plugin Stations Online LLC
Coronal Energy	Pomolux
CPC	Power IT USA, Inc.
Crescent Electric	Power System Engineering, Inc.
Crosstar Network Solutions	Power Systems Plus Inc.
Cummins Inc.	Power Testing and Energization
Cummins Sales and Service	Prime Vendor Inc.
CYMI Canada	Qwik Charge
D Mullis	Renew Energy Electrical
Danforth	Reuter Hanney
Deltek	Siemens - EVSE
Department of General Services	Stewart & Stevenson-Atlantic Division
DJC Project Center	Talan Industries
Earl Carr Electric	Taylor Rental
EC Power Systems	The Field Shop, Inc.
Energy in the Bank Development Partners, LLC	Tibiri Energy Group
FSG	TITANS USA LTD
FTG Equipment Solutions	Total Power
Fuentes	Tradewinds Power Corp.
Generac Power Systems	Tri State Buiding Center
Generated Energy Solutions	Weissco Power
Georgia Department of Administrative Services	White Harvest Energy
GigaTera USA, Inc.	ZeroBase
H.O. Penn Machinery Company	

Proposals were opened on December 7, 2017, at the NJPA offices located at 202 12th Street Northeast in Staples, Minnesota 56479, from the following:

Caterpillar Inc
Cummins Inc
Generac Power Systems, Inc
Himoinsa Power Systems, Inc
Kohler Co.

202 12th Street NE • P.O. Box 219 • Staples, MN 56479 • www.njpacoop.org

Multiquip Inc.

Proposals were reviewed by the Proposal Evaluation Committee:

Chris Robinson, JD, NJPA Procurement Manager
James Voelker, CFCM, NJPA Procurement Lead Analyst
Kim Austin, NJPA Procurement Analyst III
Carol Jackson, NJPA Procurement Analyst III
Brandon Town, NJPA Procurement Analyst II
Marcus Miller, JD, NJPA General Counsel

The findings of the Proposal Evaluation Committee are summarized as follows:

The Proposal Evaluation Committee used the established NJPA RFP evaluation criteria and determined that all proposal responses met Level-One and Level-Two Responsiveness and were evaluated.

Caterpillar Inc offers a full line of diesel and natural gas packaged generator sets from 40 to 4000 kW through a network of 172 dealers across the United States and Canada. New, used and rental equipment are included as part of Caterpillar's offering. Caterpillar also provides Members with an extensive service network with 468 locations, over 8000 service bays and 8500 field service trucks. Caterpillar's pricing reflects a significant discount from list prices.

Cummins Inc brings a complete line of generators from 10 kW to 3.5 MW, transfer switches from 40 to 4000 amps, paralleling systems and related services. Cummins will provide service to Members through their 205 corporately owned branch locations throughout the United States and Canada. Cummins also has 3200 certified technicians able to respond to Member needs throughout North America. Cummins offers Members a solid discount from published prices.

Kohler Co includes a wide array of industrial, commercial, residential and portable grade generator sets ranging from 2 kW to 4000 kW depending on the specific configuration and application. With an extensive dealer network spread across the United States and Canada, Kohler is prepared to serve Members. Kohler offers Members competitive discounts from list prices.

For these reasons, the NJPA Proposal Review Committee recommends award of NJPA Contract #120617 to:

Caterpillar Inc	#120617-CAT
Cummins Inc	#120617-CMM
Kohler Co	#120617-KOH

The preceding recommendations were approved on January 26, 2018.



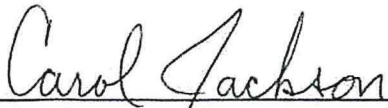
Chris Robinson, JD, NJPA Procurement Manager



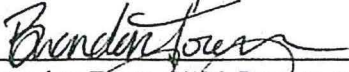
James Voelker, CFCM, NJPA Procurement Lead Analyst



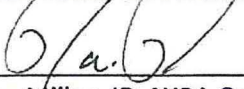
Kim Austin, NJPA Procurement Analyst III



Carol Jackson, NJPA Procurement Analyst III



Brandon Town, NJPA Procurement Analyst II

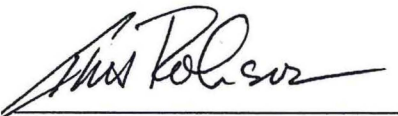


Marcus Miller, JD, NJPA General Counsel



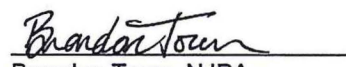
Form G ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SU


	Possible Points	Caterpillar Inc	Cummins Inc	Generac Power Systems, Inc	Himoinsa Power System Inc
Conditions to Include	50	44	44	42	
Pricing	400	350	346	326	
Financial, Industry and Marketplace Successes	75	69	68	66	
Bidder's Ability to Sell/ Service Contract Nationally	100	89	93	86	
Bidder's Marketing Plan	50	44	44	45	
Value Added Attributes	75	64	68	63	
Warranty Coverages and Information	50	45	44	42	
Selection and Variety of Products and Services Offered	200	186	182	169	
Total Points	1,000	891	889	839	
Rank Order		1	2	4	

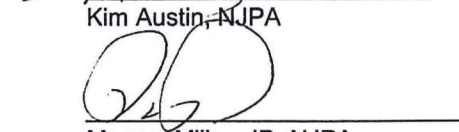

Chris Robinson, JD, NJPA


Carol Jackson, NJPA


James Voelker, CFCM, NJPA


Brandon Town, NJPA


Kim Austin, NJPA


Marcus Miller, JD, NJPA

Proposal Opening Record

202 12th Street NE
P.O. Box 219
Staples, MN 56479

Date of opening: December 7, 2017

The public opening of all responses received to the Request For Proposal #120617 for the procurement of ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES was witnessed by the following individuals:

Brandon Town, NJPA
Carol Jackson, NJPA
Chris Robinson, NJPA
James Voelker, NJPA
Kim Austin, NJPA
Maureen Knight, NJPA
Sheila Christoffersen, NJPA

Responses were received from the following:

Caterpillar Inc – received 12/4/2017 at 10:13:53 AM

Proposer deemed responsive

Cummins Inc – received 12/1/2017 at 12:45:03 PM

Proposer deemed responsive

Generac Power Systems, Inc – received 12/6/2017 at 11:36:17 AM

Proposer deemed responsive

Himoinsa Power Systems, Inc – received 2:33:40 PM

Proposer deemed responsive

Form D – not provided

Form F – not provided

Certificate of Insurance – not provided

Kohler Co. received 12/6/2017 at 12:39:49 PM

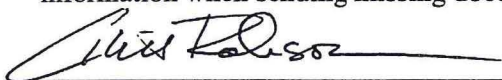
Proposer deemed responsive

Multiquip Inc. – received 12/6/2017 at 12:39:33 PM

Proposer deemed responsive

Proposals are evaluated first on level-one responsiveness and that determination is noted above. Level-one responsiveness requires, among other things, that the response be received before the deadline for the submission and that the response include completed copies (with signatures) of the requested forms.

Proposers that are deemed level-one responsive must provide any missing documentation or remedy a noted deficiency within a reasonable time in order to remain responsive. Respondents must not provide additional substantive information when sending missing documentation.



Chris Robinson, Procurement Manager, NJPA



Kim Austin, Procurement Analyst III, NJPA



Opportunity Notice

Electrical Energy Power Generation with Related Parts, Supplies and Services

Category: Goods

Potential vendors (bidders)
may view the bid package
here.

Opportunity Information

Organization: National Joint Powers Alliance (NJPA) on
behalf of Alberta Association of Municipal
Districts and Counties

Organization Address:

Reference Number: AB-2017-06349

Solicitation Number: 2017-120617

Solicitation Type: Request for Proposal

Posting (MM/dd/yyyy): 10/19/2017
04:00:00 PM Alberta Time

Closing (MM/dd/yyyy): 12/06/2017
03:30:59 PM Alberta Time

Last Update
(MM/dd/yyyy): 10/19/2017
03:32:15 PM Alberta Time

Agreement Type: NWPTA/TILMA & CFTA

Region of Opportunity: Open

Region of Delivery: Alberta


Opportunity Type: Open & Competitive

Commodity Codes:

N6115F: Generators, Electrical

JX6115: Generators and Generator Sets, Electrical - Repair

N6115: Generators and Generator Sets, Electrical

[View Bid Package](#) 

Interested vendors (bidders)
who wish to submit a
response to this opportunity
should register their interest
by downloading the document
(s) from the bid package.

[View Interested Vendors \(Bidders\)](#)

Response Submission:

All proposals must be properly labeled and sent to "The National Joint Powers Alliance, 202 12th Street NE Staples, MN 56479.

Response Contact:

Robinson, Chris

Contracts and Compliance Lead Analyst

NJPA

202 - 12th Street NE, PO Box 219

Staples, MN 56479

Tel: (218)895-4168

Email: chris.robinson@njpacoop.org

Response Specifics:

All proposals must be physically delivered to NJPA at the above address with all required hard copy documents and signature forms/pages inserted as loose pages at the front of the Vendor's response. The proposal must include these items.

1. Hard copy original of completed, signed, and dated Forms C, D, F; hard copy of the signed signature-page only from Forms A and P from this RFP;
2. Signed hard copies of all addenda issued for the RFP;
3. Hard copy of Certificate of Insurance verifying the coverage identified in this RFP; and
- 3.A complete copy of your response on a flash drive (or other approved electronic means). The electronic copy must contain completed Forms A, B, C, D, F, and P, your statement of products and pricing (including apparent discount), and all appropriate attachments. In order to ensure that your full response is evaluated, you must provide an electronic version of any material that you provide in a hard copy format.

Opportunity Description:

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #120617 ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES

APC "Opportunity Notices" This notice is provided for information purposes only. Refer to the "Opportunity Documents" in the bid package for authoritative information.

All queries pertaining to the language, content or any missing or inaccurate information within this abstract must be sent to its originator of the abstract, as specified in the opportunity notice.

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Bid Information

Pending Biddingo Approval

Bid Information for 120617

Bid Number	120617	Bid Name	Electrical Energy Power Generation with Related Parts, Supplies, and Services
Published By	National Joint Powers Alliance	Solicitation Type	Open to all suppliers
Contract Type	RFP	Procurement Name	Procurement
Published Date	10/19/2017	Closing Date	12/06/2017 04:30:00 PM CT
Country & Province/State	Ontario, Canada	Region & City	,
Bid Type	Goods, Services	Group	
Estimated Contract Amount	\$0.00		
Remind Notice Date	Not Applicable	Publish Option	
NIGP Code		Value Range	Not Applicable
Client Departments			
Accept questions	Not Applicable	Tender Area	

Requirements

NDA Requirement	Not Applicable
NOI Date	Not Applicable
Site Meetings	Not Applicable

Bid Advertisement**Electrical Energy Power Generation with Related Parts, Supplies, and Services****120617****Closing Date: 12/06/2017 04:30:00 PM CT****Detail:**

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #120617 ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES. Details of this RFP are available beginning October 19, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 6, 2017 at 4:30 p.m. Central Time at the above address and opened December 7, 2017 at 8:30 a.m. Central Time.

Bid Document

No Bid Document Selected

Selected Categories (Biddingo Category)

Construction	
Bridges/ Elevated Highways/ Tunnels/ Subways/ Railroads	Tunnels, Maintenance Of Bridges, Subways, Railroads, Etc.
Building Projects/ Renovation/ Demolition Projects	Building Construction, Concrete Work, Sidewalks, Steel, Aluminium, Metal Fabrication, Mortar Renovation, Stone Cladding, Flooring Supplies And Services, Carpentry And Wood Services, Demolition Civil Works, Earth Moving, Site Preparation, Stormwater Management, Foundation Storage,


	Fences, Pallet Racking, Millwork, Waterproofing, Parking Lots, Modular Homes, etc
Construction Hardware	Doors, Windows, Hand-Held Tools, Lumber, Drywall, Handles, Knobs, Fence Materials, Hammers, Nails, Screws, Wires, Locks, Water Meter, Carpets, Floor Materials, Window Blinds etc
Construction Materials/ Equipment	Concrete Saw, Heavy Duty Drill, Concrete Mixers, Catch-Basins, Aggregates, Granular Materials, Welding Machine, Poles, Sheet Metal, Scaffolding, Traffic Glass Beads etc.
Construction/ Project Manager	Construction Management And Consulting And General Contracting, Contract Management
Electrical Supplies/ Services	Electrical Engineering, Services And Supplies, Maintenance./Repairs Of Generators, Lighting Fixtures, Fabricated Steel Crossarms (Poles), Pedestrian lights etc.
Heating/Plumbing/ Mechanical Supplies/ Services	Mechanical Engineering, Plumbing Fixtures, Pipe, Valves And Fittings, Pumps And Tanks, Water Coolers, Water Heaters, Leak Detection, HVAC, Refrigerant, Hydronics, Unit Heaters, Zone Systems, Evaporative Coolers, Portable Spot Coolers, Ductless Split Systems, Duct Cleaning, Instrumentation And Related Accessories, Refrigeration Systems, Elevators
Landscaping/ Grounds Maintenance/ Supplies	Landscaping/Grounds Maintenance/Supplies: Fertilizer, Seeds, Sod, Tree Planting, Lawn Mowing, Pond Planters, Bark Mulch, Soil Control, Aquarium/Aquatic Materials, real/artificial turf, vegetation management, horticulture etc
Painting Supplies/ Services	Painting Services, Paint, Brushes, Paint Thinner, Road Painting, traffic glass beads, etc
Parks/ Recreational Facilities	Playgrounds Structures/Equipment, Parks And Recreational Facilities, Pools, Skate Park Systems, Arenas, Graveyards, Golf Courses, Etc. Upgrades And Maintenance, bleachers, Cemeteries and Graveyards, playground equipment, Bus Shelters etc
Roads/ Sewer/ Watermain	Roads/Sewer/Watermain Projects-Excavating, Ditch, Culvert, Streetscaping, Traffic Lights, Road Painting, Visors, Polycarb, Asphalt Overlay, Fire Hydrant, Guard Rails, Drainage Systems
Roofing Supplies/ Services	Roofing Projects, Shingles, Aluminum Siding
Water Treatment/ Plants	Water Treatment Plants, Purification, Monitoring/ Equipment/ Supplies, Inspection, Maintenance, Water Measuring Devices, Dams, Water Quality, Water Treatment Services/supplies , etc
Winter Maintenance/ Supplies	Snow Removal, Hauling Of Salt And Sand, Antifreeze Etc.
 Unclassified Categories	Miscellaneous items
Miscellaneous	Bids located within this category are not classified in the existing Biddingo categories.

Attached Bid Documents

Seq.	Name	Description	Size	Page	NDA Required	Preview Document
No File Attached						

Invited Bidders

Name / Email	Address	Phone	Fax
No Bidder Invited			

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 [SUPPORT (Download Training Manuals) ]

AFFIDAVIT OF PUBLICATION

DJC



921 S.W. Washington St. Suite 210 / Portland, OR 97205-2810
(503) 226-1311

STATE OF OREGON, COUNTY OF MULTNOMAH--ss.

I, **Michelle Ropp**, being first duly sworn, depose and say that I am a **Principal Clerk** of the **Daily Journal of Commerce**, a newspaper of general circulation in the counties of **CLACKAMAS, MULTNOMAH, and WASHINGTON** as defined by ORS 193.010 and 193.020; published at Portland in the aforesaid County and State; that I know from my personal knowledge that the Goods and Services notice described as

Case Number: NOT PROVIDED

ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES

The National Joint Powers Alliance (Njpa); Bid Location Staples, MN, Todd County; Due 12/07/2017 at 08:30 AM

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 time(s) in the following issues:

10/20/2017

State of Oregon
County of Multnomah

SIGNED OR ATTESTED BEFORE ME
ON THE 7th DAY OF December, 2017



Michelle Ropp



Selah Michele Farmer

Notary Public-State of Oregon



NATIONAL JOINT POWERS ALLIANCE

#12061 ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES

Bids Due 4:30 pm, December 6, 2017 REQUEST FOR PROPOSAL

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #120617 ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES. Details of this RFP are available beginning October 19, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 6, 2017 at 4:30 p.m. Central Time at the above address and opened December 7, 2017 at 8:30 a.m. Central Time. Please see who this pertains to here: <http://www.njpacoop.org/oregon-advertising>. Published Oct. 20, 2017. 11426529

Kim Austin
National Joint Powers Alliance
202 12th St NE
Staples, MN 56479-2438

Order No.: 11426529
Client Reference No: #120617



Cooperative Purchasing

Procurement Process

About Us

Affiliations & Relationships

Become a Member

Member Resources

Become a Vendor

Get to Know NJPA

Current & Pending Solicitations

- Indefinite Quantity

Construction Contracting

Systems and related services

- Automotive and Truck

Replacement Parts and Tires

with Related Equipment,

Accessories, and Services

- Class 6,7, and 8 Chassis with

Related Equipment, Accessories,

and Services

- Multi-Function Copiers,

Printers, and Equipment

- Express Courier, Overnight,

Ground Delivery Logistics

Services

- Elevators, Escalators, and

Moving Walks with Related

Equipment, Services,

Accessories and Supplies

- Forklifts, Lift Trucks, and

Related Material Handling

Equipment, Attachments,

Accessories, and Services

- Pest Management with

Related Products and Services

- Classroom Audio Technology

Equipment with Related

Accessories, Services, and

Supplies

- Public Safety and Emergency

Management Related

-Electrical Energy Power Generation with Related Parts, Supplies, and Services

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #120617 ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES. Details of this RFP are available beginning October 19, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 6, 2017 at 4:30 p.m. Central Time at the above address and opened December 7, 2017 at 8:30 a.m. Central Time.

Pre-Proposal Conference: November 16, 2017 at 10:00 am CT

Sealed proposals due: December 6, 2017 at 4:30 pm CT

Proposals will be publicly opened: December 7, 2017 at 8:30 am CT

NJPA reserves the right to reject any and all proposals.

To Obtain RFP documents do one of the following:

1. E-mail rfp@njpacoop.org, an email will be sent back to you with the documents
2. Send a letter of request to

National Joint Powers Alliance:
Attn: Procurement Department
202 12th Street NE, Staples, MN 56479

Complete the RFP Document Request Form below, this will redirect you to a page where you can get the documents immediately.

Vendor Name: *

Vendor Address: *

Vendor City: *

Vendor State: *

Vendor Zipcode: *

Contact Name: *

Contact Email: *

Vendor Phone Number: *

Submit

Equipment, Supplies, and
Services

- Vehicles, Cars, Vans, SUVs,
and Light Trucks with Related
Equipment, Accessories, and
Services
- Managed Service Provider
(MSP) for Information
Technology and I.T. Staff
Augmentation
- Fleet Management and
Related Technology Solutions
- Recreation and Playground
Equipment, Accessories, and
Supplies
- HVAC Systems, Installation,
and Service with Related
Products and Services
- Facility Security Equipment,
Systems, and Services with
Related Equipment and
Supplies
- Solid Waste and Recycling
- Mailing and Postage
Equipment with Related
Software, Accessories, Services,
and Supplies
- Low Speed Vehicles, Medium
Speed Vehicles, and Utility
Vehicles, with Related
Equipment, Accessories, and
Supplies
- Electric Vehicle Supply
Equipment and Related Services
- Roadway Maintenance
Equipment with Related
Accessories, Attachments,
Materials, and Supplies
- Health & Safety, Medical,
Surgical, and First Aid Related
Equipment, Supplies,
Accessories, and Services
- Grounds Maintenance
Equipment, Attachments,
Accessories, and Related
Services

- Consulting Services for
Student Intervention
Collaborative Model Research
- Airport Consumable Products
with Related Supplies and
Services
- Group Ancillary Employee
Benefits and Related Insurance
Products
-Tires and Related Equipment,
Supplies, and Services
-Electrical Energy Power
Generation with Related Parts,
Supplies, and Services
-Sewer Vacuum, Hydro-
Excavation, and Street Sweeper
Equipment, with Related
Accessories and Supplies
-Public Utility Equipment with
Related Accessories and
Supplies

Vendor Reference Guide

Contracts - General

Contracts - Fleet

Contracts - ezIQ Construction

Cooperative Health

Current & Pending Solicitations

FAQs

How to Purchase

State Legal References

NJPA Access for Vendors

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Search Vendors & Products

Vendor Advantage

What Can NJPA Do For You

Procurement Plaza

Notice

Basic Information

Estimated Contract Value (CAD)	\$999,999,999.00 (Not shown to suppliers)
Reference Number	0000069094
Issuing Organization	National Joint Powers Alliance
Solicitation Type	RFP - Request for Proposal
Solicitation Number	120617
Title	Electrical Energy Power Generation with Related Parts, Supplies, and Services
Source ID	PP.CO.USA.868485.C88455

Details

Region	All of Canada, All of Canada
Purchase Type	Term: 2018/03/01 12:00:00 AM CST - 2022/03/01 12:00:00 AM CST
Description	The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #120617 ELECTRICAL ENERGY POWER GENERATION WITH RELATED PARTS, SUPPLIES, AND SERVICES. Details of this RFP are available beginning October 19, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 6, 2017 at 4:30 p.m. Central Time at the above address and opened December 7, 2017 at 8:30 a.m. Central Time.

Dates

Publication	2017/10/19 09:26:54 AM CDT
Question Acceptance Deadline	2017/11/29 04:30:00 PM CST
Questions are submitted online	No
Bid Intent	Not Available
Closing Date	2017/12/06 04:30:00 PM CST

Contact Information

Procurement Department
218-894-1930
rfp@njpacoop.org

Bid Submission Process

Bid Submission Type	Physical Bid Submission
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Documents

Documents

Document	Size	Uploaded Date	Language
How to obtain Generators RFP.docx [docx]	12 Kb	2017/10/19 09:26:08 AM CDT	English

Categories

Selected Categories

MERX Categories (5)	
G	Goods Goods
G11	Energy Energy
G22	Miscellaneous Goods Miscellaneous Goods
G6	Construction Products Construction Products
G18	Industrial Equipment Industrial Equipment
U	Other Other
U	Undefined Undefined

Document Request List

Document Request List

Organization Name	Main Contact	Download Date	City	Province/State
No document has been requested yet.				

Hawaii

Idaho

Lake Pend Oreille School District No. 84
Lakeland School District No. 272
Lapwai School District No. 341
Lewiston Independent School District No. 1
Mackay School District No. 182
Madison School District No. 321
Marsh Valley Joint School District No. 21
Marsing Joint School District No. 363
McCall-Donnelly Joint School District No. 421
Meadows Valley School District No. 11
Melba School District No. 136
Middleton School District No. 134
Midvale School District No. 433
Minidoka County School District No. 331
Moscow School District No. 281
Mountain Home School District No. 193
Mountain View School District No. 244
Mullan School District No. 392
Murtaugh Joint School District No. 418
Nampa Christian Schools Inc.
Nampa School District No. 131
New Plymouth School District
Nez Perce Joint School District No. 302
North Gem School District No. 149
Notus School District
Onida County School District No. 351
Orfino Joint School District No. 171
Parma School District No. 137
Payette School District No. 371
Plummer-Worley Joint School District No. 44
Pocatello-Chubbuck School District No. 25
Post Falls School District No. 273
Pottlatch School District No. 285
Preston Joint School District No. 201
Richfield School District No. 316
Ririe Joint School District No. 252
Rockland School District No. 382
Salmon River Joint School District No. 243
Salmon School District No. 291
Shelley School District No. 60
Shoshone Joint School District No. 312
Snake River School District
Soda Springs Joint School District No. 150
South Lemhi School District No. 292
St. Maries Joint School District No. 41
Sugar-Salem Joint District No. 322
Swan Valley Elementary School District No. 33
Swan Valley School District No. 92
Teton County School District No. 401
Three Creek Joint School District No. 416
Troy School District No. 287
Twin Falls School District No. 411
Valley School District No. 262
Vallivue School District No. 139
Vision Charter School District # 463
Wallace School District No. 393
Weiser School District No. 431
Wendell School District No. 232
West Bonner County School District No. 83
West Jefferson School District No. 253
West Side School District No. 202
Whitepine Joint School District No. 288
Wildor School District No. 133
Special District
Ada County Emergency Medical Services District
Ada County Highway District
Adams County Recreation District
Ahaulua Water and Sewer District
Albion Highway District
Alpine Meadows Water and Sewer District
American Falls Free Library District
American Falls Housing Authority
Atlanta Highway District
Avery Water and Sewer District
Avondale Irrigation District
Bayview Water and Sewer District
Bear Lake County Library District
Bench Sewer District
Benewah County Free Library District
Big Canyon Fire District
Blaine County Housing Authority
Blaine County Recreation District
Bliss Fire District
Boise Basin Library District
Boise City/Ada County Housing Authority
Boise-King Irrigation District
Bonnevill County Fire District No. 1
Bruneau Valley District Library
Bruneau Water and Sewer District
Buhl Highway District
Buhl Rural Fire Protection District
Burley Highway District
Caldwell Housing Authority
Canyon Highway District No. 4

Oregon

Columbia Gorge Community College
Eastern Oregon University
Hamath Community College District
Lane Community College
Linn-Benton Community College
Mt. Hood Community College
Oregon Coast Community College
Oregon Department of Community Colleges and Workforce Development
Oregon Health and Science University
Oregon Institute of Technology
Oregon State University
Oregon State University, Oregon Agricultural Experiment Station
Oregon University System
Portland Community College
Portland State University
Reed College
Rogue Community College
Southern Oregon University
Southern Oregon University Family Housing
Southwestern Oregon Community College
Tillamook Bay Community College
Treasure Valley Community College
Umpqua Community College
University of Oregon
Western Oregon University
Education (K-12)
Adel School District 21
Adrian School District
Alsea School District No. 71
Amity School District 41
Annex School District 29
Arlington School District No. 3
Arack School District No. 81
Ashland School District No. 5
Ashwood School District
Astoria School District No. 1C
Athena-Weston School District No. 29RJ
Baker School District No. 51
Bandon School District
Banks School District No. 13
Beaverton School District No. 48
Bend-La Pine Public Schools
Bethel School District No. 52
Blachly School District
Blachly School District 90
Brookings Harbor School District
Camas Valley School District
Canby School District No. 86
Cascadia School District No. 5
Centennial School District No. 281
Crown School District No. 1
Central Linn School District
Central Point School District No. 6
Central School District No. 131
Clackamas Education Service District
Clatskanie School District No. 61
Colton School District No. 53
Columbia Gorge Education Service District
Condon School District No. 251
Coon Bay School District No. 9
Coquille School District No. 8
Corbett School District No. 39
Corvallis School District No. 5091
Cove School District No. 15
Crane Elementary School District
Creswell School District No. 40
Crook County School District
Crow-Applegate-Larane School District No. 66
Culver School District No. 4
Dallas School District No. 2
David Douglas School District No. 40
Dayton School District No. 8
Dayville School District No. 161
Douglas County School District
Douglas County School District No. 4
Douglas Education Service District
Dufur School District No. 29
Eagle Point School District No. 9
Echo School District No. 5
Elgin School District
Elton School District No. 34
Enterprise School District No. 21
Estacada School District No. 108
Eugene School District No. 41
Fall City School District
Fern Ridge School District No. 281
Forest Grove School District
Fossil School District 211
Gaston School District 511 J
Gervais School District
Gladstone School District
Glendale School District No. 77
Glide School District
Grant County Education Service District

South Carolina

Town of Williston
Town of Winstboro
Town of Yemassee
Higher Education
Aiken Technical College
Beaufort Jasper Higher Education Commission
Central Carolina Technical College
Clemson University
Coastal Carolina University
College of Charleston
Denmark Technical College
Florence-Darlington Technical College
Francis Marion University
Greenville Technical College
Portland State University
Lander University
Medical University of South Carolina
Midlands Technical College
Northeastern Technical College
Orangeburg-Calhoun Technical College
Piedmont Technical College
South Carolina State Board for Technical and Comprehensive Education
South Carolina State University
South Carolina Technical College System
Spartanburg Community College
Technical College of the Lowcountry
The Citadel
Tri-County Technical College
Trident Technical College
University of South Carolina
University of South Carolina, Aiken
University of South Carolina, Upstate
Williamsburg Technical College
Winthrop University
York Technical College
Education (K-12)
Abbeville County School District
Aiken County Public Schools
Allendale County School District
Anderson County School Districts 1 and 2 Career and Technology Center
Anderson School District No. 1
Anderson School District No. 2
Anderson School District No. 3
Anderson School District No. 4
Anderson School District No. 5
Bamberg School District No. 1
Bamberg School District No. 2
Barnwell School District No. 45
Beaufort County School District
Berkeley County School District
Blackville-Hills Public Schools
Calhoun County School District
Charleston County School District
Cherokee County School District
Chester County School District
Chesterfield County School District
Clarendon County School District No. 1
Clarendon County School District No. 2
Clarendon County School District No. 3
Coker School District No. 2
Colleton County School District
Darlington County School District
Delta R-V School District
Dillon County School District No. 1
Dillon County School District No. 2
Dillon County School District No. 3
Dillon County School District No. 4
Dixie County School District
Dorchester School District No. 2
Dorchester School District No. 4
Edgefield County Schools
Fairfield County School District
Florence County School District No. 1
Florence County School District No. 2
Florence County School District No. 3
Florence County School District No. 4
Florence County School District No. 5
Ft. Mill School District No. 4
Georgetown County School District
Greenville County School District
Greenwood School District No. 50
Greenwood School District No. 52
Hampton County School District No. 2
Hampton School District No. 1
Horry County School District
Jasper County School District
John de la Howe School District
Kershaw County School District
Lancaster County School District
Laurens County School District No. 55
Laurens County School District No. 56
Lee County School District
Legacy Charter Schools
Lexington County School District No. 1

Utah

College of Eastern Utah
Davis Applied Technology College
Dixie Applied Technology College
Dixie State University
Mountainland Applied Technology College
Rocky Mountain University of Health Professions
Salt Lake Community College
Snow College
Southern Utah University
Tooele Applied Technology College
Utah Basin Applied Technology College
University of Utah
University of Utah Hospitals and Clinics
Utah State University
Utah System of Higher Education
Utah Valley University
Weber State University
Education (K-12)
Alpine School District
Beaver County School District
Box Elder School District
Cache County School District
Canyons School District
Carbon School District
Centro De La Familia De Utah Head Start Program School District
Daguerre School District
Davis School District
Duchesne County School District
Emery County School District
Freedom Preparatory Academy School District
Garfield County School District
Grand County School District
Granite School District
Iron County School District
Jordan School District
Juab School District
Kane County School District
Logan City School District
Millard School District
Morgan School District
Mountainland Head Start Program School District Office
Murray City School District
Nelson School District
North Sanpete County School District
North Sanpete School District
North Summit School District
Ogden City School District
Park City School District
Piute County School District
Provo City School District
Rich County School District
Rich School District
Rural Utah Child Development Head Start Program School District Office
Salt Lake City School District
San Juan School District
Sevier School District
South Sanpete School District
South Summit School District
Sus Head Start Program School District
Thomas Edison Charter Schools
Tintic School District
Tooele County School District
Utah County School District
Wasatch County School District
Washington County School District
Wayne County School District
Weber School District
Special District
Ash Creek Special Service District
Ashley Valley Water and Sewer Improvement District
Ballard Water and Sewer Improvement District
Bear Lake Special Service District
Bear River Water Conservancy District
Benchland Water District
Benson Culinary Water Improvement District
Bona Vista Water Improvement District
Cache Mosquito Abatement District
Cache Valley Transit District
Canyonlands Health Care Special Service District
Carbon County Housing Authority
Carbon County Municipal Building Authority
Carbon County Recreation Transportation Special Service District
Carbon Water Conservancy District
Castle Valley Special Service District
Cedar City Housing Authority
Cedar Mountain Fire Protection District
Cedarview-Montwell Special Service District
Central Davis County Sewer District
Central Iron County Water Conservancy District
Central Utah Water Conservancy District
Central Weber Sewer Improvement District
Charleston Water Conservancy District
Copperton Improvement District
Cottonwood Improvement District

Washington

Town of Fairfield
Town of Farmington
Town of Friday Harbor
Town of Garfield
Town of Hamilton
Town of Hatzarah
Town of Hatton
Town of Hunts Point
Town of Index
Town of Ione
Town of La Conner
Town of LaCrosse
Town of Lamont
Town of Latah
Town of Lind
Town of Lyman
Town of Malden
Town of Mansfield
Town of Marzuc
Town of Metairie
Town of Millwood
Town of Naches
Town of Nespelem
Town of Northport
Town of Oakesdale
Town of Odessa
Town of Pe Ell
Town of Prescott
Town of Reardan
Town of Riverside
Town of Rockford
Town of Rosalia
Town of Ruston
Town of Skykomish
Town of South Cle Elum
Town of South Prairie
Town of Spangle
Town of Springdale
Town of St. John
Town of Stellacoom
Town of Twisp
Town of Uniontown
Town of Wapato
Town of Waverville
Town of Waverly
Town of Wilbur
Town of Wilkeson
Town of Wilson Creek
Town of Winthrop
Town of Woodway
Town of Yakima
Town of Yarrow Point
Higher Education
Bates Technical College
Bellevue Community College
Bellingham Technical College
Big Bend Community College
Cascadia Community College
Central Washington University
Centralia College
Clark College
Clover Park Technical College
Columbia Basin Community College
Community Colleges of Spokane
Eastern Washington University
Edmonds Community College
Everett Community College
Evergreen State College
Grays Harbor College
Green River Community College
Highline Community College
Lake Washington Institute of Technology
Lower Columbia College
Northwest Indian College
Olympic College
Peninsula College
Pierce College
Renton Technical College
Seattle Community Colleges District VI
Shoreline Community College
Skagit Valley College
South Puget Sound Community College
Tacoma Community College
University of Washington
Walla Walla Community College
Washington State Board for Community and Technical Colleges
Washington State Higher Education Facilities Authority
Washington State Student Achievement Council
Washington State University
Washington State University, Vancouver
Wenatchee Valley College
Western Washington University
Whitman Community College
Yakima Valley Community College

Hawaii	Idaho	Oregon	South Carolina	Utah	Washington
	Cascade Rural Fire District Castleford Rural Fire District Central Fire District Central Orchards Sewer District Central Shoshone County Water District Clark County District Library Clarkia Free Library District Clarkia Highway District Clearwater Free Library District Clearwater Highway District Clearwater Soil and Water Conservation District Clearwater Water District Consolidated Free Library District Cottonwood Highway District Custer Soil and Water Conservation District Dietrich Fire District Dietrich Highway District Downtown Highway District Downey Swan Lake Highway District Dry Creek Cemetery Maintenance District Eagle Fire Protection District Eagle Sewer District East Bonner County Free Library District East Bonner County Library District East Greenacres Irrigation District Eastern Idaho Public Health District Eastern Idaho Regional Wastewater Authority Elk River Free Library District Elmore Soil and Water Conservation District Fenn Highway District Ferdinand Highway District Fish Haven Mosquito Abatement District Fremont County District Library Friedman Memorial Airport Authority Garden Valley District Library Garden Valley Fire Protection District Garden Valley Recreation District Gateway Fire Protection District Gem County Fire Protection District Gem County Mosquito Abatement District Glenns Ferry Highway District Golden Gate Highway District No. 3 Gooding County Memorial Hospital District Grace District Library Grangeville Highway District Granite Reeder Water and Sewer District Greater Boise Auditorium District Greater Middleton Parks and Recreation District Greater Swan Valley Fire Protection District No. 2 Groveland Water and Sewer District Harbor View Estates Water and Sewer District Hayden Lake Irrigation District Hayden Lake Recreational Water and Sewer District Hillsdale Highway District Homedale Highway District Hoo Doo Water and Sewer District Horseshoe Bend Fire Protection District Idaho Soil and Water Conservation District Indian Valley Rural Fire District Iona-Bonerville Sewer District Island Park Fire District Jerome Highway District Jerome Recreation District Jerome Rural Fire District No. 1 Kamiah Fire Protection District Kamiah Highway District Ketchum Rural Fire Protection District Kiddier Harris Highway District Kingston Water District Kootenai County Water District No. 1 Kootenai Ponderay Sewer District Kootenai-Shoshone Soil and Water Conservation District Kuna Library District Lacleda Water District Lakes Highway District Latah County Library District Latah Soil and Water Conservation District Lemhi Soil and Water Conservation District Lewiston Orchards Irrigation District Lewiston-Nee Perce County Regional Airport Authority Lincoln County Recreation District Little Blacktail Ranch Water District Little Wood River Library District Lizard Butte Library District Lost River Highway District M&T Water and Sewer District Mackay Free Library District Madison Library District Marsing Rural Fire District McCall Fire Protection District McCall Memorial Hospital District Meridian Cemetery Maintenance District Meridian Library District Meridian Rural Fire Protection District	Grant School District No. 3 Grants Pass School District No. 7 Greater Albany Public School District 8J Gresham-Barlow School District Harney County School District No. 3 Harney Education Service District Harper School District No. 66 Harrisburg School District No. 7 Helix School District No. 1-R Hermiston School District High Desert Education Service District Hillsboro School District No. 1J Hood River County School District Huntington School District No. 16J Imbler School District No. 11 InterMountain Education Service District Ione School District R2 Jackson County School District No. 9 Jackson Education Service District Jefferson County School District No. 509-J Jefferson School District Jewell School District No. 8 John Day School District No. 3 Jordan Valley School District No. 3 Joseph School District No. 6 Junction City School District No. 69 Klamath County School District Klamath Falls City Schools Knappa School District La Grande School District No. 1 Lake County School District No. 7 Lake Ed Service District Lake Oswego School District No. 7J Lakeview School District No. 7 Lane Education Service District Lebanon Community School District No. 9 Lincoln County School District Linn-Benton-Lincoln Education Service District Long Creek School District No. 17 Lowell School District No. 71 Mapleton School District No. 32 Marcola School District No. 79J McKenzie School District McMinnville School District No. 40 Medford School District No. 549C Milton-Freewater School District No. 7 Mitchell School District No. 55 Malalla River School District Monument School District Morrow County School District Mt. Angel School District Multnomah Education Service District Consortium Myrtle Point School District Neah-Kah-Nie School District No. 56 Nestucca Valley School District No. 101 New Hope Christian Schools Newberg School District No. 29J North Bend School District No. 13 North Central Education Service District North Clackamas School District No. 12 North Douglas School District No. 22 North Lake School District North Marion School District No. 15 North Santiam School District No. 29 North Wasco County School District No. 21 Northwest Regional Education Service District Nyssa School District No. 26 Oakland School District Oakridge School District No. 76 Ontario School District No. 8C Oregon City School District No. 62 Oregon Trail School District No. 46 Paisley School District No. 11 Parkrose School District No. 3 Pendleton School District No. 16 Perrydale School District No. 21J Philomath School District No. 17J Phoenix-Talent School District Pilot Rock School District No. 2 Pine Eagle School District No. 61 Pinehurst School District Pleasant Hill School District Plush School District 18 Port of Oford-Langlois School District No. 2CJ Portland Public School District No. 1 Powers School District No. 31 Prairie City School District No. 4 Prospect School District Rainier School District No. 13 Reedsport School District No. 2J Region 9 Education Service District Remedios School District No. 7 Riddle School District No. 70	Lexington County School District No. 2 Lexington County School District No. 7 Lexington County School District No. 4 Lexington-Richland Counties School District No. 5 Marion County School District Marion County School District No. 7 Marlboro County School District McCormick County School District No. 7 McNairy County School District Oconee County School District Orangeburg Consolidated School District Four Orangeburg County Consolidated School District No. 3 Orangeburg County Consolidated School District No. 5 Pickens County School District Richland County School District No. 1 Richland County School District No. 2 Rock Hill School District No. 3 Saluda School District No. 1 South Carolina Public Charter School District Spartanburg County School District No. 1 Spartanburg County School District No. 2 Spartanburg County School District No. 3 Spartanburg County School District No. 4 Spartanburg County School District No. 5 Spartanburg County School District No. 6 Spartanburg County School District No. 7 Sumter School District Sumter School District No. 17 Sumter School District No. 2 Union County School District Ware Shoals School District No. 51 Williamsburg County Schools Williston School District No. 29 York School District No. 1 Special District Abbeville Housing Authority Aiken Housing Authority Anderson Housing Authority Atlantic Beach Housing Authority Beaufort Housing Authority Beaufort-Jasper Water and Sewer Authority Beech Island Rural Community Water District Belton-Homes Park Water Authority Bennettsville Housing Authority Berea Public Service District Berkeley County Water and Sanitation Authority Big Creek Water and Sewerage District Bluffton Township Fire District Boiling Springs Fire District, Greenville County Broad Creek Public Service District Buffalo-Mt. Pisgah Fire Protection District Burton Fire District Central Midlands Regional Transit Authority Charleston Area Regional Transportation Authority Charleston County Aviation Authority Charleston County Housing and Redevelopment Authority Charleston Housing Authority Charleston Naval Complex Redevelopment Authority Charleston Soil and Water Conservation District Cheraw Housing Authority Chester Housing Authority Chester Metropolitan District Chestnut Sewer District Coast Regional Transportation Authority Columbia Housing Authority Conway Housing Authority Daniel Morgan Water District Darlington County Fire District Darlington County Water and Sewer Authority Darlington Housing Authority Donalds-Due West Water and Sewer Authority Southeastern County Sales Tax Transportation Authority Dorchester County Water Authority Duncan Chapel Fire District Easley Housing Authority Easley-Central Water District East Richland County Public Service District Edgefield County Water and Sewer Authority Florence Housing Authority Fort Mill Housing Authority Fripp Island Public Service District Gaffney Housing Authority Gaston Rural Community Water District Georgetown County Water and Sewer District Georgetown Housing Authority Gilbert-Summit Rural Water District Grand Strand Water and Sewer Authority Greenville Arena District Greenville County Recreation District Greenville County Redevelopment Authority Greenville Housing Authority Greenville Transit Authority Greenville Water Conservancy District Greer Housing Authority	Davis Community Housing Authority Davis County Housing Authority Davis-Salt Lake Aerial Spray Authority Duchesne County Upper County Water Improvement District Duchesne County Water Conservancy District Emery County Housing Authority Emery County Municipal Building Authority Emery County Special Service District No. 1 Emery Water Conservancy District Emigration Improvement District Fruitland Special Service District Garden City Fire District Grand County Housing Authority Granger-Hunter Improvement District Heber Valley Special Service District Hooper Water Improvement District Jensen Water Improvement District Johnson Water Improvement District Jordan Valley Water Conservancy District Jordanelle Special Service District Juab Special Service Fire District Kane County Water Conservancy District Kearns Improvement District Lake Point Improvement District Logan-Cache Airport Authority Mason Water and Sewer Improvement District Magna Mosquito Abatement District Magna Water District Metropolitan Water District of Salt Lake and Sandy Midvalley Improvement District Midway Sanitation District Milford Area Healthcare Service District Moab Mosquito Abatement District Moab Valley Fire Protection District Mountain Green Sewer Improvement District Mountain Regional Water Special Service District Mountain View Special Service District Mt. Olympus Improvement District North Davis County Sewer District North Davis Fire District North Emery Water Users Special Service District North Fork Special Service District North Pointe Solid Waste Special Service District North Summit Fire District North Tooele County Fire Protection District North Utah Water Conservancy District North View Fire District Ogden Housing Authority Ouray Park Water Improvement District Park City Fire Service District Price River Water Improvement District Provo Housing Authority Rockville/Springdale Fire Protection District Roosevelt City Housing Authority Salt Lake City Housing Authority Salt Lake City Mosquito Abatement District Salt Lake County Housing Authority Sandy Suburban Improvement District Sciofield Reservoir Special Service District Sevier County Special Service District No. 1 Skyline Mountain Special Service District Snyderville Basin Special Recreation District Snyderville Basin Water Reclamation District Solid Waste Special Service District No. 1 South Davis Sewer District South Davis Water District South Ogden Conservation District South Salt Lake Valley Mosquito Abatement District South Summit Fire Protection District South Utah Valley Solid Waste District South Valley Sewer District Southeastern Utah Housing Authority Spanish Valley Water and Sewer Improvement District St. George Housing Authority Stansbury Park Improvement District Strawberry Electric Service District Sugar House Park Authority Tabby Valley Park Special Service District Taylorville-Benion Improvement District Thompson Special Service District Timpanogos Special Service District Tooele County Housing Authority Tooele County Recreation Special Service District Tridell-Lapoint Water Improvement District Utah Animal Control and Shelter Special Service District Utah County Municipal Building Authority Utah Fire Suppression Special Service District Utah Health Care Special Service District Utah Highlands Water and Sewer Improvement District Utah Mosquito Abatement District Utah Recreation District Utah Transportation Special Service District Utah Water Conservancy District Unified Fire Authority	Education [K-12] Aberdeen School District No. 5 Adna School District No. 226 Almira School District No. 17 Anacortes School District No. 103 Arlington Public Schools Astori-Anatone School District Auburn School District No. 408 Bainbridge Island School District No. 303 Battle Ground School District No. 119 Bellevue Christian School District Bellevue School District No. 405 Bellingham School District No. 501 Berge School District No. 122 Bethel School District No. 403 Bickleton School District Blaine School District No. 503 Boisfort School District No. 234 Bremerton School District Brewster School District No. 111 Bridgeport School District No. 75 Brinnon School District No. 46 Burlington-Edison School District No. 100 Camas School District Cape Flattery School District No. 401 Capital Region Educational Service District No. 113 Carbondale Historical School District No. 19 Cascade Christian Schools Cascade School District No. 228 Cashmere School District No. 222 Castle Rock School District No. 401 Central Kitsap School District No. 401 Central Valley School District No. 356 Centralia School District No. 401 Chehalis School District No. 302 Cheney School District No. 360 Chewelah School District No. 36 Chief Leschi School System Chimacum School District No. 49 Clarkston School District No. 1250-185 Cle Elum-Roslyn School District Clower Park School District No. 400 Colfax School District No. 300 College Place School District No. 250 Colton School District No. 306 Columbia School District No. 206 Columbia School District No. 206, Stevens County Columbia School District No. 400 Colville School District No. 115 Concrete School District No. 11 Conway Consolidated School District No. 317 Conway School District No. 300 Coulee-Hartline School District No. 151 Coupeville School District No. 204 Crescent School District Creston School District No. 73 Curlew School District No. 50 Cusick School District Darrington School District No. 330 Davenport School District No. 207 Dayton School District No. 2 Deer Park School District No. 414 Dieringer School District Dixie School District East Valley School District No. 361 East Valley School District No. 361, Spokane County East Valley School District No. 90, Yakima County Eastmont School District No. 206 Eastonville School District No. 404 Edmonds School District No. 15 Educational Service District No. 112 Ellensburg School District No. 401 Elma School District No. 68 Endicott School District No. 308 Entiat School District No. 127 Enumclaw School District No. 216 Ephrata School District No. 165 Evaline School District No. 36 Everett School District No. 2 Evergreen School District No. 114, Clark County Evergreen School District No. 205 Federal Way Public Schools Ferndale School District No. 502 File School District No. 417 Finley School District Franklin Pierce School District No. 402 Freeman School District No. 358 Garfield School District No. 302 Glenwood School District Goldendale School District Grand Coulee Dam School District Grandview School District No. 200 Granger School District No. 204 Granite Falls School District No. 332

Hawaii

Idaho

Mica Kidd Island Fire Protection District
 Middleton Rural Fire District
 Midvale Fire Protection District
 Minidoka County Fire Protection District
 Minidoka County Highway District
 Moreland Water and Sewer District
 Mountain Home Highway District
 Mountain Rides Transportation Authority
 Nampa and Meridian Irrigation District
 Nampa Highway District No. 1
 Nampa Housing Authority
 New Plymouth Fire District
 North Bingham County District Library
 North Custer Hospital District
 North Kootenai Water and Sewer District
 North Lake Recreational Sewer and Water District
 North Latah County Highway District
 Northern Lakes Fire District
 Northside Fire District
 Notus-Parma Highway District No. 2
 Oakley Highway District
 Oakley Library District
 Ola District Library
 Oneida County Fire District
 Oregon Trail Recreation District
 Outlet Bay Water and Sewer District
 Panhandle Health District
 Parma Rural Fire Protection District
 Pine Ridge Water and Sewer District
 Pinehurst Water District
 Pioneer Irrigation District
 Placerville Fire Protection District
 Pocatello Housing Authority
 Pocatello-Chubbuck Auditorium District
 Portneuf District Library
 Post Falls Highway District
 Power County Highway District
 Prairie Highway District
 Prairie-River Library District
 Progressive Irrigation District
 Raft River Highway District
 Rapid River Water and Sewer District
 Richfield District Library
 Riverside Independent Water District
 Rock Creek Fire District
 Rockland Rural Fire District
 Rogerson Water District
 Ross Point Water District
 Sagle Fire District
 Salmon River Clinic Hospital District
 Sam Owen Fire District
 Santa-Fernwood Water and Sewer District
 Schweitzer Fire-Rescue District
 Settlers Irrigation District
 Shelley/Firth Fire District
 Shoshone City & Rural Fire District
 Shoshone County Fire Protection District No. 2
 Shoshone Highway District No. 2
 South Bannock Library District
 South Bingham Soil Conservation District
 South Boundary Fire Protection District
 South Custer Fire District
 South Fork Coeur d'Alene River Sewer District
 South Latah Highway District
 Southside Water and Sewer District
 Southwestern Idaho Cooperative Housing Authority
 St. Maries Fire Protection District
 Star Joint Fire District
 Star Sewer and Water District
 Sun Valley Water and Sewer District
 Sunset Heights Water District
 Targhee Regional Public Transit Authority
 Targhee Regional Public Transportation Authority
 Teton County Fire Protection District
 Three Creek Highway District
 Three Mile Water District
 Timberlake Fire Protection District
 Twin Falls Highway District
 Twin Falls Housing Authority
 Twin Falls Rural Fire Protection District
 Twin Ridge Rural Fire District
 Union Independent Highway District
 Upper Fords Creek Rural Fire District
 Warm Lake Recreational Water District
 Wendell Highway District
 West Boise Sewer District
 West Bonner Library District
 West Bonner Water and Sewer District
 West Pend Oreille Fire District
 Western Ada Recreation District
 Western Elmore County Recreation District
 Wilder Irrigation District
 Wilder Public Library District
 Wilder Rural Fire Protection District

Oregon

Riverdale School District No. 511
 Rogue River School District No. 35
 Roseburg Public Schools
 Salem-Keizer Public School District No. 241
 Santiam Canyon School District No. 1251
 Santiam Christian Schools
 Scappoose School District No. 11
 Seaside School District No. 95C
 Seaside School District
 Sheridan School District No. 48J
 Sherman County School District
 Sherwood School District No. 88J
 Silver Falls School District No. 41
 Sisters School District No. 6
 Siuslaw School District No. 97J
 South Coast Education Service District, Region No. 7
 South Lane School District No. 4513
 South Umpqua School District No. 19
 South Wasco County School District No. 1
 Southern Oregon Education Service District
 Spray School District No. 1
 Springfield School District No. 19
 St. Helens School District No. 502
 St. Paul School District No. 45
 Stanfield School District No. 61
 Sutherlin School District No. 130
 Sweet Home School District No. 55
 Three Rivers School District
 Tigard-Tualatin School District No. 23J
 Tillamook School District No. 9
 Ukiah School District 80 R
 Umatilla School District No. 6
 Union School District 5
 Vale School District No. 84
 Vernonia School District No. 47J
 Wallowa School District No. 12
 Warrenton-Hammond School District No. 30
 West Linn-Wilsonville School District
 Willamette Education Service District
 Willamina School District No. 30J
 Winston-Dillard School District No. 116
 Woodburn School District No. 103
 Yarnhill-Carlson School District No. 1
 Yoncalla School District No. 32

Special District
 Adair Rural Fire Protection District
 Amity Fire District
 Applegate Valley Fire District No. 9
 Arch Cape Sanitary District
 Arch Cape Water District
 Arnold Irrigation District
 Aurnville Rural Fire District
 Baker County Library District
 Baker Rural Fire Protection District
 Baker Valley Soil and Water Conservation District
 Bandon Rural Fire Protection District
 Barlow Water Improvement District
 Bay Area Hospital District
 Bend Parks and Recreation District
 Beverly Beach Water District
 Black Butte Ranch Rural Fire Protection District
 Blue Mountain Hospital District
 Blue River Water District
 Boardman Park and Recreation District
 Boardman Rural Fire Protection District
 Boring Water District No. 24
 Boulder Creek Retreat Special Road District
 Brownsville Rural Fire District
 Buell-Red Prairie Water District
 Bunker Hill Sanitary District
 Burlington Water District
 Camella Park Sanitary District
 Cannon Beach Rural Fire Protection District
 Central Lincoln People's Utility District
 Central Oregon Irrigation District
 Central Oregon Park and Recreation District
 Central Oregon Regional Housing Authority
 Charleston Fire District
 Charleston Sanitary District
 Chaleham Park and Recreation District
 Chenoweth Water Public Utility District
 Chiloquin-Agency Lake Rural Fire Protection District
 Christmas Valley Domestic Water Supply District
 Christmas Valley Park and Recreation District
 Clackamas County Fire District No. 1
 Clackamas County Housing Authority
 Clackamas County Soil and Water Conservation District
 Clatskanie Park and Recreation District
 Clatskanie People's Utility District
 Clatskanie Rural Fire Protection District
 Clatsop Care Center Health District
 Clatsop County Housing Authority
 Cloverdale Rural Fire Protection District
 Colburg Rural Fire Protection District

South Carolina

Hartsville Housing Authority
 Hilton Head No. 1 Public Service District
 Holly Springs Fire-Rescue District
 Homeland Park Water and Sewer District
 James Island Public Service District
 Kingstree Housing Authority
 Lady's Island-St. Helena Fire District
 Lake City Housing Authority
 Lancaster County Water and Sewer District
 Lancaster Housing Authority
 Lancaster Soil and Water Conservation District
 Laurens Housing Authority
 Lexington County Health Services District, Inc.
 Liberty-Chesnee-Fingerville Water District
 Local Housing Authority
 Lowcountry Regional Transportation Authority
 Lugoff-Elgin Water Authority
 Marion Housing Authority
 Marlboro County Housing Authority
 McCall Housing Authority
 Medical University Hospital Authority
 Metropolitan Sewer Sub-District
 Milford Water and Sewer District
 Mullins Housing Authority
 Murrells Inlet-Garden City Fire District
 Myrtle Beach Air Force Base Redevelopment Authority
 Myrtle Beach Housing Authority
 Newberry County Water and Sewer Authority
 Newberry Housing Authority
 North Charleston Housing Authority
 North Charleston Sewer District
 North Greenville Fire District
 Oconee County Joint Regional Sewer Authority
 Parker Sewer and Fire Subdistrict
 Patriots Point Development Authority
 Pee Dee Regional Airport District
 Pee Dee Regional Transportation Authority
 Piedmont Public Service District
 Pioneer Rural Water District
 Powdersville Water District
 Richland-Lexington Airport District
 Richland-Lexington Riverbanks Park District
 Rock Hill Housing Authority
 Saluda County Water and Sewer Authority
 Sandy Springs Water District
 Santee Fire Service District
 Santee Wateree Regional Transportation Authority
 Sheldon Township Fire District
 Slater-Marietta Fire District
 South Carolina Housing Authority Bond Council
 South Carolina Public Employee Benefit Authority
 South Carolina Regional Housing Authority No. 1
 South Carolina Regional Housing Authority No. 3
 South Carolina State Education Assistance Authority
 South Carolina State Fiscal Accountability Authority
 South Carolina State Housing Finance and Development Authority
 South Carolina State Ports Authority
 South Greenville Fire District
 South Island Public Service District
 Southside Rural Community Water District
 Spartanburg Housing Authority
 Spartanburg Regional Health Services District
 St. Andrews Public Service District South Carolina
 St. John's Fire District
 Starr-iva Water and Sewer District
 Startex-Jackson-Wellford-Duncan Water District
 Sumter Housing Authority
 Talatba Rural Community Water District
 Taylors Fire and Sewer District
 Three Rivers Solid Waste Authority
 Tigerville Fire District
 Tri-County Solid Waste Authority
 Union Housing Authority
 Valley Public Service Authority
 Waccamaw Regional Transportation Authority
 Wedgfield Stateburg Water District
 West Anderson Water District
 Westview-Fairforest Fire District
 Whitney Fire Protection District
 Williamsburg County Transit Authority
 Williamsburg County Water and Sewer Authority
 Woodruff Housing Authority
 Woodruff-Roeback Water District
 York County Natural Gas Authority

State
 Santee-Lynchies Regional Council of Governments
 South Carolina Department of Health and Environmental Control
 South Carolina Department of Mental Health
 South Carolina Department of Revenue
 South Carolina General Services Division
 South Carolina Office of Regulatory Staff
 South Carolina State Budget and Control Board
 South Carolina State Treasurer's Office
 State Of South Carolina

Utah

Utah County Housing Authority
 Utah Palute Housing Authority
 Utah Transit Authority
 Utah Valley Dispatch Special Service District
 Wasatch County Fire District
 Wasatch Front Waste and Recycling District
 Wasatch Integrated Waste Management District
 Washington County Water Conservancy District
 Waste Management Service District No. 5
 Weber Basin Water Conservancy District
 Weber Fire District
 Weber Mosquito Abatement District
 Weber-Box Elder Conservation District
 Wellsville-Mendon Conservancy District
 White City Water Improvement District
 Woodruff Fire District

State
 State Of Utah
 Utah Department of Administrative Services
 Utah Department of Health
 Utah State Legislature
 Utah State Treasurer

Tribal
 Confederated Tribes of the Goshute Reservation
 Kanosh Band of the Paiute Indian Tribe of Utah
 Kosharene Band of the Paiute Indian Tribe
 Northwestern Band of Shoshone Nation
 Northwestern Band of the Shoshone Nation Housing Authority
 Paiute Indian Tribe of Utah
 Skull Valley Band of Goshute Indians
 Ute Indian Tribe

Washington

Grapeview School District No. 54
 Great Northern School District
 Green Mountain School District No. 103
 Griffin School District No. 324
 Harrington Public Schools
 Highland School District No. 203
 Highline School District No. 401
 Hockinson School District
 Hood Canal School District No. 404
 Hoquiam School District No. 28
 Inchelium School District No. 70
 Issaquah School District No. 411
 Kahlotus School District No. 56
 Kalama School District No. 402
 Keller School District No. 3
 Kelso School District No. 458
 Kennewick School District No. 17
 Kent School District No. 415
 Kettle Falls School District No. 212
 Kiona-Benton City School District No. 52
 Kittitas School District
 Klickitat School District No. 402
 La Center School District
 La Conner School District No. 311
 LaCrosse School District
 Lake Cleland School District No. 129
 Lake Quinalt School District No. 97
 Lake Stevens School District No. 4
 Lake Washington School District No. 414
 Lakewood School District No. 306
 Lamont School District
 Liberty School District No. 362
 Lind School District
 Longview School District No. 122
 Loon Lake School District No. 183
 Lopez Island School District No. 144
 Lyle School District No. 406
 Lynden School District No. 504
 Mabton School District No. 120
 Mansfield School District No. 207
 Manson School District
 Mary M. Knight School District
 Mary Walker School District No. 207
 Marysville School District No. 25
 McCleary School District No. 65
 Mead School District No. 354
 Medical Lake School District No. 326
 Mercer Island School District No. 400
 Meridian School District No. 505
 Methow Valley School District
 Monroe School District No. 103
 Montezuma School District No. 66
 Morton School District No. 214
 Moses Lake School District No. 161
 Mossyrock School District No. 206
 Mt. Adams School District No. 209
 Mt. Baker School District No. 507
 Mt. Vernon School District No. 320
 Mukilteo School District No. 6
 Naches Valley School District No. 3
 Napavine School District No. 14
 Naselle-Grays River Valley School District No. 165
 Nespelem School District No. 14
 Newport School District No. 56-415
 Nine Mile Falls School District No. 325/179
 Nooksack Valley School District No. 506
 North Beach School District No. 64
 North Franklin School District No. 51
 North Kitsap School District No. 400
 North Mason School District
 North Thurston Public Schools
 Northport School District No. 211
 Northshore School District No. 417
 Oak Harbor School District No. 201
 Oakesdale School District No. 324
 Oakville School District No. 400
 Ocean Beach School District No. 101
 Ocosta School District No. 172
 Odessa School District No. 105
 Olanegan School District No. 105
 Olympia School District No. 111
 Olympic Educational Service District
 Omak School District No. 19
 Onalaska School District No. 300
 Orillon Creek School District No. 30
 Orcas Island School District No. 137
 Orchard Prairie School District No. 123
 Orient School District No. 65
 Orville School District No. 410
 Orting School District No. 344
 Othello School District
 Palisades School District No. 102
 Palouse School District No. 301
 Pasco School District No. 1

Idaho	Oregon	South Carolina	Utah	Washington
Wilderness Ranch Fire Protection District	Colton Fire District	Township		Pateros School District
Winona Highway District	Colton Water District	Township of Grand Meadow		Paterson School District No. 50
Worley Fire District	Columbia Corridor Drainage Districts Joint Contracting Authority	Tribal		Pe Ell School District No. 301
Worley Highway District	Columbia Health District	Catawba Indian Nation		Peninsula School District
State	Columbia Improvement District			Pioneer School District No. 402
Idaho Department of Administration	Columbia River People's Utility District			Pomeroy School District No. 110
Idaho Department of Health and Welfare	Columbia Soil and Water Conservation District			Port Angeles School District No. 121
State Of Idaho	Coos County Airport District			Port Townsend School District No. 50
Tribal	Coos County Library Service District			Prescott School District No. 402-37
Coeur d'Alene Tribe	Coeuille Indian Housing Authority			Pride Prep Schools
Kootenai Tribe of Idaho	Coeuille Valley Hospital District			Prosper School District No. 116
Nes Perce Tribal Enterprises	Corbett Water District			Puget Sound Educational Service District
Nes Perce Tribe	Corvallis Rural Fire Protection District			Pullman School District No. 267
Shoshone-Bannock Tribes	Cove Rural Fire Protection District			Puyallup School District No. 3
	Crooked River Ranch Rural Fire Protection District			Queets-Clearwater School District No. 20
	Crooked River Ranch Special Road District			Quilcene School District No. 48
	Curry Health District			Quillayute Valley School District No. 402
	Curry Public Library District			Quincy School District No. 144
	Dallas Cemetery District No. 4			Rainier School District No. 307
	Dean Minard Water District			Raymond School District No. 116
	Dee Rural Fire Protection District			Reardan-Edwall School District
	Deschutes County 911 Service District			Renton School District No. 403
	Deschutes County Rural Fire District No. 1			Republic School District
	Deschutes Valley Water District			Richland School District No. 400
	Devils Lake Water Improvement District			Ridgefield School District No. 122
	Dexter Rural Fire Protection District			Ritzville School District
	Douglas County Fire District No. 2			Riverside School District
	Douglas County Housing Authority			Riverview School District No. 407
	Douglas Soil and Water Conservation District			Rochester School District
	Drakes Crossing Rural Fire Protection District			Rosalia School District No. 320
	Dufur Recreation District			Royal School District
	Eagle Valley Soil and Water Conservation District			San Juan Island School District No. 149
	East Fork Irrigation District			Satsop School District No. 104
	East Multnomah Soil and Water Conservation District			Seattle Public Schools
	East Umatilla County Health District			Sedro-Woolley School District No. 101
	East Valley Water District			Selah School District No. 119
	Echo Rural Fire District			Selkirk School District No. 70
	Elsie-Vinemapple Rural Fire Protection District No. 11			Sequim School District No. 323
	Emerald People's Utility District			Shaw Island School District No. 10
	Estacada Rural Fire District No. 69			Shelton School District No. 309
	Fairview Water District			Shoreline School District No. 412
	Falcon Cove Beach Water District			Skykomish School District
	Farmers Irrigation District			Snohomish School District No. 201
	Gardiner Sanitary District			Snoqualmie Valley School District No. 410
	Gaston Rural Fire District			Soap Lake School District No. 156
	Gates Rural Fire Protection District			South Bend School District No. 118
	Gearhart Rural Fire Protection District			South Kitsap School District No. 402
	Glendale Rural Fire Protection District			South Whidbey School District No. 206
	Gleneden Sanitary District			Southside School District
	Goshen Fire District			Spokane Public Schools
	Government Camp Sanitary District			Sprague School District
	Grand Ronde Sanitary District			St. John School District No. 322
	Grant County Transportation District			Stanwood Camano School District No. 401
	Grant Soil and Water Conservation District			Stellacoom Historical School District No. 1
	Grants Pass Irrigation District			Steptoe School District No. 304
	Green Sanitary District			Stevenson-Carson School District No. 303
	Hahlen Road Special District			Sultan School District No. 311
	Halsey-Shedd Rural Fire Protection District			Summit Valley School District 202
	Hamlet Rural Fire Protection District			Summer School District No. 320
	Harbor Sanitary District			Sunnyside School District No. 201
	Harbor Water Public Utility District			Tacoma School District No. 10
	Harney District Hospital			Taholah School District No. 77
	Harney Soil and Water Conservation District			Tahoma School District No. 409
	Harriman Rural Fire Protection District			Tekoa School District No. 265
	Hazeldell Rural Fire Protection District			Tenino School District No. 402
	Hebo Joint Water and Sewer Authority			Thorp School District No. 400
	Heceata Water District			Toledo School District No. 237
	Hermiston Cemetery District			Tonasket School District
	Hermiston Fire and Emergency Services District			Toppenish School District No. 202
	Hermiston Irrigation District			Touchet School District No. 300
	Hood River County Library District			Toutle Lake School District No. 130
	Hood River County Transportation District			Trout Lake School District No. R-400
	Hood River Valley Parks and Recreation District			Tukwila School District No. 406
	Hoodland Fire District No. 74			Tumwater School District No. 33
	Hubbard Rural Fire Protection District			Union Gap School District No. 2
	Ice Fountain Water District			University Place School District No. 83
	Illinois Valley Rural Fire Protection District			Valley School District
	Ione Rural Fire Protection District			Valley School District No. 70
	Irrigon Community Park and Recreation Maintenance District			Vancouver School District No. 37
	Jackson County Airport Authority			Vashon Island School District No. 402
	Jackson County Fire District No. 3			Wahkiakum School District No. 200
	Jackson County Fire District No. 5			Wahluke School District No. 73
	Jackson County Housing Authority			Waitsburg School District
	Jackson County Library District			Walla Walla School District No. 140
	Jackson County Vector Control District			Wapato School District No. 207
	Jackson Soil and Water Conservation District			Warden School District No. 146-161
	Jefferson Rural Fire Protection District			Washington Schools Risk Management Pool
	John Day/Canyon City Parks and Recreation District			Washington State Educational Service District
	Junction City Rural Fire Protection District			Washougal School District
	Juniper Flat Rural Fire Protection District			Washuena School District
	Keating Soil and Water Conservation District			Waterville School District No. 209
	Keizer Rural Fire Protection District			Wellpint School District
	Keno Fire Protection District			Wenatchee School District No. 246
	Kernville-Gleneden Beach-Lincoln Beach Water District			West Valley School District No. 208, Yakima County

Klamath County Fire District No. 1
 Klamath County Library Service District
 Klamath Housing Authority
 Klamath Irrigation District
 Klamath Vector Control District
 La Grande Rural Fire Protection District
 La Pine Park and Recreation District
 La Pine Rural Fire Protection District
 La Pine Water District
 Lake District Hospital
 Lake Grove Water District
 Lakeside Fire District No. 4
 Lane County Fire District No. 1
 Lane Library District
 Lane Transit District
 Langlois Water District
 LaPine Special Sewer District
 Lebanon Aquatic District
 Lebanon Fire District
 Lewis and Clark Rural Fire Protection District
 Libby Drainage District
 Linn Benton Housing Authority
 Lookingglass Rural Fire District
 Lorane Rural Fire Protection District
 Lowell Rural Fire Protection District
 Lower Umpqua Hospital District
 Lusted Water District
 Madras Aquatic Center District
 Malheur County Housing Authority
 Malin Rural Fire Protection District
 Mapleton Water District
 Marion County Fire District No. 1
 Marion Soil and Water Conservation District
 Medford Irrigation District
 Merrill Rural Fire Protection District
 Mid-County Cemetery Maintenance District
 Middle Fork Irrigation District
 Miles Crossing Sanitary Sewer District
 Mill City Rural Fire Protection District
 Milton-Freewater Water Control District
 Mist-Birkenfeld Rural Fire Protection District
 Mohawk Valley Rural Fire District
 Molalla River Improvement District
 Molalla Rural Fire Protection District No. 73
 Monroe Rural Fire Protection District
 Morrow County Health District
 Mountain View Hospital District
 Mt. Angel Fire District
 Multnomah County Drainage District No. 1
 Multnomah County Rural Fire Protection District No. 10
 Multnomah County Rural Fire Protection District No. 14
 Nesika Beach-Ogby Water District
 Neskowin Regional Sanitary Authority
 Neskowin Regional Water District
 Nestucca Rural Fire Protection District
 Netarts-Oceanside Sanitary District
 Netarts-Oceanside Rural Fire Protection District
 North Bay Rural Protection Fire District
 North Bend City/Coos-Curry Housing Authority
 North Central Public Health District
 North Clackamas Parks and Recreation District
 North County Recreation District
 North Gilliam Cemetery District
 North Gilliam County Rural Fire Protection District
 North Lincoln Fire and Rescue District No. 1
 North Powder Rural Fire Protection District
 North Sherman County Rural Fire Protection District
 North Unit Irrigation District
 Northeast Oregon Housing Authority
 Northern Wasco County Park and Recreation District
 Northern Wasco County People's Utility District
 Northwest Oregon Housing Authority
 Nyssa Road Assessment District No. 2
 Nyssa Rural Fire Protection District
 Oak Hill Sanitary District
 Oak Lodge Sanitary District
 Oak Lodge Water District
 Oceanside Water District
 Ochoco West Sanitary District
 Odell Sanitary District
 Ontario Library District
 Oregon Fire Districts Association
 Oregon Infrastructure Finance Authority
 Oregon Trail Library District
 Oregon Water Wonderland Unit B Sanitary District
 Owyhee Irrigation District
 Pacific City Joint Water Sanitary Authority
 Pacific Communities Health District
 Palatine Hill Water District
 Peninsula Drainage District No. 1
 Peninsula Drainage District No. 2
 Pilot Rock Fire Protection District
 Pine Grove Rural Fire Protection District
 Pleasant Hill Rural Fire Protection District

West Valley School District No. 363, Spokane County
 White Pass School District No. 303
 White River School District No. 416
 White Salmon Valley School District No. 405-17
 Wilbur School District No. 200
 Willapa Valley School District No. 160
 Wilson Creek School District
 Winklock School District No. 232
 Wishkah Valley School District No. 117
 Woodland School District No. 404
 Yakima School District No. 7
 Yelm Community School District No. 2
 Zillah School District No. 205
Special District
 Acme Water District No. 18
 Adams County Fire Protection District No. 1
 Adams County Mosquito Control District
 Aeneas Lake Irrigation District
 Alderwood Water and Wastewater District
 Alpine Water District
 Anacortes Housing Authority
 Annapolis Water District
 Asotin County Cemetery District No. 1
 Asotin County Conservation District
 Asotin County Fire District No. 1
 Asotin County Housing Authority
 Asotin County Public Utility District No. 1
 Badger Mountain Irrigation District
 Bainbridge Island Metropolitan Park and Recreation District
 Basin City Water/Sewer District
 Bayview Beach Water District
 Beacon Hill Water and Sewer District
 Beehive Irrigation District
 Belfair Water District No. 1
 Bellevue Convention Center Authority
 Bellingham Housing Authority
 Bellingham Public Development Authority
 Benton County Diking District No. 1
 Benton County Fire Protection District No. 1
 Benton County Fire Protection District No. 2
 Benton County Fire Protection District No. 4
 Benton County Fire Protection District No. 5
 Benton County Fire Protection District No. 6
 Benton County Mosquito Control District
 Benton County Public Utility District No. 1
 Benton Irrigation District
 Benton-Franklin Health District
 Beverly Water District
 Birch Bay Water and Sewer District
 Black Diamond Water District
 Bremerton Housing Authority
 Buckhannon-Upphur County Airport Authority
 Burbank Irrigation District No. 4
 Carnhope Irrigation District No. 7
 Cascadia Conservation District
 Cedar River Water and Sewer District
 Central Klickitat County Park and Recreation District
 Central Pierce Fire and Rescue District No. 6
 Central Puget Sound Regional Transit Authority
 Central Valley Ambulance Authority
 Chelan County Fire District No. 1
 Chelan County Fire District No. 3
 Chelan County Fire District No. 5
 Chelan County Fire District No. 6
 Chelan County Fire District No. 7
 Chelan County Fire District No. 8
 Chelan County Fire District No. 9
 Chelan County Public Hospital District No. 1
 Chelan County Public Utility District No. 1
 Chelan County/Wenatchee Housing Authority
 Chelan-Douglas Health District
 Chinook Water District
 Chuckanut Community Forest Park District
 Clallam Conservation District
 Clallam County Fire District No. 2
 Clallam County Fire District No. 5
 Clallam County Fire District No. 6
 Clallam County Fire Protection District No. 1
 Clallam County Fire Protection District No. 3
 Clallam County Fire Protection District No. 4
 Clallam County Hospital District No. 1
 Clallam County Housing Authority
 Clallam County Parks and Recreation District No. 1
 Clallam County Public Hospital District No. 2
 Clallam County Public Utility District No. 1
 Clark County Fire District No. 10
 Clark County Fire District No. 11
 Clark County Fire District No. 13
 Clark County Fire District No. 5
 Clark County Fire Protection District No. 3
 Clark County Fire Protection District No. 6
 Clark County Public Utility District No. 1
 Clark Regional Wastewater District
 Cline Irrigation District

Hawaii	Idaho	Oregon	South Carolina	Utah	Washington
		Pleasant Home Water District Polk County Fire District No-1 Polk County Housing Authority Polk Soil and Water Conservation District Portland Metropolitan Area Water District Public Procurement Authority Rainbow Water District Raleigh Water District Redmond Area Park and Recreation District Riddle Rural Fire District River Forest Acres Special Road District River Road Park and Recreation District Rivergrove Water District Roads End Sanitary District Roberts Creek Water District Rockwood Water People's Utility District Rogue River Cemetery Maintenance District Rogue Valley Transportation District Roseburg Urban Sanitary Authority Sable Drive Road District Salem Area Mass Transit District Salem Housing Authority Salem-Kelzer Transit District Santa Clara Rural Fire Protection District Santiam Water Control District Scappoose Rural Fire District Scio Rural Fire District Scottsburg Rural Fire District Seal Rock Fire District Seal Rock Water District Shangri-La Water District Shasta View Irrigation District Siletz Rural Fire Protection District Silverton Fire District Sisters-Camp Sherman Rural Fire Protection District Siuslaw Public Library District South Clackamas Transportation District South Suburban Sanitary District Southern Curry Cemetery Maintenance District Southwest Lincoln County Water District Spring River Special Road District Springfield Utility District Stanfield Fire District No. 7-402 Stayton Fire District Suburban East Salem Water District Sunrise Water Authority Sunset Empire Transportation District Swalley Irrigation District Sweet Home Fire and Ambulance District Talent Irrigation District Terrebonne Domestic Water District Three Sisters Irrigation District Tillamook County Transportation District Tillamook People's Utility District Tiller Rural Fire District Toledo Rural Fire Protection District Tri City Rural Fire District No. 4 Tri City Water District Tri-City Service District Tri-County Metropolitan Transportation District Tualatin Hills Park and Recreation District Tualatin Hills Park and Recreation District Tualatin Valley Irrigation District Tualatin Valley Water District Tumalo Irrigation District Twin Rocks Sanitary District Umatilla County Housing Authority Umatilla Hospital District Umatilla Land Redevelopment Authority Umatilla Morrow Radio and Data District Umatilla Reservation Housing Authority Umatilla Rural Fire Protection District Union Cemetery District Vale Oregon Irrigation District Valley View Water District Vandeventer Acres Special Road District Vineyard Mountain Water and Improvement District Walla Walla River Irrigation District Wallowa County Health Care District Wamic Water and Sanitary Authority Warm Springs Housing Authority Wasco County Soil and Water Conservation District Washington County Fire District No. 2 Washington County Housing Authority Water Wonderland Improvement District Wedderburn Sanitary District West Slope Water District West Valley Housing Authority Western Lane Ambulance District Westport Wauna Rural Fire Protection District Westwood Hills Road District Ward Memorial Park District Wickiup Water District Willamalane Park and Recreation District		Clinton Water District Clinton Water District Coal Creek Utility District Columbia Conservation District Columbia County Fire District No. 3 Columbia County Public Hospital District No. 1 Columbia County Rural Library District Columbia Irrigation District Columbia Valley Water District Colville Indian Housing Authority Consolidated Irrigation District No. 14 Covington Water District Cowiche Sewer District Cowlitz County Cemetery District No. 2 Cowlitz County Fire District No. 6 Cowlitz County Public Utility District No. 1 Cowlitz Transit Authority Cross Valley Water District Dallesport Water District Douglas County Fire District No. 2 Douglas County Fire Protection District No. 5 Douglas County Public Utility District No. 1 Douglas County Sewer District No. 1 Douglas-Okanogan County Fire District No. 15 East Columbia Basin Irrigation District East Gig Harbor Water District East Lewis County Public Development Authority East Pierce Fire and Rescue District No. 22 East Spokane Water District No. 1 East Wenatchee Water District Eastmont Metropolitan Park District Eastsound Sewer and Water District Edmonds Public Facilities District Ellensburg Business Development Authority Enterprise Cemetery District No. 7 Entiat Irrigation District Everett Housing Authority Everett Public Facilities District Evergreen Water-Sewer District No. 19 Fall City Water District Ferry County Public Utility District No. 1 Ferry/Okanogan County Fire Protection District No. 13 Fisherman Bay Sewer District Foster Creek Conservation District Four Lakes Water District No. 10 Franklin Conservation District Franklin County Cemetery District No. 2 Franklin County Fire District No. 1 Franklin County Fire Protection District No. 3 Franklin County Irrigation District No. 1 Franklin County Public Utility District No. 1 Freeland Water and Sewer District Ft. Worden Public Development Authority Gardena Farms Irrigation District No. 13 Goforth Special Utility District Grand Coulee Project Hydroelectric Authority Grandview Irrigation District Grant County Airport District No. 1 Grant County Fire District No. 10 Grant County Fire District No. 11 Grant County Fire District No. 3 Grant County Fire District No. 4 Grant County Fire District No. 7 Grant County Fire Protection District No. 5 Grant County Housing Authority Grant County Mosquito Control District No. 1 Grant County Mosquito District No. 2 Grant County Port District No. 4 Grant County Port District No. 6 Grant County Port District No. 7 Grant County Public Hospital District No. 1 Grant County Public Hospital District No. 2 Grant County Public Hospital District No. 3 Grant County Public Hospital District No. 4 Grant County Public Utility District No. 2 Grant Transit Authority Grays Harbor Conservation District Grays Harbor County Fire Protection District No. 1 Grays Harbor County Fire Protection District No. 12 Grays Harbor County Fire Protection District No. 14 Grays Harbor County Fire Protection District No. 2 Grays Harbor County Fire Protection District No. 7 Grays Harbor County Housing Authority Grays Harbor County Water District No. 1 Grays Harbor County Water District No. 2 Grays Harbor Drainage District No. 1 Grays Harbor Fire District No. 10 Grays Harbor Historical Seaport Authority Grays Harbor Public Utility District No. 1 Grays Harbor Transportation Authority Greater Wenatchee Irrigation District Greater Wenatchee Regional Events Center Public Facilities District Green Tank Irrigation District No. 11 Hartsene Pointe Water-Sewer District Highland Water District	

Hawaii

Idaho

Oregon

South Carolina

Utah

Washington

Williams Rural Fire Protection District
Willow Creek Park District
Winchester Bay Sanitary District
Winston-Dillard Fire District
Winston-Dillard Water District
Woodburn Rural Fire Protection District
Yamhill County Housing Authority
Yamhill Fire Protection District
Youngs River-Lewis and Clark Water District

State

Oregon Department of Administrative Services
Oregon Department of Revenue
Oregon Health Licensing Agency
Oregon Higher Education Coordinating Commission
Oregon Secretary of State
Oregon State Board of Nursing
State of Oregon

Tribal

Burns Paiute Tribe
Confederated Tribes of Coos, Lower Umpqua and Siuslaw Indians
Confederated Tribes of Grand Ronde Community
Confederated Tribes of Siletz Indians
Confederated Tribes of the Umatilla Indian Reservation
Confederated Tribes of the Warm Springs
Coquille Indian Tribe
Klamath Tribes

Highlands Sewer District
Highline Water District
Historic Seattle Preservation and Development Authority
Holmes Harbor Sewer District
Hunters Water District
Hydro Irrigation District No. 9
Icicle Irrigation District
Inchelium Water District
Ivin Water District No. 6
Island County Fire District No. 3
Island County Fire Protection District No. 1
Island County Housing Authority
Jefferson County Conservation District
Jefferson County Fire District No. 5
Jefferson County Fire Protection District No. 1
Jefferson County Fire Protection District No. 3
Jefferson County Public Utility District No. 1
Jefferson County Water District No. 3
Jefferson Transit Authority
Juniper Beach Water District
Kapowsin Water District
Kelso Housing Authority
Kennewick Housing Authority
Kennewick Irrigation District
Kennewick Public Facilities District
Kennewick Public Hospital District
Kent Fire Department Regional Fire Authority
Key Peninsula Metro Parks District
King County Airport District No. 1
King County Ferry District
King County Fire Protection District No. 16
King County Fire Protection District No. 2
King County Fire Protection District No. 20
King County Fire Protection District No. 25
King County Fire Protection District No. 27
King County Fire Protection District No. 28
King County Fire Protection District No. 34
King County Fire Protection District No. 37
King County Fire Protection District No. 40
King County Fire Protection District No. 43
King County Fire Protection District No. 44
King County Fire Protection District No. 45
King County Fire Protection District No. 47
King County Fire Protection District No. 50
King County Flood Control District
King County Hospital District No. 4
King County Housing Authority
King County Public Hospital District No. 1
King County Public Hospital District No. 2
King County Water District No. 1
King County Water District No. 111
King County Water District No. 117
King County Water District No. 119
King County Water District No. 125
King County Water District No. 19
King County Water District No. 20
King County Water District No. 45
King County Water District No. 49
King County Water District No. 54
King County Water District No. 90
Kitsap Conservation District
Kitsap County Consolidated Housing Authority
Kitsap County Fire District No. 18
Kitsap County Public Utility District No. 1
Kitsap County Rural Library District
Kitsap Public Health District
Kittitas County Conservation District
Kittitas County Fire District No. 2
Kittitas County Fire Protection District No. 7
Kittitas County Hospital District No. 2
Kittitas County Housing Authority
Kittitas County Public Utility District No. 1
Kittitas County Water District No. 5
Kittitas County Water District No. 6
Kittitas County Water District No. 7
Klickitat County Fire District No. 14
Klickitat County Fire District No. 15
Klickitat County Fire District No. 1
Klickitat County Fire Protection District No. 4
Klickitat County Fire Protection District No. 5
Klickitat County Port District No. 1
Klickitat County Public Hospital District No. 1
Klickitat County Public Hospital District No. 2
Klickitat County Public Utility District No. 1
Lacey Fire District 3
Lake Chelan Reclamation District
Lake Chelan Sewer District
Lake Forest Park Water District
Lake Stevens Sewer District
Lake Wenatchee Water District
Lake Whatcom Water and Sewer District
Lakehaven Utility District
Lakewood Water District
Lenora Water and Sewer District

Lewis County Conservation District
 Lewis County Fire District No. 1
 Lewis County Fire District No. 11
 Lewis County Fire District No. 13
 Lewis County Fire District No. 18
 Lewis County Fire District No. 9
 Lewis County Fire Protection District No. 14
 Lewis County Fire Protection District No. 16
 Lewis County Fire Protection District No. 2
 Lewis County Fire Protection District No. 5
 Lewis County Fire Protection District No. 6
 Lewis County Fire Protection District No. 8
 Lewis County Hospital District No. 1
 Lewis County Public Facilities District
 Lewis County Public Utility District No. 1
 Lewis County Water District No. 1
 Lewis County Water District No. 3
 Lewis Public Transportation Benefit Area Authority
 Liberty Lake Sewer and Water District
 Lincoln County Fire District No. 1
 Lincoln County Fire District No. 4
 Lincoln County Fire Protection District No. 5
 Lincoln County Fire Protection District No. 6
 Lincoln County Fire Protection District No. 8
 Lincoln County Hospital District No. 3
 Lincoln-Adams County Fire Protection District No. 3
 Longview Housing Authority
 Lopez Island Library District
 Lower Elwha Housing Authority
 Lower Squilchuck Irrigation District
 Lummi Housing Authority
 Lummi Tribal Sewer and Water District
 Mahah Housing Authority
 Malaga Water District
 Manchester Water District
 Manson Park and Recreation District
 Marshland Flood Control District
 Marysville Fire District
 Mason Conservation District
 Mason County Fire District No. 13
 Mason County Fire District No. 17
 Mason County Fire District No. 2
 Mason County Fire District No. 4
 Mason County Fire Protection District No. 5
 Mason County Fire Protection District No. 8
 Mason County Housing Authority
 Mason County Public Hospital District No. 1
 Mason County Public Utility District No. 1
 Mason County Public Utility District No. 3
 Mason County Transit Authority
 Methow Valley Irrigation District
 Mid-Columbia Library District
 Midway Sewer District
 Moab Irrigation District No. 20
 Moses Lake Irrigation and Rehabilitation District
 Mukiteo Water and Wastewater District
 Naches-Selah Irrigation District
 North Beach Water District
 North Central Washington Economic Development District
 North City Water District
 North County Regional Fire Authority
 North Highline Fire District
 North Perry Avenue Water District
 North Whidbey Park and Recreation District
 Northeast Sammamish Sewer and Water District
 Northshore Utility District
 Northwest Park and Recreation District No. 2
 Okanogan Conservation District
 Okanogan County Cemetery District No. 4
 Okanogan County Fire District No. 6
 Okanogan County Fire Protection District No. 11
 Okanogan County Housing Authority
 Okanogan County Public Hospital District No. 3
 Okanogan County Public Hospital District No. 4
 Okanogan County Public Utility District No. 1
 Okanogan Fire Protection District No. 16
 Okanogan Irrigation District
 Olympic View Water and Sewer District
 Olympus Terrace Sewer District
 Orcas Island Library District
 Orchard Avenue Irrigation District No. 6
 Oroville Housing Authority
 Oroville-Tonasket Irrigation District
 Othello Housing Authority
 Pacific Conservation District
 Pacific County Fire District No. 2
 Pacific County Fire Protection District No. 1
 Pacific County Fire Protection District No. 3
 Pacific County Public Healthcare Services District No. 3
 Pacific County Public Utility District No. 2
 Pacific Hospital Preservation and Development Authority
 Palouse Conservation District
 Pasco/Franklin County Housing Authority
 Pend Oreille County Fire District No. 2

Pend Oreille County Fire District No. 4
Pend Oreille County Fire District No. 5
Pend Oreille County Library District
Pend Oreille County Public Hospital District No. 1
Pend Oreille County Public Utility District No. 1
Peninsula Housing Authority
Peninsula Metropolitan Park District
Peshastin Irrigation District
Peshastin Water District
Pierce Conservation District
Pierce County Fire District No. 13
Pierce County Fire District No. 16
Pierce County Fire District No. 18
Pierce County Fire District No. 23
Pierce County Fire District No. 27
Pierce County Fire District No. 3
Pierce County Fire District No. 5
Pierce County Fire District No. 8
Pierce County Fire Protection District No. 14
Pierce County Fire Protection District No. 2
Pierce County Fire Protection District No. 21
Pierce County Housing Authority
Pike Place Market Preservation and Development Authority
Point Roberts Water District No. 4
Ponderay Shores Water and Sewer District
Port Ludlow Drainage District
Prescott Joint Parks and Recreation District
Prosser Fire District No. 3
Prosser Public Hospital District
Public Hospital District No. 1
Public Hospital District No. 3
Public Utility District No. 1
Puyallup Tribal Health Authority
Quilicate Housing Authority
Quinalt Housing Authority
Quincy-Columbia Basin Irrigation District
Renton Housing Authority
Richland Housing Authority
Richland Public Facilities District
Ronald Wastewater District
Rosa Irrigation District
Sacheen Lake Sewer and Water District
Sammamish Plateau Water and Sewer District
San Juan Island Library District
Saratoga Water District
Scatchet Head Water District
Seattle Chinatown International District Preservation and Development Authority
Seattle Housing Authority
Seattle Southside Regional Tourism Authority
Selah-Moxee Irrigation District
Si View Metropolitan Park District
Silver Lake Flood Control District
Silver Lake Water And Sewer District
Silverdale Water District
Skagit Conservation District
Skagit County Cemetery District No. 2
Skagit County Fire District No. 10
Skagit County Fire District No. 11
Skagit County Fire District No. 15
Skagit County Fire District No. 9
Skagit County Fire Protection District No. 13
Skagit County Fire Protection District No. 14
Skagit County Fire Protection District No. 2
Skagit County Fire Protection District No. 3
Skagit County Fire Protection District No. 4
Skagit County Fire Protection District No. 5
Skagit County Fire Protection District No. 8
Skagit County Housing Authority
Skagit County Public Hospital District No. 1
Skagit County Public Hospital District No. 2
Skagit County Public Hospital District No. 304
Skagit County Public Utility District No. 1
Skagit County Sewer District No. 1
Skagit County Sewer District No. 2
Skagit Valley Public Hospital District No. 1
Skamania County Fire District No. 1
Skamania County Fire District No. 4
Skamania County Public Hospital District No. 1
Skamania County Public Utility District No. 1
Skamokawa Water and Sewer District
Skyway Water and Sewer District
Snohomish County Fire District No. 15
Snohomish County Fire District No. 16
Snohomish County Fire District No. 19
Snohomish County Fire District No. 26
Snohomish County Fire District No. 5
Snohomish County Fire Protection District No. 1
Snohomish County Fire Protection District No. 17
Snohomish County Fire Protection District No. 21
Snohomish County Fire Protection District No. 22
Snohomish County Fire Protection District No. 25
Snohomish County Fire Protection District No. 28
Snohomish County Fire Protection District No. 3
Snohomish County Fire Protection District No. 7

Snohomish County Housing Authority
Snohomish County Public Hospital District No. 1
Snohomish County Public Hospital District No. 2
Snohomish County Public Utility District No. 1
Snohomish Health District
Snohomish River Regional Water Authority
Snoqualmie Valley Hospital District
South Columbia Basin Irrigation District
South Correctional Entity Public Development Authority
South Naches Irrigation District
South Whatcom Fire Authority
South Whidbey Parks and Recreation District
South Yakima Conservation District
Southwest Suburban Sewer District
Spokane Conservation District
Spokane County Fire District No. 12
Spokane County Fire District No. 2
Spokane County Fire District No. 4
Spokane County Fire Protection District No. 10
Spokane County Fire Protection District No. 11
Spokane County Fire Protection District No. 13
Spokane County Fire Protection District No. 3
Spokane County Fire Protection District No. 5
Spokane County Fire Protection District No. 8
Spokane County Fire Protection District No. 9
Spokane County Library District
Spokane County Water District No. 3
Spokane Housing Authority
Spokane Indian Housing Authority
Spokane Public Facilities District
Spokane Regional Health District
Spokane Transit Authority
Startup Water District
Steptoe Sewer District No. 1
Stevens County Fire District No. 2
Stevens County Fire District No. 6
Stevens County Fire Protection District No. 1
Stevens County Fire Protection District No. 10
Stevens County Fire Protection District No. 12
Stevens County Fire Protection District No. 5
Stevens County Public Utility District No. 1
Stevens County Rural Library District
Stevens Pass Sewer District
Sun Harbor Water District No. 3
Sunnyside Housing Authority
Sunnyside Valley Irrigation District
Sunnyslope Water District
Swinomish Housing Authority
Tacoma Community Redevelopment Authority
Tacoma Housing Authority
Tacoma Metropolitan Park District
Terrace Heights Sewer District
Thea Foss Waterway Development Authority
Three Rivers Regional Wastewater Authority
Thurston Conservation District
Thurston County Fire District No. 12
Thurston County Fire District No. 4
Thurston County Fire District No. 9
Thurston County Fire Protection District No. 3
Thurston County Fire Protection District No. 5
Thurston County Fire Protection District No. 6
Thurston County Fire Protection District No. 8
Thurston County Housing Authority
Thurston County Public Utility District No. 1
Tri-County Economic Development District
Tukwila Metropolitan Park District
Underwood Conservation District
Union Gap Irrigation District
Val Vue Sewer District
Valley Regional Fire Authority
Valley View Sewer District
Valley Water District
Vancouver Housing Authority
Vashon Park District
Wahkiakum County Public Utility District No. 1
Wahkiakum Fire Protection District No. 1
Wahkiakum Port District No. 1
Walla Walla County Fire Protection District No. 1
Walla Walla County Fire Protection District No. 3
Walla Walla County Fire Protection District No. 4
Walla Walla County Fire Protection District No. 5
Walla Walla County Fire Protection District No. 8
Walla Walla County Rural Library District
Walla Walla Housing Authority
Walla Walla Water District No. 1
Washington State Convention Center Public Facilities District
Washington State Major League Baseball Stadium Public Facilities District
Washington State Tobacco Settlement Authority
Water District 19
Wells Ranch Irrigation District
Wenatchee Reclamation District
Wenatchee-Chiwawa Irrigation District
West Sound Utility District
Whatcom Conservation District

Whatcom County Fire District No. 1
 Whatcom County Fire District No. 11
 Whatcom County Fire District No. 14
 Whatcom County Fire District No. 16
 Whatcom County Fire District No. 17
 Whatcom County Fire District No. 4
 Whatcom County Fire District No. 5
 Whatcom County Fire District No. 7
 Whatcom County Fire District No. 8
 Whatcom County Public Utility District No. 1
 Whatcom County Water District No. 12
 Whatcom County Water District No. 13
 Whatcom County Water District No. 2
 Whatcom County Water District No. 7
 Whatcom Transportation Authority
 Whitbey Island Public Hospital District
 Whitestone Reclamation District
 Whitman County Fire District No. 11
 Whitman County Fire Protection District No. 12
 Whitman County Fire Protection District No. 14
 Whitman County Fire Protection District No. 7
 Whitman County Public Hospital District No. 3
 Whitman County Rural Library District
 Whitworth Water District No. 2
 Willapa Valley Water District
 William Shore Memorial Pool District
 Williams Lake Sewer District No. 2
 Wine Science Center Development Authority
 Wollochet Harbor Sewer District
 Woodinville Water District
 Yakima County Fire District No. 1
 Yakima County Fire District No. 3
 Yakima County Fire District No. 4
 Yakima County Fire District No. 5
 Yakima County Fire District No. 6
 Yakima County Fire Protection District No. 12
 Yakima County Fire Protection District No. 14
 Yakima County Mosquito Control District
 Yakima Housing Authority
 Yakima Regional Clean Air Authority
 Yakima Rural County Library District
 Yakima-Tieton Irrigation District

State

North Seattle Community College
 Seattle Colleges
 State Of Washington
 Washington State Department of Enterprise Services
 Washington State Department of Health
 Washington State Department of Social and Health Services
 Washington State Health Care Authority

Tribal

Columbia River Inter-Tribal Fish Commission
 Confederated Tribes of the Chehalis Reservation
 Confederated Tribes of the Colville Reservation
 Confederated Tribes of the Yakama Nation
 Cowlitz Indian Tribe
 Hoh Indian Tribe
 Jamestown S'Klallam Tribe
 Kalispel Tribe of Indians
 Lower Elwha Klallam Tribe
 Lummi Indian Nation
 Makah Tribe
 Muckleshoot Indian Tribe
 Nisqually Indian Tribe
 Nooksack Indian Tribe
 Port Gamble S'Klallam Tribe
 Puyallup Tribe of Indians
 Quileute Indian Tribe
 Quinault Indian Nation
 Samish Indian Nation
 Sauk-Sulattle Indian Tribe
 Skokomish Indian Tribe
 Snoqualmie Indian Tribe
 Spokane Tribe
 Squaxin Island Tribe
 Squagumish Tribe of Indians
 Sequimish Tribe
 Swinomish Indian Tribal Community
 Tulalip Tribes
 Upper Skagit Indian Tribe
 Yakama Nation Land Enterprise



Appendix C - Political Subdivision List for Virginia

City/Town	Special Districts	Public K-12	County	Public Higher Education	State	Townships
City of Alexandria	Accomack-Norfolk Transportation District	Accomack County Public Schools	Accomack County	Blue Ridge Community College	State of Virginia	Township of Green, Ross County
City of Bristol	Albemarle County Service Authority	Albemarle County Public Schools	Albemarle County	Central Virginia Community College	Virginia Department of Behavioral Health and Developmental Services	
City of Buena Vista	Albemarle-Charlottesville Regional Jail Authority	Alexandria City Public Schools	Aleghany County	Christopher Newport University	Virginia Department of General Services	
City of Charlottesville	Alexandria Redevelopment and Housing Authority	Alleghany County Public Schools	Amelia County	College of William and Mary	Virginia Department of Health	
City of Chesapeake	Appomattox River Water Authority	Amelia County Public Schools	Amherst County	Dabney S. Lancaster Community College	Virginia Department of Health Professions	
City of Colonial Heights	Bath County Airport Authority	Amherst County Public Schools	Appomattox County	Danville Community College	Virginia Department of Public Works	
City of Covington	Bedford County Economic Development Authority	Appomattox County Public Schools	Arlington County	Eastern Shore Community College		
City of Danville	Bedford Regional Water Authority	Arlington Public Schools	Augusta County	Eastern Virginia Medical School		
City of Emporia	Big Stone Gap Redevelopment and Housing Authority	Atlantic Shores Christian Schools	Bath County	George Mason University		
City of Fairfax	Blacksburg-Christiansburg-VPI Water Authority	Augusta County Public Schools	Bedford County	Germanna Community College		
City of Falls Church	Blacksburg-Virginia Polytechnic Institute Sanitation Authority	Bath County Public Schools	Bedford County Public Service Authority	J. Sargeant Reynolds Community College		
City of Franklin	Blue Ridge Airport Authority	Bedford County Public Schools	Bland County	James Madison University		
City of Fredericksburg	Blue Ridge Crossroads Economic Development Authority	Bland County Public Schools	Botetourt County	John Tyler Community College		
City of Galax	Blue Ridge Regional Jail Authority	Botetourt County Public Schools	Brunswick County	Longwood University		
City of Hampton	Blue Ridge Soil and Water Conservation District	Bristol Virginia Public Schools	Buchanan County	Lord Fairfax Community College		
City of Harrisonburg	Bristol Redevelopment and Housing Authority	Brunswick County Public Schools	Buchanan County Public Service Authority	Massanutten Technical Center		
City of Hopewell	Brookneal-Campbell County Airport Authority	Buchanan County Schools	Buckingham County	Mountain Empire Community College		
City of Louisa	Brunswick County Industrial Development Authority	Buckingham County Public Schools	Buckingham County Board of Supervisors	New College Institute		
City of Lynchburg	Buchanan County Industrial Development Authority	Buena Vista City Public Schools	Campbell County	New River Community College		
City of Manassas	Buena Vista Public Service Authority	Campbell County Public Schools	Caroline County	Norfolk State University		
City of Manassas Park	Campbell County Utilities and Service Authority	Caroline County Public Schools	Carroll County	Northern Virginia Community College		
City of Martinsville	Carroll County Industrial Development Authority	Carroll County Public Schools	Carroll County Public Service Authority	Old Dominion University		
City of Newport News	Carroll-Grayson-Galar Solid Waste Authority	Charles City County School District	Charles City County	Patrick Henry Community College		
City of Norfolk	Castlewood Water and Sewage Authority	Charlotte County Public Schools	Charlotte County	Paul D. Camp Community College		
City of Norton	Central Shenandoah Planning District Commission	Charlottesville City Schools	Chesterfield County	Piedmont Virginia Community College		
City of Petersburg	Central Virginia Regional Jail Authority	Chesapeake Public Schools	Clarke County	Radford University		
City of Poquoson	Central Virginia Waste Management Authority	Chesterfield County Public Schools	Craig County	Rappahannock Community College		
City of Portsmouth	Charlottesville Redevelopment and Housing Authority	Clarke County School District	Culpeper County	Richard Bland College		
City of Radford	Charlottesville-Albemarle Airport Authority	Colonial Beach Schools	Cumberland County	Rowanby Technical Center		
City of Richmond	Chesapeake Airport Authority	Colonial Heights Public Schools	Dickenson County	Southern Virginia Higher Education Center		
City of Roanoke	Chesapeake Bay Bridge and Tunnel District	Covington City Public Schools	Dinwiddie County	Southside Virginia Community College		
City of Salem	Chesapeake Hospital Authority	Craig County Public Schools	Essex County	Southwest Virginia Community College		
City of Staunton	Chesapeake Redevelopment and Housing Authority	Craig County Public Schools	Fairfax County	State Council of Higher Education for Virginia		
City of Suffolk	Coeburn-Norton-Wise Regional Wastewater Authority	Culpeper County Public Schools	Fauquier County	Thomas Nelson Community College		
City of Virginia Beach	Craig-New Castle Solid Waste Authority	Cumberland County Public Schools	Floyd County	Tidewater Community College		
City of Waynesboro	Crater District Area Agency on Aging/Foster Grandparent Program, Inc.	Danville Public Schools	Fluvanna County	University of Mary Washington		
City of Williamsburg	Culpeper Soil and Water Conservation District	Dickenson County Public Schools	Franklin County	University of Virginia		
City of Winchester	Cumberland Plateau Planning District Commission	Dinwiddie County Public Schools	Frederick County	University of Virginia Foundation		
Town of Abingdon	Cumberland Plateau Regional Housing Authority	Fairfax County Public Schools	Giles County	University of Virginia Health System		
Town of Alberta	Cumberland Plateau Regional Waste Management Authority	Falls Church City Public Schools	Gloucester County	University of Virginia, Wise		
Town of Altavista	Danville Redevelopment and Housing Authority	Fauquier County Public Schools	Goochland County	Virginia College Savings Plan		
Town of Amherst	Danville-Pittsylvania County Regional Industrial Facilities Authority	Floyd County Public Schools	Grayson County	Virginia Commonwealth University		
Town of Appalachia	Dickenson County Industrial Development Authority	Franklin County Public Schools	Greene County	Virginia Commonwealth University College System		
Town of Appomattox	Dickenson County Public Service Authority	Franklin City Schools	Greensville County	Virginia Highlands Community College		
Town of Ashland	Dinwiddie Airport and Industrial Authority	Franklin County Public Schools	Halifax County	Virginia Military Institute		
Town of Bedford	Dinwiddie County Water Authority	Frederick County Public Schools	Hanover County	Virginia Polytechnic Institute and State University		
Town of Berryville	District Three Governmental Cooperative	Fredericksburg City Public Schools	Henrico County	Virginia State University		
Town of Big Stone Gap	Dryden Water Authority	Galax City Public Schools	Henry County	Virginia Western Community College		
Town of Blacksburg	Eastern Shore of Virginia Broadband Authority	Giles County Public Schools	Henry County Public Service Authority	Wytheville Community College		
Town of Bluefield	Essex County Industrial Development Authority	Gloucester County Public Schools	Highland County			
Town of Boones Mill	Fairfax County Economic Development Authority	Goochland County Public Schools	Isle of Wight County			
Town of Bowling Green	Fairfax County Park Authority	Grayson County Public Schools	James City County			
Town of Boyce	Fairfax County Redevelopment and Housing Authority	Greene County Schools	King and Queen County			
Town of Boydton	Fairfax County Water Authority	Greensville County Public Schools	King George County			
Town of Bridgewater	Fauquier County Water and Sanitation Authority	Halifax County Public Schools	King George County Service Authority			
Town of Broadway	Floyd County Economic Development Authority	Hampton City Schools	King William County			
Town of Brodnax	Floyd-Hoyd County Public Service Authority	Hanover County Public Schools	Lancaster County			
Town of Brookneal	Franklin Redevelopment and Housing Authority	Harrisonburg City Public Schools	Lee County			
Town of Buchanan	Frederick County Sanitation Authority	Henrico County Public Schools	Louisiana County			
Town of Burkeville	Fredericksburg Stafford Park Authority	Henrico County Public Schools	Lunenburg County			
Town of Cape Charles	Frederick-Winchester Service Authority	Highland County Public Schools	Madison County			
Town of Cedar Bluff	Front Royal-Warren County Economic Development Authority	Hopewell Public Schools	Mathews County			
Town of Charlotte Court House	Ft. Monroe Authority	Imagine Schools	Mecklenburg County			
Town of Chase City	Giles County Public Service Authority	Isle of Wight County Schools	Middlesex County			
Town of Chatham	Greensville County Water and Sewer Authority	King and Queen County Public Schools	Montgomery County			
Town of Cheriton	Halifax County Industrial Development Authority	King George County Public Schools	Nelson County			
Town of Chilhowie	Halifax County Service Authority	King William County Public Schools	New Kent County			
Town of Chincoteague	Hampton Redevelopment and Housing Authority	King William County Public School System	Northampton County			
Town of Christiansburg	Hampton Roads Planning District Commission	Lee County Public Schools	Northumberland County			
Town of Claremont	Hampton Roads Regional Jail Authority	Lexington City Schools	Nottoway County			
Town of Clarksville	Hampton Roads Sanitation District	Loudoun County Public Schools	Orange County			
Town of Clifton	Harrisonburg Redevelopment and Housing Authority	Louisa County Public Schools	Page County			
Town of Clifton Forge	Harrisonburg-Rockingham Regional Sewer Authority	Lynchburg City Schools	Patrick County			
Town of Clinchco	Headwaters Soil and Water Conservation District	Madison County Public Schools	Pittsylvania County			
Town of Clintwood	Hopewell Redevelopment and Housing Authority	Manassas City Public Schools	Pittsylvania County Service Authority			
Town of Coeburn	James River Water Authority	Manassas Park City Schools	Powhatan County			
Town of Colonial Beach	John Flannagan Water Authority	Martinsville Public Schools	Prince Edward County			
Town of Columbia	Joint Public Service Authority	Mathews County School District	Prince George County			
Town of Courtland	Lee County Industrial Development Authority	Mecklenburg County Public Schools	Prince William County			
Town of Craigsville	Lee County Public Service Authority	Middlesex County Public Schools	Prince William County Service Authority			
Town of Crewe	LENOWISCO Planning District Commission	Montgomery County Public Schools	Pulaski County			
Town of Culpeper	Lord Fairfax Soil and Water Conservation District	Nelson County Public Schools	Rappahannock County			
Town of Damascus	Loudoun County Sanitation Authority	New Kent County Schools	Richmond County			
Town of Dayton	Louisa County Water Authority	Newport News Public Schools	Roanoke County			
Town of Dendron	Lynchburg Redevelopment and Housing Authority	Norfolk Public Schools	Rockbridge County			
Town of Dillwyn	Marion Redevelopment and Housing Authority	Northampton County School District	Rockbridge County Public Service Authority			
Town of Drakes Branch	Maury Service Authority	Northumberland County Public Schools	Russell County			
Town of Dublin	Mecklenburg-Brunswick Regional Airport Authority	Nottoway County Public Schools	Scott County			
Town of Dumfries	Meherrin River Regional Jail Authority	Orange County Public Schools				
Town of Dungenannon	Middle Peninsula Regional Airport Authority					

City/Town

Town of Ekron
 Town of Emore
 Town of Farmville
 Town of Fincastle
 Town of Floyd
 Town of Fries
 Town of Front Royal
 Town of Gate City
 Town of Glade Spring
 Town of Glasgow
 Town of Glen Lyn
 Town of Gordonsville
 Town of Goshen
 Town of Gretna
 Town of Grottos
 Town of Hillsville
 Town of Hamilton
 Town of Haymarket
 Town of Haysi
 Town of Herndon
 Town of Hillsville
 Town of Honesker
 Town of Hurt
 Town of Independence
 Town of Iron Gate
 Town of Irvington
 Town of Jonesville
 Town of Kenbridge
 Town of Keysville *
 Town of Kilmarnock
 Town of La Crosse
 Town of Lawrenceville
 Town of Leesburg
 Town of Louisa
 Town of Lovettsville
 Town of Luray
 Town of Marion
 Town of Middleburg
 Town of Middletown
 Town of Mineral
 Town of Monterey
 Town of Montross
 Town of Mt. Jackson
 Town of Narrows
 Town of New Castle
 Town of New Market
 Town of Nickelville
 Town of Occoquan
 Town of Onancock
 Town of Orange
 Town of Pamplin City
 Town of Parkley
 Town of Pearisburg
 Town of Pembroke
 Town of Pennington Gap
 Town of Phenix
 Town of Pocahontas
 Town of Pound
 Town of Pulaski
 Town of Purcellville
 Town of Quantico
 Town of Remington
 Town of Rich Creek
 Town of Richlands
 Town of Ridgeway
 Town of Rocky Mount
 Town of Round Hill
 Town of Rural Retreat
 Town of Saltville
 Town of Scottsville
 Town of Shenandoah
 Town of Smithfield
 Town of South Boston
 Town of South Hill
 Town of St. Paul
 Town of Stanley
 Town of Stephens City
 Town of Strasburg
 Town of Stuart
 Town of Tangier
 Town of Tappahannock
 Town of Tazewell
 Town of Timberville
 Town of Troutville
 Town of Urbanna
 Town of Victoria
 Town of Vienna
 Town of Vinton
 Town of Wakefield
 Town of Warrenton
 Town of Warsaw
 Town of Washington
 Town of Waverly
 Town of West Point
 Town of White Stone
 Town of Windsor
 Town of Wise
 Town of Woodstock
 Town of Wytheville

Special Districts

Montgomery County Public Service Authority
 Montgomery Regional Solid Waste Authority
 Mt. Rogers Planning District Commission
 New River Regional Water Authority
 New River Resource Authority
 New River Valley Planning District Commission
 New River Valley Regional Jail Authority
 Newport News Redevelopment and Housing Authority
 Nicholas County Solid Waste Authority
 Norfolk Airport Authority
 Norfolk Economic Development Authority
 Norfolk Redevelopment and Housing Authority
 Northern Neck Planning District Commission
 Northern Virginia Regional Park Authority
 Northern Virginia Transportation Authority
 Northwestern Regional Jail Authority
 NW Regional Water Authority
 Pamunkey Regional Jail Authority
 Patrick County Economic Development Authority
 Pepper's Ferry Regional Wastewater Treatment Authority
 Petersburg Redevelopment and Housing Authority
 Peumansend Creek Regional Jail Authority
 Piedmont Soil and Water Conservation District
 Planning District One Behavioral Health Services
 Portsmouth Redevelopment and Housing Authority
 Prince William County Park Authority
 Pulaski County Public Service Authority
 Pulaski County Sewerage Authority
 Radford Industrial Development Authority
 Randolph County Water, Sewer and Fire Protection Authority
 Rapidan Service Authority
 Rappahannock Regional Jail Authority
 Rappahannock-Shenandoah-Warren Regional Jail Authority
 Region 2000 Services Authority
 Richmond Behavioral Health Authority
 Richmond Hospital Authority
 Richmond Metropolitan Authority
 Richmond Redevelopment and Housing Authority
 Richmond Regional Planning District Commission
 Rivanna Solid Waste Authority
 Rivanna Water and Sewer Authority
 Riverside Regional Jail Authority
 Roanoke Redevelopment and Housing Authority
 Roanoke River Service Authority
 Roanoke Valley Broadband Authority
 Roanoke Valley Resource Authority
 Robert E. Lee Soil and Water Conservation District
 Rockbridge Area Network Authority
 Rockbridge County Solid Waste Authority
 Russell County Industrial Development Authority
 Russell County Public Service Authority
 Scott County Economic Development Authority
 Scott County Redevelopment and Housing Authority
 Shenandoah Valley Soil and Water Conservation District
 Smyth County Industrial Development Authority
 Smyth Washington Regional Industrial Facilities Authority
 South Central Wastewater Authority
 Southeastern Public Service Authority
 Southside Planning District
 Southside Regional Jail Authority
 Southwest Regional Recreation Authority
 Southwest Virginia Regional Jail Authority
 Suffolk Redevelopment and Housing Authority
 Tappahannock-Essex County Airport Authority
 Tazewell County Airport Authority
 Tazewell County Industrial Development Authority
 Tazewell County Public Service Authority
 Tazewell County Public Service Authority
 Thomas Jefferson Planning District Commission
 Thomas Jefferson Soil and Water Conservation District
 Toms Brook-Mauertown Sanitary District
 Upper Occoquan Service Authority
 Valley Municipal Utility District No. 2
 Vint Hill Economic Development Authority
 Virginia Beach Development Authority
 Virginia Commercial Space Flight Authority
 Virginia Highlands Airport Authority
 Virginia Housing Development Authority
 Virginia Peninsulas Public Service Authority
 Virginia Port Authority
 Virginia Resources Authority
 Virginia Tech/Montgomery Regional Airport Authority
 Virginia/Carolina Water Authority
 Virginia's First Regional Industrial Facility Authority
 Washington County Industrial Development Authority
 Washington County Service Authority
 Waynesboro Economic Development Authority
 Waynesboro Redevelopment and Housing Authority
 West Piedmont Planning District
 Western Virginia Water Authority
 Williamsburg Area Transit Authority
 Winchester Regional Airport Authority
 Wired Road Authority
 Wise County Public Service Authority
 Wise County Redevelopment and Housing Authority
 Woodway Water and Sewer Authority
 Wytheville Redevelopment and Housing Authority

Public K-12

Page County Public Schools
 Patrick County Public Schools
 Petersburg City Public Schools
 Pittsylvania County School District
 Pocahontas City Public Schools
 Portsmouth Public Schools
 Powhatan County Public Schools
 Prince Edward County Schools
 Prince George County Public Schools
 Prince William County Schools
 Pulaski County Public Schools
 Radford City Schools
 Rappahannock County Public Schools
 Richmond City Public Schools
 Richmond County Public Schools
 Roanoke City Public Schools
 Roanoke County Public Schools
 Rockbridge County Schools
 Rockingham County Public Schools
 Russell County Public Schools
 Salem City Schools
 Scott County Public Schools
 Shenandoah County Public Schools
 Smyth County Public Schools
 Southampton County Public Schools
 Spotsylvania County Public Schools
 Stafford County Public Schools
 Staunton City Schools
 Suffolk Public Schools
 Surry County Public Schools
 Sussex County Public Schools
 Tazewell County Public Schools
 Virginia Beach City Public Schools
 Warren County Public Schools
 Washington County School District
 Waynesboro Public Schools
 West Point Public Schools
 Westmoreland County Public Schools
 Williamsburg-James City County Public Schools
 Winchester Public Schools
 Wise County Public Schools
 Wythe County Public Schools
 York County Public Schools

County

Scott County Public Service Authority
 Shenandoah County
 Smyth County
 Southampton County
 Spotsylvania County
 Stafford County
 Surry County
 Sussex County
 Tazewell County
 Tri-County Lake Administrative Commission
 Warren County
 Washington County
 Westmoreland County
 Wise County
 Wythe County
 York County

Public Higher Education

State

Townships

Caterpillar Sourcewell Member Discounts

All Discounts listed are for "Standby Ratings only unless otherwise stated".

Stationary Diesel		List Price Discount
60 HZ, 40 - 60 kW Diesel (Reference the "PSNA-EPG-F_C4.4LCABR" Caterpillar Price List)		
D40 - 40 kW		31%
D50 - 50 kW		31%
D60 - 60 kW		31%
60 HZ, 80 - 100 kW Diesel (Reference the "PSNA-EPG-F_C4.4PGABR" Caterpillar Price List)		
D80 - 80 kW		31%
D100 - 100 kW		31%
60 HZ, 125 - 175 kW Diesel (Reference the "PSNA-EPG-F_C7.1PGABR" Caterpillar Price List)		
D125 - 125 kW		35%
D150 - 150 kW		35%
D175 - 175 kW		35%
D200 - 200 kW		36%
C9, 60 HZ, 200 - 300 kW Diesel (Reference the "PSNA-EPG-F_C9PGAM" Caterpillar Price List)		
200 kW		33%
250 kW		37%
300 kW		37%
C9 GC, 60 HZ, 200 - 300 kW Diesel (Reference the "CP GCABR" Caterpillar Price List)		
250 kW		31%
300 kW		31%
C13, 60 HZ, 350 - 400 kW Diesel (Reference the "PSNA-EPG-F_C13PGAM" Caterpillar Price List)		
350 kW		37%
400 kW		37%
C13 GC, 60 HZ, 350 - 400 kW Diesel (Reference the "C13 GCABR" & "C13 GCAM" Caterpillar Price List)		
350 kW		31%
400 kW		31%
C15, 60 HZ, 350 - 500 kW Diesel (Reference the "PSNA-EPG-F_C15PGAM" Caterpillar Price List)		
350 kW		37%
400 kW		37%
450 kW		37%
500 kW		37%
C15 GC, 60 HZ, 350 - 500 kW Diesel (Reference the "C15 GCABR" & "C15 GCAM" Caterpillar Price List)		
350 kW		31%
400 kW		31%
450 kW		31%
500 kW		31%
C18, 60 HZ, 550 - 750 kW Diesel (Reference the "PSNA-EPG-F_C18PGAM" Caterpillar Price List)		
550 kW		37%
600 kW		37%
650 kW		33%
700 kW		33%
750 kW		33%
C18 GC, 60 HZ, 550 - 600 kW Diesel (Reference the "C18 GCAM" Caterpillar Price List)		
550 kW		31%
600 kW		31%
C18, 60 HZ, EPA Tier 4f, - 455 kW Diesel (Reference the "PSNA-EPG-F_C18PKAM" Caterpillar Price List)		
455 kW Prime Power		20%
500 kW		20%
C27, 60 HZ, 750 - 800 kW Diesel (Reference the "PSNA-EPG-F_C27PGBG" Caterpillar Price List)		
750 kW		36%
800 kW		36%
C32, 60 HZ, 1000 - 1250 kW Diesel (Reference the "PSNA-EPG-F_C32PGDG" Caterpillar Price List)		
1000 kW		36%
1250 kW		34%

Caterpillar Confidential Green
3512C, 60 HZ, 1500 - 1750 kW Diesel

(EPA Tier 2 & CARB Emissions Certified (Nonroad); EPA Tier 2 Emissions Certified for Stationary Use)

(Reference the "PSNA-EPG-F_3512PGFL" Caterpillar Price List)	
1500 kW	37%
1750 kW	35%
3516C/3516E, 60 HZ, 2000 - 2750 kW Diesel (EPA Tier 2 & CARB Emissions Certified (Nonroad); EPA Tier 2 Emissions Certified for Stationary Use) (Reference the "PSNA-EPG-F_3516PGFL" Caterpillar Price List)	
2000 kW	40%
2500 kW	38%
2750 kW	34%
3516C-HD, 60 HZ, 2000 - 2500 kW Diesel (EPA Tier 4) (Reference the "PSNA-EPG-F_3516PGFL" Caterpillar Price List)	
2000 kW	19%
2500 kW	19%
C175-16, 60 HZ, 3000 kW Diesel (EPA Tier 2 for Mobile and Stationary Use) (Reference the "C175-PGAL" Caterpillar Price List)	
3000 kW	30%
C175-16, 60 HZ, 3000 kW Diesel (EPA Tier 4) (Reference the "C175-PGAL" Caterpillar Price List)	
3000 kW	19%
C175-20, 60 HZ, 4000 kW Diesel (EPA Tier 2 for Mobile and Stationary Use) (Reference the "C175-PGAL" Caterpillar Price List)	
4000 kW	24%
Stationary Natural Gas (Select LP Vapor Options with Derates)	
50 - 60 kW Caterpillar Natural Gas (Reference the "PSNA-EPG-F_G80PGAM" Caterpillar Price List)	
DG50 - 50 kW	31%
DG60 - 60 kW	31%
DG80 - 80 kW	31%
100 - 150 kW Caterpillar Natural Gas (Reference the "PSNA-EPG-F_G150PGAM" Caterpillar Price List)	
DG100 - 100 kW	35%
DG125 - 125 kW	35%
DG150 - 150 kW	35%
175 - 300 kW Olympian Natural Gas (Reference the "PSNA-EPG-F_GASOLYGN" Caterpillar Price List)	
G175 - 175 kW	26%
G200 - 200 kW	26%
G230 - 230 kW	26%
G250 - 250 kW	26%
G275 - 275 kW	26%
G300 - 300 kW	26%
175 - 300 kW Caterpillar Natural Gas (Reference the "PSNA-EPG-F-G14.2 PGAN" Caterpillar Price List)	
DG175 - 175 kW	26%
DG200 - 200 kW	26%
DG230 - 230 kW	26%
DG250 - 250 kW	26%
DG275 - 275 kW	26%
DG300 - 300 kW	26%
300 - 450 kW Caterpillar Natural Gas (Reference the "PSNA-EPG-F-G21.9 PGAN" Caterpillar Price List)	
DG350 - 350 kW	26%
DG400 - 400 kW	26%
DG450 - 450 kW	26%
G3412, 60 HZ, 375 - 500 kW Natural Gas (Reference the "PSNA-EPG-F_G3412PGG" Caterpillar Price List)	
375 kW	20%
450 kW	26%
500 kW	26%
G3512 60 HZ, 750 - 1000 kW Natural Gas (Reference the "PSNA-EPG-F_G3512NL" Caterpillar Price List)	
750 kW	17%
1000 kW	17%
G3516 60 HZ, 750 - 1000 kW Natural Gas, Landfill Gas, & Biogas (Ratings Depend on Selection) (Reference the "PSNA-EPG-F_G3516AEPL" Caterpillar Price List)	
All Ratings	17%
Caterpillar: Confidential Green	
G3516C 60 HZ, 1500 kW Natural Gas	

(Reference the "PSNA-EPG-F_G3516CTPL" Caterpillar Price List)	
1500 kW	17%
G3516H 60 HZ, 1966 kW Natural Gas	
(Reference the "PSNA-EPG-F_G3516HNL" Caterpillar Price List)	
1966 kW	17%
G3520H 60 HZ, 2469 kW Natural Gas	
(Reference the "PSNA-EPG-F_G3520HNL" Caterpillar Price List)	
2469 kW	17%
G3520C 60 HZ, 1600 - 2055 kW Natural Gas	
(Reference the "PSNA-EPG-F_G3520CPGL" Caterpillar Price List)	
1600 kW	17%
2055 kW	17%
CG132, CG170, CG260 (custom)	
Due to the customization and plethora of options, it is not feasible to provide a paper price list for these specific generator sets.	
Each quote is custom for the specific application.	15%
However, members will receive a 15% discount off of the configured list price from each member's local dealer.	
Mobile Diesel (With Trailers)	
XQ35, 60 HZ, 35 kVA Prime Diesel (EPA Tier 4 Final & CARB Emissions Certified (Non-road))	
(Reference the "PSNA-EPG-F_XQ35BM" Caterpillar Price List)	
27 kW Prime Power	23%
30 kW	23%
XQ60, 60 HZ, 59 kVA Prime Diesel (EPA Tier 4 Final & CARB Emissions Certified (Non-road))	
(Reference the "PSNA-EPG-F_XQ60BM" Caterpillar Price List)	
48 kW Prime Power	23%
XQ125, 60 HZ, 125 kVA Prime Diesel (EPA Tier 4 Final & CARB Emissions Certified (Non-road))	
(Reference the "PSNA-EPG-F_XQ125BM" Caterpillar Price List)	
100 kW Prime Power	23%
110 kW	23%
XQ230, 60 HZ, 230 kVA Prime Diesel (EPA Tier 4 Final & CARB Emissions Certified (Non-road))	
(Reference the "PSNA-EPG-F_XQ230BM" Caterpillar Price List)	
200 kW Prime Power	23%
XQ425, 60 HZ, 425 kVA Prime Diesel (EPA Tier 4 Final & CARB Emissions Certified (Non-road))	
(Reference the "PSNA-EPG-F_XQ425BM" Caterpillar Price List)	
340 kW Prime Power	23%
XQ570, 60 HZ, 570 kVA Prime Diesel (EPA Tier 4 Final & CARB Emissions Certified (Non-road))	
(Reference the "PSNA-EPG-F_XQ570BG" Caterpillar Price List)	
455 kW Prime Power	23%
Control Panels, Switchgear, Automatic Transfer Switches	
Switchgear (customizable)	12%
Due to the customization and plethora of options, it is not feasible to provide a paper price list for Cat switchgear.	
However, members will receive a 12% discount off of the configured list price from each member's local dealer.	
Epic (Reference the "PSNA-EPG-F_CATEPICG" Price List)	
Epic - Master Control Panel	10%
Epic - Generator Control Panel	10%
Epic - Utility Control Panel	10%
Supervisory Control Panel (Reference the "PSNA-EPG-F_CATSCPN" Price List)	
EMCP 4.4 SCP	10%
ATS (AUTOMATIC TRANSFER SWITCHES) (Reference the "ATS NJPA Pricing 11-29-17" Price List)	
235 ATS's Available	20%

Caterpillar Sourced Goods & Support Services Multiplier

Sourced Goods & Support Service Provided

Custom Shop Work
Installation
Engineering Services
Delivery/Freight
Training
Custom Enclosure
Custom Fuel Tank
Custom ATS
Dealer Labor
Additional/Custom Parts
General Contracting Labor
Extended Service Contracts
Maintenance Agreements

Sourcewell Member Pricing

5% off list price / typical sale price if no list price is available
5% off list price / typical sale price if no list price is available
5% off list price / typical sale price if no list price is available
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5% off list price / typical sale price if no list price is available

Electrical Energy Power Generation with Related Parts, Supplies, and Services.

Caterpillar Used Equipment Multiplier

Every used product will receive the new product family member discount plus at least a 10% discount

Electrical Energy Power Generation with Related Parts, Supplies, and Services.

Caterpillar Rental Agreements Product & Services Multiplier

Sourced Good or Support Service Provided
Rental Agreements

Sourcewell Member Pricing
10% off dealer list price

Electrical Energy Power Generation with Related Parts, Supplies, and Services.

Product Name and Product Description	Unit of Issue	Ancillary Items (Sold Separately)	Microgrid Solution Commercial List Price	40 FT ISO Container List Price Add (Optional)	Quantity of BDPs	Grand Total Commercial List Price (Incl Optional Items)	Sourcewell Member List Price Discount
PV Panel (Solar Panels)	<p>Due to the customization and plethora of options, it is not feasible to provide a paper price list for these specific components at this time.</p> <p>For pricing and availability, NJPA members can contact their local Caterpillar Dealer.</p>						
Power - 250 kW / 144 kWh (10 ft container)	Each	N/A	\$ 257,246	N/A	1	\$ 257,246	19.00%
Power - 500 kW / 288 kWh (20 ft container)	Each	N/A	\$ 514,608	N/A	2	\$ 514,608	19.00%
Power - 750 kW / 432 kWh (30 ft container)	Each	N/A	\$ 808,358	N/A	3	\$ 808,358	19.00%
Power - 1,250 kW / 720 kWh (40 ft container)	Each	N/A	\$ 1,308,042	N/A	5	\$ 1,308,042	19.00%
Energy - 250 kW / 288 kWh (10 ft container)	Each	N/A	\$ 287,602	N/A	1	\$ 287,602	19.00%
Energy - 250 kW / 1,001 kWh (20 ft container)	Each	N/A	\$ 644,538	N/A	1	\$ 644,538	19.00%
Energy - 250 kW / 1,788 kWh (30 ft container)	Each	N/A	\$ 1,066,011	N/A	1	\$ 1,066,011	19.00%
Energy - 250 kW / 2,288 kW (40 ft container)	Each	N/A	\$ 1,375,963	N/A	1	\$ 1,375,963	19.00%
Energy - 1,000 kW / 1,144 kWh (40 ft container)	Each	N/A	\$ 1,270,279	N/A	4	\$ 1,270,279	19.00%
UltraCap (250 kW / 5 MJ) (0 kWh / NA) (10 ft container)	Each	N/A	\$ 234,633	N/A	1	\$ 234,633	19.00%
Hybrid (500 kW / 5 MJ) (250 kW / 144 kWh) (20 ft container)	Each	N/A	\$ 544,147	N/A	2	\$ 544,147	19.00%
Hybrid (1,000 kW / 10 MJ) (500 kW / 288 kWh) (30 ft container)	Each	N/A	\$ 1,016,502	N/A	4	\$ 1,016,502	19.00%
Hybrid (1,500 kW / 15 MJ) (750 kW / 432 kWh) (40 ft container)	Each	N/A	\$ 1,582,868	N/A	6	\$ 1,582,868	19.00%